

**Mississippi United To End Homelessness Coalition**  
**Balance of State CoC General Membership Meeting Minutes**  
Tuesday, November 26, 2013  
10:00 a.m.

**TIME AND PLACE**

The monthly membership meeting of Mississippi United To End Homelessness was called to order at 10:10 a.m. via WebEx online conference hosting.

**CALL TO ORDER**

Stephanie Johnson, President, called the meeting to order.

**PRESENT**

Louise Meyer, Stephanie Johnson, Florida McKay, Cassie Hicks, Tiffany McGee, Reginald Glenn, Bethany Latham, Ledger Parker, Bobby Capps, Marci Ann Reynolds, Sheila Brand, Ivie Pulliam, Marilyn Curry

**ADOPTION / REVIEW OF AGENDA**

*Cassie Hicks motioned to adopt the agenda. Marci A. Reynolds seconded the motion. All in favor by acclamation.*

**REVIEW OF MINUTES**

*Cassie Hicks motioned to approve the minutes for the meeting on October 10, 2013. Marci A. Reynolds seconded the motion. All in favor by acclamation.*

**I. EXECUTIVE DIRECTOR'S REPORT**

Presented by Louise Meyer:

- RRH: programs must document income; clients must be at, or under 30% AMI at all times while receiving program services
- CoC Application Process: NOFA is out; two-year submission was completed and next year's submission will be project applications only. There was a 5% reduction in funding (GIW); new projects will be funded through reallocation. Due date for submission is February 3, 2014. A timeline will be provided.
- Per November 2013 HUD training: Disability must be documented within 45 days of client entering program; Environmental Review Process; Regional Technical Assistance
- Olmstead Academy update

Presented by Ledger Parker:

- AHAR: Goal is to increase utilization rates to at 65% or higher in each category in order to report data
- HMIS: New agencies added to database include Crosswind Ministry (Corinth), People's Charity Clinic (Meridian), and S.A.F.E. Inc.'s RRH program
- Centralized Intake: Calls come in to MUTEH; staff takes calls and makes necessary referrals to programs and/or member agencies.
- PIT Count (Continuum): January 2014; proposed dates TBA; timeline of milestones will be disseminated to membership; volunteer registration is online; PIT stakeholder meeting TBA; brief introduction of PIT Counting Tools

- Brief updates shared on Inter-Agency Council on Homelessness, Dept. of Health, Memphis VA SSVF Summit, Data Sharing Agreements between CoC for SSVF, MUTEH CARF Accreditation, and MUTEH.org Tools

**II. COMMITTEE REPORTS**

- a. Finance –Treasurer’s Report for October 1 – 31, 2013 was presented by Louise Meyer.
  - b. Grant – will meet twice; 1<sup>st</sup> meeting for review of submitted applications; 2<sup>nd</sup> meeting will be held after applications are submitted via e-snaps; distribute among one of each type including CoC, Non-CoC, ESG, and Non-ESG programs.
- No other committee reports at this time.
  - Invitations are open for all agencies and members interested in serving on committees.

<b>Committee</b>	<b>Chairperson</b>
Finance	Ivie Pulliam
Membership / Outreach	Sheila Brand
HMIS	Kathy Garner
Strategic Planning	Cassie Hicks
Personnel	Stephanie Johnson
Grant	Louise Meyer

*Sheila Brand motioned to accept the committee reports. Ivie Pulliam seconded the motion. All in favor by acclamation.*

**III. UNFINISHED BUSINESS**

- None

**IV. NEW BUSINESS**

- None

**V. ANNOUNCEMENTS**

- None

**VI. ADJOURNMENT**

The meeting adjourned at 10:57 a.m.

**Mississippi United to End Homelessness  
Treasurer's Report  
October 1, 2013 - October 31, 2013**

Account	Date	Payee	Check Amount	Deposit Amount	Balance
MUTEH	10/1/13	Beginning Balance			\$ 15,721.44
		Deposits:			
		<b>HUD Revenue</b>		\$ 32,797.00	
		<b>Other Receipts</b>		\$ 1,905.34	
		Totals		\$ 34,702.34	
		Expenses:			
		Totals	\$ 42,004.09		
	10/31/13	Ending Balance			\$ 8,419.69

Submitted by:

Stephanie Johnson, President

Date

Column1	Column2	Column3	Column4
Dues Paid in October:			
Bolivar County CAA		\$	500.00
Salavation Army Hattiesburg		\$	250.00
Pine Belt Mental Healthcare		\$	75.00
Sally Kate Winters		\$	250.00
Last House on the Block		\$	75.00
Salvation Army Tupelo		\$	250.00
Weems Community Mental Health		\$	500.00
		\$	1,900.00