

Mississippi United to End Homelessness Coalition
Balance of State CoC General Membership Meeting Minutes
Thursday, February 14, 2013
10:00 a.m.

TIME AND PLACE

The monthly membership meeting of Mississippi United to End Homelessness was called to order at 10:06 a.m. in the Conference Room located in the MUTEH office in Jackson, MS.

CALL TO ORDER

Martha Mitternacht, President, called the meeting to order.

INVOCATION

The invocation was by given Tony Dorsey.

PRESENT

Spencer Blalock, Sharon Cohen, Royal Walker Jr., Florida McKay, Shanna Donald, Mindy Carr, Elnora Littleton, Tiffany McGee, Louise Meyer (via conference phone), Tony Dorsey, Stephanie Johnson, Ivie Pulliam, Martha Mitternacht, Ledger Parker, Stephen Laube, Bethany Latham, Inga Wallace, Marci Ann Reynolds, Chris Pope

ADOPTION / REVIEW OF AGENDA

Stephanie Johnson motioned to adopt the agenda. Tony Dorsey seconded the motion. All in favor by acclamation.

REVIEW OF BOARD MINUTES

Tony Dorsey motioned to approve the minutes for the meeting on December 13, 2012. Ivie Pulliam seconded the motion. All in favor by acclamation.

I. COMMITTEE REPORTS

- a. Finance: Treasurer's report (January 1, 2013 – January 31, 2013) included beginning balance, HUD Revenue, other receipts, expenses, and ending balance. Original copy signed by Martha Mitternacht.
- b. Membership / Outreach: No report. Reginald Glenn is working with regional coalitions and establishing contacts. Tony Dorsey – waiting on decision from MML.
- c. Research / HMIS:
 - Ledger Parker presented.
 - Point-In-Time Count; interviews were conducted throughout the week with reference to January 22nd whereabouts.
 - Review of strategies used leading up to the PIT Count
 - Discussed issues encountered during PIT
 - Data consolidation and processing; consolidation method
 - HMIS
 - Scanned forms
 - Processing: Statistician or college-level statistics class
- d. Strategic Planning:
 - Louise Meyer presented.
 - Strategic planning committee reports spreadsheet for SHP funding; shows ranking of projects that submitted CoC applications in *e-snaps*.

- Objectives – pg. 75 of CoC application; FY 2011 Proposed Numeric Achievement vs. FY 2011 Actual Numeric Achievement

e. Grant Committee: No report

II. EXECUTIVE DIRECTOR’S REPORT

1. MUTEH General Operations - Preparing materials for upcoming board training for all members – DATE TBA: Potentially at the end of March or beginning of April 2013.
2. Regional Coalition Meetings: Reginald Glenn is liaison for regional coalitions.
3. Legislative House Bill No. 482 – Mississippi Interagency Council on Homelessness – Wednesday, February 20, 2013 (Tuwanna Williams); encourage members to review legislative bill and attend “Legislative Day” if possible
4. Ledger: Submitted SSVF grant – HPRP for veterans / North Mississippi; status or response expected in March 2013.
5. Louise: Preparing letter to HUD to request SOAR case management training geared towards CoCs.
6. Discussed MPHA I and II – number of units, bedrooms, and beds for individuals, families, and children
7. HMIS – meet with executive board to discuss user fees and a time to send invoices
8. ESG – review performance measures for funded shelters; possible revisions for performance measures (strategic planning committee will work on this)

Martha Mitternacht – presented and distributed Quarterly Report format and instructions for SHPs, schedule for presentation of Quarterly Reports. Discussed communicating processes for sending out referrals to agencies; Members will be notified of QR presentation dates via membership notices. Send sign-in sheet from previous meeting.

III. UNFINISHED BUSINESS

- None

IV. NEW BUSINESS

- 2013-2014 Membership Dues are due July 1, 2013

V. ANNOUNCEMENTS

- Next membership meeting is March 14, 2013

VI. ADJOURNMENT

The meeting adjourned at 11:30 a.m.

Minutes were recorded and submitted by Tiffany McGee, Office Manager, MUTEH

Approved: