

2015 Annual Report



San Marino Community Church

1750 Virginia Road • San Marino, CA 91108

voice (626) 282-4181 • fax (626) 282-4185

smcc@smccpby.com • www.smccpby.com

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Annual Gathering of The Congregation

January 31, 2016, 10:15 Brunch, 10:45 pm Annual Gathering and Meeting, Fellowship Hall

Plan to attend the annual gathering of the congregation following the 9:00 am worship services. It will begin with brunch (donation at the door). Childcare in the lower courtyard and activities for older children will be provided. A quorum of 120 members are needed to address the annual business of the congregation such as electing the 2016 Officer Nominating Committee. Join in celebrating the year in review with a special presentation and remembering those who have died in the past year.

A Message From The Pastor



Dear Members and Friends,

If you're reading this, then congratulations and thank you. You have more than a casual interest in San Marino Community Church. You are most likely taking your faith seriously and deserve to know whether your church is taking that same faith just as seriously. You should know precisely how the community is handling its affairs collectively. Every church, like every life, is judged ultimately upon what it did rather than what it intended to do. I hope you will enjoy reading this report and judge for yourself just how faithfully this church is serving the mission of Jesus Christ in the world.

In 1941 the dream of forming a Protestant church in the community began to take shape. Seventy-seven charter members organized to create a community of faith in Jesus Christ where their families could worship, their children could learn the faith that meant so much to them, and where they could gather with neighbors in meeting the spiritual needs of the surrounding communities. In 2016 we will celebrate the 75th Anniversary of that dream and take up the unending task of bringing it into reality for another generation.

What is the status of that dream today? In 2010 we launched a capital campaign that concluded this year. In 2012, after renovating the facilities, the congregation began a major effort to reach young families in the community. That effort led in successive years to three different worship experiences each Sunday with a significant increase in both the budget and worship attendance. Technological improvements were added to enhance the worship experience and engage new attendees. We hired additional staff to help lead the new and expanded ministries. Family Camp exploded, so did VBS. We doubled our Sunday childcare staff. A Mandarin "Next Step" and *Alpha* program emerged. Conversational English grew to over 100 students. The congregation was honored for our generosity by Harambee Ministries, La Casa de San Gabriel, and Monte Vista Grove Homes. The Foundation of San Marino Community Church hosted summer courtyard concerts, which provided support to Union Station in 2015. Circle of Women became the fastest growing ministry in the church. Men's small groups proliferated, too. Mission trips and service days became more frequent and better attended. (We had not one, but two international trips this year!) A large group visited the Holy Land in 2014 and we have another group going in 2016. We have certainly had some momentum.

But in 2015 some cracks may also have become evident. Our momentum shifted and slowed. For the first time in many years, our stewardship campaign resulted in no increase in giving, despite the addition



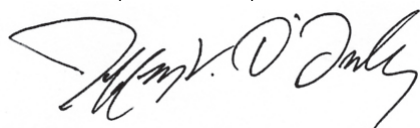
I'm particularly enthusiastic about our ministry team which includes our pastors, musicians, administrative, and program staff.

of 54 new individuals and families providing estimates of giving. Where normally non-pledge fulfillment (the percentage of those who don't fulfill their commitments) is in the area of 1-2%, this year it was 4.6% (perhaps due to the economy), significantly contributing to our budget shortfall of \$94,000. And yet, Christmas Eve worship attendance in 2015 was just shy of 1,300 people at five services, the highest in over 20 years. So there is still active interest and participation, but it is not necessarily translating into dedication and discipleship. Is there a kind of lethargy or apathy that has settled over the congregation? The question today seems to be whether this dream of ours is sustainable as configured.

This past fall I had an illuminating conversation with one of our members, Spencer McCroskey, who helped galvanize my thinking about where we are and perhaps where we need to go. I also had a conversation with an old friend, Bob Goff, who is now a *New York Times* best selling author, that also helped me think differently about how to approach the challenges. Bob said, "Sometimes all it takes is to have a good idea and give it a one quarter turn to discover a great idea." We had that conversation in downtown LA next to TheGivingKeys.com, a start-up company that sells jewelry in high-end retail stores created by those transitioning from homelessness. It provides jobs for those most in need of them. This company is being led entirely by young people ("Millennials") who want to do something significant with their lives to help others.

This Annual Report will let you in on what we are doing and maybe even how we are doing it, but not always *why* we are doing it. I invite you to study it and then talk with me about where you think the Lord is leading. That discussion will begin at the Annual Gathering where I intend to share more about my thoughts and analysis. Faith is one of the most important things. It's one of the three lasting qualities of this life, according to the New Testament, along with hope and love. I believe with all my heart that the dream of a vibrant growing community in Christ is alive and well at San Marino Community Church. And I believe we can deal with the challenges and the momentum shifts, if we continue to have faith, hope, and love together in the grace of our Lord Jesus Christ. Come join the conversation and become part of the dream.

Faithfully yours,
Rev. Jeffrey V. O'Grady, Pastor




Church Staff and Leadership

Pastoral and Program Staff

Rev. Jeffrey O'Grady, Pastor/Head of Staff

Rev. Janice Cook, Senior Associate Pastor (began 11/15)

Rev. Jason Griffice (finished 10/4/15)

Associate Pastor for Student & Young Adult Ministries

Rev. Becca Bateman, Associate Pastor for Children's Ministries

Rev. James Baird, Associate Pastor for Family Ministries

Bong Bringas, Worship & Pastoral Care Assistant

Rev. Marilyn Manning, Parish Associate*

Rev. Dr. Don Maddox, Parish Associate*

Jane Walker, Nursery School Director

Dr. Glenn DeLange, Music Director#

Lisa Edwards, Organist#

Richard Petteys, Worship Leader#

Yilin Hsu Wentlandt, Children's Choir Director (finished 5/15), Elizabeth Kerstein (began 7/15)#

Allen Andrews, Children's Choir Accompanist (finished 5/15), Dianne Lindsay (began 9/15)#

Linda Lange, M&D Art Teacher#

Section Leaders: Tamara Bevard, Alan Frith-Smith, Leslee Inman, and Steve Pence#

"The Gathering" Ensemble Soloists: Danielle Bond, Abdiel Gonzalez, Tim Gonzalez and Jennifer Miller#

A/V Tech Brandon Cooke (began 10/15)#, Sound Tech Nico Coronel#

Childcare Staff: Roberta Baker, Nicole Costanzo, Ana Galvez, with subs Cynthia Martinez and Mark Ponce#

(* unpaid staff) (# part-time administrative/ministry staff)

Skip Ober Miller, Business Manager

Peggy Flynn, AA for Pastoral Support

Eva Farrar, Office Manager

Allison Davies, AA for Membership (began 1/15/15)

Wenonie Ling, AA for Family Ministries (finished 10/15)

Allison Drinkert, AA for Family Ministries (began 10/15)

Sharon Grosshans, Receptionist/Events#

Patty Ladd, Bookkeeper#

Andrea Booth, Substitute Receptionist#

Jimmy Guzman, Head Custodian

Sophia Alecci, Student Ministry Intern#

Christy Seidel, Memorial Coordinator

Carmen Valdes and Jan Starnes, Wedding Coordinators

Session

Class of 2016

Michele Carter

Bob Gayl

Dave Link

Jeff Riemers

Sue Shearin

Leslee Talt

Marty Waskul

Tom Maxwell (Clerk of Session)

Class of 2017

Lucy Kunzman

Michael Mallory

Tom Millar

John Morris

Jayne Parsons (resigned 9/15)

Nancy Swanson

Bill Wells

George Ball (Treasurer)

Class of 2018

Mei Breakwell

Sarah Dusseault

Kevin Hu

Carole Pennington

Mike Preston

Oliver Stark

Kathy Van Karnes

Board of Deacons

Class of 2016

Jim Barbour

Christine Chin

Ken Fox

Monty Kennedy

Deborah Merryman

Rob Neithart

Donna Soldwedel

Class of 2017

Charlotte Brackmann

Jane Brunette

AP Diaz

John Flynn

John Lukes

Colleen McGuinness

Charlotte Yang

Class of 2018

Jerry Clingerman

Barb Dietzel

Sheena Suh Kim

John Ramsay

Mike Swenson

Brian Wernicke

Maggie Wu

SMCC Foundation

Class of 2016

Ken Ude

Frank Ulf

Joanne Wilson

Al Boegh (Advisor)

Gioia Pastre (Advisor)

Hally Prater (Advisor)

Charlie Woo (Advisor)

Scott Jenkins (Advisor)

Class of 2017

Julie Barbour

Chris DuMont

Robert Louie

Shannon Boalt, Director of
Development and Giving#

Class of 2018

Pete Kutzer

Liam McGuinness

Laurie Mitchell

Membership Statistics

In 2015, there were eight adult baptisms and nine infant/child baptisms. We began 2015 with 1,134 members on the membership rolls. During the year, 42 new members were received including nine confirmands; and Session made three restorations/administrative corrections (additions) to the rolls. During the year, 23 members were removed from the rolls including two members transferring to other churches, nine removed by request of the member, and 12 members who died. The result was an active membership of 1,156 on December 31, 2015, a net increase of 22.

Session met 11 times in 2015 for regular monthly meetings (taking July off) and in February, July, and October for special meetings for the purpose of approving new members and baptisms. The annual joint meeting with the Board of Deacons was held in August as part of the stated session meeting. The Elders and Deacons held a morning retreat Saturday, September 12 for planning and team building.

The Annual Meeting of the Congregation was held on February 22, 2015. The purpose of the meeting was to discuss the Annual Report, vote on pastoral terms of call, elect the Officer Nominating Committee, and hear a report on the 2015 budget. Special meetings of the congregation were called on June 14 for the purpose of receiving and acting up on the report of the Officer Nominating Committee and on September 27, 2015 for the purpose of dissolving the pastoral relationship with Rev. Jason Griffice and receiving and acting on report from the Associate Pastor Nominating Committee.

Respectfully submitted,
Tom Maxwell, Clerk of Session

Celebrating New Members

Charles Edward Agajanian	Beau Fannon	Linda Mao-Elliott
Isabel Rose Williamson Andersen	Christina Fannon	Anita Pederson
Thomas William Ary	Nicolette Felgner	Anyssa Marie Pederson
Michael Bateman	Tom Felgner	Dick Pederson
Stephen Emery Campbell	Jane Imamura	Laura Repstad
Andy Carpiac	Fuchun Jin	Mark Repstad
Kelley Carpiac	Stephanie Keys	Isan Shaabani
John Ellis Carter	Elizabeth Kwong	Rafferty John Stenwall
Annie Chau	Carole Lewis	Jason Tracey
Kris Warren Crowell	Matthew Lewis	Esther Vandari
Michael Lwin DuMont	James Lin	Luke Vandari
Chris Dusseault	Renita Lin	Joe Wick
Sarah Dusseault	Jeff Lynn	Alex Wu
Caroline Elliott-Loughney	Jill Lynn	Peter Wu

Remembering the Saints

Christopher Stirling

Beverly McLean
December 3, 2014

Charlotte Simon
April 20, 1924 – January 3, 2015

Ruth Allen
August 28, 1917 – March 27, 2015

Margy Wentz*
May 20, 2015

Lu Brubaker
August 10, 1924 – May 21, 2015

Lawrence (Larry) Wilson
May 1, 1929 – August 21, 2015

Joe Forgatch
March 10, 1920 – September 12, 2015

Marilyn M. Bassett
April 8, 1927 – September 21, 2015

George Azadian
September 9, 1921 – October 2, 2015

Robin von Tscharnier
July 24, 1929 – October 5, 2015

Ana Lemus*
October 24, 2015

Maurie Hughes*
January 25, 1930 – October 31, 2015

Patches Willcox
October 14, 1925 – December 14, 2015

Dorothy Hirdler
August 3, 1931 – December 28, 2015

Dr. Robert H. Palmer
March 15, 1924 – December 31, 2015

Wilma Hubbard
February 8, 1914 – January 11, 2016

*Nonmember

Ministry Reports

Buildings & Grounds Committee

The Buildings & Grounds Committee of Session cares for the congregation's facilities and property. The work of the committee continues to expand with the management of a fully-restored and renovated church following the recent capital campaign and in response to the church's growing ministries. For 2016, additional custodial help has been added to the church staff to help keep up with the growing needs of our ministries. Supporting the ongoing ministry of the church is central to the committee's self-understanding.

This year, the kitchen received several thoroughly detailed cleanings, a major reorganization, and updated policies/procedures which continue to evolve to allow the kitchen to remain clean and ready to use for all groups in the church. Major projects included updates and repairs to the Sanctuary air conditioning system, installation of ceiling fans for the nursery school classrooms, repairs to the sanctuary pews, power and water usage audits, and down payment on the third phase (of four) for the organ cleaning and restoration. Major purchases included a new server and two new computers, a floral refrigerator for the vestry, new ice maker and freezer for the church kitchen. Minor improvements and repairs continue to be made as needed to keep the church facility functioning. We are taking water conservation seriously and complying with all city and state requirements while caring for the church's trees and other plantings. We also were pleased to be able to wrap the courtyard tree with white lights for the Advent and Christmas season and for use on special occasions throughout the year.



The committee has a landscaping subcommittee, to assist with the care and supervision of the church grounds.

Several congregation members assist as their time and expertise allow. 2015-16 members are Sue Shearin, Bob Gayl, John Morris, and Oliver Stark. Business Manager Skip Ober Miller and Pastor Rev. Jeff O'Grady are the staff liaisons to the committee.

Respectfully submitted, Sue Shearin, Chair

Finance Committee

The Finance Committee oversees the congregation's finances. The committee includes the Treasurer and is composed of the chair or vice-chair of each Session committee/team. 2015-16 Session participants included Bill Wells (ESD), Bob Gayl (B&G), Dave Link (Outreach/Mission), Mike Mallory (Worship), Leslee Talt (Personnel), and Jeff Riemers (CDT). Rob Neithart represented the Board of Deacons and Business Manager Skip Ober Miller served as staff liaison. Rev. Jeff O'Grady provided pastoral leadership.

The committee met quarterly throughout the year to review and monitor the church finances. In the fall, the committee met monthly, and created a first draft budget with all committee funding requests and then spent several rounds reviewing income and expenses, with a final balanced budget recommended to Session in December. The 2016 budget figures are similar to the 2015 budget and address a variety of anticipated staffing changes and other requirements. The fall stewardship campaign led by the Congregational Development Team provided the basis for the recommended 2016 budget, which was approved by Session on December 16 and is included in this annual report.

Respectfully submitted, George Ball, Treasurer

Congregational Development Team

The Congregational Development Team is a committee of Session, with responsibilities in three areas: communication, membership, and stewardship.

Stewardship

Promoting the stewardship of time, talent, and treasure is central to the team's mission. The 2016 campaign theme, based on the church's mission statement, encouraged the congregation to support the church's general fund during this time of growth and expansion of the church ministries. A ministry guide was included with the October Community Connections outlining the church's many ministries and including some basic stewardship information. In early October, a brochure was hand delivered to every family in the congregation inviting their support of the church's budget. A gift of heart shaped measuring spoons was included with each packet which emphasized the theme scripture, "Give and it will be given to you... for the measure you give will be the measure you receive" (Luke 6:38). Out of town packets were mailed.) On Stewardship Sunday, October 25, the congregation presented their estimates of giving during worship. Thank you to all who made commitments for 2016! The list of those who have made an estimate of giving to date is enclosed in this report.

