

Saint Matthew
 Congregation Council Agenda
 May 15, 2018 7:00 p.m.

Time	Agenda Item	Presenter
7:00 PM	Call to Order	Gail
7:00	Prayer, Devotions and Welcome	Pastor Tim
7:30	Consent Agenda	
	• Agenda Approval	Gail
	• Approval of Minutes April 17, 2018	Sherry
	New Business (Guest)	
7:35	• Foundation Scholarship Recommendations	Gwen
7:50	Financial Review	
	• Financial Review: April 2018	Marv
8:05	• Staff Report -Staff status • HR meeting - June	Pastor Tim Gail
8:15	Interim Pastor- Observations, Status	Pastor Tim
8:45	• Nominating Committee Vacancy Recommendation' ○ Linnie Morgan	Gail
	New Business	
8:50	• Stewardship Team Recommendations	Karen
9:05	• Shelby Software: Version Update (server to cloud)	Bill
9:15 PM	Adjourn	
	Pray for one another (Prayer Circle)	

Time Keeper: Dave Rower

Information/Key Dates:

- Meet and Greet – Sunday, June 3, 2018: Jo and Dave
- Executive Committee Meeting – Sunday, June 10, 2018 after 10:30 Service, Upper Room
- Council Meeting – Tuesday, June 19, 2018, 7 PM, Green Room
- Agenda Items due to Art – Friday, June 15, 2018

Future Agenda/Action Topics

Council Calendar 60 Day Look Ahead (**Place holder**)

- June 2018 - Review Insurance Programs
- May/June 2018 - Ministry Plan (Letter of Agreement) Pastor Tim
- May/June 2018 - Observe, Evaluate and Recommend all aspects of Worship, Pastor Tim
- June 2018 - Average Worship Attendance Analysis Part 2: Last 5 years
- July 2018 – Family Time
- July 2018 - Approve Barret Scholarships
- October 2018 – Family Time;
- October/November: Executive Session – Council Evaluation of Pastors
- January 2019 – Family Time

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Parking Lot

- TBD - Discussion Item: Can we develop better church metrics to augment Average Worship Attendance that better reflects Partners in Mission involvement in Mission? Office staff (Jack) average worship attendance information if needed. Develop better metrics as a future agenda discussion item. Art
- TBD Call Committee: Following items need revisions. Hold for Call Committee Call Process draft. Complete with input of Intentional Interim and Pastor Andy. Saint Matthew Profile ((85% complete). Senior Pastor Requirements Draft

Action Items:

Date Open	Description	Assigned to	Due Date	Status
3/20/2018	Internal Audit - create an audit team comprised of CPA and accountants of the congregation. Approved by Council 3/20/2018	Bill/Gary	TBD	Establish Team
4/17/2018	Observe, evaluate and recommend all aspects of Worship – May/June Council?	Pastor Tim	6/2018	

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Members Present: Gail Dutcher, Bill Stark, Joanna Aragon, Karen Ball, Gary Klintworth, Therese Long, Dave Rower, Pastor Tim Phillips, Sherry Whitmarsh

Members Absent: Art Fabsits, Mark Hearn, Donna Noonan and Pastor Andy Smith

Gail Dutcher called the meeting to order at 7:01 p.m.

April Minutes were approved as presented.

New Business

Gwen Ross presented the scholarship awards nominees.

M/S/C – Sherry Whitmarsh/Karen Ball to approve

Four scholarships that will be awarded from the Saint Matthew Foundation

\$2250 – Jensen Scholarship

\$1500 – Zachary and Chelsea Smith Scholarship

\$1000

\$750

Vote Yes – 9. No - 0

Financial Review

Contributions to date are 4.3% less than budget. Expenses exceed income by -\$18,861 YTD. Maintenance and repairs exceeded planned due to tree trimming and mic purchases.

Insurance will up for renewal in 2019 for buildings as it is a three year policy. Workers comp will be due in June.

Staff Status

Gail Penny announced her resignation from the staff effective June 1. Gail's work will be divided up between existing administrative staff that will result in some increase in salary but an overall decrease in net salary.

Pastor Tim shared position description for the Interim Pastor (Pastor Tim), Lead Pastor (Pastor Andy), and Assisting Pastor (Pastor Karen).

The transition team should be started with five to seven people with those not on council.

During summer with a few exceptions, on Sunday evenings, there will be multi-generational study with dinner and study for kids – adults.

Pastor Tim shared the interim process timeline

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Nominating Committee

M/S/C Sherry Whitmarsh/Therese Long to elect Lynn Morgan to be on the nominating committee.

Vote: Yes – 5, No - 0, Abstain – 4

Stewardship Team Recommendations

The stewardship task force presented recommendations for increased stewardship.

Shelby Software Upgrade

Shelby Upgrade will cost \$5500 and monthly payments move to \$400. Potential savings will be in server maintenance.

Meeting adjourned at 9:32 p.m.