

Continuing Stewardship Committee - Guidelines

Purpose: This committee is responsible for the education, promotion, and evaluation of our congregation's overall stewardship program and opportunities.

Procedures

1. The Continuing Stewardship Committee (CSC) will be made up of least six (6) members, elected each year to serve one-year, renewable terms.
2. At their first meeting in May each year, they shall elect or make plans for the following:
 - A. Chairperson/Council Representative
 - B. Secretary
 - C. Finance Committee Representative
 - D. Education Coordination (see #1 below)
 - E. Pledge Drive Coordination (see #2 below)
 - F. Time and Talent Coordination (see #5 below)
 - G. New Member Contact (see #6 below)
3. At this same meeting, they will review the committee's activities of the previous year, and propose goals and a schedule of activities for the coming year.

Responsibilities

This committee's responsibilities are to:

1. Help educate the congregation on faithful stewardship, using denominational and ecumenical resources, engaging in an ongoing study as a committee, and sharing their insights with the staff, council, boards, and committees of the church through announcements, Direction articles, programs, etc. (Education Coordination)
2. Conduct the annual pledge drive for financial and time and talent commitments from our members, prospective members, and friends for the following year in a timely manner. Every effort should be made to complete this drive by November 30 of each year. (Pledge Drive Coordination)
3. Report the statistical data and analysis of financial and time and talent pledges received annually to the Church Council, Finance Committee, and the Congregation at its Annual Meeting in January.
4. Evaluate the annual financial pledge drive and report an analysis of pledge patterns and reasons for change or lack of change in pledges and pledging patterns to the Council.
5. Evaluate the annual Time and Talent pledge drive including its distribution and collection, and in conjunction with the Human Resources Committee, report an analysis of pledge patterns and reasons for change or lack of change in pledges and pledging patterns to the Council. (Time and Talent Coordination)
6. Solicit financial and time and talent commitments from new members as they prepare to join the church. One member of the committee may handle this responsibility and attend prospective member meetings (New Member Contact).