

Saint Matthew
 Congregation Council Agenda
 Tuesday, January 15th at 7 PM

Time	Agenda Item	Presenter
7:00 PM	Call to Order	Karen – Vice President
15 minutes	Prayer, Devotions and Welcome	Pastor Andy
5 minutes	Consent Agenda	
	Agenda Approval	Karen
	<ul style="list-style-type: none"> Approval of Minutes December 2018 	Karen
15 minutes	<ul style="list-style-type: none"> Financial Review 	
	Financial Review: December 2018	Marv/Bill
	<ul style="list-style-type: none"> Unfinished Business 	
45 minutes	<ul style="list-style-type: none"> Worship Leader – Review of Worship 1/13 Children’s Ministry Update & Next Steps Transition Team – Ministry Site Profile (MSP) Pre-Call Committee Discussion & Election of Call Committee Planning Fund Walk Off Mats - \$3,130 replacement & addition cost <ul style="list-style-type: none"> ➤ Role descriptions: <ul style="list-style-type: none"> Council – Mark Hearn will do role description Nominating Committee – Karen has asked Jessica to do role description Synod - Tim will do role description – In process Pastor Evaluation Forms – All completed – Add to future Calendar & HR Committee 	Exec Committee & Tim
10 minutes	<ul style="list-style-type: none"> January Forum Meeting 	Tim & Transition Team
5 minutes	<ul style="list-style-type: none"> Installment of New Council Members at (DATE ?) Worship and recognition of Outgoing Council & Other Committee members 	Tim
30 minutes	<ul style="list-style-type: none"> Retreat Results & Overview 	Tim & Dave
	<ul style="list-style-type: none"> New Business 	
10 minutes	Staff report (Place holder)	Pastor Andy & Tim /Executive Committee
9:15 pm	<ul style="list-style-type: none"> Adjourn 	
	<ul style="list-style-type: none"> Pray for one another (Prayer Circle) 	

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Time Keeper: Dave Rower

Information/Key Dates:

- Meet and Greet – Sunday, February 3rd, 2019, Therese & Gail
- Executive Committee Meeting – February 10th, 2019 11:45 Upper Room
- Council Meeting – Tuesday, February 19th, 2019 7 PM, Green Room
- Agenda Items due to Council President by Friday February 15, 2019

Future Agenda/Action Topics

Council Calendar 60 Day Look Ahead (**Placeholder**)

- January 2019 – Update and distribute council documents: Meet and Greet, Council Calendar, Exec and Council Meeting Dates, Council Calendar
- January 2019 – Order New Council Member Badges
- January 2019 – Onboard New Council Members
- January 2019 – Family Time (Present Mission Statement and 2019 Council Initiatives)
- January 2019- Update Council Names and Officers in E-news
- February 2019 – Financial Review
- February 2019 – Designate Ash Wednesday Offering
- March 2019 – Designate Easter Offering
- March 2019 – Publish Stewardship Plan
- March 2019 – Serve Warm Winter Nights
- March 2019 - CAT Present recommendations on Council Forums

Parking Lot

- TBD - Discussion Item: Can we develop better church metrics to augment Average Worship Attendance that better reflects Partners in Mission involvement in Mission? Office staff (Jack) average worship attendance information if needed. Develop better metrics as a future agenda. Discussion item.

Action Items:

Date Open	Description	Assigned to	Due Date	Status
6/19/18	Council to look at a continuing resolution for an internal review. Frequency of the review to be determined	Bill/Gary	Q1/2019	February Financial Review Team to review need for ongoing resolution.

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Date Open	Description	Assigned to	Due Date	Status
11/20/2018	Role Descriptions <ul style="list-style-type: none"> • Council • Foundation • Nominating Com. • Synod 	Mark Hearn Karen (ask Gwen) Karen (ask Jessica) Pastor Tim	12/18/2018	

Members Present: Karen Ball, Bill Stark, Frank Anders, Gail Dutcher, Donna Noonan, Dave Rower, Sherry Whitmarsh

Members attending by phone: Pastor Tim Philips, Gary Klintworth, Mark Hearn

Members Absent: Therese Long, Art Fabsits, Pastor Andy Smith

Staff Present: Marv Schick

Vice President Karen Ball called the meeting to order at 7:00 p.m.

After opening prayers, the council adjourned into Executive Session.

M/S/C Gail Dutcher/Donna Noonan: Approve December Council meeting minutes.

Vote: Yes – 9, No – 0, Abstention – 1

Financial:

Financial:

Initial analysis states:

Income – \$1,421,206

Expenses - \$1,379,007

Income Over Expense: \$42,199

Expenses under budget by \$16,000

The reason expense was under budget is the interim pastor started later than budgeted, the director of worship arts hours were reduced to part time, and director of children’s ministry left at the end of August.

Bill Stark will create a write up to be read during the announcements which reflects our end of the year financial position.

M/S/C – Sherry Whitmarsh/Gail Dutcher: Accept financial report as presented

Gary Klintworth had to leave the meeting, which left a quorum of nine.

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Worship Arts Director Update

An update on the Worship Arts Director was given by Donna Noonan.

Children's Ministry

M/S/C Sherry Whitmarsh/David Rower: Make the Children's Ministry position a temporary/part time position until such a time when the vision of Children's Ministry has been determined.

Vote: Yes - 9, No - 0

Transition Team

Each council member should review this line by line and email Pastor Tim about issues, concerns, and suggestions.

Call committee application will be drafted by Sherry Whitmarsh and Pastor Tim and reviewed by council via email.

Fund Walk Off Mats

M/S/C Bill Stark and David Rower: spend \$3,130 for new mats

Vote - Yes - 9, No - 0.

Job Descriptions:

Waiting for Council and Nominating Committee to be completed.

Staff Evaluations:

Evaluations have been completed individually by council.

January Forum

The January Forum is on track for January 27. As part of the forum the priorities should be revealed.

Council and Staff Planning

There should alignment with staff on the committees formed for each of the mission priorities discussed on Saturday.

Staff Report

M/S/C Gail Dutcher/Bill Stark: Accept the resolution of thanksgiving for the ministry of the Reverend Jack Niemi as written by Pastor Tim excluding the optional sentence at the end.

Vote Yes - 9, No - 0

Staff reports were emailed to council

Highlights are (these are included for congregation purposes and were not discussed by Council):

Teen Ministry

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Teen Ministry had a strong kick off to the New Year with our trip to Sugar Pine Christian Camp for SnowBlast! We had 30 students and 5 leaders attend, which is great attendance for this event. Our students had a great time in worship, listening to the messages, playing games, and enjoying the snow! Our leaders all reported that during cabin time, there were a lot of deep and wonderful conversations and the students wrestled with some big questions.

We have successfully solidified our calendar for events and lessons for the remainder of the school year. It will be a full year of Q-Zar, Up All Night, camps, and a lot of really good topics to dig into with the kids, such as bullying, forgiveness, and owning their faith.

Outside of FORGE, we still have our guys' small group and Junior and Senior girls' small group who have been meeting regularly for a more intense study time and closer fellowship. The girls group is going through a book study called Seamless.

Pastor Tim's Report

Presented a draft resolution for Pastor Jack Niemi's retirement.

Updated on Children's Ministry Director

Staff Appreciation Dinner was held at Pastor Tim's home.

Appreciation

Pastor Andy's Report

Pastor Andy's report contained goals for the first half of the year.

Adjournment

M/S/C David Rower/Gail Dutcher: Adjourn

Vote Yes – 9, No - 0

Respectfully submitted,

Sherry Whitmarsh

Secretary