



Village of Parma  
117 W. Main Street, Parma MI 49269  
517-531-4785 Fax: 517-531-5179  
**RESIDENTIAL AND FIELD DRIVEWAY PERMIT**

Permit # \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Present Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

**NEW DRIVEWAY INFORMATION:**

Location \_\_\_\_\_

**Note:** Applicant will place tow stakes 24' apart to designate the exact desired location of the drive and to assist the Planning Commission/DPW personnel in determination of drive requirements.

Sight distance from desired drive shall be a minimum of 100 feet for each 10 miles of legal speed limit (Unless determined otherwise by the Planning Commission or DPW.)

**DRIVEWAY GUIDELINES:**

Driveway Width – 10' – 20'  
Driveway Radii – 10' – 15'  
Driveway Grade: Slope drive approach away from Road at 1/2" per foot to ditch line.

**DRIVEWAY SURFACE:**

If drive requires drainage improvement, culvert and gravel will be installed by the Village.

**TO BE FILLED OUT BY THE VILLAGE ZONING ADMINISTRATOR OR DPW PERSONNEL**

Drive Culvert Size \_\_\_\_\_ Drive Culvert Length \_\_\_\_\_

Grading, tree removal and ditching required \_\_\_\_\_

Sight Distance \_\_\_\_\_ Speed Limit \_\_\_\_\_

Administrator's Comments \_\_\_\_\_

Recommended for issuance: \_\_\_\_\_ YES \_\_\_\_\_ NO (See above comments) Date \_\_\_\_\_

Permit Fee \_\_\_\_\_ Date Paid \_\_\_\_\_ Accepted by \_\_\_\_\_

Culvert Fee\* \_\_\_\_\_ Date Paid \_\_\_\_\_ Accepted by \_\_\_\_\_

Approved by: \_\_\_\_\_ Date \_\_\_\_\_

\*Applicant is responsible for culvert if damaged during residence or property development.