

**RULES AND REGULATION FOR USE OF
THE MEMORIAL GARDEN AND COLUMBARIUM OF
THE WINNETKA COVENANT CHURCH**

These Rules and Regulations are adopted for the use of the Winnetka Covenant Church's (the "Church") Memorial Garden and Columbarium. They are intended to ensure a respectful setting for all users of the Memorial Garden and Columbarium compatible with the mission and ministries of the Church. All purchasers of reservations for use ("Purchasers") of the Memorial Garden and Columbarium, shall be subject to these Rules and Regulations and to such other rules and regulations, amendments or alterations as shall be adopted by the Church's Columbarium Committee (the "Columbarium Committee") from time to time. These Rules and Regulations as amended from time to time are incorporated by reference into all agreements for use of the Memorial Garden and Columbarium.

Provisions Applicable To All Areas Of The Memorial Garden And Columbarium

1. Decorations shall be removed after inurnment, interment, and memorial services or at the discretion of the Church custodian or Columbarium Committee. The Church shall have no responsibility whatsoever for the safekeeping of any decorations or floral containers. The Church shall have the right to remove any such decorations that remain after the conclusion of a service. The Columbarium Committee shall have the right to refuse any decorations that the Columbarium Committee deems in its sole discretion to be inconsistent with the dignity of the Memorial Garden and Columbarium.

2. No flowers, plants or other decorations shall be placed in Memorial Garden and Columbarium area except upon the approval of the Columbarium Committee. No floral memorials or other ornamentation shall be attached to any wall or structure in the Memorial Garden and Columbarium. The Church shall have the right to remove any such ornamentation or correct any such alteration at the expense of the Purchaser.

3. The Church reserves the right to refuse entrance to anyone on the Church grounds, in the Memorial Garden and Columbarium, and on any other than by a property of the Church. The Church reserves the right to set hours during which the Memorial Garden and Columbarium will be open or available for visiting or services.

4. The Church reserves the right to change the boundaries and make improvements of any portion of its property, including the Memorial Garden and Columbarium.

5. The Purchaser agrees that the Church may amend these Rules and Regulations in any manner that the Church in its sole discretion may deem advisable.

6. The Memorial Garden And Columbarium shall be restricted to the inurnment, interment, and memorialization of members of the Winnetka Covenant Church at the time of reservation purchase, the spouses, children, and immediate family of members of the Winnetka Covenant Church, and such other persons as are approved by the Columbarium Committee.

7. A service for the inurnment or interment of cremated remains, or in connection with the erection of a Memorial Plaque, may be arranged with one of the Church's pastors. Only an ordained pastor of the Church may conduct such ceremonies except where permission is granted by the Church's Senior Pastor for a service to be conducted by other ordained clergy.

8. Niches in the Columbarium and sites within the Memorial Garden are solely for the inurnment or interment of cremated human remains. Other uses of these space are prohibited.

9. Inurnments, interments, or other services will be performed when reasonable to do so after the Church receives adequate notice from the responsible party. The Church will attempt to accommodate the requests of the family of the deceased, but retains the sole discretion to scheduling inurnment, interment and other services as it deems fit.

10. If Church deems it advisable at any time to change the location of the Memorial Garden and Columbarium (or any part thereof) or to discontinue its use (or the use of any part thereof):

(a) the Church shall have urns removed from any Columbarium niches affected by such change or discontinuance and shall place those urns in another suitable space or location in the Columbarium. If such replacement is not feasible the Church will make reasonable efforts to contact the family of the deceased and offer to the family the return of the urn. If the family cannot after reasonable efforts be reached or does not after a reasonable time following receipt of notice from the Church accept return of the urn, the Church may in its sole discretion arrange for any other respectful means of disposing of the urn and remains;

(b) ashes interred in the ground may be removed or relocated only at the sole discretion of the Church; and

(c) Memorial Plaques shall be placed in another suitable space or location. If such replacement is not feasible the Church will make reasonable efforts to contact the family of the deceased and offer to the family the return of the Memorial Plaque. If the family cannot after reasonable efforts be reached or does not after a reasonable time following receipt of notice from the Church accept return of the Memorial Plaque, the Church may in its sole discretion arrange for any other respectful means of disposing of the Memorial Plaque.

