

Mississippi United to End Homelessness Coalition
Balance of State CoC General Membership Meeting Minutes

Thursday, October 11, 2012

10:30 a.m.

TIME AND PLACE

The monthly membership meeting of Mississippi United to End Homelessness was called to order at 10:37 a.m. in the Conference Room located in the MUTEH office in Jackson, MS.

CALL TO ORDER

Martha Mitternacht, President, called the meeting to order.

INVOCATION

The invocation was by given Tony Dorsey.

PRESENT

Sharon Cohen, Steve Laube, Martha Mitternacht, Tony Dorsey, Tuwana Williams, Louise Meyer, Jean Spring, Chandar Turner, Ledger Parker, Reginald Glenn, Stephanie Johnson, Shlanda Byrd Bradford, Tiffany McGee

APPROVAL OF AGENDA

Stephanie Johnson motioned to adopt the agenda. Tony Dorsey seconded the motion. All were in favor by acclamation.

ADOPTION/REVISION OF BOARD MINUTES

Tony Dorsey motioned to approve the minutes for the meeting on September 13, 2012. Chandar Turner seconded the motion. All were in favor by acclamation.

I. COMMITTEE REPORTS

a. Finance:

Louise Meyer presented.

1. Treasurer's report from July and August 2012.
2. The HPRP bank account balance is \$0.00.
3. MUTEH bank account balance is \$31,519.50.

b. Membership:

1. Potential 2013 conference in Hattiesburg, Philadelphia, Biloxi, or Delta to be arranged by MUTEH office staff; board committee as needed. Kathy Garner will be the committee chair.
2. Northeast Regional Coalition meeting on October 23, 2012 at 10:00 a.m. at the CREATE Building in Tupelo, MS.
3. Stephanie Johnson suggested providing the same information, including membership binders throughout regional coalition meetings. Kathy Garner suggested organizing the workshops to start with MUTEH business first, then the respective coalition business.
4. Plan to make binders available in multiple formats including digital (Web) and CD.

5. Remove HPRP as an available resource from MUTEH web site.
- c. Strategic Planning:
Louise Meyer presented.
1. Registration for this year's competition is complete.
 2. HUD CoC review will be sent out by October 12, 2012 and has to be returned to HUD by Monday, October 15, 2012.
 3. Do analysis of target groups being served.
 4. Grant application workshop will be held after NOFA released.
 5. Exhibit 1 is CoC Application; Exhibit 2 is Project Application.
- d. Research/Outreach:
Tony Dorsey presented.
1. Still working with councilman on Mayor's Municipal League (MML).
 2. Hattiesburg hosting local VA "Stand Down" event on November 9, 2012; suggestion made to have MUTEH booth to provide referrals and information on housing alliance (post event on MUTEH Web site).
 3. FYI: St. Dominic's Hospital is implementing a permanent supportive housing program.

Tony Dorsey motioned to accept the Committee Reports. Kathy Garner seconded the motion. All were in favor by acclamation.

II. EXECUTIVE DIRECTOR'S REPORT

Louise Meyer presented.

1. COSCDA Annual Conference was attended by Ledger Parker and Louise Meyer, who both served as panelists. Ledger discussed the Hearth Act and HMIS reporting. Louise discussed collaborative intake in rural areas.
2. MUTEH had become a member of Mississippi Center for Nonprofits;
3. Looking to change / upgrade financial software; will use technical training with MS Center for Nonprofits.
4. Louise Meyer was asked to be a member of the Steering Committee for the Housing Trust Fund Effort.
5. Interim Rule training is October 12, 2012.
6. HUD SOAR training is October 16, 2012.
7. Permanent Housing Alliance – MPHA I is for 12 units.
8. ESG – match funds requirements created a barrier to be eligible for rapid re-housing; MDA allocated funding to shelters; no HMIS funding from MDA.
9. Kathy Garner suggested sending letter to MDA on agency statuses. Louise Meyer suggested sending a report to MDA on HMIS status for shelters and include that we will be charging user fees.
10. ESG implementation workshop is scheduled for October 29, 2012.
11. HMIS – Presented by Ledger Parker
 - a. Working to implement and develop a certified comparable DV database.
 - b. New agencies include Impact Mission (ES & TH); Impact is located in Southaven, MS. South Mississippi Children's Shelter (ES for children) – onsite training planned.

- c. Implementation status of new agencies – 60% entered data; 20% not fully implemented; 20% have no data entered.
- d. HMIS Dashboard – number of users: 83; number of agencies: 20; number of programs: 30.
- e. MUTEH HMIS participating programs: Clients currently served: 698; Total clients served: 11,460.
- f. AHAR – initial report due November 15, 2012; final report due January 15, 2013.
- g. P.I.T. Count – Last 10 days in January 2013 (5-day count)

Tony Dorsey motioned to accept the Executive Director's report. Chandar Turner seconded the motion. All were in favor by acclamation.

III. UNFINISHED BUSINESS

- 1. Adoption / Review of minutes for August 9, 2012 meeting via WebEx; *Tony Dorsey motioned to accept the minutes from August 9, 2012. Jean Spring seconded the motion. All were in favor by acclamation.*
- 2. Proposed amendment to bylaws. *Tony Dorsey motioned to ratify the "Dues Structure" section to state "based upon Level of HUD funding" and to accept the changes to the bylaws. Jean Spring seconded the motion. All were in favor by acclamation.*

IV. NEW BUSINESS

None

V. ANNOUNCEMENTS

- Martha Mitternacht received letter of resignation from board by Shirley Deville; board will present a "Recognition of Years Served" plaque; Ballet Magnificat! "Before His Throne" Presentation on November 30, 2012 in Natchez, MS (Tickets are \$15).
- Chandar Turner: IDS "Home of Your Own" Program has served 500 individuals with disabilities for homeownership; foreclosure rate is 2%; Program will host event December 11, 2012 from 4:00 p.m. – 6:00 p.m. at the Jackson Hilton.
- Kathy Garner – ASC is having Annual Fundraiser; \$50 raffle tickets for trip to Antigua; December 1st is World AIDS Day; ASC is celebrating 10-year anniversary.
- December 21st National Homeless Memorial Day – candlelight vigil at 5 p.m. Downtown Hattiesburg
- Ledger Parker: MUTEH Best Practices webinar on October 23, 2012.

VI. ADJOURNMENT

The meeting adjourned at 12:27 p.m.

Minutes were recorded and submitted by Tiffany McGee, Office Manager, MUTEH

Approved: