

**PRINCE OF PEACE LUTHERAN CHURCH**  
3641 North 56<sup>th</sup> Street, Phoenix, Arizona 85018

**Agenda for Church Council Meeting on April 21, 2015 @ 7:00 p.m.**

1. Pastor Rick lead book study (Sticky Teams) and opening prayer
2. Approval of minutes of March 17, 2015 Council meeting
3. Quie/Taylor wedding feedback
4. Pastor Lou's retirement – acknowledgement/acceptance and setting date for farewell event
5. Gift from estate of Myrtle Hanson (Dorothy Rogers)
6. Status of upgrade of sanctuary audio-visual equipment
7. Treasurer's report
8. Re-roofing of administration building
9. Organ – repair or replace
10. Pastor Rick's report
11. Questions or comments in response to Connie's written report
12. Discussion and action regarding process and budget for seeking new staff
13. Congregational meeting on May 17, 2015 – decision on number of at-large Council members
14. Visit by Ellers in June
15. Other old business or new business
16. Wrapup of 2014-2015 Council
17. Next Council meeting
18. Closing prayer

**Prince of Peace Council Meeting Minutes (Approved)**  
**February 10, 2015**

The meeting was called to order at 7:08 p.m. by President Steve Crofton.

Present: Pastor Rick, Steve Crofton, Michael Edgar, Val Kainass, Les Holland, Connie Rose-Kamprath, Sherrye Smith, Anita Thorne, and Joy Johnson.

Absent: Craig Myrmel, Tom Doody.

1. Pastor Rick led a discussion on the book "Sticky Teams," chapters 9 and 10. Pastor Rick said the opening prayer.
2. Steve asked for a motion to approve the Meeting Minutes of January 13, 2015. Anita made a motion and Val seconded the motion. The minutes were approved.
3. Steve discussed feedback on the new Wedding policy. The comments have been respectful and caring from both sides of the issue.  
Steve discussed the Arcadia Cares Fundraising Dinner. The dinner raised \$1,500.00. Total Packathon funds so far over \$6,000.00.
4. Pastor Rick's report: please see attached. Pastor said thank you to many people for a good Congregational Meeting in January including Angela for obtaining the food, and to Laura Mitchell for leading the women's retreat and Connie for organizing it, and to Joy for taking notes.  
Pastor would like a one paragraph job description from each outgoing Council Member (terming out) by February 28. Steve said to let the Nominating Committee know by March 1 if you would like to continue in the same position on the Council or change position.  
The greeting committee is working on 1st service pads and 2nd service post cards in the Sunday bulletin. We need a better system to contact members and non-members.
5. Connie's report: please see attached. Thank you for sending her to Detroit for training for the ELCA National Youth Gathering in July 2015. 30,000 kids will be going. They are calling it "Project Hope 2015" and have 100 projects to work on. There is a triangle of Safety in the city and they have surveillance cameras and direct call to police. The safety is very good. A planning meeting will be held at Gloria Dei on Sunday, February 15. 20 kids and 7 adults are going from Prince of Peace, Gloria Dei and Ascension. The trip will be on July 14th- 20th 2015.
6. Treasurer's report: Val did not have anything to report this month.
7. Steve discussed the disposition of 2014 surplus, and will have the recommendation of employee bonuses for 2015 by March or April at the latest.
8. Upcoming events: We were contacted by AZ Fun Run to use some of the spaces in our parking lot the morning of Feb. 28, which is the same day as the Arcadia Cares Packathon. We have agreed, with conditions.  
The church van has not sold yet.
9. Old Business: none  
New Business: none
10. Next Council Meeting, Tuesday, March 17, 2015.
11. Sherrye said the closing Prayer.  
Steve adjourned the meeting at 7:53 p.m. and asked Council members to stay for an executive session.

Respectfully Submitted, Joy Johnson, Secretary

**Prince of Peace Church Council Meeting Minutes (Unapproved)**  
**March 17, 2015 7:00 p.m.**

Present: Pastor Rick, Steve Crofton, Craig Myrmel, Les Holland, Tom Doody, Val Kainass, Anita Thorne, Sherrye Smith and Joy Johnson.

Absent: Michael Edgar.

Steve Crofton opened the meeting at 7:04 p.m.

1. Pastor Rick led a discussion on the book "Sticky Teams" chapters 11 and 12. Then Pastor Rick led the opening prayer.

2. Steve made a motion to approve the February 10, 2015 meeting minutes. Craig seconded the motion. The minutes were approved.