11. A current list of reservation and other charges applicable to the Memorial Garden and Columbarium are available in the Church office. The Columbarium Committee may change those charges from time to time.

Inurnment in the Columbarium.

12. All ashes inurned in the Columbarium must be contained in urns that will fit into the size of the niche reserved. The urns containing the cremated remains of the persons to be inurned in the Columbarium shall be provided by the deceased's family or legal representative, and that family or representative shall be responsible for the cost of each urn. The urn shall be capable of withstanding the elements and shall be suitable for removal and transportation in the event such removal and transportation becomes advisable or necessary. A niche may contain one or two urns. The Columbarium Committee shall have sole discretion to determine the design, type, shape, size and character of urns that are acceptable for use in the Columbarium.

13. No object of any description shall be placed in a space in the Columbarium except an urn or approved receptacle containing ashes.

14. No niche cover may be used in the Columbarium other than the those supplied by the Church. The engraving on niche covers shall be performed solely by a firm selected by the Columbarium Committee. The inscription shall be limited to the name, date of birth and date of death of the deceased. Niches containing the remains of two persons will be inscribed with such information for both persons. No other inscriptions will be permitted. The Columbarium Committee shall in its sole discretion select a uniform design, style, and size of engraving. No titles or fraternal emblems are permitted.

15. Each Columbarium niche will be assigned a specific number.

16. No urn containing ashes shall be removed from a space except by and with the prior written consent of the Columbarium Committee. No right whatsoever shall exist in the heirs-at-law of the purchaser, designee or successor in interest to have any ashes removed. All removals and disinterments shall be done by or under the supervision of the Church's personnel. The Church will exercise care in making any removal, but shall have no liability whatsoever for damage to any urn or its contents occurring in the process of making a removal.

17. The Church and all those acting on behalf of the Church shall not be responsible, or liable, for the identification or misidentification of the cremated remains of any person. The family of the deceased shall be responsible for seeing to it that before inurnment in the Columbarium all urns presented for inurnment in the Columbarium shall be permanently marked with the name of the deceased and date of death.

18. In the event that the Columbarium Committee deems it is advisable to temporarily remove an urn or ashes for any purpose, the Columbarium Committee shall may do so in its sole discretion and will make reasonable efforts to arrange for the safekeeping of the removed urn or ashes until the same is replaced in an appropriate space.

Memorial Plaques

19. Each location for placement of a Memorial Plaque on the Memorial Wall shall be assigned a specific number.

20. All Memorial Plaques shall be affixed to the Memorial Wall only by the Church custodian or someone designated by the Church custodian.

21. No Memorial Plaque may be displayed in the Memorial Garden and Columbarium other than the those supplied by the Church. The engraving on Memorial Plaques shall be performed solely by a firm selected by the Columbarium Committee. The inscription shall be limited to the name, date of birth and date of death of the deceased. No other inscriptions will be permitted. The Columbarium Committee shall in its sole discretion select a uniform design, style, and size of engraving. No titles or fraternal emblems are permitted.

In Ground Interment

22. No object of any description shall be placed on or in the ground in a space in the Memorial Garden except cremated human remains and an approved receptacle containing such ashes.

23. Memorial Plaques identifying the persons whose remains are interred in the Memorial Garden are available through the Church. No Memorial Plaque may be used in the Memorial Garden other than the those supplied by the Church. The engraving on niche covers shall be performed solely by a firm selected by the Columbarium Committee. The inscription shall be limited to the name, date of birth and date of death of the deceased. No other inscriptions will be permitted. The Columbarium Committee shall in its sole discretion select a uniform design, style, and size of engraving. No titles or fraternal emblems are permitted.

24. No ashes once interred may be removed except by and with the prior written consent of the Church. No right whatsoever shall exist in the heirs-at-law of the purchaser, designee or successor in interest to have any ashes removed.