

CALL TO ORDER

The Presbytery of Southern Kansas gathered at 9:00 a.m. on Saturday, February 11, 2017, at First Presbyterian Church, Winfield, KS.

OPENING WORSHIP

The worship service, was led by the Rev. Angela Madden. Installation Service for Moderator, Steve McSpadden was led by PSK Moderator, Rev. Denise Pass. The Lord's Supper was served.

The offering received of \$1,060.50 will go to Kids of the Kingdom and other evangelism programs of First Presbyterian Church, Winfield.

OPENING BUSINESS

Ruling Elder, Steve McSpadden, Moderator, called the meeting to order with prayer.

The Moderator announced that if anyone had items for New Business those needed to be submitted to Stated Clerk Pro Tem by 12:30 p.m. to be considered for discussion during today's meeting.

A quorum was declared present by the Stated Clerk, Rev. James Anderson. (See Appendix A)

Additional handouts for the meeting are available at the registration tables.

Anyone wishing to speak on the floor during the meeting should come to the microphone, be recognized by the Moderator/Moderator Elect and identify themselves.

All comments are to be directed to the Moderator/Moderator Elect.

All motions must be submitted in writing to the Stated Clerk Pro Tem before the conclusion of the meeting. Robert's Rules of Order, the Book of Order, and the PSK Manual of Operations will be followed.

SEATING OF CORRESPONDING MEMBERS

James Gale, Synod of Mid America

A **MOTION** was presented to seat corresponding members.

Moderator called for discussion.

The motion was approved.

INTRODUCTION OF FIRST TIME RULING ELDERS

First time Ruling Elder Commissioners were introduced by their Pastors.

APPOINTMENT OF TEMPORARY COMMITTEES

Offering and Vouchers Committee – Ken Coryell and Laurie Mulford.

CONSENT AGENDA:

The Consent Agenda, including the docket, was presented for discussion. (Appendix B)

MOTION to approve the Consent Agenda including the Docket was presented.

Moderator called for discussion.

Motion was approved.

Moderator's Report – Steve McSpadden

At the October meeting of the Presbytery Coordinating Team, Transitional Executive Presbyter Mike Kuner indicated that because of some conflicts of interest on the Nominating Committee, that a special Task Group would be formed to search for a new Stated Clerk of our presbytery.

The Task Group included: Elder Mary Ellen Garver, Elder Steve McSpadden, Teaching Elder Brent Johnston, and Transitional Executive Presbyter Mike Kuner, ex officio.

Six individuals sent resumes' to be considered with one person later removing themselves from consideration. After a careful examination of each resume, the unanimous decision of the Task Group was to recommend Rev. Jim Anderson to continue in the position.

MOTION: Rev. Jim Anderson be elected to the position of Presbytery of Southern Kansas Stated Clerk.

As a reminder to those assembled, the Terms of Call for the Stated Clerk position were approved at the November 15, 2016, meeting of Presbytery. They are:

This is a part time position; hours dependent on the person holding the position. Position reports to the Governance Ministry Team.

Salary	12,000.00
Pension and Medical	0
Professional Expenses	1,100.00
GA and Polity Conferences	1,100.00
Total	14,200.00

Moderator called for discussion.

Motion was approved.

Stated Clerk's Report – Jim Anderson

Actions taken on behalf of the Presbytery:

- Recent Transfers of Teaching Elders
Mary Carol Perrott, retired Teaching Elder who lives in Laguna Woods, California, was transferred by Church Orders Ministry Team on February 7, 2017 to the Presbytery of Los Ranchos to become a Parish Associate at Geneva Presbyterian Church. Mary Carol Perrot served for a time in our Lyons Presbyterian Church until retiring in 2010.

Patrick James Southam, recently Pastor of our Larned Presbyterian Church, was transferred to Coastal Carolina Presbytery to the St. Paul's Presbyterian Church, in St. Paul, North Carolina by our Church Orders Ministry Team on February 7, 2017.
- A **request** has been made to PSK through the office of Stated Clerk to **transfer** two members of the Neodesha Presbyterian Church to another congregation of PSK. This is the proper method of dealing with this concern and will be done forthwith, "as the way be clear".

Information Items:

On **March 4**, "**Healthy Boundaries—Part I**" will be offered at **Mt. Vernon Presbyterian Church** in Wichita. A second workshop will be held in Dodge City on August 12 (but with space limited to 15 participants). I write to stress the importance of each Teaching Elder and Commissioned Ruling Elder receiving this training. We are required to attend a training event at least every three years. Not receiving this training may lead to the loss of "good standing" as a member of our presbytery.

Action Item:

Request to receive from Missouri River Valley Presbytery, Rev. Lowell Knauss, was received by the Stated Clerk. **MOTION:** to transfer Rev. Lowell Knauss from Presbytery of Southern Kansas to Missouri River Valley Presbytery.

Moderator called for discussion.

The motion was approved.

Transitional Executive Report – Mike Kuner

Thanks to Rev Denise Pass for her service as PSK Moderator in 2016.

Reminder of *Next Church* an event being held March 13-15 in Kansas City.

Synod of Mid America has funds for college, technology school and graduate school scholarship available for those attending a church with a membership of 100 members or less. Visit the Synod's website for more information.

The annual *Stewardship Kaleidoscope* will be September 25-27, 2017, held in Florida. More information will be available at a later date.

Ruling Elder training for the serving of communion will be held April 8th at the Garden City Presbyterian Church. Call the PSK Office if your church has elders who would like to attend.

Presbytery Coordinating Team – Denise Pass

MOTION: To dissolve the Administrative Commission for Calvary Presbyterian Church, Wichita with thanks. (The report from Calvary, Wichita Administrative Commission is Appendix C attached to these minutes.)

The moderator called for discussion.

The motion was approved.

MOTION: To dissolve the Administrative Commission for First Presbyterian Church, Conway Springs with thanks, and refer the matter back to the Church Orders Ministry Team.

Background information to this motion: A motion was approved to grant the request of First Presbyterian Church, Conway Springs to establish a Presbytery Administrative Commission (AC). The AC for Conway Springs Presbyterian Church shall be empowered to arrange all matters necessary in regards to the ministry and business of the Conway Springs congregation, including but not limited to: the dissolution of the congregation and the sale of the building and its contents.

A motion was approved for the Moderator, Rev. Denise D. Pass, to form an AC for Conway Springs and report back to the Presbytery in February 2017 who those members are.

The following are serving on the Administrative Commission for Conway Springs Presbyterian Church: Teaching Elders: Scott Solether, First, Great Bend, Moderator; Catherine Neelly-Burton, Grace, Wichita; Ruling Elders: Mary Ellen Garver, First, Wellington; Jan Luttrell, First, Pratt; Kevin Salzman, First, Dodge

An Administrative Commission was formed at the last Presbytery meeting in error. Rather than asking for an AC to close their church, the session had asked for an AC to "explore our options." A motion prevailed that Church Orders recommend to Presbytery that the Administrative Commission for Conway Springs be dissolved with thanks. Jane Brigden-Graham is Conway Springs' liaison. Scott Solether will moderate the next session meeting they have.

(The report from Conway Springs Administrative Commission is Appendix D attached to these minutes.)
The moderator called for discussion.

The motion was approved.

MOTION to form an Administrative Commission. Resolved: That per Book of Order G-3.0109b an Administrative Commission be formed called the 1001 New Worshiping Communities Team. This Commission will function through 2017 with the purpose of examining new worshiping community opportunities and developing new congregations. The Commission will be composed of at least 5 but no more than 9 members. In accordance with G-3.0109, the commission "shall be composed of ruling elders and teaching elders in numbers as nearly equal as possible." The Commission will have the ability to utilize Presbytery of Southern Kansas funds marked as "New Church Development." The Commission will seek the approval of Presbytery Council for expenditures exceeding \$50,000. (The full report of the 1001 New Worshiping Communities Team is Appendix E attached to these minutes)

The moderator called for discussion

The motion was approved.

MOTION to elect the following individuals to serve on the 1001 New Worshiping Communities Team:
Teaching Elders: Catherine Neelly Burton, Grace; Brent Johnston, First Wichita
Ruling Elders: Scott Randle, Grace; Terry Whitesell, Westwood; Judy Conners, First Wichita
Moderator called for discussion.

The motion was approved.

Information Item:

A motion was approved to grant the request of First Presbyterian Church, Neodesha to establish a Presbytery Administrative Commission (AC). The AC for Neodesha Presbyterian Church shall be empowered to arrange all matters necessary in regards to the ministry and business of the Neodesha congregation, including but not limited to: the dissolution of the congregation and the sale of the building and its contents.

A motion was approved for the Moderator, Rev. Denise D. Pass, to form an AC for Neodesha and report back to the Presbytery in February 2017 who those members are.

The following are serving on the Administrative Commission for Neodesha Presbyterian Church:
Teaching Elders: Angela Madden, First, Winfield, Moderator; Jay Ayers, First, Bethel; Ruling Elders: Ernie Hull, First, Cambridge; Diane Massey, First, Winfield; Scott Randle, Grace, Wichita (A report from Neodesha Administrative Commission is Appendix F attached to these minutes.)

Mission Partnership – Skip Johnson

(The Mission Partnership report is Appendix G attached to these minutes.)

Mary Buchele and Jeremiah Lange spoke about their mission trip to Cuba.

Skip Johnson reminded those in attendance that there is hope that PSK will have a trip to Cuba this year.

Church Orders Ministry Team – Denise Pass

Information Items:

The following actions were taken by the COMT on behalf of PSK:

Authorized the election of a PNC for Westwood, Wichita (Dec 2016)

Approved the MIF of Westwood, Wichita, with suggestions (Feb 2017)

Contracts and Covenants:

Renewed covenant between Craig Mead, CRE and Haysville (Jan 2017)

Renewed Stated Supply contract between Steve Wing, TE and Pratt (Jan 2017)

Approved contract between Dawn Flippin, TE and Kingman (Jan 2017)

Reports Received:

Interim Pastor Report by Dixie Anders, TE, New Covenant, Hutchinson (Dec 2016)

Dismissed, in good standing:

Mary Carol Perrot, HR, to Los Ranchos Presbytery

Patrick J. Southam, TE to Coastal Carolinas Presbytery

Healthy Boundaries Training will be offered at Mt. Vernon, Wichita on March 4, and at First, Dodge City on August 12. All teaching elders and CRE's are encouraged to attend one of these sessions this year. COMT anticipates bringing a change to our Manual of Operations making this training a requirement to remain in good standing. See flyer for details.

Communion Training for Ruling Elders will take place before mid-April – at Garden City Presbyterian at 8:30am on Saturday, April 8 and TBD at First, Wellington. All Ruling Elders who are serving communion need to be re-certified each year. If you need to be recertified, or want to become certified, please let Rev. Denise Pass know ASAP.

Nominating Committee - Laura Frazey

MOTION: to elect Rev. Mark Miller, TE, First Presbyterian Church, Hutchinson to the Governance Ministry Team, class 2019, as Moderator.
Moderator called for discussion.

The motion was approved.

Church Resource Ministry Team

Sandy Larson spoke to upcoming PSK Presbyterian Women events: Spring Gathering, April 25, 2017 at First Presbyterian Church, El Dorado.

Susan Wyman spoke to the upcoming Synod of Mid America Presbyterian Women gathering held on April 21-23, 2017, at Branson, Missouri.

Joe Wiseman spoke about the Youth Council's Sleep "less" in Sterling scheduled for March 10-12, 2017, on the campus of Sterling College

MOTION: That Communion be celebrated at *Sleep "less" in Sterling* on March 11, 2017. Rev. Joseph Wiseman presiding.

Governance Ministry Team – Tom Church

Information Items:

- 2016 financial review – financially a good year. Review of financial reports.
- Eastminster Church as fulfilled the \$222,000 obligation to PSK and no longer is a source of income in 2017.
- Westminster Woods Camp (WMW) was the source of 45.6% of income to PSK and 57% of the expenses to PSK in 2016.
- WMW also had a good financial year in 2016.

Moderator asked for questions from the floor regarding financial reports.

- What is the "follow up" with churches not paying their per capita?
- Could Governance reconsider the 2017 increase in per capita to \$36 per member?

Those questions will be referred back to the ministry team.

Presbytery Coordinating Team Task Force Report on Westminster Woods Camp – Jeremiah Lange

Jeremiah Lange gave a brief history of the process: PCT Task Force began work two years ago on the proposal that there be a creation of Westminster Woods as a separate 501 (c) 3 not for-profit corporation. The document, (Appendix H) *Covenant Agreement between the Westminster Woods Camp and Retreat Center, Inc. and the Presbytery of Southern Kansas, Presbyterian Church (U.S.A.), Inc.* has been reviewed by PSK Trustees, legal counsel and PCT and is now coming before the Presbytery as a first reading. The By-Laws for this Covenant Agreement will be available in the near future. Jeremiah thanked all those who have worked on this process and document.

Tom Church noted a correction to the document. Section 6.6 The WW Board will cooperate and collaborate with ~~other~~ PSK, or its ~~successor entities~~ successor entity, including by designating a representative to active participation on the Presbytery Coordinating Team (PCT) with voice but not vote, seeking ways to support PSK or its successor entity and its member churches and its other organizations through programs and opportunities which address the mission of PSK and its member churches.

The moderator called for discussion on this document as a first reading.
Discussion ensued.

As a result of the discussion, the following motion was offered.

MOTION: Table consideration on this issue (proposed creation of Westminster Woods as a separate 501 (c) 3 not for-profit corporation) until such a time as all aspects of the proposal are available for consideration, this to include the Covenant Agreement, By-Laws, Articles of Incorporation and financial picture of income/expenses of Westminster Woods for 2016.

Moderator called for discussion.

The motion was approved.

Report of the Temporary Committee – Ken Coryell

MOTION to pay \$ 542.36 in vouchers.

Moderator called for discussion.

Motion was approved.

Adjournment

MOTION to adjourn.

Moderator called for discussion.

Motion was approved.

Meeting closed in prayer.

Respectfully Submitted:

Rev. James Anderson
Stated Clerk

Jan Lane
Journal Clerk

APPENDIX A – ATTENDANCE

Roll of Teaching Elders Present

Dixie Anders	James Anderson	Jane Brigden Graham
Tom Church	Catherine Neelly Burton	Laura Frazey
Deborah Hollifield	Skip Johnson	Sang Ouk Kang
Mike Kuner	Jeremiah Lange	Kitty Lum
Angela Madden	Lara MacGregor	Mark Miller
Don Owens	Denise Pass	H. Dick Reynolds
Debra Schmidt	Dennis Scheibmeir	Scott Solether
Hal Staats	Tom Sutter	John Wilson
Joe Wiseman	Steve Wing	Bob Wyman

Roll of Teaching Elders Excused

Robyn Abel	Nick Adams	Keith Allison
James Ayers	Charles Ayers	Amy Baumgartner
John Barnum	Shirley Barnum	Allen Beach
Eugene Blake	George Boone	David Clipson
Larry Cracraft	Richard Daeschner	Danny Daniel
Joyce Daniel	Anthony D’Olio	Robert Duncan
John Enwright	Larre Eschliman	James Grant
Gerald Hallberg		
John Haspels	William Hastings	Brent Johnston
Doug Kelly	Christian Kettler	Margaret Lacy
William Long	William McConnelee	Bert McCormick
Paul Mueller	Maureen Olson	Arlene Patrick
Jesse Patrick	Ben Ray H.	Tom Robson
Charles Ross	Loran Scott	Jack Singer
Judith Steele	Don Waite	Steve Washburn
Jim Wooten		

Roll of Teaching Elders Absent

Dawn Flippin	Melissa Ramos	Ann Smith
Geoffery Snook	Jennifer Snook	Seth Svaty
Dawn Swartz		

PSK Inquirers and Candidates

None in attendance.

Commissioned Ruling Elders

Kay Hull
Diane Massey
Craig Mead

Corresponding Members

James Gale – Synod of Mid-America

Other Ministers

None present

PCT Members

Roger Sackreiter
Mary Dusenbury

Visitors

There were 10 visitors present.

Ruling Elder Commissioners Present

Ashland; Marsha Granberry
Caldwell; Mary Beth Petrik
Cambridge; Ernie Hull
Derby; Nora & Ken Coryell
Freeport; Ernest H. Schmidt
Great Bend; Sarah G. Emerson
Hutchinson First: D. Weidensaul M.D
Hutchinson, New Covenant; Beth Oliver
Kingman; Betty Boese
Newton; Susan Wyman, Sandra Larson
Viola; Howard Means

Wellington; Gloria Klima
Wichita-First; David Miller, Mary Knecht
Peggy Church
Wichita-Grace; Laurie Mulford, Jean Mulford
Wichita-Korean; Nam Choi
Wichita-Trinity; Wayne Orr
Wichita-Westwood; Margie Prichard
Winfield; Jackie Russell, Marsha Granberry

Ruling Elder Commissioners Absent

Anthony-Hopewell	Kingsdown	Wichita-Bethel
Arkansas City	Lakin	Wichita-Brotherhood
Arlington	Larned	Wichita-Covenant
Chase	Leoti	Wichita-Mt. Vernon
Cherryvale	Lyons	Wichita-Southwest
Coffeyville	Marion	Yates Center
Conway Springs	McPherson	Zenith
Dodge City	Mayfield	
El Dorado	Medicine Lodge	
Garden City	Pratt	
Harper	Spearville	
Halstead	Sterling	
Haysville	Syracuse	
Holcomb	Tribune	
Independence		
Jetmore		

Staff Members Present

Brian Wheeler – Director of Camping Ministries
Rachel Furry – Bookkeeper
Jan Lane – Administrative Assistant

APPENDIX B – Consent Agenda
Presbytery of Southern Kansas Consent Agenda
February 11, 2017
First Presbyterian Church, Winfield

If you have questions about an item on this Consent Agenda, please contact the Moderator of that particular committee. Items may be removed from the Consent Agenda by contacting the PSK Moderator. (Note: Motions are highlighted in yellow)

A. Stated Clerk - Presbytery Meeting Minutes

MOTION: To approve the Presbytery meeting minutes for November 15, 2016, as found at www.pbysk.org

B. Governance Team Report - Financial Reports

MOTION: To receive and file for audit the following financial report as presented.

See Consent Agenda Appendix (I-VII)

Income/Expenses as of 12/31/16 (Appendix I)
Cash Operating Balance as of 12/31/16 (Appendix II)
Comparative Balance Sheet 12/31/16 (Appendix III)
WMW Income/Expenses 12/31/2016 (Appendix IV)
PC,SM,TE, Special Offerings 12/31/2016 (Appendix V)
Chart of Reserve Funds 12/31/2016 (Appendix VI)
Reserve Fund Detail 12/31/2016 (Appendix VII)

C. Stated Clerk – Presbytery Meeting Docket

1. **MOTION:** Approve Docket for Presbytery Meeting – February 11, 2017

See Consent Agenda Appendix (VIII)

2. **MOTION:** Approve the results of the 2016 Session Records Review.

See Consent Agenda Appendix (VIX)

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Consent Agenda Appendix

(I)

Income/Expense as of 12/31/2016

Statement of Activities

Fiscal Year 2016, Period 12 (12/01/2016 to 12/31/2016)

	Current Period	Year to Date	2016 Budget	% of Budget	
Budgeted Income:					
Per Capita	23,090	187,593	165,000	114%	
Shared Missions	20,890	174,529	178,771	98%	
Interest & Dividends -- Investments	13,052	16,794	3,000	560%	(includes capital gains reinvested)
Other Income	-	4	10	40%	
Eastminster Settlement	-	22,000	22,000	100%	(this completes the settlement plan)
Camping Reserves	3,570	3,570	71,935	5%	
Camp	<u>24,501</u>	<u>332,627</u>	<u>258,051</u>	129%	
Total Budgeted Income	85,102	737,117	698,767	105%	
Budgeted Expenses:					
Presbytery Office Expense	2,713	26,772	24,892	108%	
Presbytery FICA/Med	708	10,344	11,365	91%	
Church Orders Ministry Team	37	3,028	4,500	67%	
Mission Partnership Ministry Team	11,342	22,875	22,875	100%	
Congregational Resources Ministry Team	3,191	9,500	9,500	100%	
Other Expenses	115	1,316	500	263%	
Camp Committee	-	202	600	34%	
Camp Support Staff	774	108,567	99,705	109%	
Camp Programming	(867)	66,139	61,250	108%	
Camp Operations	7,646	125,035	132,177	95%	
Presbytery Coordinating Team	359	2,138	900	238%	
Governance Ministry Team	-	-	50	0%	
Trustees	-	-	50	0%	
Presbytery Support Ministries Team	-	-	250	0%	
Committee on Representation	-	-	50	0%	
Judicial/Investigative Committee	-	-	1,000	0%	

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(I) continued

Income/Expense as of 12/31/2016

Administrative Commissions	-	-	300	0%
PSK Disaster Committee	-	-	200	0%
Meetings of Presbytery	-	5,082	4,000	127%
Legal and Audit	-	-	6,500	0%
Transitional Presbytery Executive	10,387	30,635	-	not budgeted
Office of Administrative Assist.	4,113	52,140	52,140	100%
Office of Stated Clerk	-	15,815	29,209	54%
Office of Treasurer	-	-	1,212	0%
Bookkeeper	1,087	14,336	16,030	89%
Director of Camping Ministries	9,146	68,689	68,689	100%
Asst. Director of Camping Ministries	3,447	43,674	43,674	100%
GA Per Capita	4,982	50,920	43,952	116%
Synod Per Capita	1,903	19,356	16,791	115%
GA Shared Missions	4,596	38,396	37,812	102%
Synod Shared Missions	1,045	8,726	8,594	102%
	<u>66,724</u>	<u>723,684</u>	<u>698,767</u>	104%
Total Budgeted Disbursements				
Net Budgeted Revenue over (under)				
Budgeted Disbursements	18,378	13,433		
Unbudgeted Revenue:				
Unrealized Gain (Loss) on Investments	(12,324)	9,742		
Youth Council Events	918	-		
Total Unbudgeted Revenue	<u>(11,406)</u>	<u>9,742</u>		
Net Revenue Over (Under) Disbursements	6,972	23,175		

(II)

Cash Operating Balance as of 12/31/2016

Cash Operating Balance
As of December 31, 2016

Cash & Cash Equivalents:

Petty Cash	136
Fredonia Petty Cash	1,500
Bank of America Checking	40,688
Bank of West Checking	119,696
Bank of West Money Market	286,249
Total Cash	448,269

Short Term Investments:

Church Development Corp.	7,222
New Covenant Mutual Funds	530,404
Presbyterian Investment CD	48,007
Total Short Term Inv.	585,633

Long Term Investments:

Scholarship Fund	21,598
TOTAL ASSETS	1,055,500

Less Liabilities: 21,781

Less Reserve Funds:

Administrators Continuing Ed	1,032
Congregational Emergency Loan	96,686
Congregational Redevelopment	62,341
Disaster Damage	4,879
Inquirer/Candidate Support	19,145
Knox Land at Belle Plaine	5,324
Leadership Academy	610
Mission Partnership	29,940
New Church Development	64,567
Peacemaking	646
PSK Seminary Internship	510
Sch. & Small Church Network Events	3,000
Self Development of People	701
Small Church Reserve	23,325
Trustee Capital	173,492
Video Conferencing	22,163
Visioning	7,514
Well Royalties	2,000
Youth Triennium	6,039

(II)continued

WMW--Scholarships	21,598
WMW--Chapel Fund	104,784
WMW--Special Gifts	130,122
WMW--Friends of WMW	138,924
WMW--Marketing	<u>1,441</u>
Total Reserve Funds	920,783
Cash Operating Balance 12/31/16	<u><u>112,936</u></u>

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(III)

Balance Sheet as of 12/31/2016

Comparative Balance Sheet

For Years ending 12/31/16 and 12/31/15

ASSETS	2016	2015
PETTY CASH	135.75	112.53
BANK OF AMERICA-checking	40,688.48	40,684.35
BANK OF THE WEST-checking	119,695.99	160,991.85
BANK OF THE WEST--WMW MARKETING	-	621.45
BANK OF THE WEST-MONEY MARKET	286,249.07	285,762.84
FNB-FREDONIA PETTY CASH	1,500.00	1,500.00
CHURCH DEVELOPMENT CORPORATION	7,222.53	4,263.23
PRESBYTERIAN CHURCH FOUNDATION	530,404.26	504,122.07
WMW-SCHOLARSHIP ENDOWMENT	21,598.20	24,442.17
PC (USA) INVESTMENT & LOAN PROGRAM	48,007.47	47,773.96
RESOURCES FOR RESALE	23.82	22.30
Property, Equip., Vehicles, Bldg. Land	<u>820,446.55</u>	<u>820,446.55</u>
Total Assets	<u>1,875,972.12</u>	<u>1,890,743.30</u>

LIABILITIES AND FUND BALANCES

Liabilities

ACCOUNTS PAYABLE	-	4,617.22
DONATIONS PAYABLE	200.00	845.00
SYNOD PAYABLE--SHARED MISSIONS	1,154.20	1,430.87
GA PAYABLE--SHARED MISSIONS	13,293.16	18,943.32
STERLING COLLEGE PAYABLE	905.75	385.25
SYNOD PAYABLE--PER CAPITA	160.63	707.65
GA PAYABLE--PER CAPITA	1,363.03	1,841.08
CAMP DEPOSITS	400.00	400.00
PER CAPITA RECEIVED IN ADVANCE	<u>4,304.60</u>	<u>4,174.10</u>
Total Liabilities	21,781.37	33,344.49
Reserved Funds		
PBY-PROP & EQ'T FD BALANCE	7,540.03	7,540.03
PSK SEMINARY INTERNSHIP	510.25	510.25
MISSION PARTNERSHIP & SUPPORT	29,940.22	22,097.62
KNOX LAND AT BELLE PLAINE	5,324.39	1,926.07
YOUTH TRIENNUIUM	6,039.15	4,721.22
NEW CHURCH DEVELOPMENT	64,567.01	81,796.70
CONGR. REDEVELOPMENT	62,340.82	80,899.49

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(III)continued

TRUSTEE CAPITAL	173,491.96	171,963.52
SELF DEVELOPMENT OF PEOPLE	700.93	700.93
SMALL CHURCH RESERVE FUND	23,325.48	27,533.93
PEACEMAKING	646.09	3,861.86
ADMINISTRATORS' CON'T ED.	1,032.22	595.69
DISASTER DAMAGE	4,879.43	4,879.43
INQUIRER/CANDIDATE SUPPORT	19,144.60	18,623.28
LEADERSHIP ACADEMY	610.41	610.41
WELL ROYALTIES	2,000.00	-
VIDEO CONFERENCING TECHNOLOGY	22,162.63	22,162.63
SCH. & SMALL CH. NETWORK EVENTS	3,000.00	3,000.00
CONGR. EMERGENCY LOAN	96,685.77	96,253.44
VISIONING	7,513.93	8,004.71
SUMNER COUNTY FARM LAND APPRAISAL	102,000.00	102,000.00
WMW-CHAPEL	104,784.03	105,398.72
WMW-FRIENDS OF THE WMW	138,923.90	129,231.37
WMW-SCHOLARSHIP ENDOWMENT	21,598.20	22,597.57
WMW-SPECIAL GIFTS	130,122.45	137,302.58
WMW-MARKETING	1,441.27	2,498.91
WMW-PROPERTY & EQUIP. FD BALANCE	<u>263,035.97</u>	<u>263,035.97</u>
Total Reserved Funds	1,293,361.14	1,319,746.33
Fund Balance		
GENERAL OPERATING FUND BALANCE	537,652.48	551,706.42
Net Activity	<u>23,177.13</u>	<u>(14,053.94)</u>
Total Fund Balance	<u>560,829.61</u>	<u>537,652.48</u>
Total Liabilities and Fund Balances	<u>1,875,972.12</u>	<u>1,890,743.30</u>

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(IV)

WMW Income/Expenses Dec. 2016

Westminster Woods Camp Income and Expenses

Fiscal Year 2016, Period 12 (12/01/2016 to 12/31/2016)

Description	Current Period	Year to Date	2016 Budget	% of Budget
Income				
PSK Events	-	179,502.39	148,051.00	121%
PSK Churches	9,600.00	52,912.00	40,000.00	132%
Non-PSK Groups	14,901.00	82,749.50	70,000.00	118%
Other Income	3,569.84	21,033.12	71,935.00	29%
Support from Presbytery	<u>13,006.14</u>	<u>81,474.00</u>	<u>81,474.00</u>	100%
Total Income	41,076.98	417,671.01	411,460.00	102%
Expenses				
Camp Manager Salary & Benefits	9,382.38	71,762.18	71,762.00	100%
Camp Admn. Asst. Salary & Benefits	3,623.76	45,965.96	45,966.00	100%
Camp Support Staff	774.41	108,567.26	99,705.00	109%
Committee Expenses	-	201.70	600.00	34%
Programming & Operations	<u>6,779.18</u>	<u>191,173.91</u>	<u>193,427.00</u>	99%
Total Expenses	20,559.73	417,671.01	411,460.00	102%
Net Income (Loss)	7,511.11	-		

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Appendix (E)

2016 Receipts as of 12/31/16 for PC, SM, TE & Special Offerings

Church	2016 Per Capita Paid	Owed	Shared Missions	Theological Education	Offerings: JOY, OGH, Peace, Pentecost
Anthony, Hopewell	\$ 297.00	\$ 297.00	\$ 382.00	\$ -	\$ 92.97
Arkansas City, First	\$ 6,105.00	\$ 2,509.00	\$ -	\$ -	\$ 689.75
Arlington	\$ 660.00	\$ 660.00	\$ -	\$ -	\$ -
Ashland	\$ 627.00	\$ 627.00	\$ 1,500.00	\$ -	\$ -
Caldwell	\$ 1,320.00	\$ 1,320.00	\$ 2,630.04	\$ 200.00	\$ 276.00
Cambridge	\$ 1,617.00	\$ 1,617.00	\$ 302.00	\$ -	\$ 734.47
Chase, Community	\$ 693.00	\$ 693.00	\$ -	\$ -	\$ -
Cherryvale	\$ 1,353.00	\$ 1,353.00	\$ 2,500.00	\$ -	\$ 142.00
Coffeyville	\$ 2,442.00	\$ 2,442.00	\$ 400.00	\$ -	\$ 1,397.64
Conway Springs	\$ 1,353.00	\$ -	\$ -	\$ -	\$ -
Derby	\$ 7,821.00	\$ 7,821.00	\$ 10,000.08	\$ 3,660.00	\$ 1,742.71
Dodge City	\$ 3,960.00	\$ 3,960.00	\$ -	\$ -	\$ -
El Dorado, First	\$ 9,174.00	\$ 3,148.00	\$ -	\$ -	\$ 458.55
Freeport	\$ 1,485.00	\$ 1,485.00	\$ -	\$ -	\$ 1,151.12
Garden City	\$ 5,280.00	\$ 5,280.00	\$ 6,000.00	\$ 1,623.00	\$ 1,470.45
Great Bend	\$ 4,059.00	\$ 1,489.00	\$ 885.55	\$ -	\$ 1,203.70
Halstead	\$ 759.00	\$ -	\$ -	\$ -	\$ -
Harper	\$ 891.00	\$ 860.00	\$ -	\$ -	\$ 254.10
Haysville, St. Marks	\$ 825.00	\$ 825.00	\$ -	\$ -	\$ 278.00
Holcomb	\$ 231.00	\$ -	\$ -	\$ -	\$ -
Hutchinson, First	\$ 12,870.00	\$ 12,870.00	\$ 9,000.00	\$ -	\$ 2,042.54

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Appendix (V) continued

Hutchinson, New Covenant	\$ 8,052.00	\$ 8,052.00	\$ 5,150.00	\$ 234.00	\$ 1,454.51
Independence	\$ 6,204.00	\$ 6,204.00	\$ 8,309.00	\$ -	\$ 1,341.50
Jetmore	\$ 2,541.00	\$ 2,541.00	\$ 1,875.00	\$ -	\$ 582.00
Kingman	\$ 1,386.00	\$ 1,386.00	\$ 1,708.45	\$ -	\$ -
Kingsdown	\$ 957.00	\$ 957.00	\$ -	\$ -	\$ 100.00
Lakin	\$ 1,617.00	\$ 1,617.00	\$ 5,600.04	\$ 150.00	\$ 984.75
Larned	\$ 2,805.00	\$ 2,805.00	\$ 4,500.00	\$ -	\$ 1,148.96
Leoti, First	\$ 825.00	\$ 825.00	\$ 1,500.00	\$ -	\$ 271.25
Liberal	\$ 1,584.00	\$ 1,584.00	\$ -	\$ -	\$ 829.17
Lyons	\$ 1,386.00	\$ 1,386.00	\$ -	\$ -	\$ 310.00
Marion	\$ 2,805.00	\$ 2,700.00	\$ -	\$ -	\$ -
Mayfield, Federated	\$ 264.00	\$ 264.00	\$ -	\$ -	\$ -
McPherson	\$ 5,478.00	\$ 5,478.00	\$ 7,500.00	\$ -	\$ 1,255.00
Medicine Lodge	\$ 429.00	\$ 429.00	\$ 925.00	\$ -	\$ 120.00
Neodesha	\$ 396.00	\$ 396.00	\$ -	\$ -	\$ 174.00
Newton, First	\$ 7,623.00	\$ 7,623.00	\$ 7,500.00	\$ -	\$ 1,151.00
Pratt	\$ 4,092.00	\$ 4,092.00	\$ 9,000.00	\$ -	\$ 867.00
Spearville, The Federated	\$ 726.00	\$ 726.00	\$ 1,000.00	\$ -	\$ -
Sterling	\$ 4,521.00	\$ 3,390.75	\$ 7,500.00	\$ -	\$ 2,176.57
Syracuse	\$ 2,871.00	\$ 2,871.00	\$ -	\$ -	\$ 1,470.00
Tribune	\$ 1,353.00	\$ 1,230.00	\$ 1,800.00	\$ -	\$ 380.00
Viola	\$ 759.00	\$ 759.00	\$ -	\$ -	\$ 135.00
Wellington	\$ 3,300.00	\$ 3,300.00	\$ -	\$ -	\$ 1,682.21
Wichita, Bethel	\$ 990.00	\$ 990.00	\$ 150.00	\$ -	\$ 720.43
Wichita, Brotherhood	\$ 1,056.00	\$ 450.00	\$ 100.00	\$ -	\$ -
Wichita, Calvary	\$ 528.00	\$ 528.00	\$ -	\$ -	\$ -
Wichita, Covenant	\$ 13,926.00	\$ 13,926.00	\$ 8,808.00	\$ -	\$ -
Wichita, First	\$ 16,929.00	\$ 16,929.00	\$ 42,000.00	\$ -	\$ 3,738.00
Wichita, Grace	\$ 13,332.00	\$ 13,332.00	\$ 5,000.00	\$ -	\$ 973.00
Wichita, Korean	\$ 1,683.00	\$ 1,683.00	\$ 500.00	\$ -	\$ -
Wichita, Mt. Vernon	\$ 3,168.00	\$ 3,168.00	\$ -	\$ -	\$ 861.15
Wichita, Southwest	\$ 825.00	\$ 726.00	\$ 200.00	\$ 100.00	\$ 646.00
Wichita, Trinity	\$ 4,653.00	\$ 4,653.00	\$ 9,020.00	\$ -	\$ 2,006.96
Wichita, Westwood	\$ 8,250.00	\$ 8,250.00	\$ 4,800.00	\$ -	\$ -
Winfield	\$ 6,996.00	\$ 6,996.00	\$ 5,484.00	\$ -	\$ 2,601.00
Yates Center	\$ 1,122.00	\$ 1,122.00	\$ 1,000.00	\$ -	\$ -
Zenith	\$ 891.00	\$ -	\$ -	\$ -	\$ -
				\$ -	
Totals	\$200,145	\$182,624.75	\$174,529.16	\$ 5,967.00	\$39,913.46