Communication

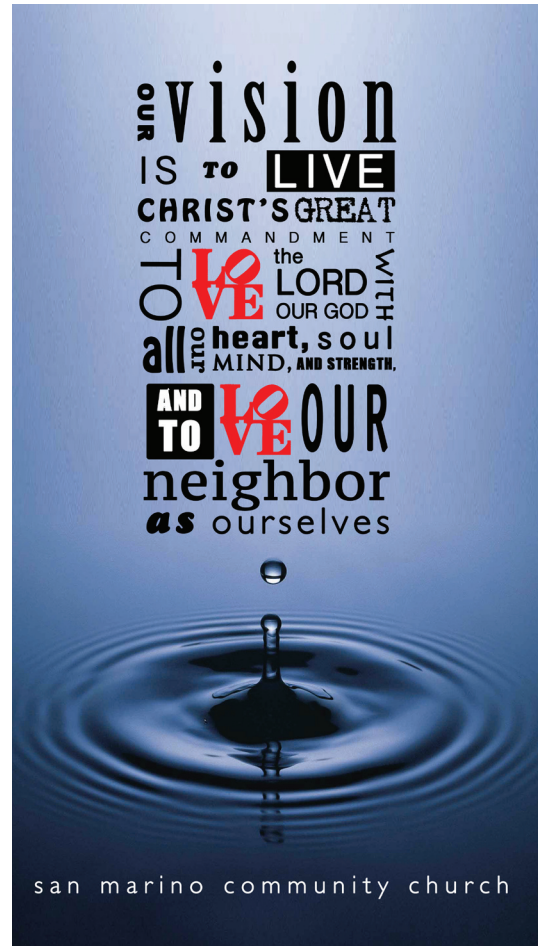
The Team oversees church communication as part of its mission. Ten issues of *Community Connections*, the church's newsletter, were published in 2015. Other regular communication includes the weekly bulletin announcements; weekly email updates: *SMCC This Week* (which underwent a format change and move to Mail Chimp for distribution), *Children's Weekend Update*, and *Student Ministry Update*; the sending of press releases to local newspapers about special events, as well as numerous other ministry-focused print and electronic newsletters. The church's Facebook page continues to provide a presence in social media. The clergy and staff also provided weekly religion page articles for *The San Marino Tribune*. The church's website continues to provide a professional, welcoming presence on the internet.

Membership

While the Board of Deacons works with new members and caring for those in need, the Congregational Development Team works to ensure that the wider congregation is provided care, concern, and opportunities to become involved in the church's ministries. Working closely with the pastors, the team continues to reach out to those who have become less active in the life of the congregation. In March, the team organized the fourth "Annual Check Up" with church officers and leaders calling each member household in the congregation for the purpose of "checking in" and listening to any issues, concerns or compliments.

The team is chaired by Elder Jeff Riemers. Others serving on the committee in 2015-2016 included Elders Jayne Parsons and Kevin Hu; Lorrie Forgatch, Phil Lao, Robert Louie, and Leslee Talt also served. Rev. Jeffrey O'Grady, Rev. James Baird, and Business Manager Skip Ober Miller provided staff support to the team.

Respectfully submitted, Jeff Riemers, Chair



Education and Spiritual Development Committee

The purpose of ESD is to support the goals of the church's mission statement and guiding principles. The specific portions of the mission statement applicable to ESD are *"to discover a living faith and experience the joys and demands of the Gospel."*

The specific goals relevant to ESD articulated in the guiding principles are the following:

- *Grow ever more connected with Christ's Love*
- *Offer a variety of Bible study opportunities*
- *Encourage deeper, daily faith exploration*
- *Together with the Holy Spirit, foster stronger connections within our church community*
- *Offer more all-church fellowship opportunities*
- *Encourage increased member involvement in the larger church*

Nursery School

San Marino Community Church Nursery School was founded in 1953 and serves the community by providing an excellent early childhood education for three and four year old children. It has been accredited by the National Academy of Education for Young Children (NAEYC) since 1991. The Nursery School is near enrollment capacity with children attending a two, three, or five-day class on weekday mornings. Nursery School parents comprise the governing body, the Board of Directors, the majority of whom are church members. The school is self-supporting and offers at least two scholarships per year to parents who would not otherwise be able to send their children to the school. In addition, the school provides full scholarships for church pastoral staff, and half scholarships for nursery School teaching staff.

Jane Walker has served as director since 2013. The Nursery School continues to offer a monthly Christian Parenting Education Series that appeals to many Nursery School parents and the community at large. Associate Pastor Rev. Becca Bateman has also started a well-received monthly morning chapel program held a half hour before the beginning of class the third Tuesday and Wednesday of each month that school is in session.

Enrollment

In order to meet the needs of families, the school offered flexible schedules and a mixed age group. The families and children are very happy with the extended choices. Other changes made to scheduling include offering an early drop-off option. In addition, with the introduction of the Transitional Kindergarten class at Valentine Elementary School, we experienced a decrease in enrollment in our Four Year Old class. To meet this challenge, the Nursery School offers a class for two and a half year olds with Mrs. Perth. This class has been a wonderful addition to the school. We opened it with siblings and other relatives of former or current students, and it has proven to be a very good idea in terms of readiness for the younger students, as well as our enrollment numbers.



Toddler Parent and Me Class

The Toddler Class that was started in 2014 has been growing steadily. Ms. Nicole Costanzo has taken over the leadership of the class this year. The class offers a variety of activities for children aged one and a half years and aims to serve as an introduction to the Nursery School program, as well as to offer parents fellowship with other parents and caregivers, education for parenting topics and an introduction to life as a parent of a nursery school student.



2015-2016 Nursery School Board Members

Beckman to be an assistant to Mrs. Chang as Mrs. Victoria Eaton reduced her hours to be more available for her family. Mrs. Eaton is now an assistant with Mrs. Fitzhugh.

Given all of the changes to the local educational landscape, we have managed to remain a top choice in early childhood education in the greater Pasadena area. In order to maintain this trend, we are preparing to upgrade our environment in a few ways. Last summer we began by having Eagle Scout Matt Bayle rebuild our Lower Courtyard benches. We have plans to extend this Courtyard Project by improving on the landscaping of the courtyard with more drought resistant plants and a reinstallation of more natural ground cover. We have also obtained bids to create an outdoor Garden Classroom in the current Rose Garden outside of the Community Room. We hope to break ground later this winter. The next phase of Lower Courtyard improvements will hopefully include classroom paint and countertop upgrades, and the installation of a loft in Room 2. These projects, though they seem minor, will help enhance the look of our school and help us to remain competitive with other schools in our area.

Children's Ministries

Sunday School

Sunday school and childcare are offered for children of all ages. Sunday school for preschool and younger begins at 9:00 am and is held in the lower courtyard classrooms. Sunday school at Traditional and Contemporary worship for grades K-5th begins following the Time with Children or the Meet & Greet and is held in the upstairs classrooms. At "The Gathering" children K-5th grade go to Sunday school in the Treehouse mid-service and return for the final song.

The Associate Pastor for Children's Ministries organizes members to teach in five Sunday School classrooms of children. Infants, toddlers, and two year olds are lovingly cared for by a staff of caregivers. Childcare is available all morning long on Sundays and children's programing is also available during the Adult Spiritual Formation hour. Three, four, and five year olds enjoy the hands-on curriculum of Bible Adventures in the Lower Courtyard. Kindergartners discover Bible stories through multiple senses in the Boardwalk classroom. First and second graders meet in the Treehouse using the curriculum Godly Play, featuring a story format that suits their age and introduces them to the important Bible stories of the Old and New Testament. Third graders, who receive their Bibles in the fall, are using a curriculum that focuses on learning the Bible as a whole. The fourth and fifth graders study aspects of their faith in worship life and faith in life outside of church. Attendance averaged 75 students every week (compared to 95 in 2014). On Communion Sundays the children meet in their regular classrooms, learning the meaning of communion at their level, and big Christian themes before returning early to service for communion.



Staffing

Dawn Cansler left the staff this summer and was replaced by Debbie Keith, a well-regarded teacher of Early Childhood who previously spent 17 years at Pacific Oaks, and 10 years at Merryland Preschool at the Pasadena Community Church. We are very blessed to have Debbie working with Mrs. Conkling as a co-teacher in this three year old class.

In addition, we hired Tish



Children's Music

Director Yilin Hsu Wentlandt led the Music & Discovery choir for the first half of the year and Director Elizabeth Kerstein was hired in the summer, providing instruction in singing and acting. A discovery component is also featured. Lessons taught Christian tenants and values to children in grades PK-5th, from member families and the wider community. The children participated in several worship services including the musical, *Sermon on the Mound*, on April 12 at the 11:15 am service and the Christmas musical, *We Three Spies*, on December 6, also at 11:15 am. Both were also presented at Monte Vista Grove Homes in Pasadena. Throughout the school year children in Sunday school children were taught songs as a regular part of their curriculum Sunday classes.

Vacation Bible School (VBS)

The goals of this year's VBS program were to increase the spiritual formation of children and their families through the ministry. For this we needed a greater capacity for attendance, more leaders and helpers, creative use of space, and a reworking on how curriculum is divided and used. With all our efforts we created a successful outreach to the community. Rev. Bateman directed a successful week that reached these goals. The age range was from four years old to fifth grade. Three-year-old children whose parent volunteered were also allowed to participate. The curriculum was Group Publishing's *Everest*. The team of 100 volunteers and 200 children who participated had a positive experience.



American Girl

The small group for girls in third through fifth grade continued from its initial launch in mid-2013. The focus of this bimonthly fellowship group is to give girls a forum for applying Christian faith and values in healthy ways to real life situations such as being jealous of others, making friends, and understanding one's feelings.



Treeclimbers

A new small group for boys in third through fifth grade was launched in 2014. The focus of this weekly fellowship group is to give boys a forum for applying Christian faith and values in healthy ways to real life situations such as frustration, making friends, hobbies, and understanding the way God works in the world.

Sunday Afternoon Movies

The church hosted two movie afternoons showing the movies, *Big Hero Six* and *Inside Out* with strong attendance from church members as well as the community at-large.

Student Education and Spiritual Development

Leadership

Associate Pastor Jason Griffice led the ministries with students in middle school and high school until his departure in October of 2015. The student ministry mission statement is “Building a Christ Centered Community, Changing the World Together.” Leaders included Ed Moreno, Michele Carter, Sophia Alecci (intern), Wenonie Ling (Administrative Assistant), Andy Link, Brandon Huff, Rachel Wilson, Amy Musser, and Rev. Becca Bateman.

San Marino Community Church parents and students gathered for three Listening Sessions in the fall. Each gathering, filled with careful listening and honest sharing, began with some of the history of Student Ministries at SMCC and reviewed the plan for the interim, answering the question: “What’s next?” Rev. O’Grady prompted attendees to consider, “What do you want your students to do, experience, and become as they are involved at SMCC?” Through the responses came some clear and common themes.

Parents want their students to have more roles at church, such as shepherding Sunday school children, greeting incoming families, learning how to lead in the worship services, and volunteering their time on Sunday mornings. Students find value in mission projects – like serving meals at Union Station, or a project with the deacons or mission/outreach teams – that helps them feel more connected. The goal is to participate in activities that remind them that they are an important part of their church family.

Experiencing quality relationships with other Christians is another important part of student ministries. Parents are hopeful that their students will be involved not only with their peers but adults as well. A church that offers a variety of events to invite friends to, mission trips, youth fellowship, and worship is essential to achieving this goal.

Parents want their students to become faithful believers themselves, as well as members of the church. Becoming able users of Scripture as a reference for their life should be a skill that is sharpened. With experiences to look forward to as they grow older, students become more mature in their faith through stepping stones such as confirmation, mission projects, and transforming journeys.

With this shared direction, SMCC student ministries will partner with parents to better “do, experience, and become” as they become more involved. Both leaders and adult helpers will continue to support students and their families as they grow in faith together.



Worship for Students

Families with students were encouraged to worship together at either the Traditional or Contemporary services. Studies have shown (Devries, Barna) that students are much more likely to continue in their Christian faith if they worship together as a family unit in their adolescent years.

Confirmation Class

Confirmation class is a journey to Christian maturity. The students meet weekly for seven months to wrestle with the big questions of life and faith together. On March 25, nine high school students were confirmed at Session and received by the congregation on Sunday, April 14.

Student Fellowship

The purpose of the student fellowship gatherings is to provide an open door into the San Marino Community Church family of faith. Games are played, food is consumed, the Bible is studied, and fun is had by all. The middle school team served 10-30 students on a weekly basis.

For high school students, regular monthly gatherings, organized by a team of student leaders allows students to build Christ-centered relationships and have fun together. In the fall of 2015, they started to meet weekly at 7:00 – 8:15 pm led by Sophia Alecci and Rev. Becca Bateman.

Service

In the summer SMCC students joined with churches from around the area in a Middle School Mission Week serving with local missions organizations. In all twenty students participated. This experience was a highlight of the year. Church unity was experienced Presbytery- wide. SMCC students grew greatly in their walks with Jesus.



The 2015 Student Ministries GO Team with students from a school in Thailand

Also, July 17-26, a team of fifteen students, parents, and leaders traveled to Mae Sot, Thailand. Students and adults assisted at a school for the children of Burmese refugees and migrant workers, and also helped in the building of a new church for Christian refugees.

Every quarter, Student Ministries prepares and serves a meal at Union Station Homeless services.

Masterpiece

A new opportunity for middle school students was launched in Fall 2014. Masterpiece is a creative worship experience that “thinks outside of the box.” Students meet the first three weeks of the month to rehearse and present their interpretation of the scripture reading during “The Gathering” the third Sunday of each month. Yilin Hsu Wentlandt directed in the spring and director Elizabeth Kerstein joined the staff in the summer.

Adult Education and Spiritual Formation

Adult Spiritual Formation ministries are designed to encourage and equip people to live out the church’s mission statement, the Great Commandment – to love God with our hearts, souls, minds, and strength, and our neighbors as ourselves.

Sunday Morning Opportunities

Sunday morning Adult Spiritual Formation classes were held following 9:00 am worship and included a Bible study each week, led by Associate Pastor James Baird and his wife Dani entitled *The Next Step* which delves more deeply into the Biblical text of that week’s sermon. A Mandarin-language *Next Step* was also offered between services and was led by member couple, Kevin Hu and Lianne Chua. In addition to these two Bible study classes, electives were also offered between worship hours including:

- One-Book-One-Church study of Philip Yancey’s *Fearfully and Wonderfully Made* led by Elder Eugene Tsai.
- One-Book-One-Church study of Rob and Kristen Bell’s book *The Zimzum of Love: A New Way of Understanding Marriage* led by Rev. Jason and Malia Griffice and other SMCC couples.
- *Our Stories, Our Families, Ourselves* presented by Barbara Millar.
- *I Learned to Sing in Church and Singing through Advent* led by Leslie Benjamin.
- *Dave Ramsey’s Financial Peace University* led by members Heather and Glenn Pearson and Laurie and Chris Mitchell.

Weekday Offerings

A continuation of the 2014 in-depth Bible study series, *Disciple*, was offered. The two eight week sessions met Tuesdays at 10:00 am or 6:00 pm in the Spring (New Testament) and the Fall (Old Testament) and were led by the Rev. Jeff O'Grady and the Rev. Dr. Marilyn Manning. Don Decker lead Tuesday Evening Bible Study when the Disciple series wasn't in session. The summer series was on Psalms.

The Alpha Course

The Alpha Course has helped teach millions world-wide about the basics of the Christian faith. This 10-week class was offered at SMCC for members of the Mandarin-speaking community January through March. Attended by 11 people, the course involved lively discussions about the meaning of faith. As a result, two people attending the course indicated that they had, for the first time, dedicated their lives to Christ. Near the end of the course, the Alpha Team hosted a two-day retreat covering a wide range of topics and providing a time of food, prayer, and fellowship. This new ministry could not be possible without the generous support of many who gave of their time, talent, and treasure to make it happen. Particular thanks to Kevin Hu and Lianne Chua who opened their hearts and their homes and facilitated an incredible leadership team that included Deacon Charlotte Yang, Maggie Wu, Eric Chu, and Fuchun Jin.



