

ST. PAUL LUTHERAN CHURCH COUNCIL MEETING AGENDA
March 16, 2015 – 7:00 p.m. (started at 7:10)
Library

Present: Jill Long, Ryan Rackley, Gretchen Zody, Phil Baden, Tom Wilkinson, Peg Kennedy, Lisa Michaels, Gretchen Michaels, Karla Kruse

Attendees: Tracey Moyer, Bil Lyons, Pastor Jon

Absent:

Guests:

Devotions – Led by Ryan - The Lost Son

ADMINISTRATIVE REPORTS

- Secretary's Report – Minutes
 - Electronically submitted. Posted
 - Jill brought revised copies – rewording about utilities and approval of disbursements
 - Salary for Pastor Wayne confirmed as noted in minutes
 - Added Peg as second on inviting Dan Shively to attend quarterly
 - Motion to approve with discussed revisions-Bil, 2nd -Phil, Motion carried
- Treasurer's Report – Bil Lyons
 - Electronically submitted. Posted
 - Operating Summary (2nd page) – Envelope and Plate income
 - We are behind last year YTD, ahead of budget – will start to look more accurate with changes in monthly allocations (doesn't affect the overall budget or need congregational attention)
 - Expenses are down from last year and from budget, last year we were paying for Pastor Aaron
 - Motion to approve-Phil, 2nd -Peg, Motion carried
- Pastors Reports – Pastor Jon and Pastor Wayne
 - Pastor Jon – Electronically submitted, no questions
 - Continuing to transition their residence
 - PW – Electronically submitted, no questions
- Coordinator of Lay Ministries Report – Tracey Moyer
 - Electronically submitted.

COMMITTEE REPORTS

- Education and Youth – Phil Baden
 - Did not meet, nothing to report
- Youth Report – Gretchen Michaels
 - Working on NYG Prep, raised around \$4000 at Auction/Chili cook-off, roughly \$1600 shy of total needed
 - Bil suggested putting funds in the General Youth fund if more money is raised than needed for NYG
- Inreach/Outreach – Jill Long
 - Electronically submitted.
 - Discussing potential signs.
- Property/Cemetery/Interior Design – Lisa Michaels
 - Did not meet
 - Last month they discussed using Hog Roast money for fencing (Lisa to discuss with property)
 - Jill mentioned Property needs to check out area around pulpit for touch-up
- Technology – Ryan Rackley
 - February and March minutes electronically submitted.
 - Guest wireless isn't working. Server continues to go down periodically. Private wireless is still working.
 - Proposal shared for Security plan
 - Provide automatic unlocking mechanism on outer glass door, doorbell to ring to Velda
 - Proposal is for 1 unit
 - Bil suggested purchasing camera on proposal and using the rest of the Hog Roast money for fencing
 - Discuss more next month to determine how the money will be divided (property vs Technology), money to stay where it is now-earmarked for property security
 - Temporary doorbell solution is in place, thanks to Mike Roberts
 - Discussed frequency of issues
- Worship and Music – Gretchen Zody
 - Met tonight, Pastor Jon shared gluten-free communion bread
- Personnel and Administration – Tom Wilkinson
 - Electronically submitted

- Discussion of secretary paid as salary or hourly, previously moved from Hourly to Salary. Bil reported that The Fair Labor Standards Act (FLSA) does not cover non-profit organizations except where the organization's activities are performed in connection with:
 - A hospital, nursing home or school that is covered by the FLSA; or commercial venture, such as a thrift store or gift shop, operated by the organization.
- Stewardship/Finance – Peg Kennedy
 - Electronically submitted
 - Have already received \$1000 donation toward a laptop for PJ, Stephen checking into models and prices (then we can determine how to pay for it)
 - A laptop would replace the desktop in his office (could be used elsewhere on site), would be frequently used in youth and multi-media events
 - Bil suggested it be considered church property, considered part of our technology equipment
 - Bil moved we approve purchasing a laptop and using a Des Tmp1 fund to pay for it and raise funds to replenish it later, Phil 2nd, motion passed. Amended motion not to exceed \$1500 – Tom moved, Phil 2nd, motion passed.