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Appendix (VI)

Chart of Reserve and Other Funds as of 12/31/16

RESERVE FUNDS	PURPOSE/USE/RESTRICTION	COMMITTEE OF OVERSIGHT	BALANCE AS OF 12/31/16
New Church Development	For New Church Development program and property.	PCT	64,567.01
Congregational Redevelopment	One time grants for congregational program where PSK is a partner in the program.	PCT	62,340.82
Congregational Emergency Loan	May be invested in immediate/emergency loans to protect the Presbytery's interest in real property.	PCT and Trustees	96,685.77
Disaster Relief	Accumulated special gifts for disaster relief.	PCT	4,879.43
Peacemaking Fund	Unexpended from PSK portion of peacemaking offerings.	Mission Partnership	646.09
Small Church Reserve	Dedicated to the nurture, support and encouragement of those smaller congregations that need one time or periodic financial assistance for the pursuit of Christian ministry and mission in their particular corner of the world.	PCT	23,325.48
Inquirer/Candidate Support	Receipts from special offerings at installations and ordinations for grant/loan scholarships.	COMT	19,144.60
Scholarships & Small Church Network	Undefined, funds from Bi-Centennial Fund.	PCT	3,000.00
Trustee Capital Fund	Accumulated funds from sale of real property.	Trustees	173,491.96
Westminster Woods Special Gifts	Accumulated from designated gifts.	Camping	130,122.45
Friends of Westminster Woods	Contributions from those that make a yearly commitment to support the vital ministry of outdoor Christian education.	Camping	138,923.90
Westminster Woods Property Development (chapel)	For the construction, repair and maintenance of the Westminster Woods facility.	Camping	104,784.03
Visioning	Funds donated for consultants for the sabbatical year.	Council	7,513.93
Mission Partnership & Support	Funds for mission trip scholarships and missions.	Mission Partnership	29,940.22
Youth Triennium	Holding fund for annual budget for triennial event participation.	Congregational Resources Ministry	6,039.15
Administrator's Continuing Education	Holding account for carry over funds.	PCT	1,032.22
WMW Marketing Fund	Donations for WMW from merchandise.	Camping	1,441.27
WMW Scholarship Fund	Interest used for WMW camp scholarships.	Camping	21,598.20

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Appendix (VII)

Detailed Income and Expenses of Reserve Funds

For 1/1/2016 to 12/31/2016

	Income	Expenses	
Youth Triennium Fund			
Beginning Balance			\$ 4,721.22
2016 Registrations	\$ 10,175.00		
Congregational Resources	\$ 3,696.05		
Youth Council	\$ 621.88		
2016 Registrations		\$ (10,175.00)	
Charter bus		\$ (3,000.00)	
Ending Balance			\$ 6,039.15
Congregational Redevelopment			
Beginning Balance			\$ 80,899.49
Proceeds from sale of St. Luke 2015 donations for Brotherhood Church	\$ 432.33		
		\$ (12,491.00)	
Large mission grant--Pratt Church		\$ (6,000.00)	
Mission grant--Derby Church		\$ (500.00)	
Ending Balance			\$ 62,340.82
New Church Development			
Beginning Balance			\$ 81,796.70
Proceeds from sale of St. Luke	\$ 432.34		
Odir Flores support		\$ (17,662.03)	
Ending Balance			\$ 64,567.01
Congregational Emergency Loan			
Beginning Balance			\$ 96,253.44
Proceeds from sale of St. Luke	\$ 432.33		
Ending Balance			\$ 96,685.77
Mission Partnership & Support			
Beginning Balance			\$ 22,097.62
Donations	\$ 95.00		
From Mission Partnership budget	\$ 11,842.24		
Mission trip scholarships		\$ (3,511.14)	
Brotherhood Community Ministries - Preschool building repairs		\$ (583.50)	
Ending balance			\$ 29,940.22

Appendix (VII) continued

Visioning		
Beginning Balance		\$ 8,004.71
Garden City Presbytery Mtg. expenses	\$ (190.78)	
Matt Vaughn - speaker Feb Presb. Mtg.	\$ (300.00)	
Ending Balance		\$ 7,513.93

Knox Land at Belle Plaine		
Beginning Balance		\$ 1,926.07
P. Lange--lease payments	\$ 4,000.00	
Insurance	\$ (97.00)	
Real Estate Taxes	\$ (504.68)	
Ending Balance		\$ 5,324.39

Trustee Capital		
Beginning Balance		\$ 171,963.52
Korean church rent payment	\$ 4.00	
Calvary Church receipts	\$ 29,333.11	
Iglesia Christiana--Calvary Church rent	\$ 500.00	
Calvary Church expenses	\$ (9,407.06)	
Brotherhood Church Insurance	\$ (8,741.77)	
Charter Bus for Youth Triennium	\$ (2,875.00)	
Korean Church Insurance (they paid PSK and PSK pays Insurance company)	\$ (4,519.43)	
Mailbox for PSK office	\$ (33.99)	
Sink replacement at PSK office	\$ (74.71)	
Expenses to investigate church grants	\$ (89.02)	
Computer for Presbytery Executive	\$ (1,069.95)	
Repairs to Prius	\$ (874.74)	
Neodesha Church Insurance	\$ (623.00)	
Ending Balance		\$ 173,491.96

Small Church Reserve		
Beginning Balance		\$ 27,533.93
Donations from churches	\$ 802.00	
Donation from Alfalfa Elec. Coop.	\$ 189.55	
Kingman Church	\$ (5,200.00)	
Ending Balance		\$ 23,325.48

Appendix (VII) continued

Peacemaking			
Beginning Balance			\$ 3,861.86
Donations from offerings in churches	\$ 673.09		
Cuba Missions Trip		\$ (3,888.86)	
Ending Balance			\$ 646.09

Administrators Continuing Education			
Beginning Balance			\$ 595.69
2016 unused continuing ed	\$ 436.53		
Ending Balance			\$ 1,032.22

Well Royalties on WMW land			
Beginning Balance			\$ -
Domestic Energy lease payment	\$ 2,000.00		
Ending Balance			\$ 2,000.00

Inquirer/Candidate			
Beginning Balance			\$ 18,623.28
Offering from installation	\$ 521.32		
Ending Balance			\$ 19,144.60

WMW Scholarship Fund			
Beginning Balance			\$ 22,597.57
Interest earned in 2016	\$ 98.20		
Scholarships used in 2016		\$ (1,097.57)	
Ending Balance			\$ 21,598.20

WMW Chapel Maintenance Fund			
Beginning Balance			\$ 105,398.72
Interest earned in 2016	\$ 178.09		
Donations	\$ 610.00		
Painting and repairs		\$ (1,402.78)	
Ending Balance			\$ 104,784.03

Appendix (VII) continued

WMW Marketing Fund			
Beginning Balance			\$ 2,498.91
Donations	\$ 1,592.57		
Purchase inventory		\$ (2,648.48)	
Paypal fee		\$ (1.73)	
Ending Balance			\$ 1,441.27

