

Saint Matthew
Congregation Council Agenda & Minutes
Tuesday, April 16th at 7 PM

Call to Order, 7 p.m.

Present: Donna Noonan, Gail Dutcher, Therese Long, Mark Hearn, Pastor Tim Philips, Karen Ball, Dave Rower, Bill Stark, Gary Klintworth (8:50 p.m. arrival)

Not present: Sherry Whitmarsh, Art Fabsits, Frank Anders, Andy Smith (Medical Leave)

Call Committee update – Gail
Ministry Site Profile (MSP) -

- Call Committee updates. **Highlighted** below are the wording changes agreed upon by council to the primary goals in the MSP

Goals: What are the primary goals of your ministry site (please refer to any Strategic Plan that has been adopted).

Modified as stated in highlights below.

1. The successful **integration** and support of three key staff members in 2019: Lead Pastor, Worship and Arts Director, and Interim Children's Ministry Team Leader.
2. The clarification **and ongoing development** of the vision and direction of the worship life of the congregation.
3. The development of new revenue for ministry expansion, especially around ministry to children and teens.
4. The development of a strategy for how to help partners in mission connect with the people and ministries of the congregation.
5. The identification of **Lay Leaders with a passion for specific** for ministry in the local community.
6. The hosting of community outreach events on campus at least once a quarter. **(clarify that this is a staff owned goal)**
7. Deepening the focus on spiritual formation from the cradle to the grave.

MSC Tim/Bill: The Congregation Council of Saint Matthew Lutheran Church gives its wholehearted and prayerful support of Mike Basil as a candidate for ordained pastoral ministry in the Evangelical Lutheran Church in America.

MSC Tim/Karen: The Congregation Council, in partnership with the Saint Matthew Foundation, authorizes the payment of up to \$1,500* entrance fee for the candidacy process in the ELCA.

- The Foundation has already expressed a willingness to pay \$500 of this amount.

MSC Dave/Gail: to Update the Draft Lead Pastor Position Description as with the following percentage

- Preach **approximately 80%** of the time

Financial Review – Bill provided review of financial documents provided prior by Marv. Documents reviewed and accepted. Discussion included awareness that Andy has transitioned to Portico disability.

Staff Reports

MSC Mark/Gail: approval of the Mission Beyond Saint Matthew teams recommendation for allocation of the Easter offering as follows:

- 1/3 to Lutheran Disaster Response toward recovery from the fire in Paradise and the floods in the Midwest
- 1/3 to the Wings as Eagle summer food program
- 1/3 to Young Life in the former Soviet Union for camperships

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Staff Reviews – Tim

Tim has started HR review work with team including 360 and another approach to team reviews.

SMLC Yearbooks – Tim taking this on

Meet and Greet Info on Agenda – Gail will substitute for Karen on May 5th. Now Therese & Gail.

Family Meeting April 28th – Share finances, call committee update (Bill and Gail/Katie).

Follow-up with forum for those that want a deeper dive on MSP Priorities (Mark/Katie).

Employee Handbook Review – Mark – Made good progress: examples of areas that have been updated and cleaned up include: Medical Leave and changes to short term from 6 to 8 weeks, to align with Portico. Cleaned up some of the language. Capped personal days, etc. Handbook will be available for review in the future when completed. – planned to have draft for Council for review and vote in May.

Call Committee (Tim) – Has been meeting. Meeting with Bishop scheduled after which interviews could be forthcoming.

Family Meeting, April 28th breakout -- Bill will cover Financials status/performance, Mark will cover Missional Priorities, Call Committee will provide an update.

Adjourn 8:48 p.m.

Close with Lord's prayer.

Submitted by,

David Rower