

**Westminster Presbyterian Church**  
**Deacons Meeting Minutes**  
**May 2, 2018**  
**7:00 p.m.**

Deacons:

Marian Wahl  
Pat Schumacher  
Phil Fry  
Rae Ann Hall  
Eric Jopperi

Barb Thackeray  
Walter Hayes  
Jamie Willis  
Becky Harlow

Sandy Gruneich  
James Lee  
Margo Works  
Susan Shellito\*

\*Denotes deacons not present  
Pastor Jon was also in attendance

1. Call to order: Walter Hayes
2. Devotions: Walter Hayes
3. Review of St. Patrick's Day Meal – Walter Hayes  
Walter discussed the event afterward with Raphael and he had a few notes of things that were missed this time
  - a. Salt and pepper shakers should be out on the tables
  - b. Servers should meet in the kitchen about 10 minutes ahead of time to get instructions on portions. Sometimes there may be a limited amount of a dish, so we need to make sure it's clear as to how much should be placed on each plate.
  - c. Drinks – should have ice in glasses and drinks ready to go, and have one or two additional servers stationed on drinks
4. Memorial Day Picnic – Becky Harlow
  - Becky will be in charge and will be cooking. She has talked with Raphael.
  - Becky passed around the sign-up sheet for volunteers for cooking and set up on Saturday, as well as for all posts on Sunday: cook, pick up chicken, prep, serve, cleanup.
  - This will also be Jim's retirement celebration, so the amount of potential attendees for the picnic was discussed. Based on regular attendance, and the amount of people that came when Jim was celebrating his 50 years in church music, we are planning on 225 people.

- Marian is getting a cake (normal size that we have for birthday Sunday), and that will be cut into smaller pieces. But Becky is then supplementing that with cupcakes from Sam's club to cut costs.
  - Menu was discussed. Becky had been planning on doing chicken from Showcase meats, along with hot dogs and hamburgers. Because of the amount of people that may be attending, and to keep things easier for prep, decision was made to just do hot dogs and chicken. Numbers were discussed. Final decision was to order 200 pieces of chicken, and plan on 200 hot dogs. Becky is planning on potato salad, green salad, fruit/veggie trays, and beverages of punch, iced tea and water.
  - Becky said she is going to speak with Jim and Bruce because she knows they are vegetarians. She's going to ask them about making them something that would suit them, perhaps veggie hot dogs or something along those lines.
  - It is Deacon's responsibility to decorate. Margo knows where the decorations are kept. One of the sign up slots is for decorating and setup on Saturday. Walter is submitting a building use form, and the custodian usually handles setting up the tables and chairs as part of that building use request.
  - Concerns were discussed that the amount budgeted for this event may not be adequate, since we are now planning on a much bigger crowd than usual. At the time the budget was set last year, this was just planned to be the normal Memorial Day picnic. Jamie pointed out that there is extra room in her budget for Sunday mornings, and Rae Ann pointed out that we were under budget for the St. Patricks' Day event. So there is some room so that in total we will not necessarily be over budget. Becky said she will shop very wisely and keep costs as low as possible.
5. Treasurer's Report: RaeAnn Hall
- Budget was reviewed and discussed within the Memorial Day picnic discussion.
6. Meals for Jim Shriner – Margo Works
- Margo thanked those that have been providing meals for the Shriners. She delivered one yesterday. She said in talking to Barb, it will probably come down to them needing meals delivered twice a week. Becky mentioned that she had seen the Shriners a couple of weeks ago at Target and at that point they had some meals still in their freezer. Margo indicated that the Shriners had now gone through what they had frozen.
  - Margo has been calling and emailing people as she needs volunteers. She is willing to deliver meals if that makes it easier to drop it off to her instead.
  - Phil volunteered to provide the next meal to them.
  - Margo will continue to recruit volunteers as needed via email or calls.
7. Deacon Training – Becky Harlow
- Becky attended a Deacon Training meeting in Kent back in March. She said they covered a lot of topics. Discussed how hard it can be to find enough volunteers to fill Deacon positions in a church. She said some churches are switching to commissioned Deacons, which are a one year commitment, and the deacons do not have to commit to all Deacon responsibilities, but can instead focus on their particular areas of interest. Jon mentioned that this has particularly come into use in smaller

churches, where there are not physically enough people to fill all the slots that should be filled within the church.

- Becky also talked about the Vine Fellowship, a Presbyterian church in Copley. She spoke with Edie English, who told them about The Hub, a location in Copley affiliated with their church that focuses on outreach, and linking people in need with available programs/resources in the community that can help them. The Hub is a separate building from the church, but is affiliated with the church.

8. Befrienders – Jon Hauerwas

- It was discussed previously that Anna Marie Wilton and Margie Brideweiser do not want to continue to be in charge of Befrienders. Jon met with them. They explained the history of the group, how it began as providing visitors for people who were homebound. But it can be difficult to find people who want visitors, as some do not. But a very popular event, and a major responsibility of whoever takes over, is the Valentine's Day event, where flowers are delivered to Rockynol. Anna Marie and Margie prepared a booklet with all the directions and a timeframe for all the prep that needs to take place for this event in February. They are willing to still participate to make the transition smoother for whoever is willing to take over the event, as they could assist.
- Walter volunteered to take on the Valentine's Day event.

9. Haven of Rest volunteer opportunity – Becky Harlow

Becky helps serve once a month at Haven of Rest and was asking if anyone was interested in coming and helping. They can always use additional help. You can contact Becky if interested, and she is also going to write up something so that it can be mentioned in the bulletin as well.

10. New Members

- Jon mentioned that he has been contacted by three additional people interested in joining. He told Sandy he would let her know when he has more info so she can get mentors recruited.

11. Closing Prayer: Jon Hauerwas

**Next Meeting is Wednesday, June 20, 2018 at 7:00 p.m.**