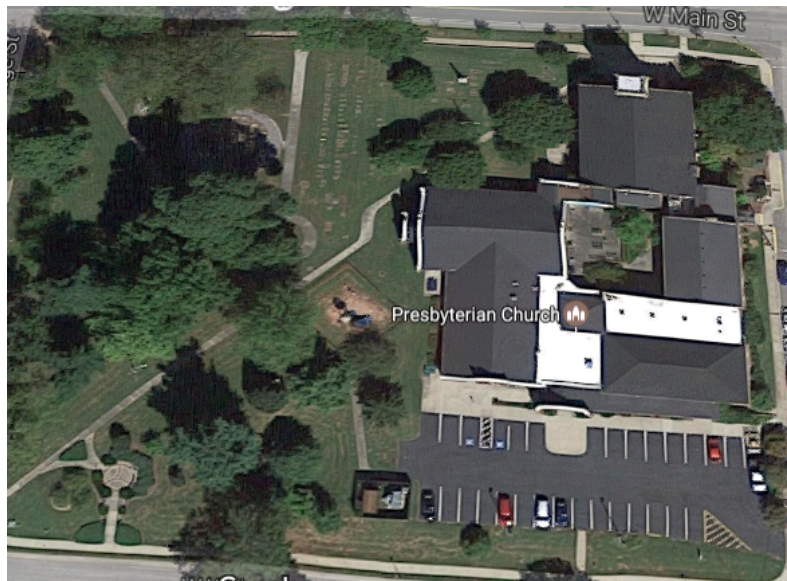


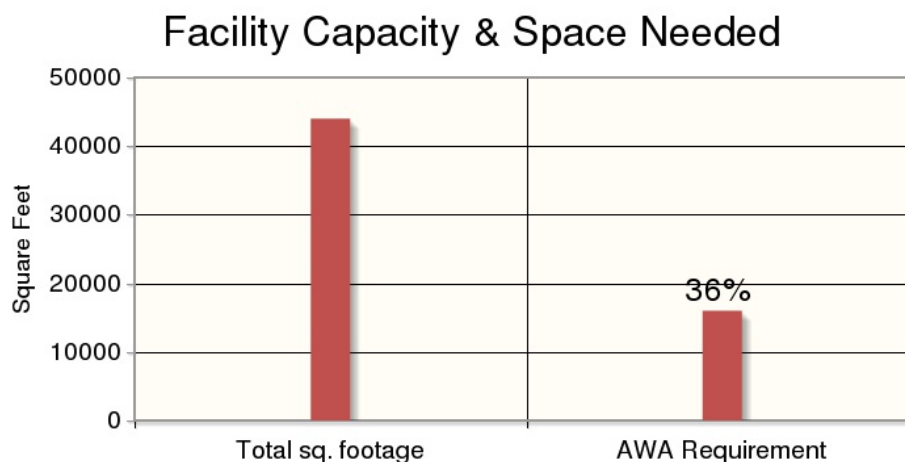
FACILITIES EXAMINATION

In consideration of the congregation's resources, it is important to evaluate the facilities to determine if they are of appropriate size for the current congregation. It is also important to consider whether there is a growing list of deferred maintenance issues or other features that may inhibit the vitality of the congregation.



The church's facilities are contained in 1 building located on a 3.5-acre lot. It is estimated that the facilities are approximately 44,000 sq. feet in size. The property, including the organ, is insured for \$9,000,000.

Based on Average Worship Attendance, a congregation of this size would have adequate space in a building of 15,840 sq. feet, meaning that the current congregation is only using 36 percent of its current space. This is demonstrated on the following chart.



LOCATION AND OUTSIDE APPEARANCE

The church is located on the corner of 5th and Main Street, next to Centre College campus. Main Street is a busy east-west thoroughfare and the church location is considered downtown and amid festivals that happen in town. The church has only a small plaque next to the doors facing Main Street making it difficult for people passing to know exactly what the building is.

The brick building appears in good shape. While there are entrances on Main Street, the primary entrances are on the south side of the building along Walnut Street. There is tasteful, well maintained shrubbery and small trees around the building.

