

RESTORATION ACADEMY

Student Application



RESTORATION
ACADEMY

**RESTORATION A LEGACY OF HOPE, CHARACTER AND A
LOVE FOR LEARNING**

4600 Carnegie Avenue – Post Office Box 30 – Fairfield, AL 35064
Office – (205) 785-8805 – Fax – (205) 785-8809

RESTORATION ACADEMY

STUDENT INFORMATION

Name _____
(Last) (First) (Middle)

Social Security # _____ - _____ - _____

Address _____

City _____ State _____ Zip _____

Home Phone (205) _____ - _____ Date of Birth ____ / ____ / ____

Age _____ Sex _____ Grade to Enter _____

School Last Attended _____
Address _____

Please provide email address for student's grade 7-12 _____

FAMILY INFORMATION

Father's Name _____ Email _____

Employment _____ Position _____

Business Phone _____ - _____ Cell _____ - _____ Pager _____ - _____

Email address _____

Mother's Name _____ Email _____

Employment _____ Position _____

Business Phone _____ - _____ Cell _____ - _____ Pager _____ - _____

Email address _____

***If separated or divorced, student lives with** _____

EMERGENCIES

In case of an emergency please contact:

Name _____ Relationship _____ Phone _____ - _____

Name _____ Relationship _____ Phone _____ - _____

Name _____ Relationship _____ Phone _____ - _____

RELIGIOUS INFORMATION

Church Affiliation _____

Pastor's Name _____ Phone (205) _____ - _____

Address _____ City, State & Zip _____

Restoration Academy

4600 Carnegie Avenue
P.O. Box 30
Fairfield, Alabama 35064
Phone (205) 785-8805
Fax (205) 785-8809

TO: Prospective Parents
FROM: Executive Director
RE: Application Procedure

We appreciate the opportunity to provide information about the application procedure for Restoration Academy. We are pleased that you would consider giving our school the opportunity to be involved in your child's education.

Please give careful attention to the following information if you desire to enroll a student at Restoration Academy:

STEP ONE

A COMPLETED Student application Form and **\$20.00 non-refundable Application Fee per student** must be submitted to the Admissions Office. In addition, the following items must be submitted with the Application Form in order to have a student's application reviewed:

1. Most recent report card
2. Most recent Standardized Test for grades 2-12 (Students without test results must take the assessment test – Parents must arrange this)
3. Copy of social Security Card
4. Copy of Birth Certificate
5. Blue Form
6. Custody Papers (in cases of divorce or guardianship)
7. A 1040 tax return from every adult in the household. If your child is claimed on another adult's tax forms, we need a copy of that tax return as well. Any Social security, disability or child support documentation must be brought as well for the household.

STEP TWO

Upon receipt of a complete student Application along with items listed above, the Admissions Coordinator will acknowledge receipt of the application and will schedule a time for an interview. All students are **required** to attend the interview.

STEP THREE

Upon acceptance, a parent **must complete** all additional paperwork as well as get final information on tuition and other applicable information. A tuition contract will be signed at this time and admission fees must be paid in order to reserve a spot for the upcoming academic year.

STEP FOUR

If the parent has not yet filed taxes or received year end social security benefit 1099, those 2015 documents must be submitted in order to reserve a spot for the upcoming academic year.

STEP FIVE

The parent must read the covenant and student handbook and sign a document acknowledging such before the student can be enrolled.

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REGISTRATION FEES

2016-2017

APPLICATION FEE (Non-Refundable).....	\$20.00
REGISTRATION FEE (Non-Refundable and required each year).....	\$120.00
FACTS PROCESSING (REQUIRED UNLESS TUITION IS PAID IN FULL OR CLEARED WITH ADMISSIONS)	
<u>Bank Draft (checking or savings account).....</u>	<u>\$40.00</u>

TUITION (Monthly and Non-Refundable)

Your portion is income based and will be discussed at the time of your interview.

DUE EACH YEAR

CONSUMABLE BOOK FEE (Non-Refundable).....	\$100.00
SAT FEE (Standardize Testing) Grades 1 st -11 th	\$30.00
(Non-Refundable)	
ACTIVITY FEE.....	\$100.00

School Hours

7:55am - 3:00pm

Students should be picked up within **15 minutes** of School letting out

The Restoration Academy

Philosophy Statement

Restoration Academy exists as a compilation of families, faculty, communities, and churches. At the core of our school is the Restoration Academy student. The goal of the school is to meet the academic, spiritual, and social needs of each student in our school in a Christ-centered environment. We believe that the school has been called to a unique educational mission to meet the needs of a predominantly urban student body. We are also called to minister and meet the unique aspects of the Restoration Academy learner. Outlined below are the core beliefs of the school in regards to our view of our students. In addition, some of the practices we utilize in meeting the various aspects of the Restoration Academy learner are outlined as well.

The rational learner. As demonstrated in God's creation of the world in Genesis, God intentionally called forth order from chaos, systematically bringing out a complete cosmos in a rational fashion (Genesis 1-2a). As image bearers of the Creator, human beings mirror God's rational nature (Genesis 1:26). In addition, the Lord calls His children to love Him with all of their minds. Restoration Academy believes that part of loving God with all of our minds entails delivering purposeful lesson that provides order and structure. Students are taught to develop and utilize critical thinking skills. This entails lessons taking place in organized classrooms. Each student is given a thoughtful and carefully planned routine for the week, and each student is challenged daily by inspiring and dynamic curriculum.

The physical learner. Since each student is an image bearer of God, each student is uniquely and marvelously made. Because of this reality, students are called to respect and honor one another and hold human life in high regard. Students are inundated with the balms of peace and reconciliation to take to a society tainted by physical violence and abuse. Likewise we understand that our bodies are temples of the Holy Spirit (I Corinthians 6:19-20), and that they are not our own. Students are taught to govern their bodies with purity, neatness, dignity, and respect. Uniforms are worn by Restoration Academy students to model self-respect and physical neatness. In the classroom students are given hands-on projects to stimulate their bodies and their minds. In addition, students participate in daily exercise breaks and a physical education class.

The relational learner. God has spoken to us through His written word (Romans 10:13-15), and He desires to communicate with us and have a relationship with us. This relationship was broken by sin, but we have reconciliation with God and we have become His adopted children and heirs (Galatians 4:4-7). Therefore no believer is without a Father (Psalm 68.5). Christ has reconciled us to Himself and He grants us the ability to be reconciled one to another. Restoration Academy emphasizes the importance of forming and maintaining dynamic relationships. In the classrooms students engage in cooperative learning activities to bolster learning. Each quarter the school facilitates an Open House in which parents and teachers gather to discuss students' progress and to forge deeper relationships. We desire to foster environment of shalom with true peace and harmony in all our relationships.

The aesthetic and creative learner. The image of God in man has an aesthetic quality—to create and appreciate beauty. God exemplified His appreciation for beauty when He marveled at His own creation and called it good (Genesis 1:10b). Patterned after God, students at Restoration Academy are beautiful and have a need to participate in experiencing beauty. Students devote a good portion of their learning to creating beautiful works of art and projects to bolster their education. The school facilitates field trips to take students outside their environment to enjoy the spectacles and beauty of nature as well.

The emotional learner. God has established His laws and His love to facilitate and aid our emotional status. God Himself is emotional, and He reveals His emotion in scripture with examples of anger, sorrow, celebration, and joy. We believe that we are called to love one another as Christ has loved us (John 15:12). This love exerts a powerful effect on the emotional state of each student and member of the school family. The school endeavors to create an environment in which each student's emotional needs are met, and each student also learning to seek the welfare of those around him. Teachers and staff acknowledge the emotional needs of each student, but they also seek to model the importance of self-control. In addition the school avails counseling services to students who have such a need.

The learner as a worshipper. God's word is clear that man is to worship Him and Him alone (Exodus 20:3). Yet history reveals that much of humanity has turned aside to worship the idols of the age (Romans 1:22-23, 25). We understand that not every student at our school believes that Christ is Lord, but a chief aim of Restoration Academy is to introduce each student to Christ and for each student to name Him as Savior and Lord. Students participate in daily devotions, prayers, and worshipful songs. Each faculty member at Restoration Academy professes Christ as Savior and Lord and directs students to Him with their actions, instruction, and counsel. In addition to making Christ Lord of their lives, students are taught to "obey all of His commandments," with the understanding that a true disciple of Christ is an obedient disciple.

Disciplining the learner and emphasizing diligence. Restoration Academy understands that God disciplines the son that He loves (Hebrews 12:6). We too strive to foster discipline that rescues students from death (Proverbs 14:12), and yet introduces the student to the robust love of Christ. The school attempts to deal with the sin problem of the heart and not mere external actions. Students at the school live out the consequences of their decisions, and parents are notified and incorporated in the process to participate collaboratively in formulating the consequences. Our desire is that through discipline students might encounter and yearn for the grace of Christ.

