

**Saint Matthew  
Congregation Council Minutes  
November 20, 2018**

**Members present (7):** Pastor Tim Phillips, Art Fabsits, Gail Dutcher, Karen Ball, Mark Hearn, David Rower, Sherry Whitmarsh (on phone)

**Staff Present:** None

**Members absent:** Pastor Andy Smith, Joanna Aragon, Therese Long, Donna Noonan, Bill Stark, Gary Klintworth

**Devotions:** Pastor Tim: Phil 4: What you Noticed and what you Wonder about in the reading

Reached Sherry on phone for Quorum  
Art Fabsits called the meeting to order.

**New Business**

- Annual Meeting slate of Candidates – Karen Ball presented the following nominees:
  - Council
    - Frank Anders
    - Gail Dutcher
    - David Rower
  - Foundation
    - Nancy Schott
    - John Gray
  - Nominating Committee
    - Heather Maddox
    - Surekha Borra
    - Bill Kopper
  - Synod Assembly
    - Marilyn and Bob Hagler
    - Deborah Harris
  - Discussion included: the need for greater visibility of the nomination process including role descriptions as well as time commitment expectations for each of the jobs -- to include the value that each job brings back to the Church/congregation. Can put write-up on the server for download and distribution. Discussion that we should strive for 2x names per the number of openings and communicate same to nominating committee. Suggestion that Nom. Comm. start earlier in the year to start identification of potential candidates. Discussed potential for nominations from the floor at a congregation meeting.

**ACTION/Owner:**

- Council – Mark Hearn will do role description
- Foundation - Karen will ask Gwen to do role description
- Nominating Committee – Karen will ask Jessica to do role description
- Synod - Tim will do role description

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- Foundation – Art on behalf of Gwen Ross
  - Renate Schoenberg will serve as replacement for Mark Hearn’s term
  - Scholarship Approved

**M/S/C Karen / Gail** – to approve \$1,000 grant to be paid to for a scholarship recipient’s in January 2019.

Vote – 7 yes, 0 no

**Consent Agenda**

- Sept 18, 2018 Council meeting minutes
- October 23, 2018 Notes (no quorum present -- approval not needed)
- October 30, 2018, special council conference call/meeting minutes (Andy’s leave)
- November 13, 2018, Special 2019 Budget meeting minutes

**M/S/C Gail /Karen** – to Accept Consent Agenda

Vote – 7 yes, 0 no

**Unfinished and New Business**

- **Pastor Tim’s report:**

**M/S/C Tim / Sherry** – To approve slate of Children’s Ministry search team, from Tim Philips Council Report with the addition of Mike Basil. Team members include:

- Sue Burke
- Brandi Klintworth
- Mary Hoffert
- April Gentry
- Sonia Anderson
- Becky Ingram
- Heather Maddox
- Mike Basil

Vote – 7 yes, 0 no

**M/S/C Tim / Sherry** – To approve the MBSM recommendations as presented:

- 2018 *Christmas* offering to be distributed as follows:
  - Young Life Krasnador Orphanage Program *up to* \$5,000
  - CRM Honduras *up to* \$5,000
  - Contributions above these amount will go to the MBSM restricted fund.
- \$2,000 from the Mission Restricted budget be set aside for travel expenses for Mike Basil’s trip to the Pine Ridge reservation in South Dakota.
- \$2,000 from the Mission Restricted budget be provided to the Music on a Mission project in Teupasenti, Honduras

Vote – 7 yes, 0 no

**ACTION:** Tim to follow-up with Mike Basil re transportation concerns/alternatives.

**ACTION: January.** Review how we allocate special offerings. Review the budget and ministries being supported with MBSM.

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**Tim reviewed Children's Ministry job description.**

Suggestions offered include: definition SPARK, add Computer Skills, remove Nursery Coordinator supervision, add supervision of their administration staff, assist in building and manage children's ministry budget development, and others.

**M/S/C ; Tim / Karen** – to approve Children's Ministry job description with discussed modifications.

Vote – 7 yes, 0 no

**Art** - Covered slide content for Annual Meeting -- December 9.

Volunteers, so far, for checking ballots with membership (Dave and Gail) and counting (Karen).

**ACTION:** More council volunteers requested for ballot box assistance and counting ballots.

**Art** has sent email to Roger regarding retreat.

Gail covered Pastor evaluations which were also sent out by her, via email, to council.

**ACTION:** Council to complete Pastor evaluations for collection at December meeting or send directly to HR Rep.

**Upcoming**

- December Staff/Council Annual Christmas Luncheon - Reschedule to January 2019, Date still TBD.
- December 2, 2019 Family Meeting: Implications of reduced giving in 2018 and 2019: Bill
- December 2, 2018 - 2019 Budget Forum: Bill, Marv, Kathy, other Council
- December 18 Council Meeting – Elect 2019 Officers – Need nominations for: President, Vice President, Secretary, Chief Financial Officer
- January 12, 2019 proposed Staff/Council retreat

**ACTION:** Art to send out email regarding nominations for council leadership positions. Council members to self-nominate or nominate a peer after receiving their consent. Send nomination to Art via email.

**ACTION:** Re January retreat – in preparation for input to the Ministry Site Profile, give thought and come prepared for the following as presented in Tim's Council Report.

- Goals: What are the primary goals to which you are committed?
- Mission: What are the top three mission priorities which, if accomplished, hold the most promise for the continued development of this ministry?

Meeting was adjourned at 9:18 p.m. Closed with prayer for one another.

Respectfully submitted,

David Rower