St. Mary's Pastoral Council Mandate

- Make strategic plans, priorities, decisions and goals, that guide, evolve, and sustain the parish at large in support of the parish vision, mission, core and aspirational values.

- Establish, coordinate, monitor and evaluate the work of committees and as well as ministries that support the five parish dynamics: worship, communion, evangelism, discipleship, and commission.

Prov 29:18 Where there is no vision, people are unrestrained

St. Mary's Communication Committee Mandate

Purpose: Grounded in the St. Mary's mission, vision and values, develop the communication framework for St. Mary's Parish.

Planning guidance

Examine all relevant communication currently taking place within St. Mary's Parish and assess their effectiveness.

Review current responsibilities for communication within St. Mary's Parish by staff and volunteers and assess optimal redistribution of those responsibilities.

Assess the best practices in the communication framework used by similar organizations.

Determine the information that St. Mary's Parish should be communicating, who should be responsible for communicating that information, and which tools should be used to communicate this information.

St. Mary's Governance Committee Mandate

Purpose: Examine the best governance model that advances and supports parish objectives to enable good stewardship through sustainable management of resources i.e. people, finances, and facilities.

Planning guidance

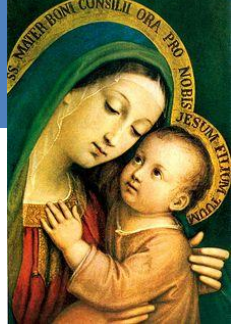
Assess the merits of different options to the parish dynamic governance model.

Examine best governance practices in non-profit organizations that would be suitable for the parish.

Examine roles and responsibilities of paid staff, parish council, finance council, parish dynamic leaders and ministry leaders.

Analyze the decision making processes in the parish for the purpose of streamlining eg minutes of staff meetings, parish council meetings.

St. Mary's Governance Committee Mandate (Cont'd)



Develop a responsibility and accountability matrix (RAM) for planning, endorsement, approval, and implementation of major functions in the parish.

With ministry input, examine the best group of ministries for effective management (results of June 2016 transition planning team exercise with ministry leaders and the March 2017 ministry coord workshop).

Develop selection criteria and process for parish dynamic leaders and parish council members. The criteria for the most recent pastoral council selection are available for refinement.

Draft a pastoral council constitution with comparison to the most recently approved Annunciation Pastoral council constitution.

St. Mary's Pastoral Planning Committee Mandate

Purpose: To assist the parish council in pastoral planning and the development of an evaluation process.

Planning Guidance

Conduct a parish survey to establish an internal baseline that will enable the parish council to determine parish strengths and weakness. The transition planning team has selected the Willow Creek Survey.

Brief the parish council and the parish on the results of the parish survey.

With the results of the parish survey, provide parish council an assessment of the progress of the parish mission.

Conduct an assessment of the population within the parish boundary in order for the parish council to explore opportunities and threats.

St. Mary's Pastoral Planning Committee Mandate (Cont'd)

Examine the content of the parish data base that will assist the parish council in identifying parish and strengths and weaknesses that have not been identified in Appendix 3 of the Strategic Planning Process for St. Mary's The Case for Change.

Examine the purpose/goals and potential performance metrics of key "missionary" ministries in the parish.

Assess the type of performance metrics used in St Benedict's parish (Halifax), Church of Nativity (Baltimore), and other Companions of the Cross parishes.

Draft a pastoral council constitution with comparison to the most recently approved Annunciation Pastoral council constitution.