



**Saint Matthew  
Congregation Council Agenda  
July 17, 2018**

**Information/Key Dates:**

- Meet and Greet – Sunday, August 5, 2018: Art and JO
- Executive Committee Meeting – Sunday, August 12, 2018 after 10:30 Service, Upper Room
- Council Meeting – Tuesday, August 21, 2018, 7 PM, Green Room
- Agenda Items due to Art – Friday, August 17, 2018

**Future Agenda/Action Topics**

Council Calendar 60 Day Look Ahead (**Placeholder**)

- July 22, 2018 – Family Time: Bill, Karen/Dave
  - Brief overview during each service
  - In depth review after 9:30 and 10:30 services
- August 18, 2018 – Council Retreat: Pastors Tim and Andy; Seminary in Berkeley
- August 21, 2018 – Council Meeting: Update on staff evaluations; Pastor Tim
- August 2018 – Nominating Committee starts work
- September/October 2018 – Ministry Plan Update: Pastor Tim
- September 2018 - Set separate time for quarterly off ramp budget review
- September 2018 – Set date for Family Time
- September 2018, - Annual Yearbook Start
- October 2018 – Family Time
- October 2018 - Set separate time for financial review
- October 2018 - Observe, Evaluate and Recommend all aspects of Worship, Pastor Tim
- October/November: Executive Session – Council Evaluation of Pastors
- December 2018 - Set separate time for quarterly off ramp budget review
- December 2018 – Set date for Family Time
- January 2019 – Family Time

**Action Items:**

<b>Date Open</b>	<b>Description</b>	<b>Assigned to</b>	<b>Due Date</b>	<b>Status</b>
3/20/2018	Internal review - create a financial review team comprised of CPA and accountants of the congregation. Approved by Council 3/20/2018	Bill/Gary	TBD	Establish Team
4/17/2018	Observe, evaluate and recommend all aspects of Worship – Council	Pastor Tim	10/2018	
5/15/2018	Start Transition Team with 5 to 7 people who are not on Council	Pastor Tim	8/2018	Establish Team
6/19/18	Council to look at a continuing resolution for an internal review. Frequency of the review to be determined	Bill/Gary	TBD	

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7//8/ Exec. Meeting	Update on staff evaluations	Pastor Tim	8/21/2018 Council Meeting	Pastor Tim
7/10 Off Ramp	Summary of financial review	Bill	7/17/2018	Bill
7/10 Off Ramp	Summary of Stewardship message for 7/29/2018 Family Time	Dave	7/17/2018	Dave
7/10 Off Ramp	Worship and Music director compensation (e.g., compensation package: partial benefits/no benefits)	Andy, Bill, Art	7/17/2018 Exec session	Andy, Bill, Art
7/17	Council would like clarification on how all scholarship amounts are determined and process being used.	Mark Hearn		

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Members Present: Pastor Andy Smith, Art Fabsits, Bill Stark, Karen Ball, Donna Noonan, Gary Klintworth, Joanna Aragon, Mark Hearn, David Rower, Sherry Whitmarsh

Members Absent: Pastor Tim Phillips, Gail Dutcher, Therese Long

President Art Fabsits called the meeting to 7:00 p.m.

**Financial Report:**

We continue to expend on budget but lack income to match the expenses.

MSC Andy Smith/Karen Ball to approve the financial record

Vote: 9 yes, 0 no.

**Pastor Andy's Report**

Highlights

- Summer Sermon Series – Pastor Andy preached 60%
- Next Step Leaders meeting -July 22nd
- Summer Ladies Garden Party – August 12
- Discover Saint Matthew on August 19
- Fall Sermon Series: Blueprint for Healthy Relationships August 26 – November 4
- Fall Staff Overnight September 6 – 7
- Four Community Outreach Events: July 15 – Special Worship, TBD – Service Sunday; September 26 – Vaping: An Open Discussion; October 28 – Trunk or Treat
- Fall Dine with Nine Dinners: September 23, 30, October 14, 21

Pastor Tim and staff reports were sent to council.

**Action Item Review:**

Discussion on staff evaluation – Proposal was 360 with staff leaders and then set up goals for year.

**Council Retreat**

We will include the council meeting and with the council retreat. We will meet from 8:30 – 3:30 and the Tuesday night meeting will be canceled.

**Family Meeting**

Bill Stark will conduct the financial review and David Rower will conduct the Stewardship amount.

**Barrett Scholarship**

The following amounts will be awarded:

\$2,000 – 1

\$1,750 – 1

\$1,250 – 1

\$1,000 – 2

Council would like clarification on how all scholarship amounts are determined and process being used.

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MSC Karen Ball/Gary Klintworth to approve the scholarship awards as presented  
Vote: 10 yes, 0 no

**Mission Beyond Saint Matthew**

The Mission Beyond Steering Committee presents unanimously the following recommendation to the Council for approval:

1. MBSM allocate \$1,500 from the MBSM Restricted Fund to be given to Natalie Fassio (\$500), Jenna Fassio (\$500) and Carly Fassio (\$500) to help with the costs of going on the Mission Trip to Children's Rescue Mission in Honduras from July 28<sup>th</sup> – August 3<sup>rd</sup>.

MSC Joanna Aragon/Donna Noonan to approve the allocation of funds as presented to the Children's Rescue Mission

Vote 10 yes, 0 no.

2. On Sunday, November 4, 2018 MBSM will host a semi-annual Mission Reception celebrating our Strategic Partners in Mission focused on Poverty/Homelessness and Children in Crisis.
3. On Sunday, March 24, 2019 MBSM will host a semi-annual Mission Reception celebrating our Strategic Partners in Mission focused on Relational Evangelism and Disaster Relief.

Respectfully submitted,

Sherry Whitmarsh  
Secretary