

## EVERGREEN UNITED METHODIST TRUSTEES

Meeting minutes: 8-7-18

Attendees: Penn Gildersleeve, Peter Lindquist, Glenn Stoll, Roland Schroeder, Debbie Roamer, Lauren Alter, Deb Olenyik

### 2) Review of last month's work tasks:

Looking for two new trustees with the recent resignations of Frank Platt and Linda Heckendorf. Jean Ambrosier has agreed to head this effort up at Deb's request. We also need to look for a date for a between-services opportunity to thank both Frank and Linda for their efforts and service.

Building use criteria – use for memorials and funerals were tweaked by the lay committee; trustees needs to review and coordinate with them to ensure consistent application of use. Reunion uses not spelled out; question whether we need to do anything. Penn will talk to Marsha Loomis about this and report back.

Stove pilot lights – no support from the manufacturer so the pilot lights will stay on. Solution to heat in kitchen is to turn on exhaust fan to remove hot air.

A new AC unit was installed in the office when the existing one quite working. Penn thinks he has the old one working again and wants to look at installing in Deb's office. Need to see if the window opening can be easily reversed. Otherwise need to make another hole in the wall. Peter will contact window company to ask about the window configuration.

Projector is working but still making a little noise. No action required.

Donated piano – waiting on a decision from Terry Vogt about which piano to keep and which we will donate on.

Eagle Scout project – waiting on the scout (Jackson Browning) to make a determination about what he wants to do.

Youth mission workday – most tasks completed with minimal problems. Some require additional work due to time constraints, etc. Overall a successful day.

Video streaming – trustees/Deb will work to set up a committee – initial meeting Sunday Aug 12<sup>th</sup> at 9:30

### 3) Long term planning

No action yet on downstairs bathrooms/shower

No action on sculpture for memorial garden (Donna's daughter too busy right now)

#### 4) New Items

Safety – trustee responsibility to address safety of church facility etc. Pastor Deb suggested a safety subcommittee. Need to establish a variety of protocols across all areas, from access to staffing to great escape, etc. Will need to include ushers and other teams within the church to gather information, ideas and help develop plans. The Rocky Mountain Conference cannot/does not have any direct input or guidance. Looking for folks to attend the safety in faith event at Jeffco Fairgrounds on 8-23. Glenn indicated he'd try to attend. Also suggested Donna Shell. Peter will pass this on to Finance Committee as well. Also briefly discussed a reverse 911 system for church members – more discussion/thought to be had on this.

Church van step still pending resolution. Glenn has researched and checked with area van/RV companies and no solutions yet available. Debbie will check with the OT folks at Mt Evans Hospice

Women's Bathroom fan – Penn volunteered to fix this.

Raise the sanctuary cross – Glenn will look at and see what can be easily done with minimal disruption

Virtual receptionist – need to change/update recording – trustees okay and directing staff to get this done.

Church Mutual vs United Methodist Insurance – we can't go outside the conference coverage so nothing really to discuss. Peter noted that there may become discrepancy with amounts billed vs what should be billed. Will work with Church Mutual to get answers.

Future clergy housing funds – some drawn from the account for deposit etc for Pastor Deb's unit at Rocky Mtn Village. Currently shows as a debit from UTR fund. Will get with Jennifer to make sure funds came from clergy housing and not UTR. (\*\*\*\*\*Update – this was corrected by Jennifer on 8-9-18 – funds were replaced in UTR\*\*\*\*\*)

#### 5) Financials

Trustee accounts in good shape and considerably under budget due to low snow totals in spring and general overall lower expenses. See above comments on Church Mutual Insurance – Peter and Pastor Deb to discuss with Church Mutual prior to budget month in September.

Will also look to add \$15/mo to the budget for 2019 to account for the electronic receptionist (voice messaging etc) from Century Link. I'm not sure this is in Trustee's budget as I don't generally do anything with Century Link but will check and confirm.

Other question from Finance Committee on Thursday – Can we determine who made the donation to the Stove Fund? How restrictive was the donation. We still have a few hundred dollars sitting in this designated fund. Can we collapse this into the UTR fund or the Trustee Reserve fund?