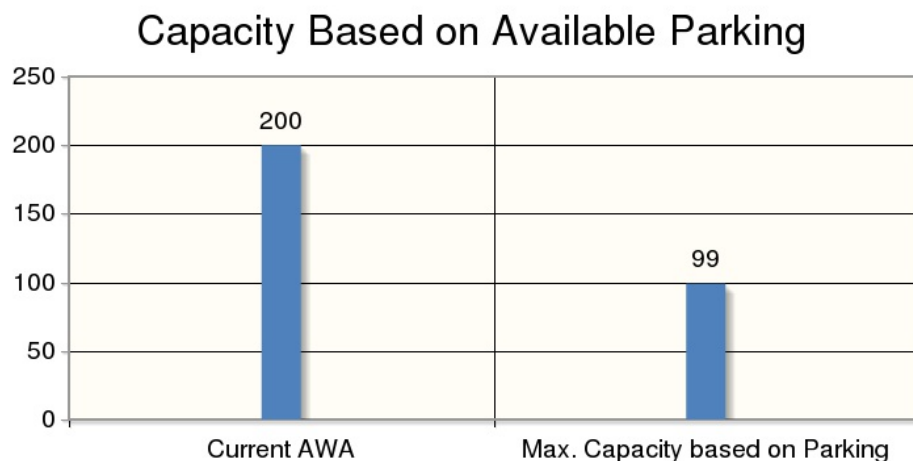
The west side of the building has a labyrinth as well a small cemetery. Both are surrounded by well-maintained lawns and trees.

PARKING LOT AND WALKWAYS

The church parking lot is located on the south side of the building and is quite small with only 20 total spaces. Two of these spaces are for handicapped parking. There is parking along the street and the church can use a parking lot immediately to the south that belongs to Centre College. Two street lights help provide some lighting during evening events.

The walkways around the church, labyrinth, and cemetery are in good shape and accessible by mobility challenged persons. There are ramps into the church from both Main and Walnut streets.

Driving habits for each congregation vary widely. Some congregations average only one person per car parked in the lot; others pack in families. Still others are located in dense urban areas and pride themselves for being within walking distance of the local public transportation. The place in which a car is parked, and the control the church has over that parking also determines capacity. Architects have developed some formulas in estimating the worship capacity of your church, based on parking. Based on the location of the congregation's identified parking, capacity is calculated on the chart below:



SANCTUARY

The Presbyterian Church of Danville worships at 8:30 and 11:00 am each Sunday morning.

The sanctuary, completely renovated in 1996, has wood floors, white walls, and a cathedral ceiling. Pews with red cushions are angled on either side of a center aisle. Tall, white columns help support the ceiling and are interspersed throughout the sanctuary.



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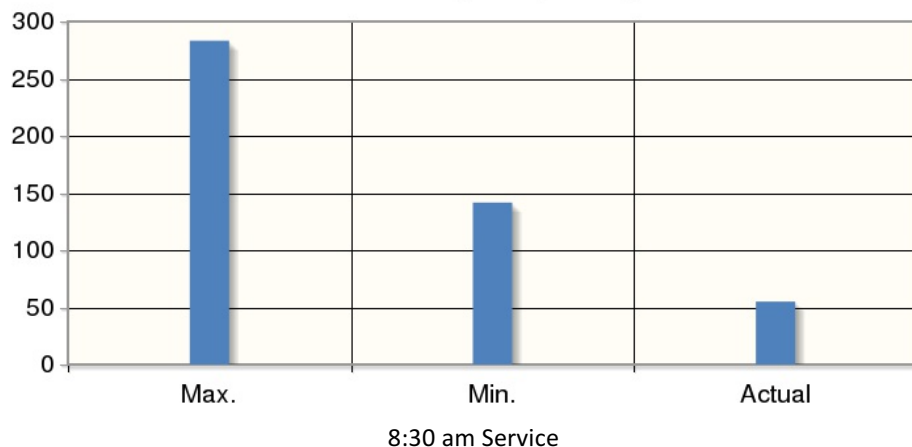
The chancel, centered on the front wall, is reached by three wooden steps. A small, wooden communion table stands in front of the chancel. A piano is off to the left side and a baptismal font to the right.