The 2015 Alpha Course Members

Men's Ministries

Men's Breakfast: The men of the church gather at 7:00 am on Wednesdays to share a meal and conversation.

Men's Basketball: On Saturday mornings this group of men takes to the courts for fun and fellowship.

Table Tennis: Saturday mornings men (and women) enjoy taking up their paddles in friendly competition.

Men's Bible Study: Several groups of men meet regularly for discipleship, study, and support.

Women's Ministries

Community Church Women: Meeting October through May on the second Friday of the month, this group encourages fellowship and discipleship.

Women's Design Team: Organizing special events of interest to women and nurturing supportive Christian friendships characterizes the calling of this team of leaders.



CoW Retreat Participants

Circle of Women: This group provides an inter-generational time of fellowship, Biblical teaching, and small groups. Leadership is shared, drawing participants into closer relationship with each other. Monday evening and Thursday morning sessions were offered throughout the year. The group held its first retreat in Palm Desert, January 10 – 11 and is planning a second retreat for the same weekend in January, 2016.

Small Groups: Many small groups of women (and men) meet regularly for discipleship and support including a weekly grief group.



All-Church Events

All-Church Family Camp

Each year the church family retreats to the mountains to enjoy a time of learning, fun, and fellowship. In 2015 152 members, friends, and staff gathered at Forest Home Camp in the San Bernadino Mountains. Speaker Ron “Skeeter” Eckert returned to lead the camp with the theme “Live out Loud.”

Annual Golf Outing

Another enjoyable day of golf and refreshments was enjoyed by 20 SMCC church members at San Gabriel Country Club on June 9. Using the one best net score in each foursome, scores ranged from 10 to 15 under par! The shot of the day was a net “1” on the par 4 16th hole by John Lukes. This shot resulted in a victory by Gerard Deiparine, Ryan Weston, Kit Steele, and John Lukes. (pictured). Lois Matthews, John Williams, Mike Blaylock, Bill Cashel, and Jeff O’Grady turned in memorable individual scores. Everyone went away happy and is already looking forward to next year’s outing.



Other Activities for the year included the Color Fun Event which helped families prepare for VBS and the annual softball game.

Conversational English

The purpose of the Conversational English class is to reach out to newcomers in the community with assistance in improving English language skills. The class also provides a haven of friendship and support including a gentle invitation to learn more about Christianity. The Conversational English class meets on Wednesday and Friday mornings during the school year. Daily attendance is between 65-70 students and overall enrollment is approaching 100. Mandarin-speaking teachers for the beginning class are always needed and those who speak English are also welcome to join the staff of eight teachers and assistants.

Church Library

Librarian Shirley Wilson and her team worked tirelessly throughout the year to provide the congregation with helpful library resources. Shirley wrote articles for the bulletin highlighting books of particular interest. She also created a warm, welcoming atmosphere in the library on Sunday morning. Her efforts also included enhancing the collection of materials for children and “weeding” the collection.

Conclusion

In 2015, the Education and Spiritual Development Committee (ESD) was chaired by Elder Eugene Tsai, and by Elder Michele Carter in the fall. Elders, Lucy Kunzman, Bill Wells, Kathy Van Karnes, Sarah Dusseault, and Revs Jason Griffice and Becca Bateman, as well as SMCC Nursery School Director Jane Walker, joined them.

Respectfully submitted, Michele Carter, Chair

Mission/Outreach Team

Mission is a core identity of Christians and our church; it is a purpose of the Church, not merely a program. The San Marino Community Church Mission/Outreach Team actively encourages members to participate in mission work and prayer. It is our hope to inform, inspire, and engage members in the work of God's mission. Our committee provides opportunities to hear speakers, read about our missions in the Community Connections, and participate in hands-on projects and transforming travel. Finally, Outreach provides assistance to local Presbyterian congregations and provides financial grants for mission partners both locally and globally and also aids in disaster situations.



Communication and Education

SMCC's *Community Connections* is a great tool for communication. Our team highlights a different mission partner or project each issue. Also, Focus on Mission/Giving Back presentations in worship help give members an insight into the church's mission partners.

During the month of July, The Mission/Outreach Team sponsored a series of mission speakers and panels during the Sunday morning Adult Spiritual Formation time to promote recognition of our mission partners. Beginning the series were Rochelle and Tyler Holm from Malawi followed by Wendy Tajima and Wendy Gist explaining the role of Presbytery mission work. Then SMCC mission partners Steve and Cindy G. led an evening panel discussion detailing current conditions for Christians living in Egypt. The following week Dr. Charlene Jin Lee spoke about International Theological Seminary, and finally Jim Fanous and Raafat Elgawley from Bridges described their work in Egypt.

In addition, Mission/Outreach Team also partners with several children's activities. Student Ministries regularly serves at Union Station and last summer team members assisted with SMCC Vacation Bible School.

Opportunities for Members' Participation with Mission

Union Station

SMCC and Calvary Presbyterian Church join forces to serve dinner at Union Station, a ministry to the homeless in Pasadena, the second Sunday of each month. We encourage groups and individuals to sign up and become involved by preparing and serving a meal.



Sunday school children at the mission market

Conversational English

Twice weekly, conversational English classes help non-native speakers hone their English skills. This is a long-standing, growing community outreach faithfully facilitated by SMCC members and friends.

Mission Prayer Group

This ministry invites members and friends to gather on the fourth Tuesday of each month at Monte Vista Grove Homes for guided prayer. Each month the group focuses on one area of the world, a speaker from a mission partner attends, and those gathered learn about and pray for the ministry.

Transformational Journeys

Seven members of SMCC's Go Team traveled to Malawi, Africa, July, 15-29, 2015. During their visit they assisted at two crisis nurseries, toured the Nkhoma Synod radio station which our congregation helped establish, presented laptop computers to six new university students, distributed Bibles and served at a mobile medical clinic funded through annual mission grants from the church.

Also during July 17-26 the SMCC Student Ministries sent a team of fifteen to Mae Sot, Thailand. Students and adults assisted at a school for the children of Burmese refugees and migrant workers, and also helped in the building of a new church for Christian refugees. Funds for supplies, gifts, and scholarships for both trips as well as summer mission projects were raised at the Summer Mission Expo on May 31.

Lastly, each year we invite our church members and staff to attend the Santa Barbara Mission Conference. In January 2015, ten members of Mission/Outreach Team and staff members attended the classes and heard from keynote speakers Ray Bakke and Eugene Cho.



The 2015 Malawi GO Team



Hands-On Projects

"Salt Shaker Saturday" is the new name for a hands-on project where San Marino Community Church can pour God's love into the world to make it different and better. Thirty participants joined us at Iglesia de la Comunidad in May for a Saturday morning of painting, cleaning, and bagging beans and rice for their food distribution program.

In November, at the Advent Workshop, Mission/Outreach Team organized a hands-on project to assemble 50 kits for distribution to the homeless during this season of giving. Each cloth bag contained socks, food and hygiene items.

Special Events

The Ministry Fair, an opportunity for our church ministries to share their work, found team members staffing tables with "world giveaways" such as small world globes, maps, ethnic food and games.

On World Communion Sunday eight mission partners participated in serving communion during the 9:00 am services. Mission partners distributed cards describing their ministry and suggested prayer requests, how to learn more about the ministry, and how to get involved. Partners represented were Malawi ministries (Ministry of Hope and Nkhoma Synod), Harambee, Friends in Deed, Covenant Children's Homes, Ichthus, Bridges, and Lisa and Rich Lamb.

The Christmas Mission Market provides financial support to many mission partners as well as a chance to receive information from and interact with agency representatives. Members and friends of the church gathered in the courtyard to purchase gifts with a heart. Twelve ministries participated while fourth and fifth graders sold baked goods to provide scholarships through Ministry of Hope, Malawi. The market was a great success, raising over \$17,000 in contributions and merchandise sales.

Financial Support of Mission Partners

The mission grants process begins in January with the review of existing grant partners and finishes in May with the dispersal of funds. During the process, both existing partners and new ones are considered following principals for awarding grants. This year, the Mission Committee of the Outreach Team allocated \$110,000 in mission grants, representing 7 % of the church's revenue budget for estimates of giving. (The church also

Global Region

2015 Strategic Mission Partners

China and Southeast Asia

David Bridgman / Allegro Solutions (Yunnan Province)
The Seed Company (Wycliffe Bible Translators, New Guinea)
Covenant Children's Homes (India)
China Minority Ministry (Yunnan Province)

Africa/Middle East

Ministry of Hope (Malawi)
Discover the World (Kenya)
The Outreach Foundation (Egypt)
Farida Saidi (North Africa)

Central/South America

ICTHUS (US, Central & South America)

Global

Wee Kirk (Global)
Rich & Lisa Lamb (Eastern Europe & Asia)

San Gabriel Valley/
Greater Los Angeles Area

Presbytery of San Gabriel
Mideast Evangelical Church (South Pasadena)
Bridges (Los Angeles)
Friends in Deed House (Pasadena)
Harambee Christian School (Pasadena)
Inglesia de la Comunidad Food Bank

distributed \$100,000 from the Capital Campaign Mission/ Outreach grants, the fifth and final payments.)

Global Disaster Assistance

In response to the impending famine in Malawi, Mission/ Outreach sent \$5,000 from the grant budget's global reserve fund to Ministry of Hope for expanded food supplies. A matching grant helped raise additional funds from the congregation. In addition, \$5,000 was given to Presbyterian Disaster Assistance from reserve funds for humanitarian aid to Syrian refugees.

Special Offerings

Many special offerings were received and distributed during the year:

- The Presbytery Mission (Per Capita) Offering – supporting the administrative work of the PC(USA) General Assembly, Synod of Southern CA & HI, and the Presbytery of San Gabriel: \$18,895.54
- One Great Hour of Sharing: \$5,556.55
- Thanksgiving Offering – to support Iglesia de la Comunidad's food bank: \$1,995
- Christmas Joy Offering – to support Monte Vista Grove Homes, Westminster Gardens, and Menaul School: \$4,173
- Additionally, over \$60,000 was received for specific mission partners through the church.

The 2015 Outreach Team: Rev. Becca Bateman, Sidney Barney, Mei Breakwell (elder), Bong Bringas, Rev. Jan Cook, Ellen Haserot (elder), Penny and Roger Hunt, David Link (elder), Marie Melrose, Lyn Eisenhower Riemers, Susan Stark, Nancy Swanson (elder), and Janet Wells.

Respectfully submitted, Ellen Haserot, 2014-2015 Chair



Personnel Committee

Pastoral leadership remained strong for San Marino Community Church in 2015, with the Rev. Jeffrey O'Grady continuing his leadership of the congregation as pastor and head of staff.

The Associate Pastor Nominating Committee (APNC), elected in October 2014, brought a recommendation to the congregation on Sunday, September 27 to call the Rev. Janice Y. Cook to be its Senior Associate Pastor. The vote was 152 yes, 4 no, 0 abstain. Rev. Cook began her ministry with SMCC on November 15. During the interim from January-November, Rev. Bateman was liaison to adult education and the Mission/Outreach Team, Rev. Griffice to the Board of Deacons, Rev. Baird to the Chinese ministry, and the Rev. Dr. Marilyn Manning assisted with teaching the Disciple Bible Study, pastoral care, and worship leadership. Certified Ruling Elder and Worship & Music Assistant Bong Bringas was given additional hours to also assist with pastoral care and organizing home communions. Rev. Dr. Don Maddox continued to serve as Parish Associate on a volunteer basis.

In the fall, Associate Pastor for Student Ministries Rev. Jason Griffice, accepted the call to become the pastor of the McGrath Memorial Church, in Muskegon, Michigan, beginning November 1, 2015. The congregation celebrated his ministry on October 4 and a love gift was received to thank him. Following Jason's departure, three listening sessions were held in various homes throughout the congregation to allow parents, students, and others interested in student ministry to discuss their needs and their hopes and vision for the church's ministry with middle and high school students in the future. During the interim Rev. Becca Bateman assumed responsibility for student ministry in addition to her other duties. Longer term plans are in process for approval and implementation in early 2016.

Ministry staff continue to enhance worship, music, and the church's burgeoning ministries. Richard Petteys led music at the contemporary





worship service and Brandon Cooke was hired in the fall to assist with AV needs for the contemporary worship service. Music Director Glenn DeLange led the church's choir with expert accompaniment from Organist Lisa Edwards. Yilin Hsu Wentlandt resigned as Children's choir and Masterpiece director in the spring. Elizabeth Kerstein was hired to assume both positions in July. Sophia Alecci continued to serve as the student ministries intern, with additional hours and responsibilities beginning in the fall. The church's paid childcare staff welcomed several new caregivers in 2015 to meet the expanding need for care for the younger children.

Business Manager, Skip Ober Miller and his administrative support team oversaw operations in the areas of property, finance, office functions, communication, and personnel. Changes in the office included welcoming back Administrative Assistant for Membership Allison Davies after a three year time away; medical leave for Office Manager, Eva Farrar during the summer and fall; Receptionist, Andrea Booth moving to "designated substitute" status and Sharon Grosshans assuming the role of part-time receptionist; and the resignation of Administrative Assistant for Family Ministries, Wenonie Ling effective October 4. Allison Drinkert has been filling the position on an interim basis. Temporary employee Elizabeth Jimenez also continued to assist as hours were available.

Director Jane Walker continued her success with the San Marino Community Church Nursery School, welcoming new staff to the team.

Over the past year, annual reviews were held with clergy, and explicit performance goals were developed and discussed. Exit interviews were conducted with departing employees. The Personnel Committee wishes to thank all of the staff for their dedication to San Marino Community Church and for their commitment to Christ and to carrying forward the work of God's Kingdom here on earth. (See Page 4 for a full staff listing.)

The 2015-16 Personnel Committee is composed of elders Tom Millar, Mike Preston, and Leslee Talt. Rev. Jeff O'Grady is the staff liaison.

Respectfully submitted, Leslee Talt, Chair

Worship Committee

The Worship Committee provides support to the pastor and staff for worship and other events during the year. Members of the committee in 2015-16 included Mike Mallory (chair), the Rev. Jeff O'Grady, the Rev. James Baird, Carole Pennington, Marty Waskul, and Cindy Jenkins.

San Marino Community Church continued to offer three weekly services providing a choice of worship styles. The 9:00 am Traditional worship service includes music from the Chancel Choir and has a more formal liturgical style of worship. The 9:00 am Contemporary worship service, held in Fellowship Hall (concurrent with the Traditional service) is more informal and features praise music led by the worship leader and Virginia Road, SMCC's worship band. "The Gathering," held at 11:15 am, continues to provide a more casual worship format with diverse music from The Ensemble. The dedication and leadership of a great many church members continue to make all three worship services a success. We have combined the Traditional and the Contemporary services in the courtyard at the end of the services to unite as one church for both communion, as on World Communion Sunday, and to sing a hymn, on Reformation Sunday.

Rev. O'Grady preached a majority of Sundays in the Traditional service and the Gathering, but also rotated in to preach in the Contemporary service regularly. Rev. Becca Bateman, Rev. James Baird, Rev. Jason Griffice, the Rev. Dr. Marilyn Manning, and Rev. Dr. Don Maddox also preached at all three services throughout the year.



The 10@10! Summer worship services were held in July, August, and early September. This year both Traditional and Contemporary services were offered. Special services for Ash Wednesday, Maundy Thursday, Easter, and Christmas Eve welcomed neighbors, returning family members, and friends to the church.

The Christmas Eve services this year included a 2:00 pm Contemporary Service, a 4:00 pm Nativity Pageant, a 6:00 pm Contemporary Service, and 8:00 pm and 10:00 pm Traditional services in the Sanctuary.

Throughout the year SMCC was additionally blessed to have guest speaker, the Rev. Dr. Tom Erickson, preach. Special elements to worship included a Lunar New Year celebration, Scout Sunday, World Communion Sunday planned for the SMCC Courtyard but held indoors due to rain, and the Reformation Sunday service in October.