Lastly, we endeavor to meet each student as a learner in need of *diligence*. Scripture is clear that the diligent will rule, but the lazy will fall captive to bondage (Proverbs 12:24) albeit economical, mental, or physical bondage. Restoration Academy fosters an aggressive environment that pushes students to be responsible, hard working, and to earn their grades and reputation through sweat equity. We teach that there are "no excuses," and there are no victims when it comes to homework. Each student is responsible for her own load. In addition constructive consequences are created for students who are not

diligent with their work, the goal being that each student will realize that consequences for lazy behavior will be levied against them in the outside world as well.

Cell Phone Covenant

General Info:

- Student cell phones are becoming an increased distraction in schools around the country. They are being used to promote sexual promiscuity (“sexting” and scandalous pictures etc.). When they vibrate and ring they are a distraction to the learning environment.
- They are also being used to cheat and to communicate with friends outside of the school during the school day.

Policy:

- Restoration Academy does NOT allow student cell phones on campus. If a phone is seen by a staff member or teacher (whether it is being used or not), that phone will be confiscated and turned into the administration. That phone will be kept until the end of the school year unless the parent/student pays a \$25 fine.
- If the fine is paid and the phone is returned and the phone is taken up a second time then the student will be expelled from Restoration Academy.
- In case of unique circumstances, a parent may call the main office and request that their child be allowed to give the administration his/her phone for the day. The administration will keep it for the day and return to him/her for use at the end of the school day. There are no other exceptions for students having their phone at the school.
- If a teacher or staff member has reason to believe that a student has a cell phone on his or her person then the student will be required to empty his/her pockets and open up his/her backpack and/or belongings for search. If a phone is discovered then the student’s phone will be confiscated for the year. If this is their second offense they will be expelled.
- Students have access to our office personnel and can gain permission to use the school phones from them. In addition, parents can relay messages to their children via the office phones.

Statement of Cooperation:

I have read and understood the terms of the cell phone policy (above). As a parent/guardian I agree to uphold this policy in its entirety, and I understand that my or my child’s refusal to abide to this policy will cost my child his/her enrollment here at Restoration Academy.

Parent Signature: _____ Date: _____

RESTORATION ACADEMY DISCIPLINE

Discipline is necessary for the welfare of the students as well as the entire school. It is impossible for learning to take place in a classroom unless control and good order are maintained. Therefore, each teacher is given the liberty of making and enforcing classroom regulations in the manner, which she or he feel is in accordance with Christian principles and discipline as set forth in the Scriptures. Restoration expects full cooperation from both students and parents. Any parent or student suggestions or complaints are expected to be taken through the proper chain of authority in a respectful manner. **ALL PARENTS ARE REQUIRED TO SIGN DISCIPLINE PERMISSION FORMS.**

The Bible admonishes, *“Train up a child in the way he should go: and when he is old, he will not depart from it”*. (Proverbs 22:6) A part of this training, at times, is warning that **“He that spares his rod hates his son, but he who loves him disciplines him promptly”**. (Proverbs 13:24)

Restoration has a commitment to its school families to maintain its standards and requirements for all students. Because attendance at Restoration is a privilege and not a right, the privilege may be forfeited by any student who does not conform to the standards and regulations of the Institution. The school may request withdrawal of any student at any time that does not fit into the spirit and regulations of the school. This guideline is shared with a spirit of love. There is at Restoration a great sense of commitment and love for the students and family we serve. There is, however, an additional commitment to the total school family and to the Lord Jesus Christ.

A scripture passage that points out the heartfelt concern and commitment of Restoration Academy is 1 Thessalonians 5:12-23: **“And we beseech you, brethren, to know them who labor among you, and are over you in the Lord, and admonish you to esteem them highly in love for their work’s sake. And be at peace among yourselves. Now we exhort you, brethren, warn them that are unruly, encourage the fainthearted, support ceasing. In every thing give thanks; for this is the will of God in Christ Jesus concerning you. Quench not the Spirit. Despise not prophesying. Prove all things; hold fast to that which is good. Abstain from all appearance of evil. And the very God of your spirit and soul and body be preserved blameless unto the coming of our Lord Jesus Christ”**.

DISCIPLINE (continued)

In an atmosphere of definite and positive Christian standards of conduct, good scholastic planning, and intimate personal interest between faculty and student, there is a fine opportunity for the development of a strong Christian character.

Strict and proper discipline is a chief concern of parents who send their children to Restoration Academy. Our school staff takes seriously our responsibility to discipline students in accordance with Biblical standards.