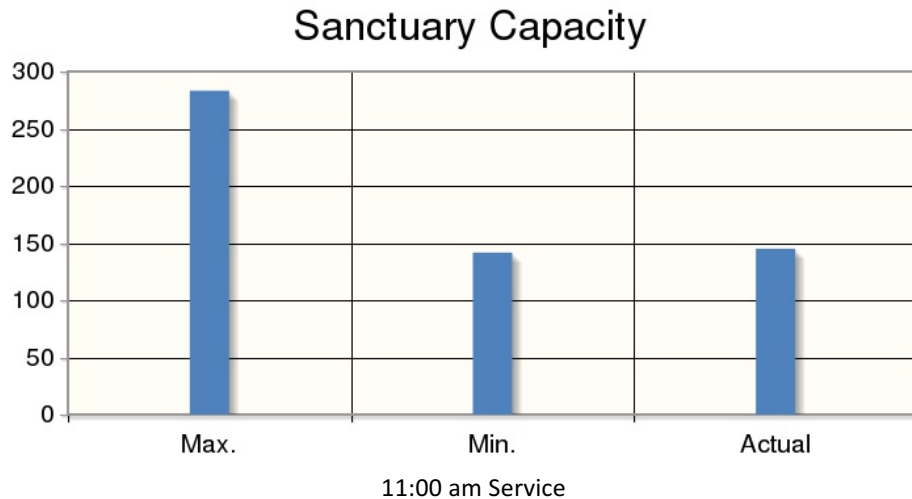
The balcony is where the choir sits, and also has one of the highlights of the sanctuary, a handmade Taylor & Broody organ. A sound booth was installed about 2010.

Based on generally accepted measurements, we know that when a sanctuary is more than 80% capacity on a regular basis, it will impact worship attendance with an overcrowded feeling. In the same manner, if a sanctuary is less than 40% of capacity it will also impact worship attendance as participants feel it is uncomfortably empty.

It is estimated that the sanctuary has a total seating capacity of 300. Based on the Average Worship Attendance, the current sanctuary usage is **below** the appropriate capacity range for the 8:30 am service and **within** the appropriate capacity range for the 11:00 am service. Several members of the church noted, that they enjoyed the intimate feel of the 8:30 service.

Sanctuary Capacity





GATHERING, FELLOWSHIP AND EDUCATION SPACES

The church has an open, welcoming lobby, with clear signage for guests. The fellowship hall is a large, carpeted space that can hold 200 around tables. Large windows provide ample natural lighting. The space has flexibility for multiple uses and includes a large screen TV and audio. It is regularly used for fellowship time each Sunday. The kitchen, just off the fellowship hall. It has stainless steel appliances, is regularly inspected by the city and is clean and well maintained. Another large space in the facility is the gym on the first floor. It is carpeted with a basketball goal on one end. There are several storage closets in the room as well. The gym is used for youth group, children's ministry and a yoga class. The first floor is also home to several rooms used for education purposes including the chapel, used primarily for showing movies on Sunday night. There are two classrooms used primarily for adult Sunday school classes as well as meetings. A conference room next to the Pastor's office is also used for similar purposes. Finally there is a large nursery used for childcare on Sunday mornings as well as during other events. It was in use the night of the assessment.

The second floor has the music room where the choir and bell choir practice. The children's area, a large area where the Godly Play program happens, and four smaller rooms connected to this main area are well kept and show signs of regular use. The space is versatile appears to be well used. One classroom is used primarily for storage and another is not in use at this time.

The basement primarily consists of three rooms. Two are used for the youth program, one high school and the other middle school. Both have the "normal" furniture associated with such spaces, including couches, chairs and game tables. The spaces look inviting and comfortable. The last space is a Community Room that can be locked off from the rest of the church and is accessible from outside. This allows community groups to meet without being able to access the rest of the church. The space has recently been renovated and has tables and chairs that allow for a variety of setups.

ADMINISTRATIVE AND OTHER SPACES

The church office is located on the first floor and is a large space, accessible from two different points. The Administrative Assistant has a desk in this space and greets people as they enter. There are tables and chairs for small meetings that might occur. The other offices are located throughout the building. The pastor has an office on the first floor, next to the conference room. The Associate Pastor, Christian Formation Director and Music Director all have offices on the second floor, while the Building Superintendent has an office in the basement. All offices have normal furniture and computer equipment.

The main floor has a coat room off of the main lobby and a large workroom in the office that has a copier cabinets and plenty of workspace for people. The second floor also has a resource room to support the children's education area as well as a dedicated storage room. The basement has a storage room, mechanical room as well as a room that house elevator equipment.

The main floor has three sets of restrooms making for easy accessibility. The second floor has a set of restrooms and the basement has another set. The community room has a dedicated single person bathroom for use by outside groups.

