

The Presbytery of Southern Kansas convened at 9 a.m. on Tuesday, November 13, 2007, at First Presbyterian Church, Pratt. The meeting opened with worship which included the 2006 Necrology Report.

Elders:

Janet Belew	Margaret Birney	David Blackim	Kathy Brashear
William Braves	John Brewer	Ned Brown	Robert Brown
Robert Brush	Verna Buchanan	Wendell Byers	Frances Cilek
James Conrod	Anna Dreese	Edwin Easley, Sr.	Rodney Eller
Carl Fields	Don Funk	Robert Gates	Davada Goodacre
Catharine Gowhring	K. L. Grimes	Dale Grimm	Katheryne Hamilton
Neva Horner	Edward Kunkl	Juanita Lauber	Margaret Lundstrom
Virginia Malone	Robert McGehan	Ralph Miller	Carol Myer
Joseph Nixon	Pauline Patterson	Maudie Seeman	Julia Shapley
Louise Shelton	Ruth Montgomery-Short	Lyle Surtees	John Talbott
Walter Trombold	Jane Welch	Nancy Wilcox	Robert Wilson

Ministers

James H. Smith Ronald Sweedberg

Quorum Present

Each person must submit a completed attendance card for official attendance. Stated Clerk Rebecca New declared a quorum present according to Article V.5.4 of the Ecclesiastical Bylaws, which requires that “one-fourth of the minister members and the elder commissioners present, provided that one-fourth of the churches was represented.” Minister members: 82; Elder commissioners, 82.

Vouchers are available (the presbytery pays \$20 toward motel costs and 20 cents/mile for travel.)

Opening Business

Moderator Sue Nispel called the presbytery to order. Additional handouts for the meeting are available at the registration tables. Anyone wishing to speak on the floor should state his or her name and church. All comments should be directed to the moderator. Any motions should be submitted in writing and Robert’s Rules of Order will be followed.

Roll of Ministers Present

James Ayers	James Anderson	Shirley Barnum	John Barnum
Jane Brigden-Graham	John Barkett	Allen Beach	Don Calderwood
Marcy Campbell	Larry Cracraft	Danny Daniel	Joyce Daniel
Rob Erickson	Monty Fey	Gail Fisher	Laura Frazey
Gerald Hallberg	John Haspels	Anne Horton	Skip Johnson
Bill McConnelee	Angela Madden	Steve Marsh	John Mikow
William Mulford	Rebecca New	Cathy Northrup	Bill O’Connell
Kermit Opprecht	Don Owens	Arlene Patrick	Jesse Patrick
Tom Robson	Ben Ray	Dick Reynolds	Tom Robson
Steve Saville	Dennis Schiebmeier	Jack Singer	Loran Scott
Irving Simon	Geoffery Snook	Tim Soule	Hal Staats
Seth Svaty	Don Waite	Paul Wissink	

Roll of Ministers Excused

Nik Adams	Keith Allison	Gene Blake	George Boone
Tom Church	Chris Davis	Robert Duncan	Tom Edwards
Wiert Eekoff	John Enwright	Larre Eschliman	Richard Gorham
James Grant	Strother Gross	Ralph Hand	William Hastings
Robert Hazen	Doug Kelly	Keith Koch	Margaret Lacy
Jeremiah Lange	Fred Lenk	Gordon MacKay	Paul Mueller
William Nelsen	Bert McCormick	David Owens	Tom Rawlings
Charles Ross	Melissa Ramos	Roland Slater	Dale Snyder
Alfred Spots	Judith Steele	Dawn Swartz	David Sweley
Steve Washburn	John Williams	Robert Wyman	

Roll of Ministers Absent

Charles Ayers	Richard Daeschner	Roberta Karchner	Chris Kettler
Tim Kim	Diane Monger	Patrick Notley	Tom Oak
Jennifer Snook	John Wilson	Betsy Vogt-Woodin	

Elder Commissioners Present

Arkansas City, Paula Steinbacher; **Cambridge**, Ernie Hull; **Freeport**, Mary Dusenbury; **Garden City**, Rod Buechele; **Great Bend**, Stuart Hutchison; **Halstead**, Joan Bailey; **Hopewell**, Grace Gates; **Hutchinson First**, Joseph Gorsky; **Jetmore**, Mary Cossman; **Kingman**, Robyn McBurney; **Larned**, A.J. Smith; **Liberal**, Kenneth Thompson; **Lyons**, Daylene Linville; **Mayfield**, Wanda Jeffries; **McPherson**, Craig Gannon; **Medicine Lodge**, LeAnn Colborn; **Newton First**, Rojean DuBois; **Pratt**, Susan Schrepel; **Sterling**, Fran Calderwood; **Viola**, Howard Means; **Wellington**, Mary Boatright. **Wichita**; **Bethel**, John Davies; **Covenant**, Roberta Johnson; **Eastminster**, Karen Crow, Sara Dunne; **First**, William DeVore, David Grisham; **Trinity**, Jack Shanahan; **Westwood**, Karen Raines.

Elder Commissioners Excused

Neodesha.

Elder Commissioners Absent

Arlington, Ashland, Belle Plaine, Bucklin, Caldwell, Chase, Cherryvale, Coffeyville, Coldwater, Conway Springs, Derby, Dodge City, El Dorado, Forest Park, Harper, Holcomb, Independence, Kingsdown, Lakin, Leoti First, Marion, Northminster, Parks, Spearville, St. Mark's, St. Luke, Syracuse, Tribune, Winfield, Yates Center, Zenith. Wichita:Brotherhood, Calvary, Grace, Korean, Mt. Vernon, St. Luke, Southwest.

Council Members Present but not mentioned above

Ken Coryell	Pete Kitch	Mary Knecht
Carol Murphy	Sue Nispel	Bill Ward

Staff Members Present

Evelyn Calderwood, bookkeeper
John Goss, Treasurer
Georgia Kaba, Secretary

Corresponding Members

Anne Baxter Smith, Philadelphia
Douglas Tilton, Charlotte
John L. Williams, Missouri Union
Cindy Wissinger, Church Development Corporation

Commissioned Lay Pastors Present

Kay Hull

Other Pastoral Leadership Present

Jerry Scribner, Harper County Parish
Orlando Jantz, Bucklin/Kingsdown

First Time Elders

Elders were introduced by their pastors.

Temporary Committee appointed for this meeting

Vouchers – Ken Coryell, Ray Jones

Visitors

There were 8 visitors registered for the meeting.

Docket

A motion prevailed to adopt the docket as presented.

Tuesday, November 13, 2007

9:00 a.m.	Welcome & Opening Worship	
9:45 a.m.	Opening Business: Orientation; Seating of Corresponding Members; First-time Elders introduced; Appointment of Temporary Committees; Approval of Docket.	Sue Nispel, Moderator
9:55 a.m.	General Presbyter Report	Don Owens
	Synod Executive	John Williams
10:05 a.m.	Council Reports (C)	Bill Ward
	Budget and Finance	
	Nominations	
	Overtures	
	Trustee Review	
10:30 a.m.	Community Outreach (F)	Diane Monger
10:35 a.m.	Missionary presentation	John Haspels
10:40 a.m.	Break	

11:00 a.m.	Congregational Ministries Steve Eason speaker: "Making Disciples/ Making Leaders"	Carol Murphy
Noon	Lunch	
1 p.m.	Stated Clerk Report (A)	Rebecca New
1:05 p.m.	Congregational Ministries (G)	Carol Murphy
1:25 p.m.	Committee on Representation	Kay Hull
1:30 p.m.	Committee on Ministry (H)	Hal Staats
2:30 p.m.	Church Order (L)	Steve Marsh
2:50 p.m.	Nominations (O)	Fran Calderwood
3:10 p.m.	Break	
3:30 p.m.	Camping Committee (P)	Pete Kitch
3:45 p.m.	Unfinished business/Arrested reports Report of Temporary Committee	
3:50 p.m.	Adjourn	

General Presbyter

Don Owens highlighted presentations to the presbytery from the 120th anniversary of the Hopewell Church and Habitat for Humanity. He made a presentation of gifts to Georgia Kaba for her years of faithful service to the presbytery as secretary and to Evelyn Calderwood for her years of faithful service to the presbytery as bookkeeper.

He introduced Synod Executive John Williams, who said goodbye and thank you for financial and personal support as well as the hospitality shown by the people of the presbytery during his tenure. Williams will retire in February 2008.

Council

Budget and Finance

Ken Coryell gave the subcommittee's report. Each church was encouraged to continue its shared mission and Theological Education Fund giving and to return its 2008 estimate of giving to the presbytery office.

Nominations

The following nominations were presented to the council and to Presbytery.

A motion prevailed to elect this slate.

Presbytery Nominations Committee

2010 FE: Fran Calderwood, moderator

Budget and Finance Subcommittee of Council

2010-2 ME: John Cross

2010-2 ME: Jay Maxwell

Ken Coryell to continue as moderator

Personnel Subcommittee of Council

William Mulford to continue as moderator

Vision and Planning Subcommittee of Council

2010-3 MC: Tom Oak to serve as Moderator

2010-2 ME: Dave Grisham

Overtures

The Committee on Church Order has found the Overtures to the Presbytery of Southern Kansas from First Church of Derby; Forest Park Presbyterian Church, Hutchinson; First Presbyterian Church of Marion, and Eastminster Presbyterian Church of Wichita are in order.

A motion prevailed that the overtures be referred to the Council of Presbytery for review, discussion, consultation and recommendation. The council is to report back to presbytery at a meeting in 2008.

Trustee Review

A motion prevailed to allow the Presbyterian Church of Cambridge to accept a donation of land for an additional parking lot with the following legal description: Lots 1-6, Block 17; Subdivison: Cambridge; Property Address: ABC E. Main, Cambridge, KS 67023. This acceptance is subject to a favorable report that the land is clear of all hazardous materials. The hazardous impact study will be arranged for and paid for by Presbytery.

A motion prevailed to accept an invitation from Covenant Presbyterian Church for the February 2008 presbytery meeting for the installation of the Rev. Robert Eriksson as Moderator of the Presbytery of Southern Kansas.

Community Outreach

Missionary John Haspels gave an update on his ongoing work in Africa.

The presbytery took a break.

Congregational Ministries

Carol Murphy introduced special guest Steve Eason , pastor/head of staff at Myers Park Presbyterian Church. He is the author of a book entitled, “Making Disciples, Making Leaders” and also serves as a trustee of Union Theological Seminary and Presbyterian School of Christian Education, Richmond, Va. Eason spoke to the presbytery about discipleship.

The presbytery took a break for lunch.

The presbytery reconvened.

Stated Clerk

Rebecca New reported the following changes in membership from August 28, 2007.

Received from other PCUSA Presbyteries

Elizabeth Morgan (Lackawanna)

Removed from roll by reason of death

William Brewer

William Borst

A motion prevailed to approve the minutes of the August 28, 2007 meeting as printed.

Congregational Ministries

- Carol Murphy gave the committee’s report. The following were presented for information:
- Nearly 80 women attended the Presbyterian Women fall gatherings.

- Kathleen Williams, Resource Center Director, is resigning as director to work full-time at Eastminster.
- Paula Steinbacher is moving out of state so Youth Council will need a new adult sponsor to take her place.
- The committee is working on plans for a workshop on issues of transition for older adults and their children and end of life issues.
- Upcoming events include Kansas Pastors and Educators Seminar at Crosswinds in Hesston Jan. 14-18, 2008. Forms are available on the committee's web page. Church officer training will be held Jan. 12 at Westwood in Wichita; Jan. 19 at Independence, and Jan. 26 at Dodge City.

Rojean DuBois will attend the The Kansas Parish Nursing Association Conference in Wichita. The committee will pay her registration fee.

Steve Eason, speaker, presented a power point focusing our attention on "Making Disciples, Making Leaders".

Committee on Representation

Kay Hull gave the committee's report. It has reviewed the Book of Order and the Manual of Operations of the Presbytery of Southern Kansas concerning the task of this committee.

Bill Willard explained that accessibility for the handicapped is needed in churches.

Rebecca New presented 2006 statistics for the presbytery. Total active membership is 10,973. One percent of the membership serves presbytery committees and four percent of those serving are non-Caucasian.

Using the principles of participation and inclusiveness in the Book of Order, the committee reviewed the list of presbytery committee members elected to serve in 2007 to determine whether there is "fair and effective representation in decision making." Those requirements have been fulfilled.

A motion prevailed to accept the committee's report.

Committee on Ministry

Hal Staats presented the committee's report.

A motion prevailed to temporarily suspend Article II.3 of the Administrative Manual.

Information items

1. An A.R.i.M. (Appropriate Relationships In Ministry) workshop was held at Eastminster Presbyterian Church Sept. 20, 2007 with more than 65 in attendance.
2. A seminar entitled "Render Unto Caesar" was conducted Oct.23 at Eastminster Presbyterian Church, Wichita and Oct. 24 at Pratt Presbyterian Church, Pratt, by the Board of Pensions for clergy, spouses, church treasurers and church business administrators.
3. The Rev. Dr. Craig Smith has been added to the Presbytery Pulpit Supply List.
4. The minimum salary of the Presbytery of Southern Kansas for 2008 is \$26,113 with use of manse and \$35,242 without use of manse.
5. The committee received letters of resignation from Elder Janet English for medical reasons and from Marilyn Lively for personal reasons. Both letters were received with regrets.

Actions taken on behalf of presbytery

1. Approved the Interim Church Information Form for the First Presbyterian Church of Garden City.
2. Conducted an Entrance Interview with the Rev. Anne Baxter Smith.
3. Conducted an Exit Interview with the session of the First Presbyterian Church of Coffeyville.
4. Concurred with the session of the First Presbyterian Church of Hutchinson to elect an APNC.
5. Dismissed the Rev. Jerry Hilton to Seattle Presbytery.
6. Completed Triennial Visits with the Jetmore Presbyterian Church; First Presbyterian Church Wichita; St. Marks Presbyterian Church, Haysville; Community Presbyterian Church, Chase; First Presbyterian Church, Conway Springs; First Presbyterian Church, Derby; Bethel Presbyterian Church, Wichita; Mt. Vernon Presbyterian Church, Wichita; and First Presbyterian Church, Lyons.

Actions Recommended to Presbytery

Anne Baxter Smith of Philadelphia Presbytery was introduced. She presented her statement of faith and answered Book of Order questions.

A motion prevailed to arrest the examination.

A motion prevailed to sustain the examination.

A motion prevailed to receive Anne Baxter Smith from Philadelphia Presbytery into the Presbytery of Southern Kansas as an active member in a validated ministry in accordance with G-11.0411.

A motion prevailed to concur with Chris Davis and Forest Park Presbyterian Church to dissolve the pastoral relationship effective Dec. 31, 2007.

A motion prevailed to concur with Patrick Notley, and First Presbyterian Church, Wichita to dissolve the associate pastor relationship effective Oct. 7, 2007.

A motion prevailed to approve the severance package for Patrick Notley paid by the First Presbyterian Church, Wichita, with the following terms: Forgiveness of a remaining personal loan balance (\$11,658.40); Effective cash salary (\$39,018.56); Payments taken from cash salary for two annuities:

annuity 1: \$458.50 (7 months at \$65.50 per month) and annuity 2: \$183.26 (7 months at \$26.18 per month); Medical/Pension benefit for seven months (\$10,164.14), effective Oct. 7, 2007 through May 7, 2008, with an additional three months of Pension/Medical benefit beyond May 7, 2008. Should he accept a full-time call during this seven-month period, all unpaid financial payment shall cease at the date his new call becomes effective. If he accepts a part-time call during the seven-month period, all unpaid payments will be adjusted.

A motion prevailed to establish the following Installation Commission to install Elizabeth Morgan as pastor of the First Presbyterian Church, Winfield at 3 p.m. Jan. 13, 2008, with the following members: Ministers, Joyce Daniel and Danny Daniel, Arkansas City; Elders: Pixie McCoy, Winfield; Kay Hull, Cambridge; Ken Coryell, Derby; and Moderator-Elect Rob Erickson.

A motion prevailed to concur with First Presbyterian Church, Derby, to establish a new position of Associate Pastor.

Church Order

The session records review has been completed for 2007. The results are on pages 54-56.

A motion prevailed to approve as first reading an Endowment Policy to be added to the presbytery's Manual of Operations.

Manual of Operations
Article 99: Endowment Policy

- a. The purpose of Presbytery of Southern Kansas endowment funds are for the sole benefit of the Presbytery. Endowments will be used to provide resources for the support and expansion of the mission and ministries of the Presbytery, to establish and maintain extraordinary projects that will benefit the Presbytery, its congregations, the communities in which such congregations are located and the church-at-large, and to provide support for the Presbytery or its congregations in the event of extreme financial needs or emergencies.
- b. The Board of Trustees (see Article 8.2.3, herein referred to as Trustees) will have oversight and management responsibility for Presbytery endowments.
- c. The Trustees shall invest the endowments where they determine feasible.
- d. The Trustees shall manage the endowments for the uses and purposes and on the terms, conditions and instructions set forth by the donor, when feasible.
- e. Disbursements of all funds from an investment firm associated with these trusts shall be made through the Presbytery Office rather than directly to the designated recipient.
- f. The Trustees shall have the authority to reject any endowment that does not meet, support the overall mission of the Presbytery or they deem inadvisable for any reason whatsoever.
- g. The Trustees shall maintain a permanent record of all transactions in order to identify the person who has made the gift (unless the person making such gift asks to remain anonymous in which event the identity of such person shall not be disclosed), the amount of the gift and the purpose or purposes of the gift. Any additions to the trusts shall be held, administered and distributed by the Trustees in accordance with the directions given in or with the instruments of transfer or if there should be no directions given in or with any such instruments of transfer then such additions shall be held, administered and distributed in accordance with these policies.
- h. The Trustees shall not be required to file with any court a notice of their appointment as Trustees or a copy of trust agreements, and the Trustees are hereby relieved from the duty of making any inventory or accounting to any court and any and all statutory requirements concerning accountings by Trustees are hereby waived; provided, however, that any court of competent jurisdiction may upon the application of the Presbytery, the Board of Trustees of the Presbytery, or the Moderator or General Presbyter of the Presbytery require the Trustees to perform any of the acts hereinbefore referred to. The Trustees shall maintain accurate books of account in accordance with standard bookkeeping practices of all transactions pertaining to the endowment fund showing all receipts and disbursements and all assets and investments of the endowment fund. The Trustees shall furnish the Presbytery with an accounting of the endowment funds at the end of each year and at such other time or times as may be designated in an instrument in writing delivered to the Trustees and signed by the Moderator or General Presbyter of the Presbytery. With each annual accounting the Trustees shall furnish the Presbytery with a copy of the names of the persons (other than the persons whose names are to remain anonymous), the amounts and the purposes of the gifts, contributions and additions to the endowment funds and a statement as to any limitations with respect to the use of any income or principal distributed or to be distributed by the endowment funds to the Presbytery in order to carry out the wishes of the persons making additions to the endowment fund.
 - i. References herein to Trustees include not only the original Trustees but any successor Trustee or
 - ii. Trustees who may from time to time be named as successor Trustees.
 - iii. No bond shall be required of the original Trustees or any successor Trustee and-unless the context indicates otherwise all powers and discretion vested in the original Trustees shall be vested in and be exercised by successor Trustees.

- j. The secretary of the Committee of Trustees shall be the secretary when dealing with endowments.
- k. The Trustees shall not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code of 1986, as amended, shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code of 1986, as amended, which would subject the trust to tax under Section 4943 of the Internal Revenue Code of 1986, as amended; shall not make any investments which would subject the trust to tax under Section 4944 of the Internal Revenue Code of 1986, as amended; and shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code of 1986, as amended. The Trustees shall make distributions at such time and in such manner as not to subject the trust to tax under Section 4942 of the Internal Revenue Code of 1986, as amended. References herein to the Internal Revenue Code of 1986, as amended, include not only the Internal Revenue Code of 1986, as amended at the time of the execution of this Trust Agreement, but also any corresponding provisions of any subsequent federal tax law.
- l. Endowment funds of the Presbytery of Southern Kansas shall be operated exclusively for religious, charitable and educational purposes and shall not carry on propaganda or otherwise attempt to influence legislation and shall not participate or intervene in any political campaign on behalf of any candidate for public office. The income and principal of the Presbytery of Southern Kansas endowment funds shall be used solely for the benefit of the Presbytery. It is intended that these trusts shall be organized and operated exclusively for the purposes set forth herein in such manner that these trusts shall be exempt from taxation under the provisions of Section 501 (a) of the Internal Revenue Code of 1986, as amended. It is further intended that these trusts shall be organized and operated in such manner that this trust shall not be considered to be a "private foundation" as defined in Section 509 of the Internal Revenue Code of 1986, as amended. The Trustees shall promptly file with the Secretary of the Treasury or his delegate an application for recognition as an exempt organization and a notice in accordance with the provisions of Section 508(a) of the Internal Revenue Code of 1986, as amended, that these trusts are not a "private foundation" as defined in Section 509 of the Internal Revenue Code of 1986, as amended.
- m. All references in these trust agreements to the "Presbytery" shall mean the Presbytery of Southern Kansas of the Presbyterian Church (U.S.A.), Inc., the Presbytery of Southern Kansas as a governing body of the Presbyterian Church (U.S.A.), and their respective successors. In the event the Presbytery or its corporation is merged into or consolidated with any other body, or if its name or organization structure shall be changed, these trusts shall belong to such successor or continuing organization or body. In the event the Presbytery and its corporation and their respective successors ceases to have existence, then in the absence of any further successor, the principal and accumulated income of these trust shall be distributed as directed by the Presbytery, or if the Presbytery fails to do so then by the Synod of Mid-America of the Presbyterian Church (U.S.A.), or its successor, to any one or more organizations which are described in Section 501 (c) of the Internal Revenue Code of 1987, or any corresponding provisions of any subsequent federal tax law.
- n. Anyone may rely upon a copy of this instrument certified by a Notary Public to be a true and correct copy hereof to the same effect as if it were the original.
- o. These trusts shall be governed by the laws of the State of Kansas and all rights hereunder and any questions as to the validity, construction and administration thereof shall be governed by the laws of the State of Kansas.
- p. In extension and not in limitation of the powers given by law or other provisions of trust agreements, the Trustees shall have the following powers with respect to the trusts and/or associated property, in each case to be exercised from time to time, in the discretion of the Trustees, without order or license of any court, and without the consent of the beneficiaries hereunder:

- 1). To purchase or otherwise acquire, retain, invest and reinvest in stocks, securities and obligations of corporations, business and investment trusts, business associations and common trust funds. The Trustees may purchase or otherwise acquire any such property upon such terms and conditions as the Trustees deem advisable for any reason whatsoever, which terms and conditions may obligate the trust beyond the term of the trust created hereunder.
- 2). To sell, grant, transfer, assign, exchange, lease or otherwise deal with or dispose of any and all real and personal property and make contracts concerning real and personal property, for such considerations and upon such terms as to credit or otherwise as the Trustees may determine; and to give options, execute deeds, assignments, releases, transfers, leases and other instruments of any kind to carry out said powers, which sales, options, transfers, assignments, exchanges, leases and contracts may extend beyond the term of the trust created hereunder.
- 3). To bid for and become the purchaser at any foreclosure or other sale in which the Trustees may have a mortgage or other interest, and to hold or resell the same without liability for any loss resulting there from.
- 4). To vote or refrain from voting any or all shares of stock and other securities held by the trust and to give general or special proxies or powers of attorney for voting or acting with respect to such shares and other securities, which may be discretionary and with power of substitution; to actively cause, dissent from, consent to, or join in any partial or complete reorganization, recapitalization, consolidation, merger, division, dissolution or liquidation of any corporation, business trusts, partnerships or other business firms, organizations or associations in which the trust may have an interest; to make any payments and incur any expenses the Trustees deem necessary or property to enable the trust to benefit from such transaction; to create or participate in any voting trusts (as trustee thereof or otherwise) or shareholders' agreements with respect to any corporations in which the trust may have an interest; to exercise, dispose of or reject any options, rights and privileges arising from or issued in connection with any stock, securities or other property held by the trust; to subscribe for additional stock, securities or other property; and to hold such stock, securities or other property as a part of the trust.
- 5). To mingle all or any part of the assets of this trust for the purpose of convenience in the investment and administration thereof and to render periodic accountings for this trust and each portion thereof, provided that each such accounting shall show the respective interest of each portion of this trust and the amount of income allocable to each portion of this trust. In the event separate portions of this trust are mingled for investment purposes and administrative convenience, the Trustees may from time to time determine the value of the assets of the respective portions of this trust in such manner as the Trustees may determine is reasonable and proper and the amount of the net income or loss reasonably allocable to or chargeable against each such portion of this trust. Notwithstanding the foregoing, if any person who has made a gift to this trust directs that the gift shall be invested or administered separately from the other assets of this trust, then the Trustees shall not have the power to commingle such assets with the other assets of this trust as herein set forth but shall carry out the wishes of the person making such gift to this trust.
- 6). To determine in accordance with generally accepted accounting principles, the allocation of receipts and the charging of expenditures as between income and principal.
- 7). To deposit, for safekeeping or otherwise, any funds or assets of the trust with banks or others, with such funds or assets to be subject to withdrawal upon the signature of any one or more of the Trustees.

8). To borrow such amount or amounts of money as the Trustees deem advisable, and as security thereof, to mortgage, pledge or otherwise encumber any property forming a part of these trusts upon such terms as the Trustees deem advisable.

9). To loan money to any person, corporation, association, organization, firm, estate or trust, in such amount, on such terms and with such security as the Trustees deem advisable.

10). To employ investment counsel, custodians of trust property, brokers, agents, accountants and attorneys; and to delegate by the establishment of a further trust or otherwise the investment responsibility with respect to all or any part of the trust fund to one or more investment advisors, investment counsel or managers, banks, trust companies or other persons or institutions authorized so to act and to authorize the payment of compensation for investment, advisory, management and administrative services rendered by any such person or institution. In the event the Trustees delegate any portion of their investment responsibility by the establishment of a further trust, then the Trustees shall have the right to select the Trustee or Trustees of such further trust, establish such administrative powers for such Trustee or Trustees and impose such lawful conditions as the Trustees may determine; provided, however, that the Trustees hereunder shall not have the right to delegate to the Trustee or Trustees of such further trust any authority which the Trustees hereunder do not possess or any authority which is prohibited by the terms of this Trust Agreement; provided further, however, that any such further trust shall be subject to revocation and termination by the Trustees hereunder at any time, with or without cause, upon giving not more than 60 days written notice of such revocation and termination.

11). To insure, improve, develop, erect or raze improvements, alter, partition, grant easements, subdivide, dedicate to public use, manage and otherwise protect any property constituting a portion of these trusts in any way the Trustees deem advisable.

12). To settle, compromise, adjust, liquidate, release, pay or otherwise dispose of all claims in favor of or against these trusts without application to or order of any court.

13). To keep any or all of the property then constituting a part of these trusts at any place or places in the State of Kansas or elsewhere, or with a depository or custodian at any such place or places; and to transfer the parts of the trust or any part thereof to such other place or places as the Trustees deem advisable for any reason whatsoever.

14). To hold real or personal property of any kind and description, including but not limited to stocks, bonds, mortgages and other securities, in bearer form, in the name of any one or more of the Trustees, in any street account maintained with any securities broker or in the name of a nominee appointed by the Trustees; and to sell, exchange, lease and make contracts concerning such real and personal property in their own name or names or in the name of a duly appointed nominee, without indication of any fiduciary capacity.

15). To act in accordance with the Kansas Uniform Management of Institutional Funds Act.

q. All powers granted to the Trustees hereunder are exercisable by the Trustees only in a fiduciary capacity. In the event the Trustees delegate the investment responsibility with respect to all or any part of the assets of this trust to any bank, trust company or other institution authorized to act in a fiduciary capacity with respect to such funds, then the trustees shall not be responsible for any act, omission, loss, damage or expense whatsoever on account of the delegation of such responsibility so long as the Trustees use reasonable care in the selection of the institution to exercise such responsibility. No powers granted to the Trustees hereunder shall be construed to enable any person to purchase, exchange or otherwise deal with or dispose of the income or principal of this trust for less than an adequate and full consideration in money or moneys' worth.

r. This Endowment Policy may be amended at any time and from time to time in accordance with an instrument or instruments in writing delivered to the Trustees and signed by the Moderator and Stated Clerk of the Presbytery in accordance with a resolution affirmatively recommended by the Council of the Presbytery and adopted by the affirmative vote of not less than two-thirds of the members of the Presbytery in attendance and entitled to vote thereon at a meeting of the members of the Presbytery duly called upon written notice given in accordance with the By-Laws of the Presbytery, which notice shall state the complete resolution to be considered at such meeting.

A motion prevailed to approve as first reading Article 8.2.3 – Board of Trustees to be added to the presbytery's Manual of Operations.

