

Westminster Presbyterian Church

Akron, Ohio

Tuesday, January 24, 2017

Minutes of the Session Meeting

Be adaptive, engaging, generous, inclusive and relevant. Be faithful. Be Westminster!

The regular meeting of the Session of Westminster Presbyterian Church was called to order by Moderator and Pastor Jon Hauerwas at 7:05 p.m.

Elders (+ present, * excused, - absent)

Class of 2017	Class of 2018	Class of 2019
*Mary Johnson	+Ellen Daugherty	+Harriet Chapman
*Harloe Cutler	*Nancy Keogh	+James Gray
+Kyle Vuchak	+Sue Wallin	*Ed Labbe
*Todd Willis	+Gert Wilms	+Alec Works

Also present:

Pastor Jon Hauerwas, Moderator, and Kimberly Cheng, guest. Shelley Koutnik, Treasurer, attended for Todd Willis, Finance Committee.

Opening

Pastor Jon opened the meeting with prayer at 7:05 pm.

Quorum

The presence of a quorum was confirmed and declared.

Upon **MOTION (2017-001)** duly made and seconded, the following were elected to the positions indicated for 2017: Alec Works, Clerk of Session; Shelley Koutnik, Treasurer; and Marcia Holcomb, Assistant Treasurer

Clerk's Report

Alec did not have any correspondence to report.

All attendees then introduced themselves since new members were present.

Adoption of Agenda and Consent Agenda

Motion prevailed to adopt and approve the Agenda and Consent Agenda as presented, with Item 1 (prior minutes) pulled for action at a later date.

2017-002 MOTION prevailed to receive the following report of all weddings, funerals, baptisms, and Communion that have taken place since Session's October 25, 2016 meeting:

1. Weddings: none
2. Funerals: Jean Mercer private funeral on November 19, 2016; Tom Fisher Memorial service at Concordia on January 3, 2017.
3. Baptisms: none
4. Communion: November 13, 2016 and December 4, 2016. [Clerk's note: January 8, 2017 communion to be noted in next meeting.]

2017-003 MOTION prevailed to receive the report of the average worship attendance for: November, 2016: 169 December, 2016: 195.

2017-004 MOTION prevailed to approve the membership statistical report for the months of October & November, 2016:

Total Membership as of 10/1/16	463
Additions: Jeff Bornstine and Kimberly Cheng	+2
Deletions: Alexandra Walker, at her request	-1
Deaths (names below) Jean Mercer, died 11/13/16	-1
Total Membership as of 11/30/16	463

2017-005 MOTION prevailed to approve the membership statistical report for the month of December, 2016:

Total Membership as of 12/1/16	463
Additions: Ron and Ann Allan, Bruce and Sandy Bailey (all affiliate members)	+4
Adam and Elizabeth Crabtree, Michael Dunbar, David and Karen Grau, Brian and Kristin Jordan, Scott Vollmer and Celeste Farmer	+9
Deletions: *List attached	-71
Deaths (names below) Tom Fisher, died 12/20/16	-1
Total Membership as of 12/31/16	404

2017-006 MOTION prevailed to approve the removal of the following persons from the Membership Rolls of Westminster Presbyterian Church: Jean Mercer, died November 13, 2016; Tom Fisher, died December 20, 2016.

2017-007 MOTION prevailed to approve the request from Properties to allow Ginny Melver to continue as Moderator of Properties Committee for 2017.

2017-008 MOTION prevailed to approve the request from Properties to approve the annual H/AC maintenance contract with Temperature Control Company for \$10,704. (This is an increase from \$9,000 per year, first increase in six years.)

Request for Session Endorsement of an Inquirer

WPC member Kimberly Cheng has requested Session endorsement in the process of pursuing inquirer status with Eastminster Presbytery. This is the beginning of the official discernment process between Kimberly and our Presbytery as she and the Presbytery consider her fitness for ordained pastoral ministry. Kimberly presented her “Questions for Reflection” and a proposal for her ministerial work at WPC.