Friends of WMW			
Beginning Balance			\$ 129,231.37
Interest earned in 2016	\$ 140.50		
Donations	\$ 51,140.00		
Paypal fees		\$ (223.79)	
Camp scholarships given		\$ (5,702.43)	
New Cabin build		\$ (31,665.99)	
Fundraising expenses		\$ (425.92)	
To balance 2016 budget		\$ (3,569.84)	
Ending Balance			\$ 138,923.90

WMW Special Gifts			
Beginning Balance			\$ 137,302.58
Donations	\$ 104,974.00		
Disbursements		\$ (112,154.13)	
Ending Balance			\$ 130,122.45

Appendix (VIII)

**Meeting of the Presbytery of Southern Kansas
First Presbyterian, Winfield
February 11, 2017 at 9:00am**

- 9:00 a.m. Convene in Worship – Installation of Moderator Steve McSpadden
After worship there will be a short break to reset the sanctuary for our meeting.
- 10:20 a.m. Opening Business – Steve McSpadden
Seat corresponding members, first time ruling elders, temporary committees,
welcome from host church, approval of agenda/consent agenda
- 10:25 a.m. Moderator’s Report – Steve McSpadden
Introduction & Election of Stated Clerk and Terms of Call
- 10:30 a.m. Stated Clerk’s Report – Jim Anderson
- 10:35 a.m. Transitional Executive Presbyter – Mike Kuner
- 10:45 a.m. Presbytery Coordinating Team – Denise Pass
- 10:50 a.m. Mission Partnership – Skip Johnson
- 11:10 a.m. Church Orders Ministry Team – Denise Pass
- 11:15 a.m. Nominating Committee – Laura Frazey
- 11:20 a.m. Church Resources Team –
- 11:30 a.m. Governance – Tom Church
- 11:40 a.m. PCT Task Force Report on Westminster Woods – Jeremiah Lange
- If you need to take a break, please do so at any time.
We will not have a scheduled break this morning.*
- 11:55 a.m. Instructions for Lunch – Angela Madden
- 12:00 p.m. Prayer & Recess for Lunch – Steve McSpadden
- 1:00 p.m. Reconvene & Resume discussion of PCT Task Force Report
- 2:00 p.m. New Business/Items removed from Consent Agenda (if needed) - Denise Pass
Temporary Committees Report
- 2:05 p.m. Adjourn with prayer to serve the Lord and share the Gospel

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Appendix (IX)

PSK Churches – Session Records Review – 2016

2016 Session Records Review

Church	Reviewed: Derby (D) Hutchinson (H) Coffeyville (C)	Session Minutes Review approved? And stamped	Date of Review	Reviewed by (Name)
Anthony/Hopewell				
Arlington				
Ashland				
Arkansas City				
Caldwell				
Cambridge	D	Yes	8/13/2016	Mary Ellen Garver (Wellington)
Chase	H	Yes	11/15/2016	Betty Boese (Kingman)
Cherryvale				
Coffeyville	C	Yes	11/16/2016	Pastor Diane Massey
Conway Springs				
Derby	D	Yes	8/13/2016	Marie Jones (Westwood)
Dodge City				
El Dorado	H	Yes	11/15/2016	Linda Wyman (Larned)
Freeport				
Garden City	H	Yes	11/15/2016	Rhonda Stithem (Jetmore)
Great Bend	H	Yes	11/15/2016	Sandy Remsberg (Grace)
Halstead				
Harper				
Haysville				
Holcomb				
Hutch, First	H	Yes	11/15/2016	Leigh A. Curtis (Pratt)
New Covenant				
Independence	C	Yes	11/16/2016	Pastor Diane Massey
Jetmore	H	Yes	11/15/2016	Ann Hamlett (Garden City)
Kingman	H	Yes	11/15/2016	Vaughn Zubillaga (Chase)
Kingsdown				
Lakin				
Larned	H	Yes	11/15/2016	Robyn Abel (El Dorado)
Leoti, First				
Liberal	H	Yes	11/15/2016	Lori Yoder (Newton)
Lyons				
Marion				

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Appendix (IX) continued

Church	Reviewed: Derby (D) Hutchinson (H) Coffeyville (C)	Session Minutes Review approved? And stamped	Date of Review	Reviewed by (Name)
Mayfield				
McPherson	H	Yes	11/15/2016	Susan Raleigh (Medicine Lodge)
Medicine Lodge	H	Yes	11/15/2016	Cindy Griggs (McPherson)
Neodesha	D	Yes	8/13/2016	Lois Reynolds (Southwest)
Newton	H	Yes	11/15/2016	Ken Thompson (Liberal)
Pratt	H	Yes	11/15/2016	Marjory Johnson (1st Hutchinson)
Spearville				
Sterling				
Syracuse	D	Yes	8/13/2016	Rita Ashenfelter (Cambridge)
Tribune				
Viola				
Wellington	D	Yes	8/13/2016	Rita Ashenfelter (Cambridge)
WT-Bethel	H	Yes	11/15/2016	Nam Choi (Wichita Korean)
WT-Brotherhood				
WT-Covenant				
WT-First	D	Yes	8/13/2016	Phil Arnold (Trinity)
WT-Grace	H	Yes	11/15/2016	Jan Bonine (Great Bend)
WT-Korean	H	Yes	11/15/2016	Pastor Jay Ayers
WT-Mt Vernon	H	Yes	11/15/2016	Linda Wyman (Larned)
WT-Southwest	D	Yes	8/13/2016	Mina Olson (Neodesha)
WT-Trinity	D	Yes	8/13/2016	Melinda Sears (1st Wichita)
WT-Westwood	D	Yes	8/13/2016	Marilyn Armstrong (Derby)
Winfield	W*	Yes	11/29/2016	Pastor Diane Massey
Yates Center	C	Yes	11/16/2016	Pastor Diane Massey
Zenith				
*Pastor Diane Massey went to Winfield to conduct the review.				

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Appendix C – Calvary Church

REPORT OF CALVARY ADMINISTRATIVE COMMISSION

January 18, 2017

As moderator of the Calvary Administrative Commission, I am pleased to report that the Commission has completed its work. The Commission has secured a signed lease for the property with another faith community (Iglesia Cristiana Rey de Reyes [ICRdR]). The lease includes the option for the lease to purchase the property on January 1, 2019 for the sum of \$50,000. Therefore, in our opinion, this concludes the work of the Administrative Commission. Sue Nispel will be forwarding to you an abbreviated copy of the lease agreement. With the lease in effect, the responsibility of the caring for the property will now reside with the Trustees. Additionally, because the contract is between ICRdR and PSK, Sue Nispel, as a Trustee of the Presbytery, has agreed to act as the Trustee's representative (landlord).

The work of the Commission is complete

MOTION: To dissolve the Administrative Commission for Calvary Presbyterian Church, Wichita with thanks.

Report to COMT from Conway Springs Commission

In our exploration of the situation at Conway Springs Presbyterian and the possibility of closing, we have found several things. First, no vote has been taken by the congregation to close and they wish to consider all options before making that decision. Second, there was a concern that they had not paid the insurance on the building and that they were financially unable to do so. Ken Coryell contacted Conway Springs and reported that the insurance was up to date and that they were financially sound for now.

It has been suggested that COMT should form a care team to help Conway Springs explore these options and the commission stand by until a direction is firm. I will be moderating a session meeting at Conway Springs as soon as possible and will have more information later. For now, we ask the COMT to consider forming a care team to help Conway Springs through these issues.

Respectfully Submitted,
Rev. Dr. Scott V. Solether
Chair, Conway Springs Commission

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Appendix E – 1001 Worshiping Communities

1001 New Worshiping Communities Commission – February 2017 Presbytery

Motion to form an Administrative Commission. Resolved: That per Book of Order G-3.0109b an Administrative Commission be formed called the 1001 New Worshiping Communities Team. This Commission will function through 2017 with the purpose of examining new worshiping community opportunities and developing new congregations. The Commission will be composed of at least 5 but no more than 9 members. In accordance with G-3.0109, the commission “shall be composed of ruling elders and teaching elders in numbers as nearly equal as possible.” The Commission will have the ability to utilize Presbytery of Southern Kansas funds marked as “New Church Development.” The Commission will seek the approval of Presbytery Council for expenditures exceeding \$50,000.

Motion to elect the following individuals to serve on the 1001 New Worshiping Communities Team:
Teaching Elders: Catherine Neelly Burton, Grace; Brent Johnston, First Wichita
Ruling Elders: Scott Randle, Grace; Terry Whitesell, Westwood; Judy Conners, First Wichita

Identity Statement

Empowered by the Spirit, the 1001 Team nurtures the formation of communities of Christ followers that introduce others to Christ and invite them to join his ongoing work in the world.

