

**Swansea First Baptist Church - Preschool
Registration Form 2018-2019**

Copies of: Updated Immun. Records ___ Birth Cert. ___ Photo ID _____
(We can make copies of these documents for you from your originals)

Non-refundable \$75 Reg.Fee: Cash Amt. _____ Ck# & Amt. _____

Date Received _____ Receipt Given ___ Date Sent to Office _____

New Student _____ Returning Student _____

Child's Name _____ Boy or Girl _____

Child's Birth Date _____ Child's Age (as of 9/1) _____

Address _____ City/State _____

Zip Code _____ Home Phone Number _____

Is your child potty trained? (circle one) Yes or No

Note: *each child must be potty trained or in the training process prior to entering the 3-year-old class,
And must be potty trained completely to enter the 4 year-old-class*

Allergies and other pertinent medical information:

Parent or Guardian Information

Mother's Name _____ Mother's Phone _____

Mother's Employer _____ Work # _____

Cell Number _____ E-Mail Address _____

Father's Name _____ Father's phone _____

Father's Employer _____ Work # _____

Cell Number _____ E-Mail Address _____

Legal Guardian's Name _____ LG's Phone _____

Employer _____ Work # _____

Cell Number _____ E-Mail Address _____

Emergency Contact Person(s)

Please list at least one person other than child's parents.

| Name | Relationship | Phone # |
|-------|--------------|---------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Designated Person(s) Who Will Regularly Bring and Pick Up Your Child (if other than a parent)

| | |
|---------------|--------------------|
| Name _____ | Phone# _____ |
| Address _____ | Relationship _____ |

| | |
|---------------|--------------------|
| Name _____ | Phone# _____ |
| Address _____ | Relationship _____ |

Other Persons Allowed to Pick Up Your Child

At times, it may be necessary for someone other than a parent or designated person to pick up your child from SFBC-PS. For security reasons, we will not release your child to anyone without first having verbal and/or written notice from a parent or legal guardian. The first time that person picks up your child we will also request a phone # and to see and make a copy of a photo ID before releasing your child to that person. Please list below the names and relationships of any other person(s) allowed to pick up your child from SFBC-PS.

| Name | Relationship | Phone# |
|-------|--------------|--------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

**** Please make note of anyone who is NOT allowed to pick up your child ****

| | |
|------------|--------------------|
| Name _____ | Relationship _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

All Fees are Non-Refundable

Registration Fees: \$75.00 per year/per Student

Note: Registration Fees are used for staff development, educational supplies, etc.

At Open House you will be given a generic supply list to be delivered to the Preschool Director.

Teachers may have a specific need for their classroom. If so, they will let you know at Open House.

Monthly tuition rates: September through May: \$220.00 per month.

Due on the 1st of each month (unless you make other arrangements with PS Director)

Open Enrollment at this time registration is accepted on a first come, first served basis. If space is available, your child's space will be reserved upon receipt of this registration form and registration fee; OR your child's name will be placed on a waiting list upon receipt of this form **only**. However, registration is not complete and your space is not guaranteed until we have received all of the following: (1) this form, (2) registration fee, (3) copy of birth certificate, (4) updated immunization certificate, and (5) copy of photo ID such as your driver's license. If Legal Guardian, we must also have a copy of legal documentation.

All ages and all classes: Monday - Friday 8:45 am - 11:45 am

Drop off at 8:30am-8:50am

*****Doors are locked at 8:55am & Classes start promptly 9:00am*****

Pick up at 11:45am-12:00pm (noon)

Parent(s)/Legal Guardian Signature:

Mother _____

Date _____

Father _____

Date _____

Legal Guardian _____

Date _____

We look forward to serving your family!

Swansea First Baptist Church

145 South Church Street (P.O. Box 550), Swansea, SC 29160

Any questions please feel free to call

Preschool Director, Cindy Grimsley @ 803-542-4869