

APPLICATION FOR USE OF FACILITIES STONEY CREEK FREE WILL BAPTIST CHURCH

This form is to be used by all persons or groups desiring to use the facilities of Stoney Creek Church, with the exception of regularly scheduled meetings on Sunday or Wednesday nights. It is suggested that you make your request as far in advance as possible. Complete the form below and submit to the church office. Your request will be checked for availability and you will be notified promptly.

The individual or family scheduling the use of any building for **private use** will be responsible for paying the church \$15 per day custodial fee to insure that the buildings are properly secured and Heat/Air-Conditioning is properly regulated. **This fee along with the building fee must be attached to this application form.** Please see attached fee schedule.

Are you a church member? (Circle One) YES NO TODAY'S DATE _____

Is this reservation for a Church Group? (Circle One) YES NO

List Group's Name here _____

Is this reservation for Private Use? (Circle One) YES NO

If this is a wedding, is the bride or groom a member of Stoney Creek Church? (Circle One) YES NO

Check Which Building(s) Are To Be Used:

___ Sanctuary Bld (Member \$100 Non-member \$400) ___ The Stadium (Member \$100 Non-member \$400)

___ Picnic Shelter (Member \$50 Non-member \$100) ___ Other (Specify) (Member \$100 Non-member \$400)

___ Christian Education Center (indicate room no.) ___ (Member \$100 Non-member \$400)

___ *Fellowship Hall & Kitchen (Member \$100 Non-member \$400) ___ The Pointe (No Private Use Available)

**Sunday afternoon use of the Fellowship Hall by members will be at a charge of \$20 per hour since the HVAC will be on already.*

I understand the above charges and have attached my check for \$_____.

Date Requested _____ Hours: _____ to _____ o'clock

Purpose of Use (meeting, shower, meal, etc.) _____

Name of Person Making This Request _____

Day Time Phone _____ Night Time Phone _____ Cell Phone _____

Address _____

Who Will Be Personally Responsible For Opening, Cleanup and Closing of Building? That person must complete the information in this box.

Name: _____ Phone: _____

Address: _____

Signature: _____

By signing above I personally accept the responsibility for clean up and care of the building as outlined in the rules governing such use. I also acknowledge receipt of a copy of those rules.

You will be notified in writing as to the availability of the requested space. Once the availability of your request has been checked and confirmed you will receive a copy of this document. If the facilities you have requested are not available, you will be notified by phone as soon as practical. **Please do not assume the request has been confirmed until you receive a signed copy of this document.**

For Office use Only

_____ Approved as Requested Above, By _____ Date _____

Building Fee and \$15 Fee Received For Private Use YES NO