# Men’s Ministry Director

## JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Ministry Area/Department</th>
<th>WBC Men’s Ministry</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Position</strong></td>
<td>Men’s Ministry Director</td>
</tr>
<tr>
<td><strong>Accountable To</strong></td>
<td>Administrative Pastor</td>
</tr>
<tr>
<td><strong>Ministry Target</strong></td>
<td>Men (age 22+) in the church and community</td>
</tr>
<tr>
<td><strong>Position Is</strong></td>
<td>Part Time Position</td>
</tr>
<tr>
<td><strong>Position Will Be Filled By</strong></td>
<td>Church member</td>
</tr>
<tr>
<td><strong>Minimum Maturity Level</strong></td>
<td>Stable, maturing Christian</td>
</tr>
<tr>
<td><strong>Spiritual Gifts</strong></td>
<td>Pastor/shepherd • Administration</td>
</tr>
<tr>
<td><strong>Talents or Abilities Desired</strong></td>
<td>Ministry vision, leadership, planning/strategy skills, personal management</td>
</tr>
<tr>
<td><strong>Best Personality Traits</strong></td>
<td>Expresser-leader • Compassionate • Dependable • Analytical</td>
</tr>
<tr>
<td><strong>Passion For</strong></td>
<td>Ministering to men</td>
</tr>
<tr>
<td><strong>Length of Service Commitment</strong></td>
<td>As God wills</td>
</tr>
</tbody>
</table>

**APPROVED 5/14/15**
TITLE: MEN’S MINISTRY DIRECTOR

QUALIFICATIONS:

• Person of prayer relying on God’s guidance in ministry.

• Spiritual gift of Administration in order to build and coordinate a Men’s Ministry Leadership Team

• Be actively involved in the church and connected to sources of information regarding needs as well as resources to address them.

• Be a good communicator in order to receive information in order that the men of the church can meet the construction and moving needs of the widows and single women that attend WBC.

• Providing updates to other ministry groups within the church including Elders, Deacons, Small Group leaders, Sunday School Teachers, etc

• The Men’s Ministry Director must be or become a member of Waxahachie Bible Church. He also must complete a “Ministry Leaders Registration Form” which includes having a Background Check and sign that he is in agreement with the Waxahachie Bible Church Doctrinal Statement.

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GENERAL DESCRIPTION:

The Men’s Ministry Director is a member of the ministry staff of Waxahachie Bible Church and will be responsible for the following:

• Establish a Waxahachie Bible Church Men’s Ministry Leadership team

• Reviews each potential Men’s Team Leader with Administrative Pastor before approval.

• Identify and provide resources to the team that will help facilitate their ministry such as written materials, videos, etc. All ministry must be Bible-based and incorporate scriptural direction and encouragement. Reviews all men’s ministry material with Administrative Pastor in advance of utilizing it.

• Meets at least once every three months with men’s ministry leadership team to pray and to discuss challenges, solutions and praises. Utilize this time to train and conduct regular practical guidance and follow-up sessions.

• Plan outreach ministry to male adult guests who have visited the church.

• Oversee budget and expenditures for the men’s ministry.

• Communicate and inform the congregation concerning reasons for a Men’s Ministry, the availability and function of the ministry and opportunities and need for their participation in the ministry. Be an encourager to those who show an interest in participating.

• Update the Elder Board, Deacon Board and other staff members in a monthly e-mail in order to relay information regarding Men’s Ministry events and needs.

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• Develop and implement a process to capture physical needs, and connect these needs to men’s ministry leaders for follow up and resolution.

• Regularly be in prayer for the men’s leadership team as well as those receiving assistance from the Men’s Ministry.

• Be open to new ways of providing the needed care to the congregation. Identify opportunities for personal/professional growth in this area.

SPECIFIC RESPONSIBILITIES:

• Reports to the Church Administrative Pastor with oversight from Elder Board for strategy, accountability, support, and communication of ministry program.

• Meets with the Church Administrative Pastor on a regular basis for strategy, accountability, support and communication of ministry progress.

• Presents a yearly Men’s Ministry Budget by date set by the Church Administrative Pastor. Responsible for following the Staff Budget Guidelines and staying within the approved elder budget for the Men’s Ministry Department.

• Other duties as assigned by WBC Administrative Pastor.

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GENERAL EXPECTATIONS

- Ability and desire to be part of a ministry team. Must be a team player.
- Committed to spending time in prayer and God’s Word on a regular basis.
- Attends church for all regular worship services and, as directed, special services.
- Available to the congregation before and after services, as other ministry duties allow.
- Attends retreats as directed by Administrative Pastor.

Email resume to butch.price@waxahachiebible.org or call 972.937.9590.

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