



Community Grant Application Guidelines

The Community Foundation of Pulaski County typically offers a competitive grant cycle each year with funds from its unrestricted resources. Applications must be submitted online. A link to the application appears in the Grants section of the Foundation website and will be active after the cycle has been announced.

Charitable status and charitable purpose

Grants may be made to organizations defined as a 501(c)(3) public charity and 509(a)(1), and must be used for charitable purposes as defined by section 170(b)(1)(A).

Grants may be made to non-charities, i.e., grants to for-profit, 509(a)(4) public safety organizations and other 501(c) organizations. Grants to non-charities require expenditure responsibility.

The Community Foundation of Pulaski County will agree to consider any proposal which is charitable in nature and could have a major impact on our community.

Project Focus

From time to time the Community Foundation may focus on particular target areas for grant proposals; for example, community assistance or nonprofit endowment building. Indication of specific focus will be made in all public announcements of the grant cycle.

Grant Cycle Requirements and Guidelines

- Only charitable programs and projects that serve the Pulaski County community will be considered for funding.
- Grants will be made only for projects/programs that are certified in writing by the chair of the organization's government body.
- A final report is required and must be received by the Community Foundation within 30 days following completion of the project. Reports will include both a program and financial report detailing use of grant funds. New applications will not be considered if a final report is missing from a previous grant.
- Award period will last 12 months from the date of award. Extensions may be requested but must be approved by the Community Foundation board.

Preference will be given to proposals that:

- Impact a substantial number of people in our community
- Suggest practical solutions to current problems or address a current community interest
- Encourage cooperation and elimination of duplicate services
- Assist grant recipients to achieve certain objectives
- Are from established non-profit 501(c)(3) charitable organizations

The Community Foundation generally does not make grants from discretionary funds for the following:

- Ongoing operating expenses, annual appeals or membership contributions
- Debt reduction, existing obligations or building campaigns
- To or for individuals

- Travel expenses
- Political purposes
- Loans

Following Submission of a Proposal

Applications are reviewed by staff and evaluated by the Grants and Distributions Committee. This process may include a request for additional information, brief meeting with the committee, site visits, or other steps as deemed appropriate. After evaluation, the Committee makes recommendations to the CFoPC Board of Directors, which makes all funding decisions.

In evaluating grant proposals the Community Foundation gives consideration to: potential value and community impact, project quality, and project management. The Community Foundation also takes into account whether it has adequate resources to effectively respond to the request.

Grant Committee and Conflict of Interest/Confidentiality

A committee made up of community volunteers and members of the Community Foundation's Board of Directors is appointed to evaluate each application. Committee members make every effort to be unbiased and fair in evaluating proposals.

Deliberations and discussions of the Grants Committee are strictly confidential. The Community Foundation maintains a strict conflict of interest policy for its Board, staff, and committees to ensure independence and integrity in its recommendations. Staff and Grants Committee members may not accept any form of compensation, gifts or favors from any agency/organization or representative that plans to submit or has submitted, and/or has received a grant from the Community Foundation in the past.

Communications

All communications and questions regarding the application process should be directed to the Community Foundation at 574-946-0906, info@cfopc.org or in person at 127 E Pearl Street, Winamac.

Grant seekers should be aware that the Community Foundation's Grants and Distributions program may change from time to time.

~ The Community Foundation of Pulaski County does not discriminate in matters of age, race, religion, sex or native origin and expects that grant applicants observe like standards. ~