



LCA Request for Homework for Extended Absence

To be used only if vacation is 3 days or more

Date: _____

This form must be submitted to the principal 15 days before the requested absence and be signed and dated by the Parent/Guardian.

Name of Student _____ Grade: _____

I hereby request that my child be given homework assignments for the extended absence for the following dates:

I understand my child will be responsible to make up the academic work that is missed. Five days are allowed for make-up work to be completed upon return. I am requesting any assignments that can be done prior to vacation and any assignments that can be worked on during vacation. *I understand that advanced assignments prepared by my child's teacher must be completed when my child returns to school.*

Parent's Signature

Teacher's Signature

Number of absences before vacation: _____

___ approved by Administrator

___ not recommended by Administrator

Signature of Administrator