

KOLBE KORNER PRESCHOOL
5801 Kanan Road, Westlake Village, CA
818-874-1241

ADMISSION AGREEMENT

Enrollment in St. Maximilian Kolbe’s Korner Preschool program is open to children between the ages of 2 and 5. All children must have current immunizations and T.B. requirements in accordance with the California Department of Health Services. Children should be toilet trained and able to attend to their own toileting needs (excluding accidents or illness). Children of this specified age group are welcome regardless of race, color and national or ethnic origin. Preference for placement is given to children from families who actively participate in the community life of St. Maximilian Kolbe’s Parish.

Our program is designed to meet each child’s needs, to foster development of competence in intellectual and social skills, and to provide a safe, nurturing Catholic Christian environment. Curriculum is developed with individual and group goals for the Preschool years in mind.

The Preschool classes have an enrollment of 15 students with two teachers per class. Classes meet for 3 hours, from 9-12. Children must be signed in and signed out by an authorized adult whenever arriving or leaving the school. Lunch Bunch 12-1 and extended care until 2 are available.

The basic rate for the 2018/2019 school year:

5 day program	\$5900 per year
3 day program	\$4100 per year
2 day program	\$2850 per year

Faith Direct or a check may be used when making the ten monthly payments that are due and payable on the first day of the month. A late fee of \$25 will be added to your account if tuition is not paid by the 15th of the month.

There is a \$150 non-refundable Registration Fee required for each child to secure a place in school. A two-week notification is requested upon withdrawal from the school.

A healthy snack is provided for the children. Field trips are dependent upon parent participation for transportation. Our Enrichment program includes a variety of extra activities for the children.

Prescription and non-prescription medication (for non-contagious conditions) can be given at school only if parents fill out “Permission to Medicate” slip, signed and dated by Doctor.

All necessary paperwork must be on file before admission into the school.

I/We have been informed that this program has an “open door” policy, meaning parents can visit any time. I/We also understand the State of California Licensing Agency has the right to inspect the facility and interview the children whenever needed.

I/We agree to support the Preschool program by working with the teachers in areas of discipline and cooperation. I/We understand that dismissal may be necessary if the school cannot meet the needs of my child.

Parent/Guardian signature

Date