

St. Simon's On-The-Sound Episcopal Church

Vestry Meeting

11 July 2016

Clergy:

The Rev'd David Lockett, Interim Rector

The Rev'd Eric Zubler, Associate Rector (absent)

Vestry Members:

Rhoda Adams-Reiss, Gene Correll, JoAnn Gorsuch, Cathy Halprin, Bob Hauge, Senior Warden Renee Larson, Lori Lawhorn (absent), Henry Rabby, Barbara Smith, Debbie Vaughan, Junior Warden Paul Wheelless (absent)

Clerk: Ellen Dodson

Treasurer: Mike Sheppard

Youth Representative: Morgan Lawhorn (absent)

1) Opening Prayer by Barbara Smith at 5:30 pm.

2) Motions:

- a) Hank Rabby moved to approve tonight's agenda as presented, and Bob Hauge seconded. The motion carried, all votes in favor.
- b) Bob Hauge moved to approve the June vestry meeting minutes. After a second by Barbara Smith, the motion carried, all votes in favor.
- c) The resignation of vestry member Bill Hardy, effective 27 June 2016, was noted and recorded.
- d) After discussion, a motion was made by Debbie Vaughan to defer replacement of the vacant vestry position until Fr. Knight arrives. After Bob Hauge seconded, the motion carried, 8 votes in favor, 1 opposed.
- e) Debbie Vaughan suggested that we review the By-Laws concerning vestry vacancies with Fr. Knight at an appropriate time in the future.

3) Finance and Budget Report: Treasurer

- a) As of June 30, Combined Plate & Plate was under budget by \$16,786, a 6.1% shortfall. Being behind financially this time of year is not unusual, and we will become concerned only if it continues.
- b) Second quarter financial statements are being sent to parishioners this week.
- c) A request for FNBT to increase our Line of Credit to \$400,000 was presented by the treasurer and approved by general consent. The process should be completed in the next few weeks.
- d) The loan officer at FNBT suggested to the treasurer that we open a checking account there (minimum balance of \$2,500) for the administration and ease of making draws on our LOC. Presently we are using cashier's checks from

Compass Bank where our Operating Fund account is located. There is no charge for that, but it's a bit service intensive. Shifting the LOC funds to FNBT from our Compass Money Market Account will cost us only \$18.75 annually since that account is earning us a mere 0.75%.

e) Our Capital Campaign account presently contains \$78,700.

4) Facilities Report (Senior Warden for Junior Warden) junior warden in transit, on conference call

a) Work approved last meeting

1. Two HVAC units in the nave repaired - \$3,850.
2. Programmable thermostats, ten units, being modernized, work to begin Tuesday, July 12.

b) The following repairs with quotes are ready to execute and after a review and discussion, Bob Hauge moved that \$9.15K be approved for the package, motion seconded by Debbie Vaughan, motion carried, all votes in favor.

1. Replacement of soup kitchen sink, counter-top and valves: bid-\$1.15K
2. Flooring repairs using existing tiles: bid-\$2K (replacement tiles extra)
3. Door weather stripping repairs: bids-\$1K
4. Rusted exterior doors (2): bid-\$3K
5. Completion of interior and exterior patch and paint: bid-\$1K
6. Main electrical panel lug corrosion: est-\$1K

c) Repair of the showers will be addressed before Habitat for Humanity group arrives in the spring of 2017.

d) Mold/mildew damage in the nave:

1. RFP's (Request for Proposal) were sent out to DL Curtis Construction and Whitrock (several other vendors were considered but did not meet our requirements). At the end of the RFP period, Whitrock declined to bid, citing excess risk of damage to furniture in the nave. As a result, the vestry must approve an exception to accept a single bid.
2. Meanwhile, the repair quote range of \$50K-65K from DL Curtis is a "base amount" to be adjusted once the ceiling is opened up and the actual condition of the structure can be fully assessed. This estimate includes an August/September time line. After a "field trip" to the nave for visuals, there were several questions, one of which was: do we really need to "open up the ceiling". It was decided by general consent to send the project back to the Facilities Committee. Vestry members want to have more definition about the scope of the work, such as: since the roof has been repaired, any mold present won't grow anymore, so perhaps the ceiling can be Kilz-ed, etc.
3. In addition to giving Fr. Knight time to settle in, consensus was that August/September on the repair quote is much too soon since we need time to get more details on the scope of the work. January is a much better time frame, even though late April/after Easter is possible.

4. The junior warden via conference call, questioned if we can call a vote on approving the contractor. During discussion, consensus was that since we have questions about what the repair quote entails, thus pushing back the time line, there is no rush.

5) Upcoming July Events & Celebrations – Senior Warden

- a) Sunday, July 17 is the Celebration of Ministry for Fr. Eric Zubler between morning services. Mary Hauge is organizing the event, and the senior warden will do the opening and closing. Vestry members are requested to bring a dish, help set up and clean up. The theme is “Thank Yewe”, so there will sheep items everywhere! Mary is writing a skit, and Bob recruited three performers. A gift will be given to Fr. Eric, and parishioners can contribute to the purse.
- b) Sunday, July 24 we will have a thank you coffee for Fr. David Lockett between services, and he wants it simple since he's not going anywhere! We will have some bagels, fruit and a cake which JoAnn will order.
- c) Sunday, July 31 we will have a welcome celebration between morning services for our new rector, The Rev'd David Knight. Some members of the Search Committee will be helping out, and Renee will be contacting vestry members with more updates on the plans after next Sunday.

6) Capital Campaign - We need to find a volunteer to chair the Capital Campaign. Some names have been suggested, but no one has yet been approached. The only requirement is that they are a member of the church. Anyone who has ideas can give the name(s) to Mike Sheppard.

7) Interim Rector: “Becoming a Welcoming Congregation” on Sunday mornings has been well attended with between 50 – 60 people and with much enthusiasm. The intention of the gatherings was not to develop a structure to hand over to the new rector, but it has helped with awareness. Barbara Smith and Mary Hauge have been involved after attending a diocesan conference to that effect. “We don't bring people in to increase our budget; we bring them in to know the love of God”.

8) Adjournment and prayer at 7:30 pm by Gene Correll. Next vestry meeting will be held on Monday, 15 August at 5:30 pm.

Respectively submitted,

Ellen Dodson
Clerk of the Vestry