

# Restoration Academy

4600 Carnegie Avenue

Fairfield, AL 35064

205-785-8805

## Employment Application

(Please print or type)

Your interest in Restoration Academy is appreciated. We invite you to fill out this initial application and return it to our school office. If we have an interest in your candidacy, we will arrange a personal Interview.

We realize that the key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

### Personal Information:

Full Name: \_\_\_\_\_ SSN \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Date available \_\_\_\_/\_\_\_\_/\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_ Driver's License #  
\_\_\_\_\_ State \_\_\_\_\_

Phone: Days (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Evenings (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Permanent mailing  
address \_\_\_\_\_

Please list any additional addresses where you have resided at any time during  
the last five  
years \_\_\_\_\_  
\_\_\_\_\_

**Position Information:**

Please indicate 1, 2, 3, choice in parenthesis. Then to the right please indicate the grades or subjects in order of preference:

( ) Preschool ( ) Kindergarten ( ) Elementary \_\_\_\_\_ ( )

Jr. High \_\_\_\_\_ ( ) High School \_\_\_\_\_

Is the position that you are seeking part time, full time, or as a substitute?

\_\_\_\_\_

How did you learn about the position for which you applying?

\_\_\_\_\_

Can you submit verification of you legal right to work in the US? ( ) Yes ( ) No

**Christian Background:**

**\*In your own handwriting, on separate paper, briefly give your Christian Testimony.**

**\*In your own handwriting, on separate paper, briefly describe your biblical worldview.**

**Do you believe the Bible to be the ONLY inspired and infallible Word of God, and our final authority in all matters of faith, truth, and conduct?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**Please briefly describe your method (s) for resolving a conflict of misunderstanding between you and another colleague, parent, of staff member school.**\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Denominational Preference?**

\_\_\_\_\_

**What is your local church affiliation?**

\_\_\_\_\_

**Are you presently a member in good standing?**

\_\_\_\_\_ Years \_\_\_\_\_

**Professional Qualifications:**

**List All Degrees Earned**

| Degree Institution | Date Received | Issuing |
|--------------------|---------------|---------|
| _____              | _____         | _____   |
| _____              | _____         | _____   |
| _____              | _____         | _____   |
| _____              | _____         | _____   |

Sequentially list your teaching experience with the most recent first.

| School's Name | Grade or Subjects | Dates |
|---------------|-------------------|-------|
| _____         | _____             | _____ |
| _____         | _____             | _____ |
| _____         | _____             | _____ |
| _____         | _____             | _____ |

List any other educational advantages that you have had including opportunities for travel

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What books and/ or magazines do you enjoy reading?

\_\_\_\_\_  
\_\_\_\_\_

Do you have an ACSI Teaching Certificate ( ) yes ( ) No

What level? \_\_\_\_\_ Remains valid for \_\_\_\_\_ years

Do you have a state teaching certificate? ( ) Yes ( ) No

What kind? \_\_\_\_\_ State? \_\_\_\_\_ Remains valid for \_\_\_\_\_ Years Have you had any other courses giving specific training for Christian Schools? Give details:

\_\_\_\_\_

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**Employment History**

**Please list work history other than teaching that you have held that may have significance for the position for which you are applying.**

**Position** \_\_\_\_\_ **Date of**  
**Employment** \_\_\_\_\_ **Address** \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Position \_\_\_\_\_ Date of  
Employment \_\_\_\_\_ Address \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone  
Number \_\_\_\_\_ Reason for  
leaving \_\_\_\_\_

Position \_\_\_\_\_ Date of  
Employment \_\_\_\_\_ Address \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Date of  
Employment \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Have you ever been charged or accused of any child abuse or other unlawful actions towards children? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes provide details: \_\_\_\_\_

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Have you ever been indicted or convicted of a crime other than a minor traffic violation? If yes, when \_\_\_\_\_ where \_\_\_\_\_

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**Personal References**

**Spiritual** - A spiritual leader who knows you well.

Name: \_\_\_\_\_ Address \_\_\_\_\_ Pho  
ne: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**Pastoral**- Pastor of the church you are attending.

Name: \_\_\_\_\_ Address \_\_\_\_\_ pho  
ne: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

**Friend** - A Person who has known you for a number of years, but not related to you.

Name: \_\_\_\_\_ Address \_\_\_\_\_ Pho  
ne: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

### **Applicant's Certification and Agreement:**

**I understand that Restoration Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.**

**I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or significant omission of facts may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.**

**I authorize Restoration Academy to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.**

**I authorize references and my former employees to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employees, references, and all other parties from any and all claims demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.**

**Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.**



## **Statement of Faith**



**We believe** the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (*2 Timothy 3:16; 2 Peter 1:21*)

**We believe** there is one God, eternally existent in three persons – Father, Son, and Holy Spirit (*Genesis 1:2; Matthew 28:19; John 10:30*)

**We believe** in the deity of Christ (*John 10:33*); His virgin birth (*Isaiah 7:14; Matthew 1:23; Luke 1:35*); His sinless life (*Hebrews 4:15; Hebrews 7:26*); His miracles (*John 2:11*); His vicarious and atoning death (*1 Corinthians 15:3; Ephesians 1:7; Hebrews 2:9*); His resurrection (*John 11:25; 1 Corinthians 15:4*); His ascension to the right hand of the Father (*Mark 16:19*); and His personal return in power and glory (*Acts 1:11; Revelation 19:11*).

**We believe** in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that people are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved (*John 3:16-19; John 5:24; Romans 3:23; Romans 5:8-9; Ephesians 2:8-10; Titus 3:5*).

**We believe** in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (*John 5:28-29*).

**We believe** in the spiritual unity of believers in our Lord Jesus Christ (*Romans 8:9; 1 Corinthians 12:12-13; Galatians 3:26-28*).

**We believe** in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life (*Romans 8:13-14; 1 Corinthians 3:16; 1 Corinthians 6:19-20; Ephesians 4:30; Ephesians 5:18*).

**I understand that this is only an application for employment and that no employment contract is being offered at this time.**

**I certify that I have read and do understand the above statements.**

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_