

Westminster Presbyterian Church
Deacons Meeting Minutes
October 18, 2017
7:00 pm

Deacons

Lynn D’Avello	RaeAnn Hall	Susan Shellito*
Polly Davis	Becky Harlow	Marian Wahl
Stacy Franzmann	Walter Hayes	Jamie Willis
Phil Fry	Pat Schumacher	Margo Works
Sandy Gruneich*		

*Denotes members not present

Pastor Jon also in attendance

MINUTES

1. **Call to Order** – Margo Works
2. **Devotions** – Walter Hayes
3. **Minutes of August 16, 2017** – approved
4. **Treasurer’s Report** – RaeAnn Hall
 - We reduced the Deacon’s 2018 by \$250.00 at the August meeting. That budget was presented to Shelley and has been approved.
5. **Labor Day** – Margo Works
 - Thank you to all who helped.
 - Phil took 13 containers of leftover food to Haven of Rest. Members saw him packing up food and some donated their leftovers as well to be taken to Haven of Rest. Phil donates these containers.
 - Ellen Daugherty has prepared a letter of education for the kitchen that gives people instructions on where they can take leftovers and how it’s done.
 - Safe Landing in Cuyahoga Falls is another location we can take food to along with Haven of Rest. (Safe Landing does not have as many people there as Haven of Rest.)
 - Discussion was had about whether or not we should make this a specific assignment to someone for these deacon-run events. Phil said he and Ellen can handle it, he did not see any need to specifically assign someone.
 - Discussion was also had about making a sign for potlucks, telling people they can leave their leftovers and it will be taken to Haven of Rest/Safe Landing. Everyone was in favor of that – decided that one sign would be adequate on the main food table, would not need to make signs for other tables.
 - Becky asked about leftovers from youth events or other things like that. Phil said yes, anyone could take anything over to Haven of Rest or Safe Landing they wanted to, it does not have to be him or Ellen taking it. He said they are very flexible with what they will take.

6. Birthday Sunday – Marian Wahl

- All cakes and servers are covered through the end of the year.

DEACON MINISTRY (MEMBER CARE) UPDATES:

7. Greeting Card Ministry – Jamie Willis

- Nothing new to report.

8. Befrienders

- Nothing new to report.

9. Bereavement – Jon Hauerwas

- The funeral policy committee met last night to discuss the memorial service policy, get more of a standard process in place. They are working on writing up procedures.

10. New Member Mentors – Margo Works

- Sandy still seems to be doing OK getting mentors.

11. Confirmation Class – Jon Hauerwas

- Jon is working on next year's plan. He may want adults to mentor kids while they go through this process. Jon said he may ask people on his own to do this.

12. Membership – Jon Hauerwas

- Membership committee is working on the pictorial directory, choosing group photos to add to it.
- They have other work that they plan on beginning once the directory is complete. They want to work on website revision/building a new one. Also want to begin visioning – leading the church to decide where we are going and how we want to get there.

WORSHIP SUPPORT

13. Hanging of the Greens – Polly Davis

- Polly is helping Kristy Yates this year. Neither is doing it next year, so they need someone to take it over for the future.
- Polly passed around the sign-up sheet for everyone to volunteer as they are able.

14. Communion – Phil Fry

- Scheduling is going well.

OTHER BUSINESS

15. Paper Products – Margo Works

- Margo asked who was in charge of buying the paper products for the church. (For some of the fellowship activities, these supplies come out of the deacon budget.)
- Margo is researching other options for take-out containers, cups, plates, etc.

- Germaine is the buyer for most of the supplies. Jon said it is best if we can do the research and give her the information on cost and what websites items can be purchased from.
- Margo will continue to research on other options and pricing.
- Pat brought up that in years past when she handled a lot of the supply purchasing, there were storage issues. She was not able to buy in too large of quantities because she had always been told there wasn't much storage. Jon will ask staff if they have ideas where there might be storage available if supplies can be bought in bulk to get savings.

16. December meeting – Margo Works

- The December meeting will be a week early, on **December 13, 2017**, since the 20th is too close to Christmas for people traveling. The meeting will be held at Margo's house: **2191 Woodpark Road in Fairlawn**. The meeting time is being moved up to **6:30**. Feel free to bring whatever food/appetizer/dessert you would like to share. Hopefully all of the new deacons will be at this meeting.

17. Closing Prayer – Jon Hauerwas

Meeting adjourned.

**The Next Meeting is Wednesday, December 13, 2017 at 6:30 p.m.
Location: 2191 Woodpark Road in Fairlawn**