



## Foreign Exchange Student Application Checklist

In order to be considered for admission to Moses Lake Christian Academy and to satisfy the Department of Homeland Security Requirements, the following items will need to be completed, signed and submitted in entirety:

1. The Foreign Exchange Student Application Form
2. The MLCA Admission Application Form and Behavior Covenants
3. Application Fee of \$1,000.00 for F1 Visa Students or \$500.00 for J1 Visa Students (these fees are non-refundable). If the student is denied a Visa to the United States, MLCA will refund 50% of the application fee.
4. Proof of financial ability to pay tuition and living expenses. A document signed by your banking institution is requested affirming your financial ability to support your student while studying in the United States.
5. A Copy of the student's current signed passport. This passport must be valid throughout your student's intended length of study and must not expire while the student is in the United States.
6. A completed MLCA Physical form signed by your doctor.
7. A current and up-to-date immunization form. A list of what immunizations are required is enclosed.
8. TOEFL Test Scores or other Standardized Test results translated in English.
9. An Official School Transcript. Please make sure there are phone or email contacts to your previous school to verify information.
10. Please give complete Host Family information. This information should be put on the MLCA Admission Application.
11. Please include a passport sized photo of the student who is applying.

***All of these documents must be mailed to the following address:***

Moses Lake Christian Academy  
1475 Nelson Rd. NE, Suite A  
Moses Lake, WA 98837  
U.S.A



## **Process for Acceptance/Denial**

Once all of these documents are reviewed by MLCA, an interview appointment will be scheduled with the parents, student, and host family to discuss the student history, philosophy, and religious background. MLCA policies will also be discussed.

If the interview is favorable, the next step in the application process is testing. Each student must be tested before acceptance into MLCA. This testing does not guarantee acceptance but allows us to assess each student's ability.

Review of the testing will determine where the student is to be placed in the MLCA educational program or if other educational options besides MLCA are in the best interest of the student.

After all steps above have been completed and the student is accepted for enrollment into the Moses Lake Christian Academy, full tuition payment is required.

Payment in full of \$9,000.00 for F1 Visa Students or \$5,000.00 for J1 students is due in full as soon as the student has been accepted into MLCA after testing. The student will not be allowed to commence their studies until full payment is received in US funds by Money Order, by direct deposit, or by Visa/Mastercard.