

**WESTMINSTER PRESBYTERIAN CHURCH**  
Akron, Ohio  
Minutes of Congregational and Corporation Meeting  
Sunday, March 18, 2018 - FINAL

The Annual Congregational and Corporate Meeting of Westminster Presbyterian Church was called to order by Moderator the Reverend Jonathan Hauerwas at 11:34 a.m. in the Sanctuary, following the morning worship service. Ushers distributed copies of the 2017 Annual Report and 2018 Terms of Call after the worship service. [Electronic copies of the report had been distributed earlier in the week.]

Also present: The Reverend Jonathan Hauerwas, Pastor; Alec Works, Clerk of Session

Pastor Hauerwas opened the meeting with prayer. He invited Alec Works, Clerk of Session, to come forward. Alec declared that a quorum was present. [Current membership as of January 1, 2018 is 405. Per our Manual of Operations, a quorum is 10%, or 41 members. Alec counted at least 50 members present.]

Pastor Hauerwas called attention to pages 33 – 38 of the Annual Report, where copies of the minutes for the 4 congregational meetings in 2017 were included. Each of these had previously been approved by Session. A motion was made and seconded from the congregation to receive and approve these minutes. **MOTION 2018-C-01 prevailed to receive and approve the minutes from the four 2017 Congregational Meetings.** [Clerk's note: Dates were March 12, June 25, August 27 and November 12.]

Pastor Hauerwas next explained that each committee was asked to write a report of activities from the previous year. These reports are included in the 2017 Annual Report. No action was required except for 2 items from the Finance Committee. Moderator Todd Willis and Treasurer Shelley Koutnik were recognized. Shelley presented a summary of the 2017 Financial Report [pages 23 – 26 of the Annual Report]. For the first time since 2011, Westminster finished "in the black", with revenues exceeding expenses by \$36,646. In response to a question, Shelley said the excess was placed into the Reserve Fund. Such a fund should ideally cover at least 2 months of expenses. Shelley also recapped Session's 2016 designations for the Rowley Fund (page 24). With no further discussion, a motion was made and seconded from the congregation to receive and approve the Treasurer's Report. **MOTION 2018-C-02 prevailed to receive and approve the 2017 Treasurer's Report.**

Shelley proceeded to summarize the 2018 budget that had recently been approved by the Finance Committee and by Session (pages 27 – 28). A concern was raised from a congregant as to why the amount expended under Outreach has declined over the past few years. Shelley noted that specific funds were not raised for the Salvation Army in 2017 since they discontinued their Christmas in July program. Pastor Hauerwas added that uses of resources would be part of the Visioning Discussions in which Session is currently engaged. With no further discussion, a motion was made and seconded from the congregation to receive the 2018 Budget. **MOTION 2018-C-03 prevailed to receive the 2018 Budget.** Shelley had noted that detailed copies of the financial reports are available upon request.

Pastor Hauerwas next introduced John Childs, Moderator of the Personnel Committee, and excused himself from the meeting. John then reviewed the 2018 Terms of Call for Pastor Hauerwas that had been approved by the Personnel Committee and by Session. The terms include a 2% increase in compensation, the first increase for Pastor Hauerwas since he began at Westminster in 2015. John

noted that the Personnel Committee had previously reviewed Pastor Hauerwas' performance evaluation with him. A question was raised as to whether there were any quantifiable goals. John responded that they would take that into consideration as they seek to refine the process; however, none of the minor concerns noted were quantifiable. With no further discussion, a motion was made and seconded from the congregation to approve the 2018 Terms of Call. **MOTION 2018-C-04 prevailed to receive the 2018 Terms of Call for Pastor Hauerwas, effective April 1, 2018.** John then invited Pastor Hauerwas back to preside over the meeting.

Pastor Hauerwas asked if there was any new business. A congregant suggested that Properties explain some of the work planned for this summer. Ginny Melver, Moderator of the Properties Committee, was invited to come forward. She explained that Properties would like to remove and replace the asbestos floor tiles and the carpeting in the sanctuary. Summer would be the preferred time since it should be less disruptive. Properties is currently reviewing bids from 4 vendors and hopes to reach a decision soon to present to Session. If approved, work would ideally start around June 1 and last 5-6 weeks. Regular worship services would be held in Wright-Herberich Hall. Early (8:30 a.m.) services would continue as usual. More information will be provided as any plans are finalized. [Clerk's note: Additional details may also be found in Properties Committee and Session meeting minutes.]

With no further new business nor discussion, a motion was made and seconded from the congregation to adjourn the meeting. **MOTION 2018-C-05 prevailed to adjourn the 2018 Annual Meeting.** The meeting was closed with prayer by Pastor Hauerwas at 12:05 p.m.

Respectfully submitted,

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Alec Works, Clerk of Session

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The Reverend Jonathan Hauerwas, Moderator