8.2.3 Board of Trustees:

- a. The Board of Trustees shall consist of five (5) members, nominated by the Presbytery of Southern Kansas Nominating Committee and elected by the Presbytery of Southern Kansas, in three rotating classes: one class to consist of one (1) member, and two (2) classes consisting of two (2) members. The General Presbyter, Treasurer and Administration Budget and Finance Subcommittee Moderator shall serve as advisory members with voice but no vote. The Secretary of the Board will usually be one of the members and secretary of the Corporation.
- b. The Trustees may act based on a super-majority vote (4/5) and then brief the Council and Presbytery on their actions when time is of the essence.
- c. The Moderator of the Board will be the President of the Corporation.
- d. The Trustees shall be responsible for:
 - 1). Holding legal title to all property of the Presbytery and shall have the power to purchase, lease, or otherwise acquire, to own, hold, use and to sell, assign, transfer, exchange, lease or otherwise dispose of such property in accordance with the *Book of Order* G-8.0000.
 - 2). Managing the dispersal of funds which accrue from the sale of property. Disbursement of all funds related to property and the sale or purchase of all property shall be made only upon direction of the Presbytery except for normal expenses in the transaction of business involving said funds.
 - 3). Receiving and considering all applications from churches to purchase, sell, mortgage or otherwise encumber church property, and recommend appropriate action to the Presbytery.
 - 4). Receiving, reviewing and filing in the Presbytery office all Environmental Studies conducted on property being reviewed.
 - 5). Recommending action on all leases of real property arrangements, approving leases between congregations and external groups which exceed one year and reporting all such approvals to the Presbytery.
 - 6). Advising congregations on the appropriate level of insurance for their facilities. Directors and officers' liability insurance in at least the amount of \$5,000,000 shall be carried by the Presbytery.
 - 7). Maintaining the Presbytery office building and facilities.
 - 8). Administering Westminster Woods land management and mineral rights in coordination with the Committee on presbytery Camping Ministry.
 - 9). The Board of Trustees will have oversight and management responsibility for Presbytery endowments.

A motion prevailed to approve as second reading a revised bookkeeper position description to replace the current description and revise the presbytery's Manual of Operations.

A motion prevailed to approve as first reading an administrative assistant position description to replace the current secretary/receptionist position description and revise the presbytery's Manual of Operations.

ADMINISTRATIVE ASSISTANT

CATEGORY: In accord with the Fair Labor Standards Act, this position is classified as non exempt. It is a full-time position.

EMPLOYMENT: Employment is by the General Presbyter in consultation with the Council Personnel Subcommittee of the Presbytery of Southern Kansas.

PERSONAL CHARACTERISTICS: It is expected that the Administrative Assistant will be a self-starter, courteous, discreet, tactful, cheerful, mature in judgment, able to work with other people, and able to present oneself in a manner suitable for a Presbytery office.

The ability to maintain confidentiality is an absolute must.

While membership in a Presbyterian Church (U.S.A.) congregation is not a requirement, Christian commitment and the ability and willingness to be supportive of the mission and ministry of the Presbyterian Church (U.S.A.) and the Presbytery of Southern Kansas is required.

RELATIONSHIPS: All who are employed by the Presbytery of Southern Kansas are engaged with the Presbytery in its mission. It is essential that all employees approach their duties and responsibilities in collegiality with one another. The Administrative Assistant will be working with other Presbytery employees, officers, volunteers and members.

ACCOUNTABILITY: Accountable to the General Presbyter. An annual review will be conducted by the Personnel committee.

RESPONSIBILITIES:

1. Receive and screen incoming call, taking clear messages and returning calls when appropriate.
2. Maintain calendar of appointments, meetings, and other commitments of the General Presbyter as well as those groups using space at the Presbyterian Center.
3. Attend staff meetings.
4. Attend the meetings of the Presbytery for the purposes of registration and communication.
5. Coordinate the administrative function of the Presbytery Office:
 - a. Maintain up-to-date records of churches and pastors.
 - b. Maintain records of all churches and pastors in transition.
 - c. Maintain up-to-date file on all inquirers and candidates.
 - d. Maintain files of current projects, organizations, committees and other documentation as requested by the General Presbyter.
 - e. Maintain a system of communication with Pastors, Clerks of Session, and churches that includes e-mail, newsletter, faxes, and phone.

Possess a working knowledge of the council and its committees, keeping copies of minutes and other materials relating to their work.

Prepare all materials needed for the meetings of Presbytery and mailing to commissioners in a timely manner.

Serve as the recording clerk for the meetings of Presbytery and of Council.

Become familiar with the functions of the Board of Pensions.

Become knowledgeable of the Resource Center's catalogue database.

Receive and log all checks and cash coming to the office and prepare a listing for the bookkeeper.

Performing other reasonable tasks as requested and/or authorized by the General Presbyter.

BASIC REQUIREMENTS

1. Mathematical: Basic - adds, subtracts, multiplies, and divides all units of measure. Performs the four basic operations with common and like decimal fractions. Computes ratio, rate, and percent; draws and interprets bar graphs. Performs arithmetic monetary operations.
2. Reading: Elevated - reads literature, technical material and journals, financial reports, and legal documents.
3. Reasoning: Intermediate - applies principles of rational systems to solve practical problems and deals with a variety of concrete variables in situations where only limited standardization exists; interprets a variety of instructions furnished in written, oral, diagrammatic, or schedule form.
4. Speaking: Basic - speaks clearly and distinctly with appropriate pauses and emphasis, correct punctuation, variations in word order, using present, perfect, and future tenses.
5. Writing: Intermediate - prepares business letters, expositions, summaries, and reports using prescribed format and conforms to all rules of punctuation; grammar, diction, and style.
6. Computer: Intermediate - be experienced with computers and knowledgeable in computer programs including: networking, word processing, spread sheets, data bases, address files, large bulk mailings, directories and scheduling calendars.

A motion prevailed to strike Article 15.1h from the Manual of Operations.

