



Weddings



Congratulations for your upcoming wedding!

We are delighted to be able to share this special day with you and want to assist you as you make plans for your wedding. I hope that this brochure provides you with the information you need, but please let me know if you have any questions.

Ashley Bricker
Pastoral Care Coordinator
abricker@vccindy.org
(317) 882-8463

Requesting a Pastor

The following Pastors may be available to officiate weddings for your requested date:

- Jonathan Bricker
- Juan Carreon
- Greg Eades
- Jeanne Moore
- Rick Rhoads

The fee for the Officiating Pastor is \$200, made payable to him/her and is due one month prior to the wedding.

Fees

- **Officiating Pastor**
\$200 (payable to the Pastor)

If using our facility...

- **Facility Fee**
\$200 (payable to VCC)
\$50 is required to secure your date. The remaining \$150 is due one month prior to the wedding.

- **Audio Technician (optional)**
\$75 (payable to the technician)
- **Video Technician (optional)**
\$75 (payable to the technician)

A Janitorial Service Fee will be charged if the facility is not returned to its original state.



512 S. Madison Ave. • Greenwood, Indiana
(317) 882-8463 • vccindy.org

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Using our Facility



Requesting to use our Facility

Due to our weekend celebration times, our 800-seat auditorium is available on a limited basis.

- **Monday-Friday** weddings must be completed and cleaned up by 9pm.
- **Saturday** weddings must start by 12pm and be complete and cleaned up by 1:30pm.
- The auditorium is not available on **Sundays**.

Some important details:

- The facility may be accessed up to 3 hours before the wedding begins.
- A janitorial service fee will be charged if the facility is not returned to its original state after the ceremony.
- We are unable to schedule any weddings in the auditorium more than 6 months in advance.
- A VCC Pastor must participate in any wedding occurring at VCC.

If you are planning to use our facility please continue reading as the next sections pertain specifically to our facility.

Rehearsal

Rehearsals are a great way to practice running through the wedding. It will help alleviate any normal nervousness and answer any questions you may have. The rehearsal will last approximately one hour and will include all the elements of your planned ceremony -- the music, seating of parents and guests, placement of aisle runner, processional, ceremony, lighting of candles, recessional, receiving line, photographs, etc.

Due to church functions, the auditorium is available on a limited basis* for rehearsals.

***It is not available after 5pm on Thursdays.**

Decorations

It's your special day, and we hope you can express yourself through the decorations of your choice! All we ask is that the facility is protected against staining, scratching and other damage from your decorations.

Audio / Video

VCC would be happy to offer their equipment and staff for any audio and/or video needs (based on availability). The technician(s) will be at the rehearsal and the wedding.

The fee is \$75 for an audio technician and/or \$75 for a video technician.

Other Important Details

- Your wedding is a memory in the making, so feel free to have video and photography.
- As the bride and groom leave the facility after the wedding, bubbles may be used, but not rice or bird seed.
- Alcohol is not permitted in the building or on the property at any time.
- Smoking is permitted only in the designated smoking area outside the north entrance. It is not permitted anywhere else.
- If you will be using an aisle runner, we recommend these dimensions : 73' long and 4'2" wide.
- Our facility is not available for rehearsal dinners or receptions.