The church also has a courtyard. It is not used often. It does provide natural lighting and views of greenery giving the main floor a more open feel.

SYSTEMS

The church has an extensive and aging HVAC system. The campus has over 30 units. A plan to systematically replace them would be helpful. There is also an elevator and parts for controls can be tricky to find. Fire extinguishers appeared to be inspected regularly and up to date.

DEFERRED MAINTENANCE ITEMS

Some New Beginnings congregations have poorly tended facilities. These facilities are not just a "turn off" for guests and members. They also can become a costly money pit that defers mission. Preventive maintenance is normally less costly than emergency maintenance. Unfortunately, that lesson may not be learned until it's too late. Many congregations fall behind on maintenance due to declining funds and are then forced into making emergency repairs they simply cannot afford. We noted these items that the church appears to have "put off".

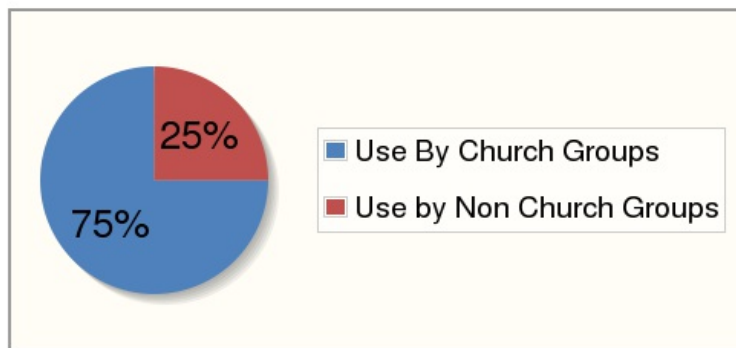
The church does not appear to have any deferred maintenance. This is due primarily to the capitol and mission campaign. This campaign may have helped mask the actual cost of maintaining a building of this size. That fund is almost empty and unless another campaign is undertaken, the operational budget will begin to bear a fuller burden of the upkeep.

USE OF THE FACILITIES

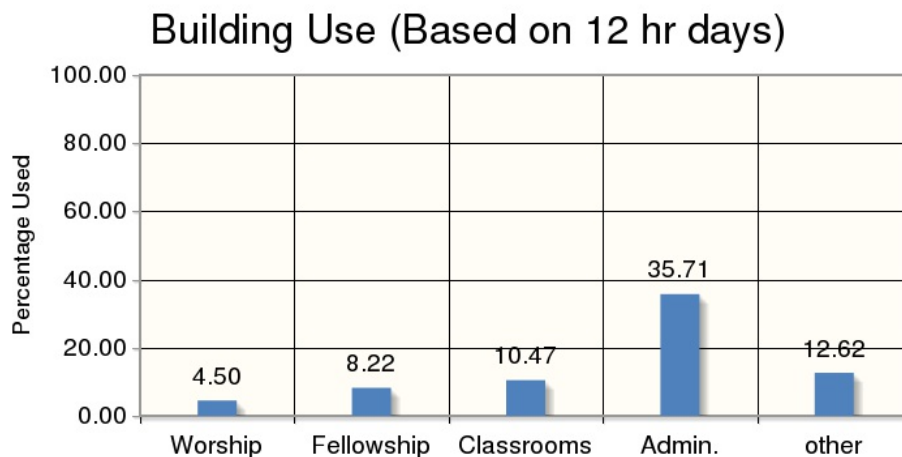
The church building is a valuable resource for both the congregation and the community. A good indicator of a congregation's willingness to engage a community is by looking at how the church uses this resource. Based on total building use, the graph below demonstrates the

percentage of total usage by outside groups. These groups are open to the community and often times led by people other than church participants.

Total Building Use



Congregants are often amazed at how little a building gets used. We divided your facility into “kinds” of space. The sanctuary is considered “worship” space, the fellowship hall and narthex “fellowship” space, etc. Using your church calendar, we have calculated the hours each kind of space is used and calculated the percentage of time it is utilized. This percentage is based on the space being available just 12 hours a day, 7 days a week.



UNDERUTILIZED BY CONGREGATION & COMMUNITY

A quick look at these charts demonstrates a building that is both underutilized by the congregation and the community. The cost associated with maintaining and operating this resource raises a question for the congregation to consider, namely “Is this the wisest stewardship of the resources that have been given to us by God?”