The Christmas Eve nativity animals

We continue to seek opportunities to allow additional worship experiences while utilizing our current resources. *Thrive* - an opportunity for a new worship, music, and prayer experience will happen every third Thursday of each month following the Virginia Road Band rehearsal. The band regularly prepares for their upcoming Sunday service, including setting up the stage and rehearsing. For approximately 30 minutes following their rehearsal, a short worship experience is available.

In addition to the usual celebration of communion the first Sunday of each month in worship, the sacrament was also served at family camp, on Maundy Thursday, and monthly to homebound and ill church members. Children and students attending Sunday school re-join worship at the Traditional or Contemporary worship services to participate in the Lord's Supper on Communion Sundays. The committee thanks Susan Maxwell, Janet Wells, Janet Louie, and Andrea Fox for their dedication in purchasing and/or preparing the communion elements each month including a gluten-free communion station in the Contemporary service.

Music ministries continue to be a core element of worship. The Chancel Choir, the Ensemble and the Virginia Road contemporary band continued to thrive in 2015. Weekly anthems, the annual Christmas Cantata, special music on Easter, Choir Appreciation Sunday, and guest instrumentalists and groups highlighted the year in music. The Music & Discovery Children's Choir, under the direction of Yilin Hsu Wentlandt in the spring and Elizabeth Kerstein starting in the fall, contributed to Sunday worship several times as well and led the congregation with the spring children's choir cantata/musical, *The Sermon on the Mount* and in December with *We Three Spies*. SMCC also hosted a courtyard concert in June with sponsorship by the SMCC Foundation. Many thanks go to Susie French and Betsy Ulf for helping to coordinate the special event which benefited Union Station



Along with the current Traditional worship usher teams, the need for increased ushering support for Contemporary worship and "The Gathering" continued to grow in 2015. Former Worship Committee member Bill Parrott, along with Jeff Riemers, worked together to expand the ushering teams and continue to refine procedures. The Worship Committee thanks all of the 4th and 5th graders who served as acolytes this past year during Traditional worship, lighting and snuffing the Chancel candles as a symbol of beginning and end of worship.

The Sanctuary Guild continues to change the antependia according to the liturgical calendar, arrange decorations in the sanctuary weekly

and at Easter and Christmas including Fellowship Hall for the Contemporary service, maintain the plant rail greenery, and present celebratory roses on behalf of newborns. Flower arrangements on the chancel table celebrate special occasions by congregants and are acknowledged in the bulletin announcements. Thank you to all who provided flowers during the year and who contributed to the Easter and Christmas flower fund. Arrangements are also delivered to homebound or sick members of the congregation by the flower delivery team.

Respectfully submitted, Mike Mallory, Chair

Board of Deacons

The ministry of the Deacons, as set forth in Scripture is one of compassion, witness, service, and sharing in the redeeming love of Jesus Christ for the poor, the hungry, the sick, the lost, the friendless, the oppressed, or anyone in distress (*PCUSA Book of Order*).

Following the SMCC Guiding Principles, they: “Together the Holy Spirit, foster stronger connections within our church community; provide for member care within our congregation; offer all-church fellowship opportunities; and encourage member involvement.”



Officers for the current year are Moderator Jim Barbour, Vice Moderator AP Diaz, and Secretary Debbie Merryman. Rev. Jason Griffice and Rev. Dr. Marilyn Manning have served and now the Rev. Jan Cook is serving as clergy liaisons.

In order to meet these goals, deacons participate on eight established ministry teams as follows:

- College/Military Care Packages: Sends a spiritual card and care package to SMCC college students and military members twice a year. Team is responsible for coordinating the mailer, creating a custom inspirational card with a religious quote, and purchasing gift cards. Approximately 75 students received cards between Thanksgiving and Christmas, and a like amount will be sent just prior to Easter.
- Christmas Giving Tree: Provides presents and food for Christmas to neighboring families with little means. Team contacts La Casa for family listing, arranges publicity, creates “ornaments” for giving tree, signs congregation up in courtyard, and assembles transport to La Casa. Fifty eight gifts and \$2500 in food cards were collected and distributed to 25 families prior to Christmas.



- Sack Lunch/Hygiene Kits/Bus Tokens: Provides sack lunches, hygiene kits, and bus tokens for those in need. Team prepares sack lunches and separate hygiene kits, and delivers to church office.
- God's Gardeners: Provides outdoor gardening for members who are unable to garden themselves. Team contacts members in need, schedules outing, purchases plantings, and provides labor.

- Rides to Church: Provides transportation to Church for those members who wish to worship but cannot transport themselves. Team responsibilities include organizing and assigning driver volunteers to members needing rides.

- Food Bank: Collects food for La Iglesia Food Bank. Team manages Give a Bag – Get a Bag program, and organizes a Three-Ton Food Drive. The April 2015, drive met its goal with the next scheduled for April 17.

- Caring Cooks: Provides meals, as appropriate, for members, staff, and friends of SMCC. Team and volunteers meet approximately once a month in the SMCC kitchen to replenish the inventory of meals. Since March, the team has prepared approximated 375 containers (each serving two) of food.

- Deacon's Assistance Fund: Provides temporary monetary funds to members of the congregation and those directly involved in the life of the church who request assistance. The leadership team brings requests to the full Board for disbursement approval.



Caring Cooks Partnering With American Girls Students



In addition to the above, all deacons participate in the following activities:

- Communion/Home Communion: Deacons assist with serving communion in worship and in homes.
- Special People: Deacons visit members unable to attend worship, especially at Easter and Christmas.
- New Member Classes: The Deacons fellowship with the new members and a representative presents what the Deacons do at the new members classes.

The Deacons organize and lead the following events:

- Kick-Off Sunday: The Deacons host (August 30 in 2015) this annual event which celebrates the return of the fall schedule, providing food, drinks, and entertainment in the courtyard after church services.
- New Member Dinner: The Deacons organize (July 12, 2015) this annual invitational dinner at the Virginia Manse for new members from the past five years. Both Deacons and Elders attend and assist with providing food.

Respectfully submitted, Jim Barbour, Moderator

Officer Nominating Committee

The following congregants were appointed/elected to serve on the Officer Nominating Committee:

- Elders: Tom Millar (Chair), Bill Parrott, and Sue Shearin
- Deacons: Christine Chin and Barbara Maxwell
- SMCC Foundation: Ken Ude
- Congregation: Richard Brunette, Mark Eaton, Wendy Glazier, Mary Heartfield, and Scott Hodgkins.

The Committee worked from March through early June and a complete slate of church officers was elected unanimously at a meeting of the congregation held on June 14, 2015:

- Elders (Class of 2018): Mei Breakwell, Sarah Dusseault, Kevin Hu, Carole Pennington, Mike Preston, Oliver Stark, Kathy Van Karnes
- Deacons (Class of 2018): Jerry Clingerman, Barb Dietzel, Sheena Suh Kim, John Ramsay, Mike Swenson, Brian Wernicke, Maggie Wu
- The committee also recommended Foundation Directors Pete Kutzer, Liam McGuinness, and Laurie Mitchell (Class of 2018). They were elected by the Foundation Board at its August meeting.

Respectfully submitted, Tom Millar, Chair

Associate Pastor Nominating Committee

On October 19, 2014 the congregation elected Randal Chin, AP Diaz, Lois Matthews, Cindy Metcalfe, Susan Sabo, Eugene Tsai, and Janet Wells to serve as an Associate Pastor Nominating Committee and charged them with identifying San Marino Community Church's next Senior Associate Pastor. The committee, with the approval of Session, created a church information form, reviewed numerous resumes, responded to countless inquiries, interviewed several finalists, examined carefully the most successful candidates, and chose the best one for consideration. This required countless meetings, emails, phone calls, dinners, and prayers. In fact, every meeting began and ended with prayer. Rev. Dr. Gary Demarest represented the Committee on Ministry of the Presbytery of San Gabriel and was in communication with them throughout the process.

At a Special Meeting of the Congregation on Sunday, September 27, the APNC presented the Rev. Janice Y. Cook. Jan is an experienced and dedicated pastor, a native Southern Californian, who was serving as an associate pastor in Hilton Head Island, South Carolina. She is a graduate of San Francisco Theological Seminary and has completed their program in "The Art of Spiritual Direction." Among other duties at SMCC, she will resource and develop small group ministries throughout the church. Rev. Cook began her duties at the church on November 15, 2015. The APNC was dismissed at the September meeting with the congregation's thanks.

Respectfully submitted, Susan Sabo, Chair



The Rev. Janice Y. Cook

The Foundation of San Marino Community Church

The Foundation of the San Marino Community Church is the steward of the Church's endowment, which protects the financial future of the Church and its campus. Because of the generous participation and support of the congregation, 2015 was a banner year for the Foundation.

- Assets under management increased from \$3.0 million to \$3.6 million. Our goal is to have over \$6.0 million under management to be able to continue our mission work, support the work of the church and to fund the routine annual maintenance of the campus.
- Grant donations made to local community organizations were over \$25,000 for the second year in a row.



2015 Foundation Grant Recipients

- Provided \$98,462 to support the mission, facility and general programs of the Church
- Total contributions to the Foundation increased from \$318,820 in 2014 to \$759,639 in 2015. In addition to the Anniversary Offering, we offer a special thanks to the Banta Family for their establishment of the Merle and June Banta Endowment Fund for Clergy Services and to the Pennington Family for their establishment of the John and Carole Pennington Family Fund.
- Participation in the Anniversary Offering increased from 96 donors in 2014 to 213 donors in 2015, with an increase in donations from \$18,820 to over \$91,000. This was accomplished, in part, due to increased awareness of the work of the Foundation, the generous gift matching program from the Matthews Family and another anonymous donor as well as the delivery of small succulent plants to many members' homes.
- The Cornerstone Society grew by 23 new members during the year, bringing the total to 132 families. The Cornerstone Society is a mechanism where members make a commitment to remember the Church in their estate plans.



Recognition of the church and Foundation by La Casa de San Gabriel



- Sponsored the June Courtyard Concert, which benefitted Union Station in Pasadena and enabled a donation of \$8,500 to support their work. (Pictured above)
- Was recognized by La Casa de San Gabriel at its annual event in the fall, because of the Church and the Foundation's 67 years of support.

The Foundation was established in 1958 and oversees a collection of pooled and individual funds that donors have asked the Foundation to hold and invest in perpetuity. Disbursements from the endowment support every aspect of the church's Christian community including: mission grants, youth and adult education, music ministry, and care of the sanctuary, manse, and physical plant.

The funds in the endowment were professionally managed in 2015 by Capital Guardian Trust Company, in accordance with investment guidelines established by the Foundation's Board of Directors. The Foundation has established an asset allocation goal of 60 percent in equities and 40 percent in bonds. The assets of the Foundation are primarily invested in mutual funds to achieve diversification.

Gifts to the Foundation are an expression of faith that will endure for future generations. As Presbyterians, we believe that support of the church with our time, talents and treasures is both a responsibility and a blessing. The Foundation provides a means to do this for the long term through the various endowment(s).

A nine member Board of Directors, serving three-year terms, manages the Foundation. For 2015-16 the Board members are:

- Ken Ude, President
- Robert Louie, Vice President and Development Committee Chair
- Joanne Wilson, Secretary and Grants Committee Chair
- Julie Barbour, Treasurer
- Liam McGuinness, Investment Committee Chair
- Chris Dumont, Pete Kutzer, Laurie Mitchell, and Frank Ulf, Directors

In addition to the elected directors, several church members support the Foundation as advisors: Al Boegh in finance and accounting, Gioia Pastre and Hally Prater in development and planned giving, Scott Jenkins in matters of law and Charlie Woo as immediate past President. The Foundation continued to employ Shannon Boalt as part-time Director of Development and Giving. Special thanks to our outgoing directors for their 3 years of faithful service: Phil Matthews, Chris Mitchell and Jeanne Caldwell, who served as President in 2015 and led us through our banner year.

Respectfully submitted, Ken Ude, President

Financial Reports

San Marino Community Church Nursery School

Financial Report - Statement of Financial Position

For year ended June 30, 2015

	Balance as of 6/30/2014	Balance as of 6/30/2015	Year to Date Change
Assets:			
<i>CASH ACCOUNTS</i>			
100 Petty Cash	100.00	210.49	110.49
105 Citizens Checking	12,900.43	14,485.85	1,585.42
110 Citizens Diversifer	0.00	0.00	0.00
120 Citizens Money Mkt	<u>148,431.25</u>	<u>185,047.37</u>	<u>36,616.12</u>
<i>CASH ACCOUNTS</i>	<u>161,431.68</u>	<u>199,743.71</u>	<u>38,312.03</u>
<i>OTHER ASSETS</i>			
130 Prepaid Expenses	0.00	0.00	0.00
<i>FIXED ASSETS</i>			
140 Playground/Yard Equipment	75,147.98	75,147.98	0.00
141 Furniture & Equipment	38,460.58	38,607.68	147.10
142 Accumulated Depreciation	(130,728.23)	(130,728.23)	0.00
144 Leasehold Improvements	<u>78,396.00</u>	<u>78,396.00</u>	<u>0.00</u>
<i>FIXED ASSETS</i>	<u>61,276.33</u>	<u>61,423.43</u>	<u>147.10</u>
Total Assets:	<u><u>222,708.01</u></u>	<u><u>261,167.14</u></u>	<u><u>38,459.13</u></u>
Liabilities:			
<i>CURRENT LIABILITIES</i>			
250 Prepaid Tuition	42,954.50	90,476.75	47,522.25
260 Prepaid Application Fees	<u>4,040.00</u>	<u>9,205.00</u>	<u>5,165.00</u>
<i>CURRENT LIABILITIES</i>	<u>46,994.50</u>	<u>99,681.75</u>	<u>52,687.25</u>
Total Liabilities:	<u><u>46,994.50</u></u>	<u><u>99,681.75</u></u>	<u><u>52,687.25</u></u>
Net Assets:			
<i>FUNDS</i>			
301 Operating Fund	145,569.54	146,679.54	1,110.00
302 Special Reserve Fund	10,000.00	10,000.00	0.00
304 Capital Improvement	0.00	0.00	0.00
305 Equipment Maintenance	2,900.00	3,900.00	1,000.00
306 Director's Fund	1,370.00	898.03	(471.97)
307 Summer Program	<u>1,448.47</u>	<u>1,448.47</u>	<u>0.00</u>
<i>FUNDS</i>	<u>161,288.01</u>	<u>162,926.04</u>	<u>1,638.03</u>
<i>SCHOLARSHIP FUND</i>			
310 Scholarship Fund	14,425.50	14,425.50	0.00
Current Period Changes	<u>0.00</u>	<u>(15,866.15)</u>	<u>(15,866.15)</u>
Total Net Assets:	<u><u>175,713.51</u></u>	<u><u>161,485.39</u></u>	<u><u>(14,228.12)</u></u>
Total Liabilities & Net Assets:	<u><u>222,708.01</u></u>	<u><u>261,167.14</u></u>	<u><u>38,459.13</u></u>