Nominations

Fran Calderwood gave the committee's report. The committee asked the moderator to declare the following positions vacant:

Presbytery

Camping Committee: 09

Church Order Committee: 08

Committee on Ministry: 09

The committee presents to the presbytery the following slate of nominees for presbytery, synod and General Assembly positions. There were no nominations from the floor and a motion prevailed to elect the following:

2008 Moderator-Elect of Presbytery: Hal Staats

2008 Moderator of Presbytery of Southern Kansas: Robert Erickson

2008 Moderator of Council: Sue Nispel

Stated Clerk: Rebecca New

Treasurer: John Goss

Committee on Ministry

Moderator: Karen Raines

10 ME Ray Jones

10 MC Bill McConnelee

10 MC Robert Wyman

10 ME Norval Madden

10 FE Anne Brown

Brotherhood Community Ministries, Inc. –Corporation Members

10 FE Esther Cummins

10 MC Irving Simon

Committee on Presbytery Camping Ministry

Moderator: Pete Kitch

10 MC Jeremiah Lange
10 FE Carla Bourne
10 FE Janet Lutrell
08 FC Marcy Campbell
09 ME David Almes

Stewardship and Mission Interpretation Committee

Moderator: Mary Knecht

08 ME Warren Wilbur
10 ME David Grisham
10 FC Laura Frazey

Community Outreach Committee

Moderator: Diane Monger

10 MC Skip Johnson
10 FE Diane DeFranco Kling
10 MC John Mikow

Congregational Ministries Committee

Moderator: Jeanette Marks

10 MC Chris Davis
10 MC Ben Ray
10 FC Gail Fisher

Committee on Church Order

Moderator: Steve Marsh

10 MC Steve Saville

Committee on Preparation for Ministry

Moderator: Jay Ayers

10 MC Jay Ayers
10 MC Don Waite
10 MC Ernest Hull

Committee on Representation

10 Disab F Janna Frank

Permanent Judicial Commission

2013 Clergy Douglas Kelly
2013 Elder Joe Lang

Synod Youth Advisory Delegates

08 FY Elizabeth (Liz) Lang
08 FY Rubea Stoupe

Synod Nominating Committee

10 ME Joe Gorsky

Synod Mission and Advocacy Committee

10 FE Mary Ediger

Synod Personnel Committee

10 ME Arn Froese

Synod Commissioners

09 MC David Sweley

10 ME Joe Gorsky

10 FC Marcy Campbell

Synod Youth Ministry Committee

08 Youth Amy Calderwood

A motion prevailed to temporarily suspend Article 10 of the Manual of Operations in order to elect alternate commissioners to General Assembly in February 2008.

A motion was made to elect the following as General Assembly Commissioners:

2008 Clergy James Anderson

2008 Clergy Arlene Patrick

2008 Elder Janet Luttrell

2008 Elder Mary Knecht

A nomination was made from the floor to nominate Ben Ray as a GA Clergy Commissioner.

A nomination was made from the floor to nominate Pete Kitch as a GA Elder Commissioner.

The moderator ruled a ballot vote would be held and appointed the following as tellers: Nora Coryell, Cindy Wassinger and Stan Nispel.

Ballots were distributed and 66 ballots were counted. The results were:

2008 Clergy commissioner:

Ben Ray, 44

Arlene Patrick, 42

James Anderson, 40

2008 Elder commissioner

Mary Knecht, 45

Janet Luttrell, 44

Pete Kitch, 30

A motion prevailed to elect the following as a General Assembly Youth Advisory Delegate. There were no nominations from the floor.

2008 Youth Cindy Eschliman

A motion prevailed to elect the following as a General Assembly Alternate Youth Advisory Delegate. There were no nominations from the floor.

2008 Youth Benton Stull

The presbytery took a break.

Camping

Pete Kitch gave the committee's report. The following items were offered for information.

1) PSK summer camp 2008 staffing structure recommendations:

Camp Leadership Team: discipleship leader, recreation coordinator, music coordinator, leadership development program coordinator/counselor.

Other Staff: photographer, health room worker, cooks, lifeguard(s), bus drivers.

Counselors: 14 (added two for the new cabins)

2) PSK summer camp 2008 rates and dates:

The only change to the camper rates was to increase the registration fee for the senior high camp since it has been extended to six days from five days.

Increased the late registration fee from \$25 to \$35.

Set the leadership development program enrollee fee at \$25 as a "commitment."

3) Staff application form for 2008:

Approved the application form for 2008 and noted that not all applicants have the necessary skills for each position (i.e. health room worker needing to have first aid knowledge). Thus certain staff positions have been put in a separate section of the form.

4) New cabin progress:

Site preparation, excavation and grading, plumbing slab rough-in, and slab pours (both main buildings and porches) have been completed as of Oct. 20. Thus we will be recruiting workgroups for weekends in November and forward. We believe we have received sufficient funding for completing the two new cabins, with a goal of having them available for the 2008 PSK camping program.

5) Chapel Plans

Concept drawings have been completed and are at our table at Presbytery to update the churches. The committee voted to request permission to raise up to \$300,000 (architect's cost estimate). We will be contacting potential donors once permission to raise funds is given.

A motion prevailed to grant permission to the committee to raise up to \$300,000 for the construction and equipping of a new chapel at Westminster Woods.

Unfinished Business/Arrested Reports

The next meeting of Presbytery Council will be Jan. 8, 2008 at the Presbytery Center, Wichita.

The next meeting of presbytery will be Feb.5, 2008 at Covenant Presbyterian Church, Wichita.

Temporary Committee Report

Vouchers

A motion prevailed to pay vouchers as presented.

Adjourn

A motion prevailed to adjourn. The meeting was adjourned with prayer.