The following basic premises are observed:

- A.)** Discipline is a reflection of love and concern as we train and nurture students.
- B.)** Responsibility and authority to discipline come from God. Teachers stand in the place of parents during school hours and have delegated authority to discipline students. It is vital that teachers and parents closely communicate on discipline matters.
- C.)** All discipline should be administered at (or as near as possible to) the time of the offense in a thoughtful, caring manner by the person immediately responsible for the student or a supervisor.
- D.)** Discipline procedures should be limited to those directly involved and related to a specific incidence. The people involved should be held to the smallest number possible without undue conversation that would initiate rumors or attitudes negative to the student's school experience.
- E.)** The intent of all disciplinary procedures is to instruct in the right way, discipline as students submit to God and other authorities over them.
- F.)** The teachers and principal have full discretion in discipline of the child. It is understood that they may use the "rod of correction" on the basis of Proverbs 22:15. (Parents sign discipline permission forms to the effect.)
- G.)** The school reserves the right to discipline or expel any student who does not cooperate with the total instructional program. Students or parents alike who, during off-school hours, violate Biblical principles or cast a poor reflection on the school may be subject to dismissal.
- H.)** If a student does any malicious damage or vandalism to school property, the parent will be held financially and the student will be subject to disciplinary action.

Parent/Guardian's Signature

Additional Discipline Policies

Absentee Policy

Separate absences from tardies and reduce the absences down to 3 = Saturday school and 6 tardies = Saturday School. If a student gets a second Saturday school for either absences or tardies, the student serves the second Saturday School as a suspension. If a student fails to show up for a Saturday School without it being excused by administrator, they will be suspended for one day. If a student reaches a third Saturday school for any combination of tardies or absences, they will be suspended for 2 days. If a student reaches 10 absences or 20 tardies, the student will FA. This policy will be applied to grades 3-12.

Mr. Long and Mrs. Handley will be weekly monitoring attendance and behavior and meeting with Mr. Goessling to talk about individual students and issues. They will also be administering consequences for tardies and absences.

Current Home Work Policy

Students will receive a phone call when they reach 4 demerits. When a student reaches 8 demerits, they will receive another Saturday School. When a student reaches 12 demerits, they will be suspended for one day, and they must meet with Mr. Long before returning to class.

When a student reaches 16 demerits, they will be suspended for two days and must meet with Mr. Long, Mr. Goessling, and Mr. Sciacca before returning to school. When a student reaches 20 demerits during any one semester, they will be expelled. Any grace given will be by the teachers. Example: If a student gets a demerit, but teacher later learns of extenuating circumstance, the teacher may remove a demerit if they wish. Otherwise, the Dean of Discipline will strictly follow these guidelines.

Mr. Long will be weekly monitoring attendance and behavior and meeting with Mr. Goessling to talk about individual students and issues.

Goals with Discipline Changes

- 1. To make more relative and current as it relates to actual consequences given.*
- 2. To make a more easy reference guide for teachers and parents.*
- 3. To create consequences which Dean of Discipline can manage rather than create.*

Level One Offense Examples

Chewing Gum during school
Sleeping in class
Failure to follow directions
Being unprepared for class or not having necessary supplies
Littering
Not paying attention
Talking without permission
Eating in class without permission
Tampering with another person's property
Any other violation which faculty/staff/administration deem necessary may fall into this category

These violations are primarily handled by the teacher according to handbook. However, repeated violations will result in Level two offense.

Level Two Offense Examples

Name calling, poking fun, picking on someone, mildly abusive language, gossip
Disrespect for authority. This includes office personnel, teachers, administrators, parents, board members, and custodial staff.
Loud or inappropriate behavior in the classroom, lunchroom, restroom, chapel or playground
Misbehavior on field trips (also must miss next field trip)
Being in an unauthorized area
Minor destruction or defacing of school property (parents must repair or replace damage)
Tampering with another person's property with evidence of malicious intent
Passing or writing notes during instructional time
Throwing objects inside or outside
Buying food out of vending machines without permission
Using Profanity
Failure to have proper hall pass
Fighting with no injuries or punches exchanged
Obscene language or gesturing (foolish obscenity, obscene joking, obscene stories, obscene gestures or actions between opposite sexes or same sexes)
Kissing anywhere on school grounds
Any other violation which administration deem necessary may fall into this category
Repeated violations of Level I Offenses

Student should be sent to office for these violations. A student will be given a Saturday School, physical consequence (for athletes), Office Detention, or One Day Suspension depending on severity and circumstances. However, repeated violations become a Level 3 offense.