San Marino Community Church Nursery School

Financial Report - Statement of Activities

For year ended June 30, 2015

	June Actual	Year to Date Actual	Annual Budget
Income:			
<i>SMCC NURSERY SCHOOL</i>			
REVENUE			
400 Tuition	0.00	353,043.95	389,746.00
410 Registration Fees	0.00	240.00	4,000.00
430 Picnic Day	300.00	31,030.00	24,000.00
460 Interest	25.67	311.30	250.00
470 Donations	630.00	9,112.61	7,000.00
480 Teacher Recommendations	0.00	60.00	100.00
440 Book Fair	(48.97)	816.02	1,000.00
490 Tee-Shirt Sales	59.08	76.70	600.00
417 Toddler Class	0.00	2,355.00	0.00
450 Other Income	0.00	545.00	100.00
REVENUE	965.78	397,590.58	426,796.00
<i>Nursery School Summer Program</i>			
REVENUE			
420 Summer Program Tuition	9,464.00	11,945.00	12,960.00
425 Summer Program Application Fee	10.00	2,260.00	0.00
REVENUE	9,474.00	14,205.00	12,960.00
Total Income	<u>10,439.78</u>	<u>411,795.58</u>	<u>439,756.00</u>
Expense:			
<i>SMCC NURSERY SCHOOL</i>			
SALARIES			
501 Salaries	22,370.63	334,405.35	325,000.00
538 Pension	0.00	0.00	0.00
520 Medical Insurance	0.00	0.00	0.00
517 Director's Discretionary Fund	0.00	709.58	10,000.00
SALARIES	22,370.63	335,114.93	335,000.00
INSURANCE			
522 Medical/Accident Insurance	0.00	0.00	310.00
523 Professional Insurance	0.00	0.00	150.00
535 Worker's Compensation Ins.	1,543.57	23,134.73	13,040.00
INSURANCE	1,543.57	23,134.73	13,500.00
OPERATING EXPENSE			
506 SMCC Operating Exp.	3,500.00	36,750.00	35,000.00
536 Licensing Fees	0.00	0.00	550.00
519 Cellular Phone	0.00	0.00	0.00
OPERATING EXPENSE	3,500.00	36,750.00	35,550.00
OUTSIDE SERVICES			
511 Accounting Audit fee	0.00	83.00	2,550.00
541 Security Systems	0.00	988.56	1,000.00
540 NAEYC Accreditation	0.00	600.00	750.00
516 Public Relations	0.00	1,140.57	700.00
518 Equip.Repair & Maintenance	3,000.00	3,000.00	3,000.00
OUTSIDE SERVICES	3,000.00	5,812.13	8,000.00
CONTINUING EDUCATION			
508 NAEYC Membership Dues	0.00	0.00	715.00
509 Confs/Workshops/Speakers	250.00	2,347.00	2,000.00
525 Classes/Books	0.00	0.00	500.00
526 Subscriptions	0.00	458.06	300.00

San Marino Community Church Nursery School

Financial Report - Statement of Activities

For year ended June 30, 2015

	June Actual	Year to Date Actual	Annual Budget
542 American Red Cross Training	0.00	0.00	600.00
CONTINUING EDUCATION	250.00	2,805.06	4,115.00
SUPPLIES			
503 Classroom Supplies	678.97	5,014.94	5,200.00
504 Nutritional Supplies	104.24	2,022.51	800.00
527 Office Supplies	142.17	745.00	600.00
528 Cleaning Supplies	0.00	169.91	500.00
505 Paper Towel Supplies	0.00	800.80	2,400.00
SUPPLIES	925.38	8,753.16	9,500.00
EQUIPMENT			
502 Playground Equipment	0.00	334.62	500.00
529 Classroom Equipment	146.89	542.17	500.00
543 Office Equipment	0.00	0.00	200.00
EQUIPMENT	146.89	876.79	1,200.00
ENRICHMENT			
514 Books/Puzzles/Games	0.00	276.86	400.00
530 Special Events	103.30	3,350.47	1,100.00
534 Enrichment	0.00	0.00	1,500.00
ENRICHMENT	103.30	3,627.33	3,000.00
BOARD RESPONSIBILITIES			
507 Coffees	170.13	170.13	750.00
531 Parent Education Speakers	0.00	0.00	400.00
532 Board Luncheons	1,205.40	1,205.40	1,200.00
533 Gifts	446.12	1,028.93	800.00
BOARD RESPONSIBILITIES	1,821.65	2,404.46	3,150.00
CAPITAL IMPROVEMENTS			
513 Capital Improvements	0.00	0.00	0.00
512 Garden Project	0.00	194.20	250.00
515 Building Expenses	0.00	0.00	250.00
CAPITAL IMPROVEMENTS	0.00	194.20	500.00
OTHER			
510 Other Expenses	10.00	348.00	1,000.00
521 Depreciation Expense	0.00	0.00	3,300.00
537 Replenishment to Reserves	0.00	0.00	10,731.00
OTHER	10.00	348.00	15,031.00
SMCC NURSERY SCHOOL	33,671.42	419,820.79	428,546.00
<i>Nursery School Summer Program</i>			
SALARIES			
581 Summer Program Salaries	0.00	4,921.76	7,824.00
OPERATING EXPENSE			
580 Summer SMCC Operation Expen	0.00	1,750.00	3,500.00
SUPPLIES			
583 Summer Nutritional Supplies	172.16	302.15	325.00
584 Summer Classroom Supplies	121.41	605.55	425.00
585 Summer Cleaning Supplies	87.08	87.08	175.00
SUPPLIES	380.65	994.78	925.00
OTHER			
587 Summer Program Equipment	0.00	0.00	100.00
586 Summer Program Miscellaneous	174.40	174.40	125.00
OTHER	174.40	174.40	225.00
<i>Nursery School Summer Program</i>	555.05	7,840.94	12,474.00
Total Expense	<u>34,226.47</u>	<u>427,661.73</u>	<u>441,020.00</u>
Income - Expense	<u>(23,786.69)</u>	<u>(15,866.15)</u>	<u>(1,264.00)</u>

The Foundation of San Marino Community Church

Statement of Financial Position (Unaudited)

	DEC. 31 2015	DEC. 31 2014	INCREASE (DECREASE)
ASSETS			
CASH	\$ 138,990	\$ 71,008	\$ 67,982
MONEY MARKET	\$ 16,246	\$ 118,397	\$ (102,151)
SECURITIES			
Cost	\$ 3,366,139	\$ 2,596,407	\$ 769,732
Valuation Allowance	\$ 45,900	\$ 221,150	\$ (175,250)
Market	<u>\$ 3,412,039</u>	<u>\$ 2,817,557</u>	<u>\$ 594,482</u>
TOTAL	<u>\$ 3,567,275</u>	<u>\$ 3,006,962</u>	<u>\$ 560,313</u>
FUND BALANCES			
BENEVOLENCE			
Mission Grants	\$ 648,746	\$ 671,428	\$ (22,682)
Rollins-Westminster Gardens	\$ 11,872	\$ 12,626	\$ (754)
FACILITY CARE			
Facility-Campus Care	\$ 519,823	\$ 533,456	\$ (13,633)
Sustainability	\$ 1,173,669	\$ 671,474	\$ 502,195
B&L Reynolds Memorial	\$ 59,836	\$ 63,472	\$ (3,636)
K Reynolds Memorial	\$ 41,019	\$ 41,728	\$ (709)
M Sharp Plant & Flower	\$ 13,769	\$ 14,586	\$ (817)
PROGRAM			
Christian Education	\$ 156,537	\$ 165,265	\$ (8,728)
Music Heritage	\$ 57,566	\$ 59,458	\$ (1,892)
Elftman Organ Recital	\$ 112,127	\$ 112,452	\$ (325)
Carriel Library	\$ 12,572	\$ 13,356	\$ (784)
Helen Smetz Youth Fund	\$ 283,189	\$ 298,940	\$ (15,751)
Banta Endow, for Clergy Salaries	\$ 99,365		\$ 99,365
OTHER			
Mary Elizabeth Caldwell Fund	\$ 74,718	\$ 89,822	\$ (15,104)
Sr. Pastor Continuing Education	\$ 8,269	\$ 12,907	\$ (4,638)
Sr. Pastor Opportunity Fund	\$ 31,022	\$ 27,667	\$ 3,355
Development Support Services	\$ 43,209	\$ 20,782	\$ 22,427
Hollenbaugh/Kime Scholarship Fund	\$ 169,059	\$ 186,345	\$ (17,286)
Congregational Development Fund	\$ 26,898	\$ 11,198	\$ 15,700
Pennington Family Fund	\$ 24,010		
TOTAL	<u>\$ 3,567,275</u>	<u>\$ 3,006,962</u>	<u>\$ 560,313</u>

The Foundation of San Marino Community Church

Statement of Cash Flows and Changes in Fund Balances (Unaudited)

	YEAR ENDED DEC. 31 2015	YEAR ENDED DEC. 31 2014
Development		
Contributions		
Anniversary Offering	\$ 91,074	\$ 18,820
Estates	\$ 4,397	
Memorials	\$ 4,908	
Other	\$ 133,760	
Sustainability Fund Transfers	\$ 525,500	\$ 300,000
Total	<u>\$ 759,639</u>	<u>\$ 318,820</u>
Expenses		
Consultant	\$ (30,000)	\$ (4,383)
Less DSSF Grant	\$ 16,250	\$ 4,383
Net	<u>\$ (13,750)</u>	<u>\$ -</u>
Printing, mailing, food, etc.	\$ (7,183)	\$ (1,796)
Outside support	\$ (210)	
Other	\$ (844)	\$ -
Total	<u>\$ (21,987)</u>	<u>\$ (1,796)</u>
Net Development	<u>\$ 737,652</u>	<u>\$ 317,024</u>
Investment		
Income		
Interest and Dividends	\$ 80,465	\$ 74,526
Realized Capital Gains/Losses	\$ 56,744	\$ 75,863
Unrealized Capital Gains/Losses	\$ (175,250)	\$ (15,894)
Total	<u>\$ (38,041)</u>	<u>\$ 134,495</u>
Expenses		
Management Fees	\$ (9,626)	\$ (8,325)
Total	<u>\$ (9,626)</u>	<u>\$ (8,325)</u>
Net Investment	<u>\$ (47,667)</u>	<u>\$ 126,170</u>
Operations		
Expenses		
Church Office Support	\$ (5,000)	\$ (5,000)
Other	\$ (387)	\$ (75)
Total Operations Total	<u>\$ (5,387)</u>	<u>\$ (5,075)</u>
Grants		
Mission, Facility and Program	\$ (69,237)	\$ (70,846)
Development Support	\$ (16,250)	\$ (4,383)
Other	\$ (38,798)	\$ (25,363)
Total	<u>\$ (124,285)</u>	<u>\$ (100,592)</u>
Increase/Decrease in Fund Balances	\$ 560,313	\$ 337,527
Fund Balances, Beginning of Period	<u>\$ 3,006,962</u>	<u>\$ 2,669,435</u>
Fund Balances, End of Period	<u><u>\$ 3,567,275</u></u>	<u><u>\$ 3,006,962</u></u>

The Foundation of San Marino Community Church

Statement of Changes in Individual Funds (Unaudited)

	BALANCE DEC. 31 2014	EARNINGS, CAPITAL GAINS(LOSSES)	UNREALIZED CAPITAL GAINS(LOSES)	FUNDS RECEIVED	GRANTS DISBURSED	BALANCE DEC. 31 2015
BENEVOLENCE						
Mission Grants	\$ 671,428	\$ 19,650	\$ (33,949)	\$ 16,947	\$ 25,330	\$ 648,746
Rollins-Westminister Gdns	\$ 12,626	\$ 361	\$ (622)		\$ 493	\$ 11,872
FACILITY CARE						
Facility/Campus Care	\$ 533,456	\$ 15,260	\$ (26,056)	\$ 16,443	\$ 19,280	\$ 519,823
Sustainability	\$ 671,474	\$ 30,810	\$ (55,015)	\$ 526,400		\$ 1,173,669
Reynolds Memorial	\$ 63,472	\$ 1,766	\$ (3,001)		\$ 2,401	\$ 59,836
K Reynolds Memorial	\$ 41,728	\$ 1,236	\$ (2,156)	\$ 1,740	\$ 1,529	\$ 41,019
Sharpe Plant & Flower	\$ 14,586	\$ 408	\$ (692)		\$ 533	\$ 13,769
PROGRAM						
Christian Education	\$ 165,265	\$ 4,759	\$ (8,203)	\$ 875	\$ 6,159	\$ 156,537
Music Heritage	\$ 59,458	\$ 1,736	\$ (3,024)	\$ 1,599	\$ 2,203	\$ 57,566
Elftman Organ Recital	\$ 112,452	\$ 3,269	\$ (5,594)	\$ 2,000	\$ -	\$ 112,127
Carriel Library	\$ 13,356	\$ 383	\$ (659)		\$ 508	\$ 12,572
Helen Smetz Youth Fund	\$ 298,940	\$ 8,593	\$ (14,793)	\$ 1,250	\$ 10,801	\$ 283,189
Banta Endow. For Clergy Salaries		\$ 1,079	\$ (1,714)	\$ 100,000		\$ 99,365
OTHER						
Mary E. Caldwell Fund	\$ 89,822	\$ 2,290	\$ (4,094)		\$ 13,300	\$ 74,718
Sr. Pastor Continuing Education	\$ 12,907	\$ 330	\$ (653)		\$ 4,315	\$ 8,269
Sr. Pastor Opprotunity Fund	\$ 27,667	\$ 913	\$ (1,628)	\$ 5,070	\$ 1,000	\$ 31,022
Development Support Services	\$ 20,782	\$ 1,308	\$ (2,631)	\$ 40,000	\$ 16,250	\$ 43,209
Hollenbaugh/Kime Scholarship Fund	\$ 186,345	\$ 5,302	\$ (9,205)		\$ 13,383	\$ 169,059
Congregational Development Fund	\$ 11,198	\$ 756	\$ (1,561)	\$ 23,305	\$ 6,800	\$ 26,898
Pennington Family Fund				\$ 24,010		\$ 24,010
Pending Designation						
TOTALS	\$ 3,006,962	\$ 100,209	\$ (175,250)	\$ 759,639	\$ 124,285	\$ 3,567,275

The Foundation of San Marino Community Church

Summary Of Accounting Policies And Fund Definitions

SUMMARY OF ACCOUNTING POLICIES

Method of Accounting

The foundation uses the “Cash Method” of Accounting wherein all items of income are included in the year in which actually or constructively received and expenses are included in the year in which actually paid. The accounting year ends on December 31.

Investments

The original carrying value of purchased investments is cost, and of donated investments is their fair value at date of receipt. Investments are written up or down to aggregate market value based upon published stock and bond quotations.

Any discounts or premiums on purchases of debt securities are included in the carrying values as part of the purchase price and not amortized.

Accrued interest at time of purchase of debt securities is carried as a receivable until collected.

Allocation of Income to Individual Funds

Beginning in 2008, the Earnings (Revenues in excess of Expenses) and Net Realized and unrealized Capital Gains or Losses are allocated to the individual funds in relation to their weighted average balances at the end of each calendar quarter. In prior years, the allocation was based on the weighted average balances at the end of the calendar year.

INVESTMENT AND GRANT OBJECTIVES

Contributions are assigned to funds based upon instruction of donors. Undesignated contributions are assigned by the Foundation Directors.

The Directors invest the funds with the joint goals of protection of principal and reasonable growth. It is their stated objective to earn a total return in excess of 5% per year plus inflation. In addition, they have the objective of making available for grants each calendar year an amount equal to 5% of the average Fund market value over the 12 calendar quarters ended December 31 of the prior year. Grants are generally made based upon requests of Session or others. Undisbursed amounts are carried over.

BENEVOLENCE FUNDS

Mission Grants Fund

Established: 1958

Purpose: Providing grants to non-profit organizations doing Christ's work in the larger community. The emphasis, while not excluding general program support, is on capital needs at applying agencies. Distribution Restrictions: Earnings are available for grants subsequent to the year in which earned.

Rollins Westminster Gardens Fund

Established: 1995

Purpose: An annual gift to Westminster Gardens for "whatever purposes they wish."

Distribution Restrictions: Earnings are available for grants subsequent to the year in which earned. Principal is not to be distributed. Westminster Gardens must apply for the distribution.

FACILITY CARE FUNDS

Facility-Campus Care Fund

Established: 1992

Combines the Room 222 Fund, est. 1989 and Endowment Fund, est. 1984

Purpose: Earnings for use as Session may determine for maintenance or capital projects on church facilities and grounds.

