

## Privacy Policy

Our policy is to respect and protect the privacy of the users of the Nanjee internet site ([Nanjee.net](http://Nanjee.net)). To achieve this, we use the following practices:

### For all groups of users

**Non-Personally Identifiable Consumer Data.** When a user visits the Nanjee internet site, our server automatically recognizes and collects the IP address, domain, the Internet browser (name and version) a user is using, the operating system of the computer a user is using, and the domain name of the web site from which a user is linked to the Nanjee.net. Nanjee uses this non-personally identifiable information for the purpose of analyzing site usage trends (e.g., by tracking user movement through the site), to gather information for aggregated use, and to technically administer the site by, for example, monitoring traffic and usage. Nanjee collects and uses this information for internal business purposes only, and maintains appropriate reasonable security measures to keep this information private from third parties and the general public.

**Personal Information.** Nanjee collects personal information only if a user voluntarily chooses to share such information with Nanjee. A user may browse the site without disclosing any personal information. However, in order for a user to take advantage of certain opportunities provided through the site (for example, to sign up for a newsletter or to view certain areas of the site), Nanjee may require that a user furnish personal information.

### For Web site visitors

**Anonymous or Aggregated Data.** Nanjee collects and stores certain data about the use of Nanjee's site. This is done on an anonymous basis, and the same information is collected for all hits on Nanjee's servers. The information collected may include the time and date a user visited the site, the pages at which user looked and domain name. Nanjee does not link this information to anything personally identifiable to a user. Nanjee only uses this information for system administration and for internal analysis to determine further enhancements which will tailor its site to improve our users' visit.

**Cookies and Other Technologies.** We use cookies while a user is on Nanjee.net site. Cookies are small text files that help Nanjee keep track of user's shopping cart and other movements within our site, and they only contain the necessary information to associate a shipping ID on a user's computer with the orders in the "shopping cart" table on Nanjee's server and other navigational information to help a user move through our site. If a user does not want information collected through the use of cookies, there is a simple procedure in most browsers that allows a user to

automatically decline cookies, or to be given the choice of declining or accepting the transfer of a particular cookie, or cookies from a particular web site, to a user's computer.

Nanjee and Nanjee's service providers may also use other means, including but not limited to "pixel tags," "web beacons," and "clear GIFs," in connection with site pages and HTML-formatted email messages to, among other things, track the actions of site users and email recipients, to determine the success of marketing campaigns and to compile aggregate statistics about site usage and response rates. Nanjee may also engage one or more third party service providers to deliver online advertisements on Nanjee's behalf. Third party service providers may use a "pixel tag" to collect anonymous information about user's visits to this site and to other web sites, and may use that information to target advertisements for goods and services. This information is collected anonymously, in a manner that does not personally identify a user. For more information regarding this practice and to opt-out of such collection and use of this information by our third party service providers, please see [www.networkadvertising.org](http://www.networkadvertising.org).

**IP Address.** When a user visits and interacts with the site, Nanjee and third parties with whom Nanjee has contracted to provide services to Nanjee may collect IP Addresses. User's Internet Protocol (IP) address is a number that is automatically assigned to the user's computer by the user's Internet Service Provider (ISP). This number is identified and logged automatically in our server log files whenever a user visits the site, along with the time(s) of user's visit(s) and the page(s) that a user visited.

In addition:

- User also may decide to send Nanjee personally identifying information in an email message which might contain information or inquiries about Nanjee's products or services.
- There are several other opportunities for a user to share personal information with Nanjee on the site. This may include information about a user such as user's interests, user's name, and user's mailing address and email address. Submission of this information is strictly voluntary.

### For Web site users

**Personal Information.** If a user signs up for newsletters or participates in surveys, Nanjee collects personal information such as user's name, address, and services that a user uses or plan to use.

## For Registered users

**Personal Information.** If a user applies for registration Nanjee will request and collect personal information such as user's name, email address, mailing address, telephone number, company name, company web site.

## For Clients

### **Credit card information:**

- For credit card transactions, Nanjee will send the payment information to our authorized payment gateway only.
- For PayPal transactions, Nanjee will send the contents of user's shopping cart to PayPal only.
- For telephone verification calls, Nanjee may send the phone number to our telephone verification service provider only.

Any other information collected at this web site will be kept strictly confidential and we will not release such information to anyone, unless required by law.

**Cookies:** The Nanjee.net site requires cookies in order to identify an authorized user of the Nanjee services. Cookies are small text files that help Nanjee keep track of your shopping cart and other movements within our site.

**Email lists:** Nanjee.net maintains one or more email lists to allow Nanjee to communicate with identified individuals. Internet users who employ the Nanjee.net site may be added to this email list and may receive email from Nanjee. Nanjee will not release the addresses on our list to anyone, unless required by law.

Naneej will send emails to last recorded email address from the Client contact information under Client's account at Nanjee.

Naneej will make no attempt to resolve emails that result in a final status of undelivered. It is the Client's sole responsibility to maintain accurate and up to date contact information to ensure receiving proper notice of changes.

**External sites.** Users of the Nanjee.net Internet site should be aware that Nanjee.net provides links to other Internet sites that are outside of our direct control. These sites may, for example, send their own cookies to users, collect data or solicit personal information. Nanjee makes no guarantee as to the security of any information disclosed to these other sites.

### **Privacy Policy Changes**

If Nanjee makes changes to this Policy, these changes will be posted on Nanjee's site in a timely manner. If Nanjee decides to materially change its privacy policy, it will post those changes to this privacy statement and on other places Nanjee deems appropriate, including the home page on the site, so that you are aware of what information Nanjee collects, how Nanjee uses it, and under what circumstances, if any, Nanjee discloses it. Nanjee reserves the right to modify this privacy statement at any time, so please review it frequently. You can determine when this Policy was last revised by referring to the "Last Updated" legend at the top of this page. Any changes to this Policy will become effective upon our posting of the revised Policy on the site. Use of the site following such changes constitutes your acceptance of the revised Policy then in effect.

*This Privacy Statement was most recently updated August 15, 2012.*