

February 8, 2018

RE: Our Savior Lutheran Church
Norfolk, NE
1501

Minutes of the Committee Meetings

January 8, 2018 Meetings

Discovering our Future Together

The minutes of all committee meetings are shared in order for all groups to maintain awareness of the coordinated work of the groups working together in the work of the church. The following notes and comments apply:

1. General comments for all meetings

1. Opening Devotion
2. A review of current construction underway.
 - a. Work has begun on the underground lines
 - b. Work continues on the structural modifications
 - c. Ductwork is underway
 - d. Demolition is nearly complete
3. All meetings opened and closed with prayer.

2. Mission and Ministry Committee

Present: Christine Ekberg, Ayden Thelen, Kelsey Miller, Jordon Miller, Dennis Beltz, Pastor Ryan, Rosemary Goetsch, Perry Miller, Rachael Rardon, Ryan Thompson, Allison Deck, Pastor Lee, Trish Weander, Jaylene Miller, James Nord

1. We talked about the current status of the Small Group Ministry
 - a. Reported to be going well
 - b. 15 small groups and 2 Bible Studies
 - c. The narthex in the new building can be used for "tent" conversations, based on table tents that initiate conversation
 - d. Small group ministries will be promoted in the narthex, a registration place will be initiated
 - i. desire is to create a cycling system to invite growth
2. Small Group ministries will be re-launched as we grow
3. New member classes will be changed to be monthly, on Sundays to allow for a natural connection with small groups
4. Narthex will need displays, signage to share the action of the ministry
 - a. this will not be a part of the architecture, rather it will be initiated to direct to the programs
5. FIT teams will be re-launched as well to assist in guiding through the building.
 - a. FIT teams will position helpers from the parking lot to the ministry entrances inside the building
 - b. connection with small group ministry will be helpful
 - c. the group will meet outside of the Mission/Ministry meetings to establish, populate and equip the FIT teams

3. Funding and Finance Committee

Present: Mike Wilke, Ron Stauffer, Bob Mc Cormick, Mary Mc Cormick, Pastor Lee, James Nord

1. Reviewed the most recent Owner's statement of funding and costs.
2. Added emphasis will be placed on reaching out to the people who have not yet offered a contribution to the project; there are still several hundred folks yet to connect.
3. The request to expand HVAC into the narthex area was approved
 - a. this is an added cost as the narthex was not funded, and will remain largely unfinished.
 1. the HVAC system will allow it to be used for gatherings and circulation.
 2. this will press the project to be 1.5% over budget at the time of the meeting
 - a. this will be updated every meeting as numbers continue to be refined and scope is modified as needed
4. Current contingency for extra scope is unavailable.

4. Building and Planning Committee

Present: Brad Ekberg, Andrea McGregor, Randy Wilcox, Pastor Ryan, Pastor Lee, Mary Mc Cormick, Bob Mc Cormick, James Nord

1. Detailed review of construction underway
2. Reviewed scope change to include the HVAC, as approved by the Funding Finance Committee (later action by the MLC approved the extra funds for the distribution ducts as well)
3. The scheduled work was reviewed. We are in a fixed schedule, and will need to meet the completion date in mid-July in order to vacate the current building for school occupancy.

The next series of meetings is as follows:

February 12th - Mission/Ministry – 5:30pm
Funding/Finance – 6:30pm
Building/Planning – 7:30pm

This represents my understanding of the contents of our meeting. Feel free to contact me if you have any questions or concerns.

Minutes will be forwarded via email, hard copies will be distributed upon request.

Respectfully submitted,

James W. Nord
NORD, LLC

attachment:

Cc: committee members (via Church Office email)
Our Savior Lutheran Church Office (via email)