

St. John's Episcopal Church, Sharon, PA
Vestry Minutes
November 21, 2016

Present: Al Seladi, Barb Lipinski, Keith Rowlands, Tracy Schliep, Adam Trambley, Gary Funderlich, Curt Myers

Absent: Madge Tamber

Vestry met in the All Saint's Chapel with Evening Prayer at 7:00 pm

Vestry reconvened in the upstairs dining room at 7:21 pm.

A motion was made by Myers to approve the October 10, 2016 vestry minutes. Second by Funderlich. Motion carried unanimously.

Treasurer's report was reviewed and discussed. Pledge income is up approximately \$5,000 over budget. Special fund transfers are currently under budget because all the budgeted transfers have not been made. Once the final transfers are made these funds will be on budget. Expenses remain in good shape with music expenses still over and Christian Ed below. Plant expenses continue to be well below budget. Staff benefits are unchanged. It was noted the convention expense was reflected in the report but the secretary's health expense is not. Fr. Adam is to try and get this health expense on the report. Income over expenses is \$8545; once the secretary's health expense is considered, the budget will be on target. Motion by Seladi to accept the Treasurer's report. Second by Myers. Motion passed unanimously.

Gary Funderlich presented information on Vestry Roles and Recruiting. This included offices required under canon law and the responsibilities of these officers. After a needs and skills assessment there was discussion concerning identification of potential candidates and a plan to reach out to them was developed. A presentation on strategic planning is scheduled for December.

A draft of the 2017 Budget was reviewed. This budget includes a 1% raise for all employees and 5% endowment draw.

The sexton will be on medical leave beginning December 15 for approximately 6 weeks. Fr. Adam is to investigate past practice concerning payment for employees during medical leave.

Fr. Adam reported Advent services on Wednesday evening at 5:30 followed by dinner. There will be 2 Christmas Eve services and both an 8 and 10 am service on Christmas day.

Fr. Adam also had a meeting with Vince from HHSDR and showed him the pictures taken by Fiske of the top of the elevator/stair tower. Vince said the pictures show caulking joints not mortar joints. Caulking should be replaced every 8 years and the building is 10 years old.

When asked how we should know this, Fr. Adam was told that most people hire a “clerk of works” who works full time during the project to inspect and see if there are any problems, and to make sure all these sorts of issues are caught. We did it in house during the Allen Hall building. Gary will follow up to see what warranties we have, and if we don't have the paperwork, to request it from HHSDR or the builders or the appropriate parties.

Both signs have been refurbished. Fiske will provide an estimate to make a base of natural stone for the new sign. Fiske also has an electrician that should be able to deal with electrical needs for both signs' lighting. The NCD loving relations focus group has invited members of the parish to their next meeting on December 8 at 3:15. All vestry members are welcome and encouraged to attend. A Reaching New People workshop will take place on December 3 in Franklin. Diocesan convention focused on innovation and Bishop Rowe encouraged developing a culture where failures can be seen as positive progress toward innovation.

Fr. Adam noted that we had one funeral and four other parishioners are currently on some level of hospice care.

Motion to adjourn at 9:20 made by Schliep, second by Seladi. Motion passed unanimously.

Respectfully submitted,
Barb Lipinski, Clerk