3. Pastor Rick's report: please see attached.

\*Pastor Rick received very positive feedback on the Packathon. It was a very good experience for all.

\*He thanked Tom Doody for all his work on the Nominating Committee.

\*Jake is resigning his position at POP and going on tour with his band. Pastor Rick would like to have a final goodbye to Jake and begin one service per Sunday starting on May 3.

\*He will do a very basic survey of the congregation regarding Sunday mornings. He has some ideas for a one service schedule.

\* Pastor Rick requested that the second six-week half of his Sabbatical be deferred until next year. Craig made a motion to postpone Pastor Rick's Sabbatical until 2016. Tom seconded the motion. The motion was approved. A notice about this will be published in the April newsletter.

\* Rally in the Valley was good.

4. Connie's report: please see attached.

5. Treasurer's report: please see attached. Val said pledged income in February came in under budget. Preschool and AMA are doing well.

6. Steve discussed staff bonuses for 2014 and the Personnel Committee's recommendations as previously provided to Council.

Steve made a motion to approve the one-time bonuses for 2014 as recommended by the Personnel Committee, to be paid for from the 2014 surplus. Craig seconded the motion. The motion was approved.

7. Steve made a motion that Council authorize the Arcadia Cares Food for Kidz Committee to proceed with planning an annual Food for Kidz Packathon at POP. Tom seconded the motion. The motion was approved. The Committee will work with Pastor Rick and others in setting the date for the Packathon in 2016.

8. Steve reported that the Arcadia Cares Committee has given the Outreach committee e-mail addresses and phone #'s of non-POP members who attended the 2015 Packathon, to use in inviting them to future events at POP. The Packathon gave exposure to new people in the area.

9. Steve made a motion to hold the election of Council and Preschool Board members on May 17, 2015. Anita seconded the motion. The motion was approved. We will have a congregational BBQ after the meeting.

\*Tom reported that the Nominating Committee will meet on Tuesday, March 24. We need to have 3 to 6 at-large Council members. The number will be set at the next Council meeting.

10. At the conclusion of the election on May 17, the terms of the outgoing Council members will end and the terms of the newly elected members will begin. The 2015-2016 Council will have its first meeting on May 19th. The outgoing members of the 2014-2015 Council need not attend the May 19 meeting.

11. Old or New Business:

\*The Synod Assembly will be held on June 12-13, 2015. The Council discussed who would like to go. Val might be able to. He will let Pastor Rick know soon.

\*Pastor Rick had two meetings with different Solar companies. No bids so far. The going rate is .04 cents per kw hour.

\*Pastor Rick discussed staffing issues.

12. The next Council meeting will be held on Tuesday, April 21, 2015.

13. The closing prayer was said by Val.

Steve adjourned the meeting at 8:25 p.m.

Respectfully Submitted,  
Joy Johnson

## Stephen E. Crofton

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**From:** Rick Sherrill <rick.sherrill@gmail.com>  
**Sent:** Thursday, April 16, 2015 1:18 PM  
**To:** Stephen E. Crofton; Craig Myrmel  
**Subject:** State of the Organ

Hi Guys -

Here's where we are at:

1. The organ was inspected this morning by one of the only qualified professionals in town (Skip). His initial read is that the internal power supply is kaput.
2. Since the organ is so old, a new power supply would need to be custom made. Skip is doing a formal bid but suspected the work would cost between \$2,500 and \$3,500.
3. There is no guarantee this would fix the problem. It is only the first step. Once a new power supply is in place, then the other component of the organ can be checked for damage.
4. Skip told us a story of a church in Mesa in a similar situation that spent over \$25,000 running down problems with their organ before they threw in the towel and bought a new one.
5. Skip gave us the names of the regional reps for Rogers and Allen - the two organ companies that could provide a replacement organ. We are arranging visits from both. The Rogers rep will be here to meet with us on Monday the 20th.
6. We won't know until we have met with the reps even a fuzzy number for the cost of replacing the organ. All Skip would say is "over \$60,000."
7. We have contacted SRP because we have a strong suspicion that a power surge/drop may have contributed to both the sound system and the organ going kaput on the same weekend. Mark Gangsei inspected the sanctuary on Tuesday and we have no internal electrical issues. Mark did indicate that there have been power surges in the neighborhood. SRP is denying this right now.
8. We may have an insurance claim here - either through SRP or our insurance carrier. I've contacted Val to see if we can get better information from SRP before we contact our insurance carrier.
9. Beth Pachman from the POP Foundation has indicated a willingness to partner on this project or do a matching funds thing.