After addressing some questions, Kimberly left the meeting. Pastor Jon then further explained the process and answered some additional questions. Inquiry is normally a 3 year process; since Kimberly already has her M.Div. degree, the process may not take as long. The biggest commitment from WPC would be acting as a liaison with Presbytery and mentoring. Kimberly's proposal is only a list of ideas at this time. **2017-009 MOTION prevailed** to take Kimberly under our care as an inquirer with Eastminster Presbytery.

Committee Reports and Actions

Finance Committee

Treasurer Shelley Koutnik presented the proposed 2017 Budget, along with the Finance Committee's **motion** to approve the budget. Since the budget had just been presented to Session members, a **motion** was made, seconded and approved to decide later by e-meeting whether to approve the budget as presented.

Discipleship Committee

No report. Ed Labbe will serve as new chair.

Personnel Committee

2017-010 MOTION prevailed to track employee vacation time in hours, rather than days. This will facilitate tracking time off particularly for part-time employees.

2017-011 MOTION prevailed to authorize a 50 cent per hour raise for Jeremiah Ward, Daytime Custodian. This would be effective at the beginning of the next pay period.

Moderator Kyle Vuchak explained that we have new, part-time custodial support for special events. These services will be provided by the same cleaners who serve our church on weekday evenings and Sunday mornings.

Properties Committee

Ellen Daugherty referred to the Consent Agenda. They are also looking at additional ways to conserve energy.

Outreach Committee

No report.

Worship Committee

Co-Moderator Sue Wallin presented the following **motion**: to hold only one worship service instead of two services during the summer months. The single worship service would be held at 9:30am, rather than 10:30am, during the months of June, July, and August. The single 10:30am service would resume in September. Communion will be served on the schedule Session has already approved.

Lower summer attendance split between 2 services was noted. After discussion, including the availability of transportation from Rockynol, a decision was made to **table** the motion for now.

Task Force Reports

- Safe Church Task Force – no report.
- Technology – no report.

Pastor's Report and Remarks

- Pastor Jon reported that Harloe Cutler has resigned from Session for health reasons.
- Harriet Chapman has agreed to serve on the Nominating Committee. James Gray has agreed to serve on the Membership Committee. Alec Works will continue on the Finance Committee.
- The next Presbytery meeting is scheduled for Tuesday, March 7, 2017, time TBA.
- The next Regular Session meeting is scheduled for Tuesday, February 28, 2017 at 7:00 p.m.
- Pastor Jon announced that a New Deacon and Elder Training Session is being planned.

The Session Meeting was adjourned at 9:05 p.m. with prayer.

Alec Works, Clerk of Session

Pastor Jon Hauerwas, Moderator

* Deleted Members

Barnett, Carlton and Athelia
Baron, Jennifer
Biro, Christopher
Biro, Mark Sr.
Black, Christine
Black, Rick
Boyd, Steve
Brubaker, Thomas
Buckshaw, Jeff and Stacey
Buehler, Randel and Tami
Chapman, Steve
Coleman, David and Robin
Eickoff, Patricia
Endejann, Nicole
Falk Dorothy
Haas, Jason
Harmon, David
Harris, Michael and Karen
Hendrickson, Todd and Tirsten
Hughes, Kelly
Jones, Scot
Kauffman, Trey
King, Elizabeth
Kinnamon, Bryan and Susan
Kohmann, Frederic and Beth
Laria, Nancy
Laria, Jimmy
Lepp, Rana
Lindsay, Stephen and Carol

Lucas, Richard and Chrystal
MacEwen, Jeanne
MacEwen, Kristen
Magee, Michael
Magoun, George
McCoy, Anne
McCoy, Paul
Meek, Douglas
Molinaro, Matthew
Morello, Richard
Moroscak, Tiffany
Perez, Laura
Peterson, Ann
Pritchard, Scott and Kristine
Ramos, Ronald
Rayle, Jana
Roberts, Sunshine
Rzeszotarski, Marla
St. Charles, Kendra
Stair, Andrea
VanZuylen, Lisa
VanAurend, Johannas
Walker, Erika
Welling, Jim
Whittemore, Robert
Worrell, Frederick and Kristina
Wright, John and Susan
Zeiger, Michael
Zolman, Teri