

PROPERTIES COMMITTEE MINUTES

August 8, 2017

Present: Ellen Daugherty, Phil Fry, Ginny Melver, Roger Nelson

Excused: Dave Stobbs, Jon Hauerwas

Absent: Brad Hall

The **meeting** opened with prayer by Roger at 7:05.

The **minutes** of the July 11, 2017 meeting was approved as printed.

The **agenda** was approved with additions.

The **financials** will be emailed at a later date.

For the Record:

- 1) The bench given by the Spindler family is installed and Dave Stobbs was thanked for his work.
- 2) Cement work on Rockynol apron is scheduled for late August.
- 3) Borrowing policy was printed in the script.
- 4) Jeremiah was thanked for replacing the door closer on the CE upstairs women's restroom.
- 5) Jeremiah was thanked for painting the rusty A/C ductwork.
- 6) Drain in girl's bathroom in WYDACA was snaked. Thanks Roger.
- 7) Ice Maker and refrigerators had annual service.

Issues in Progress:

- 1) New stairs to be ordered to access flat roof.
- 2) Boy's bathroom stall doors – will check with Dave if it is fixed or not.
- 3) Asbestos ceiling report in Youth Office report – Roger reported that there was water damage. Spiker Industrial's verbal estimate is \$1000 - \$1500 to remove affected ceiling only - but not repair. Our insurance company is to be contacted to file a claim. We will get bids for removal and replacement. The roof needs to be evaluated/repared first.
- 4) On line reporting for improved communication on the website for repairs is being worked on by Germaine
- 5) Room capacity signs are in process.
- 6) Rental contracts need updated. Ginny will contact Jon.
- 7) Bids on security and smoke detectors are being secured by Roger.

New Business:

- 1) Snow plowing contract. Motion was made to accept the proposal of Edenscape to plow the church property for \$4800. We can pay in 4 payments if desired. Motion passed.
- 2) Building use request – Bridges requests to use the church for a Pancake Breakfast Saturday October 14. They will pay custodial fees of \$100. Motion made to approve above passed and will be taken to Session.
- 3) Speed bumps – Perrin Asphalt will be contacted for input on improved attachment. If no solution, we will buy new speed bumps for approx \$335.

- 4) Children's Ministry requested to paint room 104 & 105. There is to be no paint or anything hanging from the asbestos ceiling. . Roger will get bids regarding the vacuuming of the ceiling with possible spray painting.
- 5) Faith Based Security Summit – WPC needs to develop a plan. Session authorized the formation of a task force. Dave Stobbs will be asked to represent properties. It was decided that Jon should be the only spokesperson to the press in the event of an incident. Nancy Keogh has been given copies of the sanctuary evacuation maps to be replaced in the attendance pads. The city can evaluate our need upon request.
- 6) Stewardship Committee requested a list of the ways in which Properties has been vigilant in using our money wisely. A list was developed and Ginny will send it to Stewardship Committee.
- 7) Budget – in process.
- 8) Brick problem – There is exterior deterioration of brickwork in the Pastor's Study wing. This was noted in cracks in the interior plaster. Bids will be obtained for repair.
- 9) Flu Clinic – A motion was made and passed to allow Walgreen Pharmacy to hold a flu clinic at WPC on Oct. 8.
- 10) Vocal Academy – Roger will contact Dannemiller regarding the separation of light switches in their area. Due to the condition of the wall and safety concerns, occupants are to more out of room 205.

Meeting **adjourned** at 8:40 PM.

Next meeting is scheduled for September 12, 2017 at 7 PM.

Ellen Daugherty