Distribution Restrictions: Earnings are available for grants subsequent to the year in which earned.

Sustainability Fund

Established: 2013

Purpose: The Fund receives amounts given for maintenance of the Church facilities.

Distribution Restrictions: Earnings and principal are available for distribution at the direction of the Session.

Basil C. and Lauvera Reynolds Memorial

Established: 1985

Purpose: "to help provide funding for the enhancement and preservation of the beauty of the church Sanctuary and other things of decorative and musical beauty on the church premises."

Distribution Restrictions: In addition to earnings, principal may be distributed in a single year not to exceed twenty per cent (20%) of the fund balance at the beginning of that year. Funds are transferred to the General Fund upon request of Session.

Kathryn H. Reynolds Memorial Fund

Established: 1997

Purpose: "...to be used to maintain or improve the Sanctuary and the Chapel of the Church campus. In particular, this is to mean the interior of these chambers. Included would be air conditioning, refinishing surfaces, audio repair, lighting, or stained glass."

Distribution Restrictions: Earnings are available upon request of Session for transfer to the General Fund subsequent to the year in which earned. Principal is not to be distributed.

Margaret Sharpe Plant and Flower Fund

Established: 1986

Purpose: Providing funds to plant flowers in and maintain flowerbeds on the campus.

Distribution Restrictions: Only earnings are to be transferred to the General Fund upon request of Session unless additional funds are needed, in which case twenty-five per cent (25%) of the beginning fund balance may be transferred in any one year.

PROGRAM FUNDS

Christian Education Fund

Established: 1995

Purpose: "...to further Christian Education among youth or adults within our church or in the greater community. Specific suggestions for uses at this time include: funding outside speakers (or a lecture series) for adult or youth groups; creating a unique youth education program; scholarships for Christian education for those not financially qualified"

Distribution Restrictions: Earnings are available upon request of Session for transfer to the General Fund subsequent to the year in which earned. Principal is not to be distributed.

Music Heritage Fund

Established: 1998

Purpose: Support of the ministry of music of the church as directed by Session.

Distribution Restrictions: Earnings are available upon request of Session for transfer to the General Fund subsequent to the year in which earned. Principal is not to be distributed.

Elizabeth R. Elftman Organ Recital Funds

Established: 1990

Purpose: Earnings are used to provide an organ recital for two finalists in a national organ competition for those under the age of thirty (30) who are studying organ.

Distribution Restrictions: Earnings are available upon request of Session for transfer to the General Fund subsequent to the year in which earned. Principal is not to be distributed.

Betty Thomas Carriel Library Fund

Established: 1999

Purpose: Earnings are to be used to support the church library.

Distribution Restrictions: Earnings are available upon request of Session for transfer to the General Fund subsequent to the year in which earned. Principal is not to be distributed.

Helen Smetz Youth Fund Established: 2003

Purpose: Earnings from this endowment are to assist with support of the youth program for junior high (middle school) children.

Distribution Restrictions: Earnings are available upon request of the Session for transfer to the General Fund subsequent to the year in which earned. Principal is not to be distributed.

The Merle and June Banta Endowment for Clergy Salaries

Established: 2015

Purpose: Funds are to be expended upon recommendation of San Marino Community Church's Senior Pastor, with approval of the Session of San Marino Community Church.

OTHER FUNDS

Mary Elizabeth Caldwell Fund

Established 2005

Purpose: To receive a gift to the Foundation from the estate of Mary Elizabeth Caldwell.

Senior Pastor Continuing Education Fund

Established: 2005

Purpose: Monies are to be made available, on a reimbursement basis, to the Senior Pastor of San Marino Community Church for expenses he (or she) may incur in the area of education, short term or long term study leaves, and other similar activities of an educational nature.

Senior Pastor's Opportunity Fund

Established: 2009

Purpose: To provide the Senior Pastor with the financial flexibility to pursue projects, programs and ministries that are not already supported by the Church operating budget. The Fund is intended to support one-time opportunities or to initiate new projects rather than provide financial assistance on an on-going basis. All Fund expenditures must be for purposes consistent with the Mission of San Marino Community Church.

Distribution Restrictions: During each calendar year, an amount equal to the lesser of \$10,000 or 1/3 of the Fund's total value at the previous year end may be expended in any given calendar year with a provision that funds may be accrued for disbursement over a maximum period of two calendar years.

Foundation Development Support Services Fund

Established: 2012

Purpose: To receive gifts to be used to provide payroll support for services to development efforts of the Foundation. In addition, support of one-time, non-recurring development expenses for incremental programs will be considered.

Distribution Restrictions: Monies will be disbursed with the approval of the Foundation Board of Directors. Funds will be used to match the Foundation's budget allocation for these same items (payroll and one-time incremental program expenses).

Edwin C. Hollenbaugh/Mable Kime Scholarship Fund

Established: 2012

Purpose: The corpus and earnings are to be available for distribution to provide educational assistance for deserving individuals while preparing for the ministry, as directed by the Session.

Congregational Development Fund

Established: 2012

Purpose: The corpus and earnings are to be available for distribution to be used to support efforts, programs and activities designed to nurture and grow the congregation, including evangelistic and other activities.

John and Carole Pennington Family Fund

Established: 2015

Purpose: To be designated by the family during 2016

SMCC Statement of Financial Position

December 31, 2015

Assets

CASH ASSETS

	Year Begin Balance	Year to Date Balance	Year to Date Change
1000 Citizens Bank	595,959.33	372,161.92	(223,797.41)
1001 Petty Cash	250.00	500.00	250.00
1002 Money Fund	70,455.32	328.82	(70,126.50)
1003 Long-Term Investments	164,060.70	104,979.45	(59,081.25)
1012 Securities In Transit	10,136.99	0.00	(10,136.99)
1020 Accounts Receivable	0.00	0.00	0.00
1021 A/R N.S. Salaries	0.00	19,808.97	19,808.97
CASH ASSETS Totals:	840,862.34	497,779.16	(343,083.18)

OTHER ASSETS

1100 Land	376,295.30	376,295.30	0.00
1110 Buildings	7,108,700.21	7,108,700.21	0.00
1120 Construction in Progress	0.00	0.00	0.00
1130 Furnishings & Equip.	1,431,291.47	1,533,608.93	102,317.46
1190 Accumulated Depreciation	(2,846,377.86)	(2,946,377.82)	(99,999.96)
OTHER ASSETS Totals:	6,069,909.12	6,072,226.62	2,317.50

Total Assets:

6,910,771.46	6,570,005.78	(340,765.68)
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Liabilities

PAYROLL-RELATED LIABILITIES

2005 Pastor's Deferred Compensation	0.00	0.00	0.00
2006 Associate Pastor DC	0.00	0.00	0.00
2007 AP FMin Deferred Compensation	0.00	0.00	0.00
2008 AP Std/Yng Adult Min Deferred	0.00	0.00	0.00
2009 AP CM Deferred Compensation	0.00	0.00	0.00
2010 403b - staff	0.00	0.00	0.00
2011 Misc. P/R W/H	0.00	0.00	0.00
PAYROLL-RELATED LIABILITIES Totals:	0.00	0.00	0.00

OTHER LIABILITIES

2020 Foundation Receipts	0.00	0.00	0.00
2040 Prepaid Pledges	78,075.74	213,213.58	135,137.84
2050 CC Contributions	0.00	0.00	0.00
2060 CC Contributions - Mission	0.00	0.00	0.00
2070 Misc. Receivables	0.00	0.00	0.00
OTHER LIABILITIES Totals:	78,075.74	213,213.58	135,137.84

Total Liabilities:

78,075.74	213,213.58	135,137.84
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Net Assets

3000 Gen'l Operating Fund	208,073.70	199,797.09	(8,276.61)
3010 Plant, Prop. & Equip.	6,069,909.12	6,072,226.62	2,317.50
Totals:	6,277,982.82	6,272,023.71	(5,959.11)

Dedicated Accounts

Unrestricted	554,712.90	179,044.14	(375,668.76)
Temporarily Restricted	0.00	0.00	0.00
Permanently Restricted	0.00	0.00	0.00
Dedicated Accounts Totals:	554,712.90	179,044.14	(375,668.76)
Current Period Changes to Net Assets	0.00	(94,275.65)	(94,275.65)

Total Net Assets:

6,832,695.72	6,356,792.20	(475,903.52)
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Total Liabilities & Net Assets:

6910771.46	6570005.78	(340,765.68)
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SMCC Statement of Activities

December 31, 2015 - General Fund

Account Shortcut and Income	YTD Actual	Annual Budget		
CONGREGATIONAL GIVING			Mission/Outreach	
4000 Estimates of Giving: Current	1,663,568.44	1,755,000.00	4230 Conversational English (I)	1,040.00 1,000.00
4010 EOG: Prior Year	18,357.00	15,000.00	4233 Local Mission (I)	0.00 500.00
4020 Contributions	161,817.61	165,000.00	4234 Global Mission Trip (I)	23,325.00 79,000.00
4030 Loose Offerings	15,850.40	20,000.00	4235 Union Station Meals (I)	70.00 150.00
4040 Deacons Offering	0.00	3,500.00	4239 Misc. Outreach Income	0.00 100.00
4050 Facility Projects	(400.00)	10,000.00	Mission/Outreach Totals:	24,435.00 80,750.00
4060 Other Giving	0.00	10,000.00		
CONGREGATIONAL GIVING Totals:	1,859,193.45	1,978,500.00	Personnel Programs	
BENEVOLENCE GIVING			4249 Misc. Personnel Income	4,050.40 5,000.00
4110 Presbytery Mission Giving Per	18,895.54	22,000.00	Worship Programs	
4120 One Great Hr of Sharing (I)	5,556.55	5,000.00	4250 Sanctuary Flowers (I)	8,539.00 9,000.00
4130 Thanksgiving Offering (I)	1,995.00	2,000.00	4251 Chancel Choir (I)	0.00 0.00
4140 Christmas Joy Offering (I)	4,173.00	5,000.00	4253 Special Worship Events (I)	10,035.00 8,000.00
4150 Ministry of Hope (I)	24,374.00	15,000.00	4259 Misc. Worship Income	20.00 300.00
4160 Church World Service (I)	0.00	1,000.00	Worship Programs Totals:	18,594.00 17,300.00
4170 Christmas Mission Mkt.(I)	14,604.00	8,000.00		
4190 Special Offerings (I)	35,769.29	30,000.00	Board of Deacons Programs	
BENEVOLENCE GIVING Totals:	105,367.38	88,000.00	4281 Christmas Giving Tree (I)	1,540.74 3,500.00
PROGRAM FEES/INCOME			4282 Dinners for 7 or 8 (I)	0.00 0.00
ESD Programs			4284 Kick-Off Sunday (I)	1,331.00 1,200.00
4210 Adult Education (I)	720.00	1,500.00	4285 New Member Ministry (I)	0.00 100.00
4211 All-Church Events (I)	3,574.00	6,000.00	4286 Community Building Income	0.00 600.00
4212 Library (I)	25.00	100.00	4289 Misc. Deacon Income	259.17 100.00
4213 Men's Ministry (I)	3,723.00	2,000.00	Board of Deacons Programs	3,130.91 5,500.00
4214 Women's Design Team (I)	1,816.05	500.00		
4227 CCW (I)	736.90	1,000.00	Buildings & Grounds Programs	
4221 COW (I)	1,521.00	0.00	4299 Misc. B&G Income	160.00 50.00
4215 Small Groups (I)	0.00	100.00	CDT Program	
4216 Family Ministry (I)	448.00	2,500.00	4280 Misc. CDT Income	5.00 50.00
4217 Advent Workshop (I)	497.00	750.00	PROGRAM FEES/INCOME Totals:	109,279.32 168,650.00
4218 Music & Discovery (I)	4,120.00	5,000.00		
4219 All-Church Family Camp (I)	17,011.00	25,000.00	FACILITY INCOME	
4220 Children's Ministry (I)	1,011.62	0.00	4350 Weddings	5,900.00 15,500.00
4222 VBS (I)	7,110.00	7,000.00	4360 Memorial Services	9,300.80 17,400.00
4224 Confirmation (I)	1,400.00	1,000.00	4370 Parking Lot Fees	7,100.00 1,000.00
4225 Student Ministry Program (I)	637.00	1,000.00	4380 N.S. Cost Sharing	38,500.00 38,900.00
4226 Student Mission Trips (I)	12,848.44	5,000.00	4390 Misc. Facility Rental	29,126.00 20,000.00
4228 Student Ministry Events (I)	1,705.00	1,500.00	FACILITY INCOME Totals:	89,926.80 92,800.00
4229 Misc. ESD Income	0.00	50.00		
ESD Programs Totals:	58,904.01	60,000.00	FOUNDATION INCOME	
			4410 Facility-Campus Care Fund	19,279.64 19,279.64
			4411 M. Sharpe Plant & Flower	532.44 532.44
			4412 B.C.&L. Reynolds Fund	2,400.58 2,400.58
			4413 K. Reynolds Fund	1,528.61 1,528.61
			4414 Christian Education Fund	6,159.13 6,159.13
			4415 H. Smetz Youth Fund	10,801.58 10,801.57
			4416 Music Heritage Fund	2,202.61 2,202.61
			4417 Elftman Organ Recital Fund	0.00 3,995.70
			4418 B.T. Carriel Library Fund	507.84 507.84
			4419 Misc. Foundation Income	5,000.00 5,000.00
			4420 Pastor's Study Leave Fund	4,314.59 6,000.00
			4422 Mary Elizabeth Caldwell Fund	16,212.45 3,500.00
			4423 Pastor's Opportunity Fund	1,000.00 5,000.00
			4424 E.C. Hollenbaugh/M. Kime	13,383.33 21,450.00

