

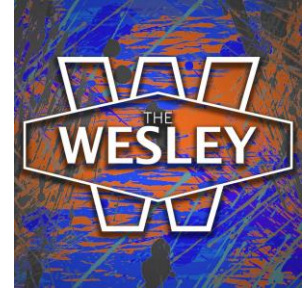
Tyler United Methodist Campus Ministry

Job Description

Job Title: Director of Campus Ministry, UT Tyler Wesley Foundation

Reports to: Tyler United Methodist Campus Ministry Board

Type of Position: X Full-time; __ Part-time. **Hours:** 40 hours weekly



General Description:

The position of UT Tyler Wesley Foundation Director of Campus Ministry is one that plays a major role in the spiritual formation of college-age students, the Christian witness within the larger campus community, the connection of ministry to local United Methodist congregations in and around Tyler, and in the outreach and ministry to the larger community and the world. The Tyler United Methodist Campus Ministry Board seeks someone who has a heart and passion for (1) college-age young adults, and (2) providing meaningful experiences for spiritual growth in fellowship, worship, study, and service. The board is seeking a person who has an identified calling to help equip the college faith community to use their life calling in their mission of making disciples.

Responsibilities:

1. Oversee Campus Ministry to the Students, Staff and Faculty of UT Tyler
 - i. Develop & equip leadership abilities of students.
 - ii. Provide spiritual leadership and direction:
 - iii. Lead the student community in worship
 - iv. Provide opportunities for study in Christian doctrine, religious beliefs, Bible study and denominational theology and social principles as well as emotional, sexual and social well-being
 - v. Hold career and vocational conversations
 - vi. Organize groups for study and action upon special concerns and problems raised in the university community.
2. Provide Support for Students, Staff, and Faculty of the University
 - i. Meet with students on a regular basis in order to build supportive Relationships.
3. Identify and reach-out to students, especially United Methodists, and to the campus as a whole, seeking to develop a radically inclusive and diverse community.
4. Oversee and serve as lead for all UT Tyler Wesley Foundation programming
 - i. Work with student leadership to plan worship.
 - ii. Lead in worship
 - iii. Discern, create, and maintain new programming opportunities in conjunction with students in accordance with the mission & vision of the Wesley Foundation.

Tyler United Methodist Campus Ministries
1400 E. Lake St, Tyler, TX, 75701 -- (903) 592-3866

5. Develop leadership and leadership opportunities for students
6. Administrative support
 - i. Coordinate communications including monthly Campus Ministries Newsletter and bi-monthly Wesley Connections
 - ii. Maintain website and social media
 - iii. Campus relations
7. Board relations
 - i. Attend Tyler Campus Ministry board meetings and provide Campus Director's Report.
 - ii. Attend other committee meetings as directed by the Tyler UM Campus Ministry Board.
8. Conference Relations
 - i. Participate in Best Practices Meeting, usually in the beginning of Feb
 - ii. Participate in All Campus Retreat in later Feb of each year
 - iii. If it applies, attend the Extension Minister's Meeting with the Bishop, usually in mid-April
9. Fundraising
 - i. Meet with prospective churches and individuals to generate visibility for the ministry and potential monetary support for the ministry
 - ii. Organize fundraising events, in conjunction with members of the Board of Directors
 - iii. Secure and process available grant opportunities to support campus ministry for UTT Wesley.

Requirements:

- Passing of an annual background check
- High School graduate, or equivalent.
- College student experience
- 25 years of age, or older
- Can maintain confidentiality where necessary.
- Friendly, enthusiastic, and flexible team approach while working with others in ministry.
- Good organizational, communication, and teaching skills.
- A commitment to the overall mission and vision of the United Methodist Church, and to the core beliefs, values and character of the United Methodist tradition.