

**L DFA Meeting January 17<sup>th</sup>, 2018 5:30 pm**

**Officers Present: Chair Jim Jenkins, Secretary Joanne Havican**

**Members: Cheryl Marks – Sandstone Twp., Mike Way – Jackson County, Terry Langston – Sandstone Twp., Darin Simmons – Village of Parma**

**Others: Debbie Kelly, Amy Torres and Tim Rogers – Enterprise Group, Doug Atkins - Markowski & Company CPAs., Kathleen McDevitt – Treasurer, Laure Fiero and Amber Smith - Western**

Meeting opened by Chair Jenkins at 5:39 PM

Pledge of Allegiance is given.

Public comment: None

Approval of the minutes **Way moves, Marks seconds, to approve minutes. Motion passes 6-0**

#### Audit

Doug Atkins presents the annual audit. LDFA has good internal controls.

Due to late bill from OMM there was a small deficit,

Doug Atkins from Markowski went over the audit explaining where the money has gone and come from.

Went over the debt that was still left from the water tower. Feb 2022 is when the bond expires. Last year's surplus \$462,139.

Good shape financially. **Langston moves, Marks seconds, to approve and accept the audit, motions passes 6-0**

#### Reports

Atkins presents the reports. Atkins went over the report and explained how he comes up with the numbers.

Explained who he files the reports with. **Langston moves, Marks seconds, to submit reports, motion passes 6-0.**

#### Parma-Sandstone Activity

Debbie Kelly from Enterprise went over the information. January 12, 2018 Chuck Olson from OMM received a message from Dunnigan's that the parts have been ordered and will be received within 4 weeks. Langston asked about the funding (\$50,000) Spring Arbor said they will be putting towards the work on the lift station. Jenkins will look it and get verification. Jenkins will email everyone about the update and getting clarification about the money.

#### The Enterprise Group of Jackson, Inc.

Tim Rogers president and CEO of the enterprise group information went over information. Labor and talent is the number one issue Jackson County has. Truck drivers is at the top of the list. Talked about MFG day. Discussion about manufacturing and lack of people for the jobs.

2017 end of year: Debbie went over reports and updates for the remaining 2 phases of the lift station. Yearend report gone over.

2008 Scope work: Visit manufacturing companies. **Langston moves, Way seconds, to continue with scope of work, motion passes 6-0**

2018 Parma LDFA management agreement is due to be renewed. March 1<sup>st</sup> thru 2019 **Jenkins moves, Langston seconds, to continue with the agreement with the change of \$30,000 increase of pay. Discussion follows. Motion Passes 6-0**

Election of officers 2018: **Langston moves, Marks seconds, to keep the same officers, motion passes 6-0**

Fire/Fire millage funds: **Jenkins moves, Way seconds to release the funds 6-0**

#### Treasurers report

Kathy McDevitt LDFA Treasurer went over the report. Expenses paid so far, revenue \$466,000 balance on bond \$500,000 plus interest.

Village of Parma will need to reimburse the Township the money due to them.

Approve FYE 2/28/18 budget amendment reduction of expenses revised budget \$469,00 **Marks moves, Langston seconds to accept the revised budget, motion passes 6-0, Langston moves, Marks seconds, to accept the treasurers report. Motion passes 6-0**

Approve FYE 2/28/19 budget 749,000 which would bring the shortage 42,915 **Jenkins moves, Langston seconds, to accept the amended 2019 budget, 6-0** McDevitt brought up that Huntington sent a letter about starting to charge for accounts. Langston voiced concern over Spring Arbor not billing LDFA. We should not have to pay for back usage. Jenkins will ask Spring Arbor about the bill. **Jenkins moves, Langston seconds, 6-0**

Approve proposed surplus distribution: \$465,496.00 It would be dispersed in February. Village \$97,242.00, Sandstone \$97,242.00, Jackson College: 36,402.00 **Marks moves, Way seconds to distribute surplus, Motion passes 6-0**

Kathy asked about \$200,000 cd that matures in a few weeks. Tabled for now.

Other business: Water tower located at Chapel and MI Ave. The tower was bought with the bond the Village is still paying on. Village has paid \$46,000 to take care of the inside. It is 16 yrs. old. And it is showing its age. It needs to be repainted and cleaned up. Protection for years to come. Discussion follows. **Langston moves, Jenkins seconds, that \$155,00 is set aside to paint the water tower after competitive bids. 6-0.** Enterprise will look into the specs on Blackman and Jackson.

Selection of auditor: **Langton moves to continue with Doug Atkins from Markowski, & Co. Jenkins seconds, motion passes 6-0**

**Langston moves to adjourn at 7:14 p.m., Marks seconds, motion passes 6-0**