I think we need to go in front of the congregation this Sunday and several following to give them the information we have (not too much yet) and let them know where we think this is going.

In my mind, it looks likely that we will need to do an organ replacement. I am not an advocate of throwing good money away on temporary fixes that may or may actually work. We've know the organ was dying for several years. Whether we get some money from an insurance claim or not, I would like to start fundraising immediately. Again, while we don't have all the answers yet (even how much money we will ultimately need), getting the process started seems wise if we want organ music back by the fall.

Please give me your thoughts. Also, I would like to turn this project over to someone. Who?

Peace,

PR

Rev. Rick Sherrill  
Prince of Peace Lutheran Church and Preschool  
3641 N. 56th Street  
Phoenix, AZ 85018  
480-945-9537

## Stephen E. Crofton

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**From:** Rick Sherrill <rick.sherrill@gmail.com>  
**Sent:** Thursday, April 16, 2015 1:18 PM  
**To:** Stephen E. Crofton; Craig Myrmel  
**Subject:** Sanctuary Sound System

One more update!

1. The sanctuary sound board fried on Sunday morning. Bob Pachman was there and helped us get through the services on Sunday.
2. Bob has been working at POP the past few days. He determined our sound board suffered catastrophic failure. His suspicion is a power surge. Thankfully, the other component (microphones, power amps, subwoofers, speakers, etc) are working fine. Bob brought in a old (but good) sound board from his personal collection as a temporary replacement. As of this afternoon, it is up and working well so we are good to go for this weekend.
3. This morning the POP Foundation wrote the check for the deposit for the new sound system project. I will take the check to Clearwing on Monday. In addition, they will have a demo of the new sound board and the array speakers they will be installing at POP.
4. Clearwing estimates 4-5 weeks until all the components arrive and they can begin installation. That puts us near the end of May. Bob Pachman's temporary system can see us through until then. What a blessing that this project was already in place!
5. Again, we may have an insurance claim (along with the organ) and we will cross that bridge later.

That's all for now. This one looks to have a very happy ending in relatively short order.

Peace,

PR

Rev. Rick Sherrill  
Prince of Peace Lutheran Church and Preschool  
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## Stephen E. Crofton

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**From:** Rick Sherrill <rick.sherrill@gmail.com>  
**Sent:** Thursday, April 16, 2015 1:15 PM  
**To:** Stephen E. Crofton; Craig Myrme!  
**Subject:** Administration Roofing Project  
**Attachments:** Prince of Peace admin SPFA and Modbit.pdf

Hi Steve and Craig -

I pray you are well. A confluence of events has led us to the point where we are in a position to do the needed roofing replacement on the admin building this summer. Let me run it down.

1. In 2013 we went through an extensive bid and vetting process to select a roofing company for the 2 preschool buildings. We selected Lyons Roofing. We loved working with them and they did a superior job. In 2013 they did an inspection of the admin building roof and said we could put it off for 2 years or so.
2. We had Lyons come out this month to do another inspection and they indicated the time for a new roof on the admin building is coming fast. They submitted a report and a bid (attached).
3. They recommended the 2 inch foam roofing option (option 1, #2). This will give us the best energy savings. The cost of \$25,570 was substantially lower than I had anticipated. Shocked would be the right word.
4. I routed it through the Preschool Board to get their opinion on Tuesday night and they agreed to pay 1/2 of the cost. They put in a little wiggle room and voted up to \$15,000 for the project.
5. I routed it to the POP Foundation on Wednesday night. With the Myrtle Hanson check in their hands, they agreed to pick up \$8,000 of the project.
6. By my math, that leaves \$2,570. There may be more once they get up there and see the state of the sub roofing (that is referenced in the bid) but the cost should not go up substantially even if they do find damage. The Preschool board is willing to kick in more if necessary.
7. The timeline for replacement would be the first week of August (one of only 3 weeks of the year when we have no kids on campus). To get on the Lyons Roofing calendar, we would need to sign a contract somewhat quickly.

So, my recommendation is that we put this on the agenda for the April council meeting and ask for UP TO \$5,000 out of the Dedicated Fund Savings to do this. This will give us wiggle room if needed.

At such a relatively small price point and all the stars aligning, I thought this was too good to pass up. And it gets a major repair issue off the to-do list.

Peace,

PR