Current Level Three Offenses

Fighting (3 days) – on school property, aboard the bus, or at school functions. (Pushing, shoving, but no punches and no injuries)(change to level 2)
Using Profanity (2 days) (change to Level Two Offense)
Cheating on any test or assignment (Warning on First one and 0, 3-5 days, also zero on test or assignment) (with additional penalties of “zero” on work)
Stealing (2 days) (Changed to 2 days)
Lying (2 days) (Changed to 2 days)
Skipping class or leaving school without permission (2 days)
Repeated Saturday Schools(1-2 days) (remove)
Fighting (punches exchanged)
Any violation which the administration may deem falls into this category.
Repeated violations of Level I and II Offenses.

Students should be immediately sent to office with these violations. These violations will result in automatic two day suspension. Students will have to meet with Principal and/or Executive Director before returning to school. Depending on the individual circumstances, students with level three offenses may be expelled.

Level Four Offenses

Fighting with “no regard” and/or resulting visible injuries
Possession of a pocket knife, gun or any other weapon deemed dangerous. The Police will be called and the student arrested.
Flagrant disrespect for authority
Serious or willful destruction of school property (parent must also pay for damages)
Smoking or possession of tobacco or any other substance
Sexual Contact on school grounds or at any school events
Repeated violations of Level 3 Offenses

Students should be immediately sent to the office for these violations. These violations will result in automatic 3 day suspension with probable expulsion. Student and parents should meet with Principal and Executive Director before returning to school. Student and Parent will be informed on decision of possible expulsion at that time.

School Uniforms

Dress Code

It is the desire of Restoration Academy that our students live and conduct themselves in a manner that will be pleasing to God, and glorifying to the name of our Savior, Jesus Christ. Standards for appearance are a means of building character and distinction in the lives of our students. The dress code of Restoration is one of the first and most tangible rules of the school to which entering students must respond. It not only affects the clothes budget, and the planning and shopping for a wardrobe, but every school day this rule visibly affects our students. It is vital that each student wholeheartedly support the dress standards.

When a student is observed by a teacher or the principal to be in violation of the dress code, the parents or legal guardian may be called and the student may be sent home to make any needed alterations. If it is impossible for the student to go home to change, he or she may be held out of class for the remainder of the day. The student's grade for each day will reflect his or her absence. If a student has been cited as "out of uniform" more than six (6) times per semester, the student will be withdrawn from school.

Uniform or grooming violations discovered before or during 1st period should be sent to office. Student must remain in office until parent picks them up or brings necessary uniform item. The office will no longer provide uniform items. Uniform violations discovered after 1st period should be recorded by teacher. When a student receives 3 "after 1st period uniform violations" during any one quarter, the student will receive a Saturday School.

The policy is the same for Elementary and High School students, and it is the same for boys and girls. Please make sure your child has on the required uniform the first day of school. If your child is out of uniform, they will be sent home. The uniform demonstrated in the video is the basic uniform. You may purchase sweaters and jackets from Lands End as well. No hoodies are allowed, including team hoodies. However, some RA team athletic tops are acceptable as a jacket or sweater substitute.

GIRLS

- Black, light blue or grey knit shirt (purchased at Lands' End only)
- Khaki uniform pants
- Khaki walking shorts (Only during the months of August, September, April, and May)
- Black or Brown belts (if no belt is worn, then the student is **out of uniform**)
- Mostly black tennis shoes only (**NO HARD SOLE SHOES**)
- White, navy, black socks or tights (NO LOGOS)
- Solid white T-shirts only (To be worn under shirts)
- They are expected to be discreet and modest in grooming and appearance
- Make-up and jewelry should be conservative and minimal. One earring per ear may be worn but other forms of body piercing are not permitted.
- Black belts are to be worn at all times.
- Hairstyles should be neat and non-distracting. Extremes in hairstyles (such as unnatural colors and faddish styles) should be avoided
- Shirts must be tucked into pants at all times

BOYS

- Black, light blue or grey knit shirt (purchased at Lands' End)
- Khaki uniform pants
- Khaki walking shorts (Only during the months of August, September, April, and May)
- Black or Brown belts (if no belt is worn, then the student is **out of uniform**)
- Mostly black tennis shoes only. No red color allowed (**NO HARD SOLE SHOES**)
- White, navy, black or socks (NO LOGOS)
- Solid white T-shirts only (To be worn under shirts)
- They are expected to be neatly groomed and clean-shaven.
- No facial hair
- Hair must not be covering the eyes, over the ears, or over the collar.
- Haircuts should be neatly trimmed and non-distracting. Extremes in hairstyles (such as braids, twist, hair color, large afros, and razor cut designs) may not be worn.
- Afros may not be longer than one inch
- Black belts are to be worn at all times.
- Shirts must be tucked into pants at all times. Pants should not be oversized.
- Shoes must be majority black, clean, laced and tied
- Hats, caps, or headbands of any type are inappropriate to be worn during school hours.
- Earrings may not be worn or any other form of body piercing.