Respectfully submitted,
Rebecca New
Stated Clerk

RECORDS REVIEW TALLY SHEET 2007

City	Church	Dst	Date Rec'd	Location	Exceptions	Ins Form
Anthony	Hopewell Presbyterian Church	SC				
Arkansas City	First Presbyterian Church	SC	9/22/2007	Arkansas City	None	x
Arlington	Arlington Presbyterian Church	NC				
Ashland	Ashland Presbyterian Church	W				
Belle Plaine	Belle Plaine Presbyterian Church	SC	9/22/2007	Arkansas City	None	x
Bucklin	First Presbyterian Church	W	9/8/2007	Dodge City	None	
Caldwell	First Presbyterian Church	SC	9/22/2007	Arkansas City	None	x
Cambridge	Cambridge Presbyterian Church	SC	9/22/2007	Arkansas City	None	x
Chase	Community Presbyterian Church	NC	8/25/2007	Hutchinson	VII 2,3,4,5,6	
Cherryvale	First Presbyterian Church	EC	9/15/2007	Wichita Westwood	V B, E	
Coffeyville	First Presbyterian Church	EC				
Coldwater	First Presbyterian Church	W	9/8/2007	Dodge City	None	x
Conway Springs	First Presbyterian Church	SC	9/15/2007	Wichita Westwood	II D, V B, E	
Derby	First Presbyterian Church	SC	9/15/2007	Wichita Westwood	VII 2,6	
Dodge City	First Presbyterian Church	W	9/8/2007	Dodge City	III A,B,G,M,N,O; IV D; V BE; VI I, VII V, D,E,F	
El Dorado	First Presbyterian Church	EC	9/15/2007	Wichita Westwood	VII 3	
Freeport	First Presbyterian Church	SC				x
Garden City	Garden City Presbyterian Church	W	9/8/2007	Dodge City	None	x
Great Bend	First Presbyterian Church	NC	8/25/2007	Hutchinson	None	x
Halstead	First Presbyterian Church	NC				
Harper	First Presbyterian Church	SC	8/25/2007	Hutchinson	None	
Haysville	St. Marks Presbyterian Church	SC				
Holcomb	Holcomb Community Church	W				
Hutchinson	First Presbyterian Church	NC	8/25/2007	Hutchinson	VI H	x
Hutchinson	Forest Park Presbyterian Church	NC	8/25/2007	Hutchinson	VI E	
Hutchinson	Northminster Presbyterian Church	NC	8/25/2007	Hutchinson	VI G,H; III L,O,P; VII	

RECORDS REVIEW TALLY SHEET 2007

City	Church	Dst	Date Rec'd	Location	Exceptions	Ins Form
Independence	First Presbyterian Church	EC	9/15/2007	Wichita Westwood	None	x
Jetmore	Jetmore Presbyterian Church	W	9/8/2007	Dodge City	III Q	x
Kingman	First Presbyterian Church	NC	8/25/2007	Hutchinson	None	x
Kingsdown	Kingsdown Presbyterian Church	W	9/8/2007	Dodge City	None	x
Lakin	First Presbyterian Church	W	9/8/2007	Dodge City	III M, N	x
Larned	First Presbyterian Church	W	8/25/2007	Hutchinson	II D	x
Leoti	First Presbyterian Church	W	9/8/2007	Dodge City	None	x
Leoti	Parks Presbyterian Church	W	9/8/2007	Dodge City	None	x
Liberal	First Presbyterian Church	W	9/8/2007	Dodge City	None	x
Lyons	First Presbyterian Church	NC	8/25/2007	Hutchinson	None	x
Marion	Marion Presbyterian Church	NC	8/25/2007	Hutchinson	VII 3	x
Mayfield	Mayfield Federated Church	SC	9/22/2007	Arkansas City	None	x
McPherson	First Presbyterian Church	NC	8/25/2007	Hutchinson	None	x
Medicine Lodge	First Presbyterian Church	SC	8/25/2007	Hutchinson	None	x
Neodesha	First Presbyterian Church	EC	9/15/2007	Wichita Westwood	None	x
Newton	First Presbyterian Church	NC	8/25/2007	Hutchinson	None	x
Newton	St. Luke Presbyterian Church	NC	8/25/2007	Hutchinson	III M	
Pratt	Pratt Presbyterian Church	W	9/8/2007	Dodge City	None	x
Spearville	Federated Community Church	W	9/8/2007	Dodge City	V B; VII 2,3	x
Sterling	United Presbyterian Church	NC	8/25/2007	Hutchinson	VII 3	x
Syracuse	First Presbyterian Church	W	9/8/2007	Dodge City	None	x
Tribune	Tribune Presbyterian Church	W	9/8/2007	Dodge City	III G,Q: V B, E; VI I; VII B,C	x
Viola	Viola Presbyterian Church	SC				
Wellington	First Presbyterian Church	SC	9/22/2007	Arkansas City	None	x
Wichita	Bethel Presbyterian Church	EC	9/15/2007	Wichita Westwood	II D; III L,M,N; V B,E; VI I; VII 5	
Wichita	Brotherhood Presbyterian Church	EC	9/15/2007	Wichita Westwood	VII 2,3	
Wichita	Calvary Presbyterian Church	EC	9/15/2007	Wichita Westwood	III J, M,N; VII 2	
Wichita	Covenant Presbyterian Church	EC	9/15/2007	Wichita Westwood	II T; IV B, I	

RECORDS REVIEW TALLY SHEET 2007

City	Church	Dst	Date Rec'd	Location	Exceptions	Ins Form
Wichita	Eastminster Presbyterian Church	EC	9/15/2007	Wichita Westwood	II D; VII 3	
Wichita	First Presbyterian Church	EC	9/15/2007	Wichita Westwood	None	
Wichita	Grace Presbyterian Church	EC	9/15/2007	Wichita Westwood		
Wichita	Korean Presbyterian Church	EC				
Wichita	Mt. Vernon Presbyterian Church	EC	9/15/2007	Wichita Westwood	VI C	
Wichita	Southwest Presbyterian Church	EC	9/15/2007	Wichita Westwood	II B, D; III J,L	
Wichita	St. Luke Presbyterian Church	EC	9/15/2007	Wichita Westwood	None	
Wichita	Trinity Presbyterian Church	EC	9/15/2007	Wichita Westwood	None	x
Wichita	Westwood Presbyterian Church	EC	8/25/2007	Hutchinson	None	x
Winfield	First Presbyterian Church	SC	9/22/2007	Arkansas City	None	x
Yates Center	First Presbyterian Church	EC				
Zenith	Stafford Presbyterian Church	NC	9/8/2007	Dodge City	I C; II D; III M,Q; IV A; V A; VI D, G,H	x