

**Saint Matthew  
Congregation Council Minutes  
December 18, 2018**

**Members present (xx):**

xx	Pastor Tim Philips		Pastor Andy Smith	xx	Joanna Aragon
xx	Karen Ball	xx	Gail Dutcher	xx	Art Fabsits
xx	Mark Hearn	xx	Gary Klintworth	xx	Therese Long
xx	Donna Noonan	xx	David Rower	xx	Bill Stark
	Sherry Whitmarsh				

**Staff Present:** Marv Schick

**Guests Present:** Council Member Elect Frank Anders

Art Fabsits called the meeting to order 07:00

Frank Anders welcomed as new council member-elect

Round-the-table introductions

Thank you Jo Aragon – departing council member

Thanks you to Art Fabsits who led us as President the last two years and has termed out.

**Agenda Approval**

Agenda approved as amended -- change to Financial Review section, second bullet, to read “review and accept November 2018”, instead of 2019.

**Consent Agenda:**

Minutes from 11/20/2018 approved

**Financial Review**

2019 budget approved by congregation vote in December

- The quorum number was 182 and there were 220 valid ballots received.
- The budget passed: Yes - 202, No – 6

**M/S/C** Gail Dutcher / Jo Aragon - to accept submission of November 2018 financial reports.

11 yes, 0 No

Housing allowance portion of the total compensation package for pastoral salaries was approved.

**Unfinished Business**

Pastor Tim’s report

- Status of Music and Arts Director search – approx. 25 applicants with two candidates currently remaining to be interviewed – target for those interviews is this Wednesday. Team feeling confident that we are on track for having this position filled by the end of first quarter.
- Status of Children’s Ministry search –Reference checking in process for potential candidate.
- Transition team – Ministry Site Profile (MSP) should be near completion after January 12 off-site where we plan to work on the missional direction and objectives. Anticipate a March 1 date for call committee to be in place.

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Pastor Tim, and his wife Mimi, will be hosting ‘Twelfth Night’ dinner for staff at their house as ‘gift’ from him and council in lieu of the usual council hosted yearend luncheon.

**M/S/C** Karen / Mark - Approval for Tim to procure gift cards for staff.  
11 yes, 0 No

**ACTION:** Gail and Art - To review alternative ways to recognize staff – start in September 2019.

**ACTION:** Postponed to January – vote to fund replacement of walk-off mats in teen center, office and a couple of classrooms. Wait to see financial posture after December. Mats do not present a safety hazard. Tim to ask Kathy for another bid during this additional time. Total cost of replacement requested, \$3,130.

**ACTION follow-up on role descriptions:**

- Council – Mark Hearn will do role description
- Foundation - Karen will ask Gwen to do role description – Completed
- Nominating Committee – Karen will ask Jessica to do role description
- Synod - Tim will do role description – In process

**New Business**

Frank Anders member-elect to start January 1, 2019

Gail Dutcher and Dave Rower re-elected to council to start new terms January 1, 2019.

Jo Aragon will be going off council effective December 31, 2018. Jo thanked for her service.

- Council/Staff Planning Meeting
  - January 12, 2019
  - Where: St. Matthew Teen Center
  - Development 4-5 priorities for 2019
  - 8:30 am to 3:30pm
- Pre-planning team formed to work on missional direction, goals, and objectives, as input to MSP and for the January 12 planning meeting and other meeting agenda items as needed.
  - Dave, Facilitator
  - Pastor Tim
  - Karen
  - Sherry
  - Gary
  - Mark
  - Frank

**M/S/C** Dave / Therese – Approval of the following Council officers:

- Mark Hearn – Pres
- Karen Ball – VP
- Sherry Whitmarsh – Secretary
- Bill Stark - CFO

11 yes, 0 No

**Pastor Evaluation Forms Due.** Gail collected those available

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**ACTION:** Mail and/or electronic submission of evaluation forms requested by those still outstanding.

**Upcoming**

- Meet and Greet – Sunday, January 6, 2019 – President, Mark Hearn and Vice President, Karen Ball
- Executive Committee Meeting – January 6, 2019 after 10:30 Service, Upper Room
- Pre-Planning Team meeting – January 7, 2019, 7 p.m. - missional direction, goals, and objectives
- Agenda Items due to Council President by Friday, January 11, 2019
- Proposed Staff/Council Retreat -- January 12, 2019
- Installations -- January 13, 2019 – Install new: Council, Foundation, Nominating Committee and Synod Representatives.
- Council Meeting -- Tuesday, January 15, 2019 7 PM, Green Room -

**Action:** Tim to check with Kathy for Pre-Planning meeting room

Meeting was adjourned at 10:17 p.m.

Closed with prayer by our NEW President, Mark Hearn.

Respectfully submitted,

David Rower