SMCC Statement of Activities

December 31, 2015 - General Fund

4426 Sustainability Fund	0.00	0.00	Benevolence Giving Totals:	331,546.84	311,000.00
4428 Foundation Reimbursed Staff	0.00	0.00			
4429 Foundation Reimbursed	0.00	0.00	Mission/Outreach		
FOUNDATION INCOME Totals:	83,322.80	88,358.12	5231 Conversational English (E)	0.00	1,000.00
OTHER INCOME			5232 Local Mission (E)	571.88	2,000.00
4510 Interest Income	2,950.38	4,000.00	5233 Global Mission Trip (E)	23,680.20	80,000.00
4560 Dedicated Funds Released	122,637.00	120,000.00	5234 Mission Interpretation (E)	2,104.44	1,750.00
OTHER INCOME Totals:	125,587.38	124,000.00	5238 Union Station	720.35	750.00
Income Totals:	2,372,677.13	2,540,308.12	5239 Leadership Development	873.61	750.00
Expense			5240 Evangelism	0.00	0.00
ESD			5249 Misc. Outreach Expense	700.00	100.00
Adult Programs			Mission/Outreach Totals:	28,650.48	86,350.00
5111 Adult Education (E)	6,139.15	8,600.00	OUTREACH Totals:	360,197.32	397,350.00
5112 All-Church Events (E)	8,131.63	6,000.00	PERSONNEL		
5113 Library (E)	760.38	700.00	Clergy Totals:	398,203.95	452,793.00
5114 Men's Ministry (E)	3,346.64	2,000.00	Worship & Music Staff Totals:	282,422.67	284,666.00
5115 Family Ministry (E)	2,009.55	5,000.00	Administrative Staff Totals:	296,958.21	301,472.26
5116 Women's Design Team (E)	1,816.05	500.00	Other Staff Expense		
5119 CCW (E)	850.00	1,000.00	5370 Board of Pensions PC(USA)	275,128.69	294,336.78
5120 COW (E)	2,732.62	0.00	5372 FICA (E)	36,847.44	42,453.77
5117 All-Church Family Camp (E)	34,610.71	30,000.00	5373 Medical Reimbursement	8,259.82	9,343.75
5118 Small Group (E)	0.00	200.00	5374 Payroll Expense	9,527.41	9,000.00
Adult Programs Totals:	60,396.73	54,000.00	5375 Staff Development	(5.26)	4,000.00
Children's Programs			5376 Staff Search	18,988.74	5,000.00
5121 Advent Workshop (E)	755.85	750.00	5377 Seminary Intern Scholarship	16,695.00	21,450.00
5122 Music & Discovery (E)	3,502.35	1,500.00	5378 Workers Compensation Ins.	15,990.22	15,141.00
5123 Elementary Groups	983.81	1,000.00	5379 Misc. Personnel Expense	3,604.65	5,000.00
5124 Sunday School (E)	4,515.77	5,000.00	5380 Bonus Pool	4,500.00	0.00
5125 Teacher Train/Appreciation	541.37	500.00	5399 Savings from Payroll Change	0.00	0.00
5126 VBS (E)	10,841.04	7,000.00	Other Staff Expense Totals:	389,536.71	405,725.30
5127 Children's Min Events (E)	950.83	3,000.00	PERSONNEL Totals:	1,367,121.54	1,444,656.56
Children's Programs Totals:	22,091.02	18,750.00	CONGREGATIONAL DEVELOPMENT		
Student Ministry			5260 Stewardship Campaign	16,434.94	12,000.00
5130 Confirmation (E)	3,051.02	1,500.00	5261 Advertising/Printing	21,245.37	25,000.00
5132 Student Mission Trips (E)	27,329.64	5,000.00	5725 Offering Envelopes	2,128.14	2,000.00
5133 Student Fellowship (E)	2,172.78	6,000.00	5269 Misc. Congregational Dev.	72.13	1,100.00
5134 Student Ministry Events (E)	8,359.71	1,000.00	CONGREGATIONAL	39,880.58	40,100.00
5135 Stu. Min. Leadership Training	602.48	3,000.00	WORSHIP		
Student Ministry Totals:	41,515.63	16,500.00	Worship Expenses		
Misc. ESD Program			5411 Worship Supplies	910.54	1,500.00
5149 Misc. ESD Expense	0.00	50.00	5412 Pulpit Supply	2,250.00	2,000.00
ESD Totals:	124,003.38	89,300.00	5413 Sanctuary Flowers (E)	9,501.61	9,000.00
OUTREACH			5414 Contemporary Worship (E)	4,802.74	3,000.00
Benevolence Giving			5419 Misc. Worship Expense	3,050.78	1,500.00
5211 Presbytery Mission Giving Per	35,000.00	35,000.00	Worship Expenses Totals:	20,515.67	17,000.00
5212 One Great. Hr. of Sharing (E)	5,556.55	5,000.00	Music Expenses		
5213 Thanksgiving Offering (E)	1,995.00	2,000.00	5421 Chancel Choir Expense	4,081.05	5,000.00
5214 Christmas Joy Offering (E)	4,248.00	5,000.00	5423 Instrumentalists	14,050.00	9,500.00
5215 Ministry of Hope (E)	24,374.00	15,000.00	5428 Special Worship Events (E)	19,708.95	19,000.00
5216 Church World Service (E)	0.00	1,000.00	5429 Misc. Music Expense	439.99	50.00
5217 Christmas Mission Mkt. (E)	14,604.00	8,000.00	Music Expenses Totals:	38,279.99	33,550.00
5218 Special Offerings (E)	35,769.29	30,000.00	WORSHIP Totals:	58,795.66	50,550.00
5220 Mission Grants	110,000.00	110,000.00			
5280 CC Mission/Outreach Grants	100,000.00	100,000.00			

SMCC Statement of Activities

December 31, 2015 - General Fund

BOARD OF DEACONS

5610 Memorial Service Expense	375.67	900.00
5612 Caring Cooks	1,502.51	0.00
5613 Christmas Giving Tree (E)	2,500.00	3,500.00
5614 College/Military Care	1,665.01	1,500.00
5615 Lunch Sacks/Bus Tokens	0.00	300.00
5616 Assistance Fund Expenses	5,746.78	10,000.00
5620 Courtyard Fellowship	5,599.69	6,500.00
5622 New Member Ministry (E)	1,058.87	2,000.00
5623 Dinners for 7 or 8 (E)	0.00	100.00
5624 Kick-Off Sunday (E)	1,629.27	2,500.00
5628 OBFB/Community Building	0.00	1,500.00
5629 Misc. Deacons Expense	1,535.64	50.00
Totals:	21,613.44	28,850.00
BOARD OF DEACONS Totals:	21,613.44	28,850.00

BUILDINGS & GROUNDS

Campus/Facility Care

5710 Custodial Services	52,205.77	45,000.00
5711 Elevator/HVAC Maint.	7,551.10	10,000.00
5712 Major Maintenance	20,610.78	20,000.00
5713 Facility Repairs & Maint.	20,718.84	20,000.00
5714 Facility Supplies	9,863.18	8,301.56
5715 Organ/Piano	10,704.00	10,000.00
5716 Gardener	26,523.64	32,000.00
5717 Utilities	100,609.75	90,000.00
5718 VA Manse Utilities	8,879.66	9,500.00
5719 Dom. Manse Utilities	2,900.63	3,500.00
5733 Manse Maint. & Repairs	533.80	8,500.00
5720 Sustainability Fund Repairs	0.00	0.00
Campus/Facility Care Totals:	261,101.15	256,801.56

Administration

5721 Computer Support/Equip.	45,399.81	50,000.00
5722 Finance Charges & Adj.	278.97	200.00
5723 Financial Review/Audit	12,000.00	12,000.00
5724 Insurance Master Policy	27,176.47	21,000.00
5726 Officer Training	2,681.05	3,500.00
5727 Office Supplies	12,785.79	12,000.00
5728 Postage	8,702.01	8,000.00
5729 Taxes	18,373.21	20,000.00
5731 Value Change for Investments	(389.47)	2,000.00
5732 Loss (Gain) on Sale of Stock	3,002.32	2,500.00
5730 Misc. Administration	4,229.59	1,500.00
Administration Totals:	134,239.75	132,700.00

BUILDINGS & GROUNDS Totals: 395,340.90 389,501.56

NON-CASH EXPENSES

5910 Depreciation	99,999.96	100,000.00
NON-CASH EXPENSES Totals:	99,999.96	100,000.00
Expense Totals:	2,466,952.78	2,540,308.12
Income - Expense:	(94,275.65)	0

SMCC Statement of Activities

December 31, 2015 - General Fund (Financial Notes)

Statement of Financial Position (Balance Sheet)

1. Cash Assets are significantly lower at year end due primarily to the payout of accumulated funds for the Sustainability Fund. (This can also be seen under dedicated funds.) However, Prepaid Pledges (2040) are at a significant increase over 2014. These funds help mitigate some of the cash-flow issues.
2. Other Assets reflect the capitalization of improvements to buildings and additions to furnishings and equipment, offset by the year's depreciation.

Statement of Activities (Income Statement)

3. Congregational Giving: Accounts 4000 Estimates of Giving is significantly under budget (\$91K). Due in part to a higher projection than actual (1,800K vs. \$1,725K) and a higher nonfulfillment rate (4.6% vs. less than 2.5% historically). Of the \$79,031 outstanding (from 61 families – 19%), only \$31,895 has been identified as “uncollectable” due to death, movement of membership, or diminished income or capacity. 4020 Contributions and 4030 Loose Offerings are both slightly off year and 4010 EOG Prior Year is a head of expectations. Giving conformed to expectations though the first portion of 2015, running ahead of budget by \$100,000 for most of the summer. The summer gains were eliminated in September and October, with the falling off in giving occurring in November and December.
4. Benevolence Giving (Accounts 4110-4190, 5211-5280) balanced income/expense where expected to do so. Some were higher than planned (OGHS, Ministry of Hope, Mission Market), others lower (Xmas Joy, CWS). All funds contributed were sent to their recipients.
5. Facility Income (Accounts 435-4390) was overall on target, although fewer weddings and memorial service were supplemented with parking and misc. facility rental.
6. Foundation Income (Accounts 4410-4429) reflects funds provided by the SMCC Foundation in response to requests from Session. One fund that was expected to be used went unused (#4417 Elftman Organ Fund) because no event was held. Funds from the Mary Elizabeth Caldwell Fund (4422) went to offset the courtyard concert expenses (5428 Special Worship Events) and Hollenbaugh/Kime funds (4424) were not used as fully as expected due to only having one intern on staff.
7. Several ministry/program areas were out of balance either positively or negatively in either income or expense. See the chart at the right for more details. Major variances occurred in All-Church Events (4211/5112) due in part to the Father's Day outdoor worship and picnic; All-Church Family Camp (4219/5117) due to higher costs and fewer attending – while some expenses were forgiven by camp, they were applied to the 2016 camp and also the 2016 deposit was due in December; VBS (4222/5126) had higher than expected expenses; Student Mission Trips (4226/5132) and Student Ministry Events (4228/5134) were also significantly out of balance, but additional funding was secured from the Foundation's Smetz and Christian Education funds and the Youth Fund (9004) for needed scholarships for those unable to raise their full trip costs (Student Ministry Events included the middle school mission week).
8. Mission/Outreach Team hit most of its budget goals for both income/expense (or net of income/expense. see Local Mission Trips (4233/5232) or Global Mission Trip (4234/5233).
9. Personnel costs were lower than budgeted due primarily to the departure of Rev. Griffice in October, the delayed arrival of Rev. Cook, and the office manager's medical leave.
10. Congregational Development was over budget for Stewardship Campaign (5260) but lower for Advertising/Printing (5261) and came out slightly under budget for the year.
11. Worship's biggest budgetary challenges were Contemporary Worship (5414) and Instrumentalists (5423).
12. Deacon income and expenses had no major variances except the return of the caring cooks ministry with associated expenses and that fewer deacons assistance funds were used than budgeted. Deacons Offering (4040) was allocated for the Assistance Fund (9500) during the year, resulting in a loss to the general fund of \$3,500.
13. Buildings & Grounds was overall relatively on target, with negative variances for additional Custodial Services (5710), Utilities (5717), and positive variances for Elevator/HVAC maintenance (5711), Gardner (5716), Manse Maintenance & Repairs (5733), Computer Support (5721), and Taxes (5729). Misc. Administration (5730) was over due to a charge for a new video which was funded from the Foundation through the Pastor's Opportunity Fund (4423).

Dedicated Funds

14. See the attached chart for an overview of dedicated funds released throughout the year.
15. Sustainability Fund (9410) and 9110 Capital Campaign Mission/Outreach Funds received and released capital campaign contributions throughout the year.

Respectfully submitted, Skip Ober Miller, Business Manager

SMCC Statement of Activities

December 31, 2015 - General Fund (Financial Notes)

Selected Ministry Analysis

Key To Notes: F=Foundation, D=Dedicated Funds, *=Footnote

December 31, 2015

	Budgeted Income	Budgeted Expense	Addn'l Income	Note	Total	Actual Income	Actual Expense	Addn'l Income	Note	Total	Actual vs. Budget
Education and Siritual Development											
4210/5111 Adult Education	1,500	8,600			(7,100)	720	6,139			(5,419)	1,681
4211/5112 All-Church Events	6,000	6,000			0	3,574	8,132		*	(4,558)	(4,558)
4213/5114 Men's Minsitry	2,000	2,000			0	3,723	3,347			376	376
4214/5116 Women's Design Team	500	500			0	1,816	1,816			0	0
4227/5119 CCW	1,000	1,000			0	737	850	113	D	(0)	(0)
4221/521 COW	0	0			0	1,521	2,733			(1,212)	(1,212)
4216/5115 Family Ministry	2,500	5,000			(2,500)	448	2,010			(1,562)	938
4219/5117 All-Church Family Camp	25,000	30,000	5,000	F	0	17,011	34,611	4,133	F*	(13,467)	(13,467)
	38,500	53,100	5,000		(9,600)	29,550	59,636	4,246		(25,841)	(16,241)
4217/5121 Advent Workshop	750	750			0	497	756			(259)	(259)
4218/5122 Music & Discovery	5,000	1,500	500	D	4,000	4,120	3,502	560	D	1,178	(2,822)
5123 Elementary Groups	0	0			0	1,000	984			16	16
5124 Sunday School	0	0			0	5,000	4,516			484	484
4222/5126 VBS	7,000	7,000			0	7,110	10,841			(3,731)	(3,731)
5127 Children's M Events	0	3,000	2,000	F	(1,000)	0	951			(951)	49
4220 Children's Minsitry	0	0			0	1,012	0			1,012	1,012
	12,750	12,250	2,500		3,000	18,739	21,549	560		(2,251)	(5,251)
4224/5130 Confirmation	1,000	1,500			(500)	1,400	3,051			(1,651)	(1,151)
4225 SM Program	1,000	0	2,000	F	3,000	637	0			637	(2,363)
5133 Student Fellowship	0	6,000			(6,000)	0	2,173			(2,173)	3,827
4226/5132 Student Mission Trip	5,000	5,000	11,000	D, F	11,000	12,848	27,330	14,097	D, F	(384)	(11,384)
4228/5134 SM Events	1,500	1,000			500	1,705	8,360	2,916	F, *	(3,739)	(4,239)
	8,500	13,500	13,000		8,000	14,553	37,862	17,013		(7,310)	(15,310)
Mission/Outreach											
4230/5231 Conv. English	1,000	1,000			0	1,040	0			1,040	1,040
4233/5232 Local Mission	500	2,000			(1,500)	0	572			(572)	928
4234/5234 Global Mission Trip	79,000	80,000	1,000	D	0	23,325	23,680	500	D	145	145
	80,500	83,000	1,000		(1,500)	23,325	24,252	500		613	2,113
Worship											
4250/5413 Sanctuary Flowers	9,000	9,000			0	8,539	9,502	963	D	0	0
4253/5428 Special Worship Events	8,000	19,000			(11,000)	10,035	19,709	9,712	F, *	39	11,039
	17,000	28,000	0		(11,000)	18,574	29,211	10,675		39	11,039
Deacons											
4281/5613 Christmas Giving Tree	3,500	3,500			0	1,541	2,500	959	D	(0)	(0)
4264/5624 Kick-Off Sunday	1,200	2,500			(1,300)	1,331	1,629			(298)	1,002
	4,700	6,000	0		(1,300)	2,872	4,129	959		(299)	1,001
Grand Total	161,950	195,850	21,500		(12,400)	107,613	176,639	33,952		(35,048)	(22,648)

Footnotes:

All-Church Events includes Father's Day Service (\$3,500), Annual Meeting, hosting Presbytery

All-Church Family Camp Expense includes 2016 downpayment \$2,593.15 does not include forgiveness \$2,212.5 applied to 2016

SM (Student Ministry) Events includes Middle School Mission Week and Snowmageddon