OLD BUSINESS

- Retreat – March 20 and 21 (Tom's house Friday night @ 6:30 p.m. and Saturday @ church @ 9:00 a.m.) **Please have read "Reviving the Congregation."**
 - Tom passed around sign-up sheet for food for Friday dinner and Saturday breakfast and lunch, Pizza planned for dinner Saturday
 - From Pastor Jon - Be prepared to have fun! Friday will be conversation on book and fellowship. Saturday we'll walk around the building and have group discussions.
- Posting Minutes
 - No progress has been made yet.
- Workers Comp for Pastor Jon – Bil communicating with Pastor Wick about Synod policies.

NEW BUSINESS

- Tom has been asked to write an article about Council for The Pulse to highlight recent purchases, changes, discussions.
- After Pastor Wayne's interim duties conclude...
 - Plans for future help – PJ thinks we will need to look at this in the future (conversations to be part of our upcoming retreat). Budget and need to be considered. Possibility of utilizing Internship program (now a 2-year program).
 - Recognition on Easter Sunday (final Sunday)
 - VISA gift card to be presented by Tom at all 3 services
 - To be taken out of Misc. Expense (Under Other Expenses), 5.420.810
 - \$200 plus the fee – Motion to approve giving \$200 gift card by Peg, Phil 2nd, motion carried.
 - Tom to purchase
- Approval of Hog Roast Funds to be used to enhance property security.
 - Request states that the money could be used to enhance property security (for a fence around the back parking lot or toward the purchase of security cameras). \$3517.84
 - Moved by Bil, 2nd Ryan, motion passed.
- Lower Level Fund has \$6300 in the account. Needs?
 - Unfinished side – needs better heat
 - Tom wanted to make sure people know this money is sitting there
 - Discussed need for non-carpeted/multipurpose flooring, easily cleanable
 - Lisa can discuss with Property Committee to see if anything has been discussed
- Communion Procedures
 - If there are 2 pastors, the Building Attender needs to be first in line so they are available sooner to help pass out baskets, trays, etc.
 - If one pastor, Building Attender and pastor commune each other first
 - Now using round trays for wine at all services, using baskets to catch empty cups
 - Try not to use the wooden TV trays – pull children, confirmands or high school students as needed
- Attendance figures going down?
 - Weather is hopefully to blame for lower attendance services over the last couple months
 - We are expecting an up-swing over the next few weeks
 - Pastor Jon questioned Sunday's attendance count for 11:00 service (PJ, Jen and PW felt the attendance was nearly the same as 9:30 service)
 - Ryan also counted in addition to ushers, per Ryan the count is accurate

- Building attender is responsible for filling out attendance sheet and returning to Velda, urged attender to count/verify usher counts, also check posted sheet in the bell tower alcove
- Laptop needed for Pastor Jon
 - See notes above under Stewardship/Finance Committee report
- Installation and Potluck on March 22
 - Installation to be performed by Assistant to the Bishop, Ed Williams
 - Pastor Jon needs 4 people per service to assist (Following Apostle's Creed, before the Prayers of the Church)
 - Person to certify the call - Mike Roberts (Tom to call)
 - Person at Baptismal Font – Phil Gross and/or Steve Moyer (Tom to call)
 - Person at Pulpit – Hannah Shively (Karla to call)
 - Person at Altar – Peg Kennedy
 - Tom Wilkinson on deck as needed
 - Tracey is handling the potluck
 - We can help set-up as needed during our retreat on Saturday
- Other

NEXT MEETING – April 13th, 7pm

DEVOTIONS FOR APRIL – Karla

ADJOURNMENT –Lord's Prayer

Bil motioned for adjournment, Phil 2nd, motion passed.