

3 pages to complete and return



Name of Your School or Organization: _____

Reason: Field Trip Agreement Form

Please fill in your field trip to the Texas Civil War Museum on:

Groups arrivals can be scheduled anytime between 9:30 am -- 3:00 pm.

Day: _____

Date: _____

Time: arrival _____ departure _____

You will have _____ number of _____ graders @ the student discounted rate of
Elementary (1st-6th): \$2.00
Secondary (7th-12th): \$4.00

Please note: In order to receive the School Group discount YOU MUST have 20 or MORE STUDENTS attending.

Teachers, 1 chaperone per 10 students and bus drivers are admitted free. (To qualify as a bus driver one must have a CDL Class A or B with P Endorsement.) Any additional adults will be admitted at a \$1.00 discount off the regular admission price.

You will have _____ number of PAYING adults.

The price listed above includes a self-guided tour into all of the galleries and entrance into the 30 minute movie: "Our Home—Our Rights, Texas in the Civil War."

_____ **Movie:** *Included in the cost of the admission*

_____ **Scavenger Hunt and/or ABC sheets:** *Included in the cost of the student's admission ABC is for K-4th grades, Scavenger Hunts have two choices. 20 questions and 33 questions plus discussion. Choice which is appropriate for your particular class level.*

Note on Scavenger Hunt and ABC sheets: We ask that you download your choice off our website and make copies for you students to use. (we provide pencils and clip boards for your use while at the museum) *Teachers: you may request an answer key at the front desk upon your arrival.*

___ **Gift Shop:** Our gift shop is a favorite of many students and adults alike. We have items for school projects, history, old fashion candy, and of course souvenirs for family and friends. The book store has 500 titles on related subjects. We encourage students to bring a little spending cash to get something from their trip! (*Our front desk has policies to handle large groups and to facilitate the group leaders.*)

NOTE: *Students will enter and exit through the gift shop at the museum. We request teachers review the school policy about expenditures on field trips. We do carry a variety of items with American and Confederate flags featured. The school is responsible for telling the students, which items, may or may not be brought to school.*

ADDITIONAL FEE PROGRAMMING:

Additional programming tailored to your group is available upon request for an additional fee. You will find a listing of these Docent Program offerings on the web site. Please feel free to call the museum for details. This is especially recommended for groups larger than 125 people.

Please check if participating in these additional activities:

___ **Docent:** \$45.00 up to 60 students (\$20.00 for each additional group of up to 60)
(check programs on our website under education)

Please put the NAME of the Programs you are requesting (Programs are listed under the education tab on our website.) If you are choosing additional programs, please list in the order preference the topics in case the 1st choice is unavailable. IF YOU SCHEDULE A FEE PROGRAM ANY CANCELLATION MUST BE MADE 48 HOURS IN ADVANCE OR YOU WILL BE INVOICED FOR THE PROGRAMS. (This will not apply to weather related closings.)

FirstChoice _____

SecondChoice _____

Alternate Choices _____

TOTAL PRICE OF ADMISSION: _____

Quick review of House Rules

In the Education section of the museum's web site you will find the rules and guidelines for your visit. Additional assignments (with TEKS) for your use can be found in the Activities section. We do not allow backpacks, gum, food, drinks or rolling foot wear into the museum. The TCWM will furnish clipboards and pencils for student use. Teachers are welcomed and encouraged to bring their own worksheets for student use if they wish not to use the museums. For this reason, we include complementary teacher(s) visits to the museum in order to pre-plan the day's curriculum.

If for any reason you need to cancel your visit we ask you do it no later than 48 hours before your scheduled visit to avoid a handling fee. (This does not apply to weather related closings.) The Museum weather related closing follows that of the Fort Worth ISD. If a docent is scheduled and field trip is a “no show” then the full docent fee will be invoiced along with handling fee.

Please sign the below contract and return back to us **TWO WEEKS BEFORE COMING** to: reservations@texascivilwarmuseum.com

Please make check payable to Texas Civil War Museum. You may bring the check with you the day you come to the museum. This contract can serve as your invoice. If a W9 form is required, please send it.

We look forward to your visit and know it will be most rewarding.

Reservation Department
Texas Civil War Museum
reservations@texascivilwarmuseum.com
www.texascivilwarmuseum.com
Telephone: 817-246-2323
Fax: 817-246-3951

Name of Your School: _____

Name of School District: _____

Name of Teacher/Point of Contact (required): _____

E-mail: _____

Telephone (required): _____

Fax: _____