Special Worship Events Expenses includes \$8,500 contribution to Union Station

SMCC Statement of Dedicated Funds

December 31, 2015

Account Shortcut and Description	Beginning Balance	YTD Credits	YTD Debits	Ending Balance
GENERAL FUND				
ESD FUNDS				
9000 Child Music Endowment	525.83	750.00	559.66	716.17
9001 Library Fund	2,064.78	0.00	0.00	2,064.78
9002 Scholarship Fund	100.00	0.00	100.00	0.00
9004 Youth Fund	7,925.85	0.00	7,925.85	0.00
9005 Men's Breakfast Fund	3,549.83	470.00	1,923.46	2,096.37
9006 Women's Design Team Fund	118.44	882.47	0.00	1,000.91
9007 CCW Fund	380.05	0.00	113.10	266.95
9008 Chinese Ministry Fund	1,250.00	1,400.00	1,400.00	1,250.00
ESD FUNDS Totals:	15,914.78	3,502.47	12,022.07	7,395.18
OUTREACH FUNDS				
9100 Mission Development	1,018.45	345.00	688.04	675.41
9110 CC Mission/Outreach Funds	113,324.41	16,220.85	100,000.00	29,545.26
9120 Global Mission Trip Fund	0.00	3,600.00	0.00	3,600.00
OUTREACH FUNDS Totals:	114,342.86	20,165.85	100,688.04	33,820.67
PERSONNEL FUNDS				
9301 Staff Gift Fund	100.00	0.00	100.00	0.00
9302 Pastor's Discretionary Fund	3,356.06	1,500.00	1,200.00	3,656.06
9303 AP Discretionary (JC)	818.25	0.00	818.25	0.00
9304 Intern Development Fund	29,600.00	0.00	0.00	29,600.00
9305 AP Discretionary (JG)	0.00	0.00	0.00	0.00
9306 AP Discretionary (BB)	0.00	0.00	0.00	0.00
9307 AP Discretionary (JB)	0.00	0.00	0.00	0.00
PERSONNEL FUNDS Totals:	33,874.31	1,500.00	2,118.25	33,256.06
WORSHIP FUNDS				
9220 Music Dir. Discretionary Fund	4,376.65	50.00	139.99	4,286.66
9225 Flower Fund	2,000.00	0.00	962.61	1,037.39
WORSHIP FUNDS Totals:	6,376.65	50.00	1,102.60	5,324.05
BUILDINGS & GROUNDS FUNDS				
9403 Donor Designated	10,650.00	1,071.88	500.00	11,221.88
9404 Facility Fund	0.00	12,000.00	0.00	12,000.00
9406 Organ Fund	0.00	0.00	0.00	0.00
9410 Sustainability Fund	343,057.95	232,173.04	525,500.00	49,730.99
BUILDINGS & GROUNDS FUNDS Totals:	353,707.95	245,244.92	526,000.00	72,952.87
BOARD OF DEACONS FUNDS				
9500 Assistance Fund	30,496.35	2,505.00	6,706.04	26,295.31
BOARD OF DEACONS FUNDS Totals:	30,496.35	2,505.00	6,706.04	26,295.31
GENERAL FUND Totals:	554,712.90	272,968.24	648,637.00	179,044.14

SMCC Dedicated Funds Released

December 31, 2015

		Dedicated Fund		Expense Account
January	\$223.46	9005 Men's Breakfast Fund	\$223.46	5114 Men's Ministry Expense
February	\$987.77	9008 Chinese Ministry Fund	\$987.77	5111 Adult Education
		9410 Sustainability Fund	\$340,000.00	To SMCC Foundation
			<u>\$340,987.77</u>	
March	\$92,770.10	9000 Children's Music Fund	\$39.95	5122 M&D expense
		9110 CC Mission/Outreach Funds	\$92,500.00	5280 CC Mission/Outreach Grants
		9403 Donor Dedicated Fund	\$500.00	reallocate Hunt Memorial Funds
		9410 Sustainability Fund	\$75,000.00	To SMCC Foundation
		9500 Assistance Fund	\$230.15	5616 Assistance Fund
			<u>\$168,270.10</u>	
April	\$1,468.51	9008 Chinese Ministry Fund	\$412.23	5111 Adult Education
		9500 Assistance Fund	\$1,056.28	5616 Assistance Fund
			<u>\$1,468.51</u>	
May	\$4,193.43	9302 Pastor's Discretionary Fund	\$1,200.00	5304 Pastor's expense
		9303 AP Discretionary Fund	\$400.00	5111 Adult Education
		9500 Assistance Fund	\$2,593.43	5616 Assistance Fund
			<u>\$4,193.43</u>	
June	\$317.59	9500 Assistance Fund	\$317.59	5616 Assistance Fund
July	\$9,899.33	9005 Men's Breakfast Fund	\$1,000.00	5233 Global Mission Trip
		9005 Men's Breakfast Fund	\$700.00	5249 Misc. Mission
		9110 CC Mission/Outreach Funds	\$7,500.00	5280 CC Mission/Outreach Grants
		9500 Assistance Fund	\$699.33	5616 Assistance Fund
			<u>\$9,899.33</u>	
August	\$0.00	none	\$0.00	none
September	\$418.25	9303 AP Discretionary	\$418.25	5111 Adult Education
October	\$5,904.25	9000 Children's Music Fund	\$485.88	5122 M&D expense
		9004 Youth Fund	\$5,418.37	5132 Student Mission Trip
		9410 Sustainability Fund	\$93,000.00	Foundation's Sustainability Fund
			<u>\$98,904.25</u>	
November	\$850.00	9500 Assistance Fund	\$850.00	5616 Assistance Fund
		9410 Sustainability Fund	\$17,500.00	Foundation's Sustainability Fund
			<u>\$18,350.00</u>	
December	\$5,604.31	9220 Music Director Fund	\$139.99	5429 Misc. Music Expense
		9500 Assistance Fund	\$959.26	55613 Christmas Giving Tree Exp.
		9007 CCW Fund	\$113.10	5119 CCW expense
		9004 Youth Fund	\$2,507.48	5132 Student Mission Trip
		9100 Mission Development	\$258.60	5132 Student Mission Trip
		9100 Mission Development	\$75.00	5214 Christmas Joy Offering
		9000 Children's Music Fund	\$33.83	5122 M&D expense
		9002 Scholarship Fund	\$100.00	5117 Family Camp
		9100 Mission Development	\$354.44	5234 Mission Interpretation
		9301 Staff Gift Fund	\$100.00	5380 Bonus Pool
		9225 Flower Fund	\$962.61	5413 Sanctuary Flowers
			<u>\$5,604.31</u>	
Grand total	<u>\$122,637.00</u>			

\$526,000.00 Paid Directly to SMCC Foundation

\$648,637.00

\$648,637.00

Equals year to date expenses for
Dedicated Accounts

San Marino Community Church

2016 General Fund Budget (Adopted by Session December 16, 2015)

Income

Congregational Giving		4285 New Member Programs (I)	100.00
4000 Estimates of Giving: current year	1,755,000.00	4286 Community Building Income (I)	600.00
4010 Estimates of Giving: prior year	15,000.00	4289 Misc. Board of Deacon Income	100.00
4020 Contributions	165,000.00		<u>5,500.00</u>
4030 Loose Offerings	20,000.00	Buildings & Grounds Committee Programs	
4040 Deacons Offering	0.00	4299 Misc. B & G Income	100.00
4050 Facility Projects	10,000.00		
4090 Other Giving	10,000.00	total program income	<u>85,750.00</u>
total congregational giving	<u>1,975,000.00</u>	Facility Income	
Benevolence Giving		4350 Weddings	15,500.00
4110 Presbytery Mission Giving (Per Capita) (I)	22,000.00	4360 Memorials	17,400.00
4120 One Great Hour of Sharing	5,000.00	4370 Parking Lot Fees	1,000.00
4130 Thanksgiving Offering	2,000.00	4380 Nursery School Cost Sharing	38,500.00
4140 Christmas Joy Offering	5,000.00	4390 Misc. Facility Rental	20,000.00
4150 Ministry of Hope/Malawi	15,000.00	total facility income	<u>92,400.00</u>
4160 Church World Service	0.00	Foundation Income	
4170 Christmas Mission Market	8,000.00	4410 Facility-Campus Care Fund	20,549.00
4190 Special Offerings (I)	30,000.00	4411 M. Sharpe Plant & Flower Fund	557.00
total benevolence giving	<u>87,000.00</u>	4412 B.C. & L. Reynolds Fund	2,455.00
Ministry Fees/Income		4413 K. Reynolds Fund	1,644.00
ESD Programs		4414 Christian Education Fund	6,560.00
4210 Adult Education (I)	1,500.00	4415 H. Smetz Youth Fund	11,500.00
4211 All-Church Events (I)	6,000.00	4416 Music Heritage Fund	2,335.00
4212 Library (I)	100.00	4417 Elftman Organ Recital Fund	4,294.00
4213 Men's Ministry (I)	2,000.00	4418 B.T. Carriel Library Fund	527.00
4214 Women's Design (I)	500.00	4419 Misc. Foundation Income	5,000.00
4221 COW (I)	3,000.00	4420 Pastor's Study Leave Fund	6,000.00
4227 CCW (I)	1,000.00	4421 Banta Fund	0.00
4215 Small Groups (I)	100.00	4422 Mary Elizabeth Caldwell Fund	3,500.00
4216 Family Ministry (I)	500.00	4423 Pastor's Opportunity Fund	0.00
4217 Advent Workshop (I)	750.00	4424 E.C. Hollenbaugh/M. Kime Intern Fund	23,400.00
4218 Music & Discovery (I)	6,000.00	4426 Sustainability Fund	0.00
4219 All-Church Family Camp (I)	25,000.00	total Foundation Income	<u>88,321.00</u>
4220 Children's Ministry (I)	0.00	Other Income	
4222 VBS (I)	9,000.00	4510 Interest Income	4,000.00
4224 Confirmation (I)	1,000.00	4560 Dedicated Funds Released	54,000.00
4225 Student Fellowship (I)	500.00	total other income	<u>58,000.00</u>
4226 Student Mission Trips (I)	5,000.00	Total Income:	<u><u>2,386,471.00</u></u>
4228 Student Events (I)	2,000.00	Expense	
4229 Misc. ESD Income	50.00	Education & Spiritual Development	
total ESD program income	<u>64,000.00</u>	Adult Programs	
Outreach Programs		5111 Adult Education	5,000.00
4230 Conversational English (I)	1,000.00	5112 All-Church Events	8,000.00
4223 Local Mission (I)	500.00	5113 Library	900.00
4234 Global Mission Trip (I)	0.00	5114 Men's Ministry	2,000.00
4235 Union Station Meals (I)	150.00	5118 Family Ministry	2,000.00
4239 Misc. Outreach Income	100.00	5116 Women's Ministry	500.00
total outreach program	<u>1,750.00</u>	5119 CCW (E)	1,000.00
Personnel Programs		5120 COW (E)	3,000.00
4249 Misc. Personnel Income	5,000.00	5117 All-Church Family Camp	30,000.00
Worship Programs		5236 Small Groups	200.00
4250 Sanctuary Flowers	9,000.00	total Adult Ed	<u>52,600.00</u>
4251 Chancel Choir	0.00	Children's Ministry	
4253 Special Worship Events	0.00	5121 Advent Workshop	750.00
4259 Misc. Worship Income	300.00	5122 Music and Discovery	3,000.00
	<u>9,300.00</u>	5123 Elementary Groups	1,000.00
CDT Programs		5124 Sunday School	5,000.00
4260 Misc. CDT Income	100.00	5125 Teacher Training/Appreciation	500.00
Board of Deacons Programs		5126 VBS	10,000.00
4281 Christmas Giving Tree	3,500.00	5127 Children's Min. Events	1,000.00
4282 Dinners for 7 or 8	0.00	total Children's Programs	<u>21,250.00</u>
4284 Kick Off Sunday (I)	1,200.00	Student Ministry	

San Marino Community Church

2016 General Fund Budget (Adopted by Session December 16, 2015)

5130 Confirmation	1,500.00	5419 Misc. Worship Expense	2,000.00
5132 Student Mission Trips (E)	5,000.00	total worship	25,500.00
5133 Student Fellowship	5,000.00	Music	
5134 Student Ministry Events	2,000.00	5421 Chancel Choir Expense	5,000.00
5135 SM Leadership Training	1,000.00	5423 Instrumentalists	12,000.00
total Student Ministry	14,500.00	5428 Special Worship Events (E)	4,000.00
Misc. ESD Program		5429 Misc. Music Expense	50.00
5149 Misc. ESD Expense	50.00	total music	21,050.00
total Misc. ESD	50.00	total worship	46,550.00
Total ESD	88,400.00	Board of Deacons	
Outreach		5610 Memorial Receptions	900.00
Benevolence Giving		5612 Caring Cooks	2,500.00
5211 Pres. Mission Giving (Per Capita)	35,000.00	5613 Christmas Giving Tree	3,500.00
5212 One Great Hour of Sharing	5,000.00	5614 College/Military Care Packages	1,500.00
5213 Thanksgiving Offering	2,000.00	5615 Lunch Sacks/Bus Tokens	300.00
5214 Christmas Joy Offering	5,000.00	5616 Assistance Fund Expenses	10,000.00
5215 Ministry of Hope	15,000.00	5620 Courtyard Fellowship	6,000.00
5216 Church World Service	0.00	5622 New Member Programs	2,000.00
5217 Christmas Mission Market	8,000.00	5623 Dinners for 7 or 8	100.00
5218 Special Offerings	30,000.00	5624 Kick Off Sunday (E)	2,500.00
5220 Mission Grants	110,000.00	5628 OBFB/Community Building (E)	1,500.00
5280 CC Mission/Outreach Grants	30,000.00	5629 Misc. Community Building	50.00
total benevolence giving	240,000.00	total deacons	30,850.00
Outreach Programs		Buildings & Grounds Committee	
5331 Conversational English	1,000.00	Campus/Facility Care	
5232 Local Mission Trip (e)	2,000.00	5710 Custodial Services	0.00
5233 Global Mission Trip (e)	0.00	5711 Elevator/HV/AC Maint. Contracts	10,000.00
5234 Mission Interpretation	1,750.00	5712 Major Maintenance	20,000.00
5238 Union Station	750.00	5713 Facility Repairs & Maintenance	20,000.00
5239 Leadership Development	750.00	5714 Facility Supplies	8,482.22
5249 Misc. Outreach Expense	100.00	5715 Organ/Piano Tuning/Maintenance	10,000.00
total outreach programs	6,350.00	5616 Gardener	32,000.00
Total Outreach	246,350.00	5717 Utilities	100,000.00
Congregational Development		5718 VA Manse Utilities	9,000.00
5260 Stewardship Campaign	12,500.00	5719 Dom. Manse Utilities	3,000.00
5261 Advertising/Printing	25,000.00	5720 Sustainability Fund Repairs	0.00
5725 Offering Envelopes	2,500.00	5733 Manse Repairs & Maintenance	8,500.00
5269 Misc. Congregational Development	200.00		220,982.22
	40,200.00	Administrative	
Personnel		5721 Com. Support/Equip Maint./Lease	50,000.00
P1 Clergy	398,693.00	5722 Finance Charges & Adj.	200.00
P2 Ministry Staff	369,258.00	5723 Financial Review/Audit	15,000.00
P3 Administrative Staff	349,435.80	5724 Insurance Master Policy	24,000.00
P4 Other Staff Expense		5726 Officer Training	3,500.00
5370 Benefits Plan Dues	296,640.24	5727 Office Supplies	12,000.00
5372 FICA	45,289.97	5728 Postage	8,000.00
5373 Medical Expense Reimbursements	10,125.00	5729 Taxes	20,000.00
5374 Payroll Expense	9,000.00	5731 Value Change for Investments	2,000.00
5375 Staff Development	4,000.00	5732 Loss (gain) on Sale of Stock + fees	2,500.00
5376 Staff Search/Temporary Help	5,000.00	5730 Misc. Administration	4,000.00
5378 Workers Compensation Insurance	20,000.00		141,200.00
5379 Miscellaneous Personnel Expense	5,000.00	total Buildings & Grounds	362,182.22
5380 Bonus Pool	5,000.00	Non-Cash Transactions	
payroll deferral	(45,503.24)	5910 Depreciation	100,000.00
total Misc. Personnel	354,551.98	total non-cash	100,000.00
Total Personnel	1,471,938.78	total Expense:	2,386,471.00
Worship		Income-Expense:	(0.00)
Worship		2016 Capital Expense Budget	
5411 Worship Supplies	1,500.00	Estimated Cash Reserves (12/31/15)	240,000.00
5412 Pulpit Supply	5,000.00	2016 Depreciation	100,000.00
5413 Sanctuary Flowers (E)	9,000.00	total	340,000.00
5414 Contemporary Worship	8,000.00	2016 Capital Expenses	100,000.00
		Cash reserves 12/31/2016 (est.)	240,000.00