



CAMP TALL TURF

SUMMER STAFF JOB DESCRIPTIONS

Tall Turf Ministries, 816 Madison SE, Grand Rapids, MI 49507
Phone 616-452-7906, Fax 616-452-7907, www.tallturf.org

The following sheets outline the various positions available in our youth programs. Please prayerfully and carefully fill out the application and return it to the Camp Tall Turf office through mail, fax at (616) 452-7907, or on-line. Applications may also be sent via e-mail to miriam@tallturf.org. If you have any questions, please feel free to contact our office at (616) 452-7906.

YOUTH CAMP COUNSELOR

Counselors are the front line of everything we do at camp. These 16 individuals are responsible for supervising the safety and well being of 8 of God's children 24 hours a day. Counselors are trained in behavior management, leading camp activities, and working cross-culturally. As a counselor one has the unique opportunity to plant the seed of the gospel in the lives of young people by leading evening devotions in the cabin, living out your faith in community, and showing campers God's love. Counselors must be at least 18 years old with one year of work or college experience (except for former LITs) and have experience working with school-age children.

SUPPORT COUNSELORS

The support counselors serve as direct support to the counselors. This includes substituting for a counselor when they need time off or fall sick, being on the "hills" when campers and counselors are in their cabins, assisting with cabin activities, getting supplies for counselors, and sitting with cabins during meal time. These individuals work with the Head Counselors and counselors to provide behavior management and a safe environment. They must be at least 18 years old with one year of work or college experience and prior experience working with school-age children.

HEAD COUNSELOR

These 2 individuals oversee and provide support to the counselors, assisting them with camp responsibilities and behavior management. They are experienced counselors who provide advice and encouragement for the counselors, and step in when difficult situations arise. The Head Counselors serve as part of the summer leadership team. They must be at least 21 years old, have past Tall Turf counseling experience, and leadership experience.

YOUTH CAMP PROGRAM DIRECTOR

This person organizes and supervises the overall camp program and schedule. This includes cabin activities, classes, evening activities, themes and special days. They serve as part of the leadership team at camp and provide supervision and support for the non-counseling staff. This person will have prior administrative and leadership experience, have prior experience at Camp Tall Turf, and be at least 21 years of age.

HEALTH OFFICER

This person performs all duties related to camper illness/health or hygienic needs. They maintain and record communications with parents regarding health issues, and assist in determining when campers require medical attention or should return home. The Health Officer distributes and records all prescription and non-prescription medication for both campers and staff and is responsible for laundering soiled linens. The Health Officer trains staff in state and ACA health regulations and must be at least 18 years old with the appropriate certifications.

STAFF PASTOR

This person monitors and encourages the spiritual growth of staff and campers through Bible studies, prayer time and support, devotions, and 'prayer over camp.' They will also coordinate and oversee staff devotions, morning and evening chapel, and lunch time devotions. The staff pastor will lead and take part in camp's Passion Play as well as coordinate Sunday church services. This person will have some pastoral care experience, good communication skills, experience working cross culturally, be at least 21 years of age and ideally eligible for a Michigan Chauffeurs License.

FOOD SERVICE COORDINATOR

This person is responsible for planning all meals according to USDA guidelines and enforcing all state, county and American Camping Association (ACA) standards regarding the kitchen and dining hall. They are responsible for supervising the food service staff and ensuring that the kitchen runs smoothly. The Head Cook should have experience cooking for large groups, knowledge of good nutrition, the ability to plan healthy and interesting meals, experience in leadership and be at least 21 years of age.

FOOD SERVICE STAFF

These 3 individuals, under the direction of the Food Service Coordinator, will be responsible for all food preparation and service in the dining hall according to USDA guidelines. They will also be responsible for the daily cleaning and upkeep of the kitchen, eating area, bathrooms, and area around and outside the dining hall including the dumpster and recycling area. They may be asked to participate in camp activities as needed. These individuals must at least 18 years old and should have some experience in cooking and food preparation, as well as working with school-age children.

WATERFRONT DIRECTOR

This person will be responsible for all aspects of the waterfront including training staff on waterfront safety, planning and teaching 2 swimming classes a day, and supervising the waterfront and the staff serving as aquatic observers during free swim, cabin activity, classes, and evening activities. They will also be responsible for the daily cleaning and maintenance of all waterfront equipment and first aid kits. This person must be at least 21 years old and have certifications in CPR for the Professional Rescuer, Lifeguard training, Waterfront Lifeguard, and Lifeguard Management. They should have strong peer leadership abilities.

NATURALIST

This person will serve as the caretaker of the Nature Center, developing and maintaining interesting displays, cleaning it daily, and promoting environmentally friendly behavior and recycling. The Naturalist will be responsible for preparing 90 minute age appropriate activities as well as supervising and interacting with campers who come to the Nature Center during free swim and class time. This individual will be at least 18 years old with some experience and knowledge in developing nature programs, and a definite love for all of God's creatures from snails to snakes.

ADVENTURE PROGRAMMING DIRECTOR

Additionally, this person is responsible for the coordination and development of the challenge course program and all adventure activities. This individual leads staff, cabins, and classes through the challenge course and debriefs the experiences with them. They are also responsible for the daily maintenance and upkeep of all adventure and challenge course equipment and supplies. This individual must be at least 21 years of age with a Michigan Chauffeur's License and prior experience in leading groups and in outdoor and experiential education. Ideal candidates should also be willing to be lifeguard certified.

TRIPPING DIRECTOR

This person is responsible for the organization and coordination of all overnight campouts, cabin activities, and off property excursions. They will be responsible for the maintenance of all camping equipment, cabin activity materials, and camp out sites. Additionally they will assist with camp activities as needed. This person must be at least 21 with a Michigan Chauffeur's License and should have experience with camping, strong organizational and interpersonal skills, and the ability to train staff. Ideal candidates should also be willing to be lifeguard certified.

BARN SPECIALIST

Love animals? Think goats are cute? The Barn Specialist is responsible for the overall care and upkeep of the barn and its inhabitants. They are responsible for feeding and tending to the animals as well as cleaning and organizing the barn. They are also responsible for planning and implementing a 90 minute barn activity for campers. This person must be at least 18 years old and have some experience in program development. Prior experience working with school-age children with animals is preferred but not required.

LIT MENTOR

This person will maintain daily individual contact with all Leader In Training (LIT) participants. They will guide the LITs in an understanding of leadership, service, goal setting, children, the camp, and help with the development of their spiritual lives. The LIT Mentors will report directly to the SALT Coordinator. Mentors must be at least 21 years of age and be eligible for a Michigan Chauffeurs License.