A recent history of the 1001 New Worshiping Communities Team:

- 2012
 - Jay Ayers, Laura Frazey, Bill O’Connell, Catherine Neelly Burton, and Ben Ray began to meet to explore the possibility of new church development within the presbytery of Southern Kansas. This group was called the NCD team (new church development team).
 - The NCD team was under the umbrella of the council and all expenditures were approved by council.
- 2013
 - The presbytery was approached by the ELCA about a partnership in Dodge City. The ELCA supported a Spanish Speaking ministry in Garden City and wanted to partner to create a ministry in Dodge City, housed at the Presbyterian Church. The NCD team recommended to the presbytery that we partner with the ELCA. The presbytery approved this and the financial commitment at the November 2013 presbytery meeting.
- 2014
 - The NCD team invited Vera White from the PCUSA’s 1001 New Worshiping Communities office to our May presbytery meeting. Vera spoke to the presbytery and met with the team.
 - Vera also met with Dawn Flippin who had approached the presbytery about starting a new worshiping community.
 - As of June 30, 2014, the Presbytery NCD fund had \$115,801.65.
 - At the August meeting the 1001 New Worshiping Communities Team was commissioned. The following is from the meeting:

Motion to form an Administrative Commission. Resolved: That per Book of Order G-3.0109b an Administrative Commission be formed called the 1001 New Worshiping Communities Team. This Commission will function through 2016 with the purpose of examining new worshiping community opportunities and developing new congregations. The Commission will be composed of at least 5 but no more than 9 members. In accordance with G-3.0109, the commission “shall be composed of ruling elders and teaching elders in numbers as nearly equal as possible.” The Commission will have the ability to utilize Kansas funds marked as “New Church Development.”

The Commission will seek the approval of Presbytery Council for expenditures exceeding \$50,000.

Motion to elect the following individuals to serve on the 1001 New Worshiping Communities

Team: Teaching Elders: Catherine Neelly Burton, Grace; Brent Johnston, First Wichita; Jay Ayers, Bethel; and Laura Frazey, Covenant.

Ruling Elders: Scott Randle, Grace; and Glenda Hawthorne, Covenant.

- In October 2014 the commission contracted for one year with the Rev Colin Pritchard to serve as a coach for our team and for Dawn Flippin and Tea, a new 1001 community in our presbytery. Colin is an official coach with the national 1001 PCUSA office. The commission met monthly and skyped with Colin, and Colin and Dawn had regular conversations.
- 2015
 - In January 2015 Colin visited Wichita to work with Dawn and our team.
 - Spring 2015 Tea closed. We continued to partner with the ELCA and the church (El Divino Nino – Pastor Odir Flores) in Dodge City.
 - May 2015 Terry Whitesell, Ruling Elder-Westwood, joined the commission. Presbytery approved this.
 - May 2015 the team spent a Saturday on retreat and began working through the 1001 New Worshiping Communities workbook put out by the PCUSA.
 - November 2015 Glenda Hawthorne left the commission. Judy Conners (Ruling Elder – First Wichita) joined the commission. Presbytery approved this.
 - Throughout the summer and fall the team worked through the PCUSA workbook and developed our identity statement, better understanding our call:
 - Empowered by the Spirit, the 1001 Team nurtures the formation of communities of Christ followers that introduce others to Christ and invite them to join his ongoing work in the world.
- 2016
 - In January Laura Frazey resigned from the commission.
 - In January the team spoke with Len Dale from the ELCA synod office to establish the future of our funding for the ministry in Dodge City. The commission committed to financial support through 2017.
 - The team continued to clarify our role and shared this with the presbytery in August:
 - Our team spent time going through a process laid out by the national 1001 movement. In it we learned a great deal. We clarified our identity statement and what we believe is our current call. We are eager to support and encourage new worshiping communities. However, the six of us on this commission are not called to start a worshiping community. We continue to pray for leaders and possibilities in our presbytery and invite you to join us in prayer, and we invite you to share ideas with us.
 - In the fall of 2016 we began to skype with Kevin Salzman, CRE at Dodge City, regarding the partnership with El Divino Nino.
 - In the fall of 2016 the 1001 team was approached by Skip Johnson about the idea of partnering with First Presbyterian of Hutchinson for a new worshiping community in Hutchinson.
 - As of December 31, 2016, the NCD fund had \$64,567.01.
- 2017
 - The team met with a group from First Presbyterian Hutchinson to learn more about their ministry and about the possibility of a new worshiping community. The 1001 team is ready to make a recommendation regarding funding, and must be re-commissioned in order to do so.

Appendix F – Neodesha

ADMINISTRATIVE COMMISSION FOR FIRST PRESBYTERIAN, NEODESHA

January 9, 2017 by Conference Call

Present:

Angela, Ernie, Jay, Scott, (Ken Coryell, by invitation from Angela)

Absent: Diane Massey

Pastor Angela opened with prayer.

The Neodesha church received a certified letter from the AC on December 8, 2016.

The church has been very attentive to details and a joy to work with.

Angela shared that the **following details have all been accounted for:**

Property inventory (personal property within the church)

Final Treasurer's Report

Bank Report

Accurate Roll of Members (has been received by both the AC and the Stated Clerk)

Members have been helped to relocate their membership

The church held its final worship on December 11 and notified the AC on December 22 of this occurrence. Since no one was notified prior to December 11, the Administrative Commission hopes to have a time of 'recognition and honor for Neodesha' at the August 2017 Presbytery Meeting (held at WMWoods). The AC acknowledges that the Neodesha Church made its wise decision due to the exchanger being damaged on the church furnace. Walt and Mina Olsen assured Ken Coryell that they have winterized and buttoned up the facility.

Motion made and carried: December 11, 2016 was the final day of worship for the Neodesha First Presbyterian Church

Motion made and carried: Ken Coryell (Trustee) and Ernie Hull (AC) will travel to Neodesha on January 12 and Ken will take receipt of the Historical Records. Ken and Ernie will make an assessment of the property and seek the deed and title and report back on 'possibilities' for disposition to the AC.

The request from WMW and Sue Nispel for 'pews' for home and fundraisers will not be decided until after the Trustees make a recommendation as to the property.

The Insurance has been unanimously paid by the Trustees on behalf of the Presbytery. The insurance coverage will soon be changed since worship isn't happening on site.

Ken will encourage the change of address for the church and all mail to be sent to the Presbytery offices. The final amount in the church's checking account will be sent (via a check) to the Presbytery offices by the end of January--once any final bills are paid.

Closing Prayer.

Respectfully submitted,

Pastor Angela

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Appendix G – Mission Partnership Ministry Team Report

Mission Partnership Team Report

2016

- Twenty-three matching-grant applications were submitted and approved. The Presbyterian Churches (USA) that received funds include: Newton, Liberal, Larned, Jetmore, Independence, Grace (2), Garden City, El Dorado, Brotherhood, Westwood (2), Wellington, Trinity, Derby (2), New Covenant (Hutchinson), McPherson (2), FPC Wichita (2), Ashland and FPC Hutchinson

The following are samples of how those funds were used by the churches of our presbytery:

1. Several grants were added to funds donated, raised and budgeted for PDA flood relief.
 2. Funds were given to churches to help bolster the offerings of their local ministerial association for people in need.
 3. Funds were added to budgeted money to help local charities.
 4. Presbytery Meeting offerings were matched to be given to people in need in the town/city where the meeting was held.
 5. A matching grant was given to a church that had raised funds to rebuild a water well in a developing country.
 6. Several churches used their matching grant funds, when added to their own contributions, to help send children/youth to Westminster Woods.
- Five people received funds from our Mission Trip Scholarship Account
 1. Jeremiah Lange (pastor at Marion) and Mary Buchele (elder at Garden City) received funds to assist them with their trip to Cuba.
 2. Tad Lafferty, Jennifer Calderwood and Kris Calderwood (students at Sterling College) received scholarships to participate in their college-sponsored mission trips to Ghana and Peru

Matching grant request in '16 exceeded the requests from '15 by 50% and the mission trip scholarships were the first ones that have been given.

2017

We would like to see even more grant requests being submitted by the mission committees and sessions of the churches in our presbytery so, PLEASE, let us help you with some of your outreach programs this year. The on-line Matching Grant Application can be found on the Presbytery of Southern Kansas' website. *ALSO, WE HAVE INCREASED THE MAXIMUM LIMIT OF FUNDS TO BE DISBURSED TO EACH RECIPIENT FROM \$500 TO \$750.*

A 10-person Presbytery of Southern Kansas mission trip is being planned for Cuba. Like the first trip, this one will also be an exploratory trip. Its' purpose will be to visit with representatives of one of the presbyteries in Cuba and with members/pastors of five (5) churches in that presbytery to see how we might be able to assist them in their ministry and mission in their immediate area. **SCHOLARSHIP FUNDS WILL BE AVAILABLE AGAIN. If you are interested in receiving more information when it becomes available please send me your name, phone number and email address.**

We hope to provide even more mission trip scholarships to young adults this year. **The funds are available to ANY Presbyterian youth who is planning to participate in a college or other recognized organization mission trip.** Contact Skip Johnson for more information. revretired@gmail.com 620 727 3523

COVENANT AGREEMENT

This Covenant Agreement (“**Agreement**”) is entered into as of _____, between the **Westminster Woods Camp and Retreat Center, Inc.** (“**WW**”), and the **Presbytery of Southern Kansas, Presbyterian Church (U.S.A.), Inc.** (“**PSK**”).

