

SUMMERVILLE BAPTIST CHURCH

ENDING HUNGER IN JESUS NAME
as we volunteer for



GUIDELINES FOR SUMMERVILLE BAPTIST CHURCH VOLUNTEERS

Please register as a volunteer upon arriving and fill out the special Summerville Baptist name tag.

Since we are representing Christ and Summerville Baptist, you are encouraged to speak openly about faith issues with our guests and other volunteers.

Our hosting assignments include greeting, registering, serving refreshments, serving desserts, cleaning up and helping people feel welcomed. The Katie's Krops volunteers, mostly students, are working in the kitchen and are trained to be there. They may be helping in other areas also.

Parents and children are welcomed to help and encouraged to sit with guests who have children. Parents, it is imperative for safety reasons to always be with your child.

Please be aware that in addition to students from Katie's Krops that there are adults from other businesses or community organizations that may also be volunteering.



HERE'S HOW YOU CAN MAKE A DIFFERENCE

CHOOSE ONE OR MANY OF THESE TASKS



BE A GREETER:

As dinner guests arrive, welcome them with a warm smile, a friendly handshake or a hug. Welcome them back or tell them you're glad to see them.

REGISTRATION DESK:

Depending on the number of volunteers already behind the welcome desk when you arrive, see if they need any help checking in the guests. New comers sign a list that will capture all of their details. Regulars are already on an alphabetical list and just need to be checked off. See [Joan Wood](#) to help get you started.

If you'd like this to be your role next month, arrive about 30 minutes before the dinner is scheduled to start.

BEVERAGES:

Once guests check-in they sit in the dining room. Ask those guests after they've sat down if you can get them anything to drink. The drink station is near the kitchen. Check to see what's available before taking anyone's order.

BE A PRAYER WARRIOR:

Sometimes a guest will need you to pray with them. We ask that Prayer Warriors wait on the other side of the room/divider at a table and offer a listening ear or words of encouragement and an offer to pray with them over their concerns. You may find that you'll want to follow up or check on them and asking if you can get in touch with them in the next couple of days is welcomed.

SERVE THEM WHERE THEY SIT:

Standing in line can sometimes be hard for some of our guests. Offer to stand in the food line for them and bring them their dinner plate. Ask them if they need anything else (maybe a refill on their drink) before leaving their table.

DESSERTS- Bring and/or Serve:

Katie's Krops is always grateful for dessert donations, and for help in serving them. The dessert table will be set up against the kitchen wall and the desserts will be set out toward the end of the meal. Servers will stand behind the table and help put desserts on guests plates. This line gets very long very quickly and can be fast paced. If you'd like to make desserts for next month's meal, please label them for Katie's and they can be dropped off in the kitchen any time the day of or as you arrive to help volunteer for the evening. Please place them in the kitchen.

FELLOWSHIP:

Imagine you're having a dinner party at your home as you take the time to sit and mingle with your guests. Choose one table to sit and talk or choose many. Make our guests feel welcome and loved.

TRAFFIC CONTROL:

When Katie announces that it's time for dinner it can get confusing as everyone gets up at once to get in line. Help people navigate out the door furthest from the kitchen, into the hallway, and heading into the service line.

CLEAN UP:

As guests start to finish their meals, ask if you can remove their used dinner plates, cups, etc. As the dinner ends, stay to help clear tables, remove trash, sweep the floor, wipe tables and return chairs.

QUESTIONS? www.SummervilleBaptist.org | email: KariTurbeville@hotmail.com