***ONLY fleece jackets may be worn in the classroom, NO COATS or JACKETS* unless the school approves**

No Capri or Cargo pants allowed

Lunch

Students are to bring their lunch with them to school. Ordering out is not permitted. However, on special occasions teachers may choose to order out for the whole class. (Students will not be permitted to leave campus to get food.)

Food is to be eaten only in the cafeteria. No student will be allowed to eat anywhere else in the building unless unique circumstances dictate otherwise. Behavior should always be orderly in the lunchroom. Food is never to be wasted and garbage is to be disposed of properly. Throwing and/or playing with food will not be allowed. (**No glass containers, please.**)

Note to parents: Please try to pack nutritious snacks and/or lunch for your child. Fresh fruits, nuts, cheese, carrots, celery sticks and granola bars are some suggestions. High levels of sugar are not beneficial to effective student performance; therefore, we discourage soft drinks and other related sugar foods. Also, you might re-check your child's health needs. Nutritionists and educators recommend for students a good breakfast every morning before school in order for children to function at their best throughout the day.

Please be sure to give a lunch to your child before they leave for school. Getting a lunch to them at school interrupts the office, student, teacher and class routine. If you do need to get a lunch to your child, leave it in the school office where your child should stop by for it. Also, if you would like to eat lunch at school with your child we welcome and encourage this. We only ask that you make arrangements in advance with your child's teacher. These guidelines will help insure smooth operation of our daily schedule. We appreciate your cooperation.

RESTORATION ACADEMY

Delinquent Tuition and Fees Policy

- Payment of tuition is due on the first of each month. Payment must be made through FACTS or a prepayment of tuition will be required
- Payments may only be made through FACTS or by check or money order, NO CASH
- FACTS withdrawals are processed at the 1st or 15th of each month for tuition due for the upcoming month according to your choice
- Tuition not paid by the first of the month will be assessed a \$25 late fee. FACTS will also charge \$10 for each unsuccessful withdrawal attempt. Payments made in the office are subject to the \$25 late fee, but not the \$10 FACTS charge
- If no tuition has been paid by the 15th of the month, the parents will receive correspondence notifying them of the outstanding payment.
- If payment of tuition has not been paid by the end of the month, the student will not be allowed to attend class on the first of the following month. For example, if tuition is late and not paid for September by September 30th, the student will not be allowed to attend classes on the October 1st.
- Students may be dismissed for non-payment of tuition.
- Report cards, academic records, and/or graduation diploma may not be released if there is an outstanding balance at the time of the request.
- Tuition that is delinquent for 60 days may be forwarded to a collection agency for processing.
- Enrollment for a new school year will not be allowed unless all tuition and fees for the previous school year have been paid.

Returned Check Policy

- A returned check fee of \$25 will be assessed for all checks returned by the bank due to insufficient funds.
- The check will be returned to parent or guardian and another form of payment will be required.

RESTORATION ACADEMY

School Covenant Agreement Part 1

20__ - 20__ *School Year*

Student's Name: _____

Restoration Academy is committed to spiritual formation and to the development of social and academic excellence in young people. Excellence can be attained with the cooperation and dedication of the three principle partners in a student's education: parent, school and student. The level of effort and dedication put forth by these three partners will ultimately determine each student's level of success at Restoration Academy.

Our mutual goal is your child's success. Because Restoration Academy cannot guarantee success for every student, it is critical to set forth in this covenant an understanding of our mission and our intention to do our best for each student. Accordingly, through this covenant between Restoration Academy and parents, we mutually pledge to strive to meet the expectations listed below:

- To provide a community that is Christ-centered, safe and supportive
- To provide academic, social, and spiritual challenges which encourage learning and promote continual growth improvement
- To keep parent informed of their children's progress through frequent report cards and conferences
- To work closely with families and to assist with the personal and social development of each child in the years of early childhood
- To provide opportunities to learn independently
- To work for the benefit and growth to the school community through regular parent meetings (PTU)

Parent/Guardian's Signature

RESTORATION ACADEMY

SCHOOL COVENANT AGREEMENT PART 2

As a Parent/Guardian I commit:

- Insure that students are in school **EVERDAY** with necessary books, materials, and supplies except incase of serious illness
- Make sure that students arrive at school with ample time to organize books and supplies and be seated in class by **7:55am**
- Attend all report card conferences. If parent is unable to attend at designated time, parent must call the school to arrange an alternate time
- Attend regularly scheduled Parent/Teacher Meetings
- Work with school staff to promote appropriate speech, behavior and social development in each student. Close cooperation and rapid response are particularly important when a student's behavior is not in accordance with the standards of Restoration Academy
- Pick up the student within 15 minutes of school dismissal
- Provide children with a quiet distraction-free environment for homework and studies. This are should be free of **TELEVISION, RADIOS, TELEPHONES, VIDEO GAMES AND YOUNG CHILDREN.**

_____	____/____/____
Father or Legal Guardian Signature	Date
_____	____/____/____
Mother or Legal Guardian Signature	Date
_____	____/____/____
Principal's Signature	Date

RESTORATION ACADEMY

General Information

***APPLICANTS ARE REQUIRED TO PROVIDE “FULL DISCLOSURE IN REGARDS TO THE STUDENT(S) ACADEMIC, DISCIPLINARY, AND SOCIAL HISTORY AT THEIR FORMER SCHOOL.**

Has child ever been expelled, dismissed, suspended or refused admission to another school? _____ Explain: _____

Has child ever had any disciplinary difficulties? _____ Explain: _____

Has child ever been in trouble with the law, arrested, etc? _____ Explain _____

Has child ever used tobacco or drugs of any kind? _____ Explain: _____

Please indicate academic level of pupil's previous work:

Excellent _____ Good _____ Average _____ Poor _____

Has child ever failed in school? _____ Explain: _____

How did you hear about this school? _____

Your reason for selecting this school? _____

Which academic track was your child a part of at his/her former school?

Gifted/Honors _____ Basic _____ Remediate _____

RESTORATION ACADEMY

Parent's Agreement Form

Child's Name _____

1. MEDICAL TREATMENT/CARE

Child's Doctor _____ Phone # _____ - _____

Child's Dentist _____ Phone # _____ - _____

Should my child become ill or suffer an accident of any kind while he/she is in the care of Restoration Academy, the staff shall undertake to contact me immediately. Restoration Academy and/or its designated staff shall be authorized to secure and to consent to such medical attention, treatment, and services for my child as may be deemed necessary.

Any qualified person providing such required medical attention, treatment, and services for my child may accept such consent as if given by me in person. I agree to assume responsibility for payment of all medical costs incurred.

Parent/Guardian's Signature

2. FIELD TRIPS

I understand that special trips are planned for the children away from the school throughout the school year. I am aware that I Will be notified when these excursions are to occur and that they will be carefully arranged and supervised by an adult. I am willing to assume the responsibility for Restoration Academy to take my child on these trips.

Parent/Guardian's Signature

RESTORATION ACADEMY

PARENT'S AGREEMENT FORMED

(Continued)

3. TRANSPORTATION

My child has permission to ride the bus or in a car on field trips.

Parent/Guardian's Signature

4. STATEMENT OF COOPERATION

I further understand and agree to hold the school and its agents harmless for any liability to my child or any agent thereof because of any injury or alleged injury to my child. Should legal action, for any reason, be taken against Restoration Academy or any employee or agent thereof, on my child's behalf and the school or its agent not to be found at fault, I agree to pay any attorney fees, damages or other costs that Restoration Academy or its agents incur to defend itself against such action.

This Statement of Cooperation will be in effect for as long as my child(ren) listed (or others to be enrolled) attends Restoration Academy.

I understand that should my marital status change that it is my responsibility to have a corrected Statement of Cooperation signed and updated and delivered to Restoration Academy.

Parent/Guardian's Signature

_____/_____/_____
Date

RESTORATION ACADEMY

CORPORAL CORRECTION RELEASE

Dear Parents:

Restoration Academy is honored that you have asked our staff to assist you in training your child for Christian leadership. Our total program is designed to develop the spiritual and academic qualities that characterize your child. We believe it is necessary to follow scriptural admonition to correct a child when his behavior is in violation of proper or reasonable rules and procedures. When warranted, corporal correction will be exercised under the following guidelines:

1. The offense will be clearly discussed with your child.
2. The principal will discuss spiritual applications and will pray with your child.
3. A reasonable number of strokes will be administered to the child's backside by a staff member.
4. A staff witness will be present. A female staff member will be present if a female student is paddled by a male staff member.
5. Your child will not be physically restrained. (If he or she refuses to submit to a paddling, you will be asked to come to discuss the matter; and if it is believed to be in the best interest of the school, the child will be withdrawn from the school.)
6. After administering the strokes, the principal will pray with your child, assuring him or her of their love.

I have read the above statement and agree to support the school in its policy of corporal punishment without reservation and personally pledge my support to approach to discipline.

Student's Name

Parent or Legal Guardian Signature

Date

RESTORATION ACADEMY

PHOTO RELEASE

I give my consent for my child's photograph, or video taken of my child to be used in any and all print materials, videos, and/or any other media venues for the promotion of Restoration Academy's Ministry and/or for organizations which help support the mission of Restoration Academy or provide scholarships for students of Restoration Academy. I also understand that if my child is assigned to a sponsor or receives a scholarship from a foundation, an individual or a scholarship granting organization, that a picture or video of my child may be given to the sponsor, foundation, individual or scholarship granting organization to directly or indirectly support the mission of those organizations.

I give the school permission to publish any quality work my child produces for the purpose of using It as an example of what Restoration Academy is accomplishing with its students.

Student's Name

Parent or Legal Guardian Signature

/ /
Date

RESTORATION ACADEMY

STUDENT RECORD RELEASE

RELEASING SCHOOL

School

Address

City State Zip

RECEIVING SCHOOL

Restoration Academy
 4600 Carnegie Avenue
 P.O. Box 30
 Fairfield, AL 35064
 Attention: Registrar
 Phone #: (205) 785-8805
 Fax #: (205) 785-8809

Date ____ / ____ / ____

Dear Counselor:

My child has been withdrawn from your school. Please release their academic and health records to the above named receiving school. Also any test, IEP etc.

STUDENT'S NAMES (LAST NAME FIRST)	AGE	GRADE LEVEL AT TIME OF WITHDRAWAL

 Signature of Parent/Guardian

____ / ____ / ____
 Date

 Signature of Receiving Principal

____ / ____ / ____
 Date

RESTORATION ACADEMY

PARENT'S REPORT OF HEALTH STATUS

IT IS MANDATORY that all pupils who show symptoms of communicable disease be excluded from class until readmission is acceptable to school authorities. Your cooperation will be greatly appreciated. Thank you!

Pupils Name _____ Birth ____/____/____ Sex: M F

PAST DISEASES – if your child has had any of the following, **state age** when he/she had them.

Mumps _____	Diphtheria _____	Polio _____
Measles _____	Scarlet Fever _____	Heart Disease _____
Whooping Cough _____	Rheumatic Fever _____	Convulsions _____
Asthma _____	Chicken Pox _____	Diabetes _____
Hay Fever _____	Pneumonia _____	Discharging _____

Health Patterns

4 or more colds yearly _____	Fainting spells _____	Hearing Difficulty _____
Frequent sore throat _____	Abdominal pain _____	Tires easily _____
Poor vision _____	Frequent urination _____	Breath Shortness _____
Frequent leg pains _____	Allergies _____	Hernia(rupture) _____
Dizziness _____	Persistent cough _____	Ringworm _____
Frequent sties _____	Speech difficulty _____	Nose bleeding _____
Dental defects _____	Crippling Conditions _____	Growing pains _____

Does your child have a disability due to disease or accident? _____ Please describe: _____
_____ . Has
your child had a skin test for tuberculosis? _____ Date administered _____ . Has
he/she been associated with a tuberculosis patient? _____ When? _____

Personality and Behavior

Is he/she shy? _____	Overactive? _____	Bites fingernails _____
Suck thumb? _____	Has excessive fears? _____	Has temper tantrums? _____
Like school? _____	Plays well with others? _____	Eats breakfast? _____

When is his/her bedtime? _____ When is his/her rising time? _____

Signature of Parent

_____/_____/_____
Date

***REMINDER: No pupil will be excused from P.E. without a written permission from a physician. Use back for listing inoculation series.**

RESTORATION ACADEMY

PHYSICIAN'S REPORT OF HEALTH STATUS

Student's Name: _____ D.O.B. ____/____/____

Age: _____ Height: _____ Weight: _____

Review of Systems

Neuroendocrine _____
_____.

Cardiovascular _____
_____.

Respiratory _____
_____.

Gastrointestinal _____
_____.

Musculoskeletal _____
_____.

Diagnosis _____
_____.

ATTACH CERTIFICATION OF IMMUNIZATIONS – (BLUE SLIP) FOR CHILDREN, AGES, 4 YEARS AND OLDER. If blue slip is not available or if children are 3 years of age and under, complete the section below.

DPT or DT _____
POLIO _____
RED MEALSES _____
RUBELLA (German Measles) _____
MUMPS _____

Immunizations are up-to-date for age of child: Yes _____ No _____
Laboratory and other testing (if indicated) Yes _____ No _____

I have examined above child and I find him/her to be in good physical condition, free of contagious and infectious diseases.
_____/_____/_____
Physician's Signature Date

*** Student will need verification from doctor to receive prescription medication during school hours.**