- 1. The Camp.** PSK currently owns and operates Westminster Woods Camp, a Christian camp and retreat center located on approximately 400 acres near Fall River, Kansas. The camp is dedicated to the glory of God, providing year-round facilities for recreation, worship, and spiritual growth.
- 2. Formation of WW.** WW has been formed as a Kansas not for profit corporation to carry on the camp’s mission as described above. WW currently intends to apply to the Internal Revenue Service for recognition of exemption under Section 501(c)(3) of the Internal Revenue Code.
- 3. Transfer of the Camp.** PSK will convey the camp and the following itemized related financial reserve accounts* and their designations to WW on or about January 1, 2018. The deed conveying the camp will provide for the property to revert to PSK or its successor entity if the property is no longer used as a Christian camp and retreat center.
- 4. Reversion to PSK.** If at any time WW is dissolved, adjudicated bankrupt or insolvent, or has a receiver, liquidator, or trustee appointed by court order for WW or any of its property, then its real and personal assets remaining after provision for payment of valid debts and liabilities shall be transferred to PSK or its successor entity.
- 5. WW Governance.** WW is a separate legal entity and will be governed by its own Board of Directors and officers. PSK has selected the initial Board of Directors during the formation of WW. The WW Board of Directors will select future replacement directors, consistent with the Articles of Incorporation and Bylaws of WW. WW agrees to promptly communicate to PSK any changes to its Board of Directors, its Articles of Incorporation, or its Bylaws. The WW Board of Directors will direct the operations, programs, and fund-raising activities for WW and seek to fulfill WW’s obligations under this Agreement.

6. Duties and Responsibilities of WW to PSK.

6.1 WW covenants to offer staff leadership and physical facilities for appropriate training events, programs, seminars, and related activities, designed to address the mission of PSK, its member churches, and its other organizations, including, if requested, hosting at least one Presbytery meeting each year. WW will give priority consideration to the reservation requests of PC(USA) congregations within the presbytery as well as requests made by the presbytery itself.

6.2 WW agrees to maintain the real property, fixtures, equipment, and tangible assets of WW in good working order and repair, and will make improvements as finances allow and need requires. WW will also maintain an appropriate level of insurance

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- 6.3** WW will operate WW according to its Bylaws. WW will provide PSK an annual program and financial audit report, prepared according to the Book of Order (presently §G-3.0113), along with periodic updates as necessary and appropriate or pursuant to request by PSK. The financial audit will be a full audit every three years and a financial review in the years in between.
- 6.4** A majority (more than 50%) of the WW Board will be members of the Presbyterian Church (USA). WW will notify the PSK moderator and presbytery office of the names of newly elected board members within one week of their election.
- 6.5** WW, through its Board and staff, will strive to provide programming and leadership to uphold the historic and ongoing focus of the Reformed tradition.
- 6.6** The WW Board will cooperate and collaborate with other PSK, or its successor entities, including by designating a representative to active participation on the Presbytery Coordinating Team (PCT) with voice but not vote, seeking ways to support PSK or its successor entity and its member churches and its other organizations through programs and opportunities which address the mission of PSK and its member churches.

7. Duties and Responsibilities of PSK to WW.

- 7.1** PSK provides WW an affiliation with the Presbyterian Church (USA) and recognizes WW as an entity related to PSK through this covenant. PSK encourages the full use of WW by Presbyterian individuals and churches. PSK recognizes WW as a mission outreach, sharing the Good News of Jesus Christ through a variety of programs, including ecumenical programs with multiple denominations.
- 7.2** PSK will encourage congregations and individuals to give WW consideration as host site for its programs, retreats, and conferences as well as for presbytery events.
- 7.3** PSK will support the mission of WW by being well informed about its programs and policies.
- 7.4** PSK will provide WW a non-voting seat on the Presbytery Coordinating Team or its successor entity and regular opportunities to report at PSK meetings.
- 7.5** PSK will financially support WW in the amount of no less than \$60,000 per year for the first five (5) years of this Agreement and with continued financial support as is thereafter determined by the presbytery. PSK will encourage PSK churches and membership to participate in the financial support of WW.

8. Amendment. This Agreement may be amended, superseded, or canceled, and the terms of this Agreement may be waived, only by a written instrument signed by each of the parties, or, in the case of a waiver, by the party waiving compliance.

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IN WITNESS WHEREOF, the parties sign this Covenant Agreement, which is effective as of the date written above.

Presbytery of Southern Kansas, Presbyterian Church (U.S.A.), Inc.

By: _____ Date _____
Moderator

By: _____ Date _____
Chair, Trustees

Westminster Woods Camp and Retreat Center, Inc.

By: _____ Date _____
Executive Director

By: _____ Date _____
Chair, Board of Directors

*Reserve Accounts are identified as: WW Chapel; WW Friends of WW; WW Special Gifts and WW Scholarship Endowment

Appendix H

FAQ's in regard to proposed creation of Westminster Woods as a separate 501 (c) 3 not for-profit corporation

Background: In February 2015, Bill Hendrix, then Moderator of the Presbytery Coordinating Team appointed a Westminster Woods Task Force to explore a long range plan for the camp, especially in regard to presbytery's declining financial resources. Members of the WW Task Force are: Jeremiah Lange, Moderator; Don Owens, Tom Church, Jeff Ericksen, Liz Simon together with Director of Camping Ministry and Assistant Director of Camping Ministry, Brian and Diane Wheeler in an *ex officio* capacity. The group has met regularly since that appointment and for most of the past year has met concurrently with the Trustees of Presbytery: Ken Coryell, Sue Nispel, Mary Knecht, and Steve English, and since they have come on board, Transitional Presbytery Executive Mike Kuner, and Presbytery Moderator Elect, Steve McSpadden.

1. Why is this matter proposed? WW has experienced a significant increase in camper days to 10,341 camper days in 2015 and from an operating budget of \$136,953 in 2005 to \$324,938 in 2015, which will be over \$400,000 when the 2016 financials are completed. While the Camping Committee has responsibly overseen this expansion, the reality is that given WW's future development opportunities, presbytery's declining financial resources, and the operational size and continued growth of WW, both the presbytery and WW would be best served by this consideration. This scenario of moving a presbytery owned camp to a 501 (c) 3 non-profit corporation is a trend in relation to many camp and conference centers around the nation.
2. When would this take place? The proposal is for the new WW corporation to be in place as of January 1, 2018.
3. What will be the relationship between the Presbytery and the new WW corporation? This is described in detail in the proposed "Covenant Agreement" presented for a first reading at today's (February 11, 2017) Presbytery meeting. This will be presented for discussion and action at the May presbytery meeting or the one thereafter. In brief, the new WW corporation board will have a PC (USA) member majority board, minimally 50% plus one to ensure ongoing connection to the mission and ministry of the PC (USA). The initial board and new board members for the first five years of the new corporation will be approved by the presbytery; thereafter the board will select its own members, notifying the presbytery of those selected.
4. Who will the new WW directors be? Following approval of the Covenant Agreement and the By-laws of the new corporation, the Nominating Committee of the Presbytery will select the new directors in consultation with the Camping Committee and present them for approval at a future presbytery meeting.
5. What about the property and finances? The presbytery will transfer the deed to the property, approximately 400 acres, together with all improvements and mineral rights, along with the WW reserve funds itemized in the PSK financial statements. In the event of foreclosure or dissolution, remaining assets after payment of valid debts and liabilities would be transferred back to PSK or its successor entity.

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6. What about ongoing support for WW? WW has been a significant mission and ministry of the presbytery since its founding. The presbytery will contribute no less than \$60,000 for the first five years of the new corporation and encourages its congregations and members to support WW on an ongoing basis as well. WW will continue to serve as a primary location for youth ministry and other uses by the presbytery and church at large.

7. How were these documents created? We looked at the specific documents related to several other Presbyterian camps that had made a similar move to a not for profit corporate status and chose the one we thought most closely and best represented our situation. From there we engaged Wichita attorney Ross Hellwig, (of the Triplett, Woolf and Garretson law firm,) a member of First Presbyterian Church, Wichita, and a specialist in not for profit matters, who is offering his services *pro bono* to assist us in tweaking and clarifying the documents to ensure they represent our interests and Kansas law.