

Communion Set Up Procedure

Westminster Presbyterian Church

Intinction

Communion Supplies

One bottle of wine (dry red)
One bottle of grape juice

Gluten-Free bread
One loaf of unsliced bread, for breaking
Two loaves of white sandwich bread

Prepare

2 silver trays with cups filled with juice – all available slots
3 silver trays with cups filled with juice – outer circle only – one for the balcony, two for rovers
Stack 2 full and 2 partial trays with full trays on bottom, partial trays on top, cover stack with one lid.

1 Ceramic platter with “Pastor’s Loaf” – score bottom of loaf $\frac{3}{4}$ ” deep for easier “breaking”
2 baskets of bread – line baskets with paper napkins – bread should be cut into 1” squares (approximately 9 squares per slice) – cover each basket with a paper napkin.

3 silver trays of bread - one for the balcony, two for rovers.

5 cupcake papers of Gluten Free bread – place one paper cup in each basket and tray.

1 chalice filled with one-half bottle of wine.

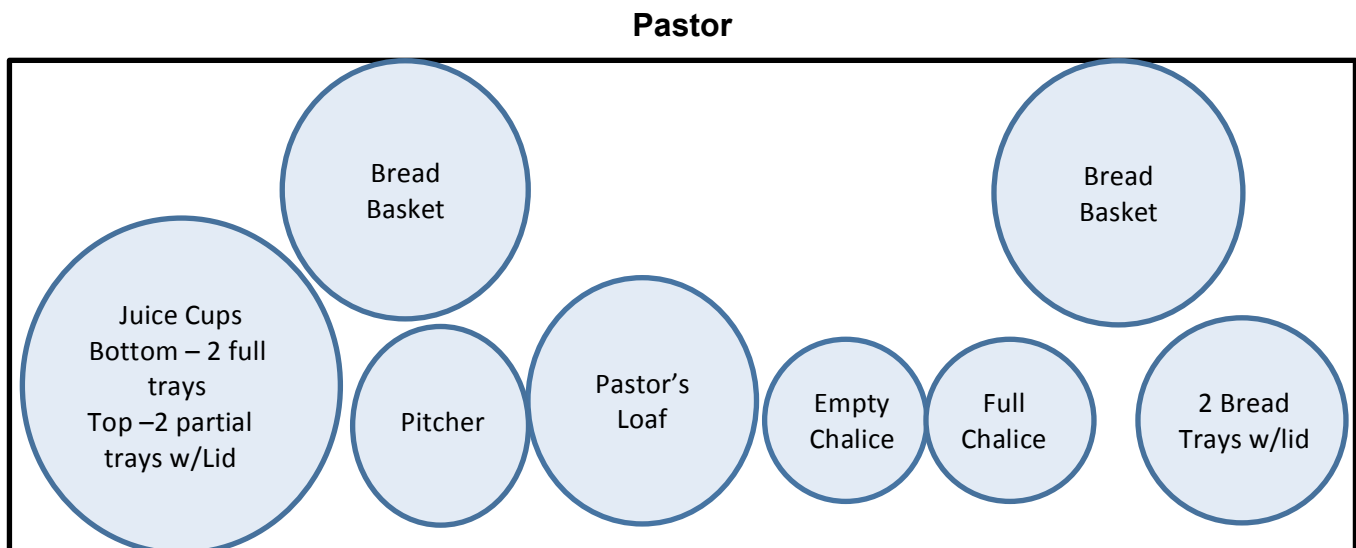
1 pitcher filled with remainder of wine.

1 chalice - empty.

.Placement of communion elements on sacrament table in sanctuary

Place one tray of bread with a lid and one “rover” tray of juice with the lid on top of the coat rack in the narthex. These are for the individual(s) who will serve the balcony.

See the diagram below for placing elements on the sacrament table:



Pews