

Mother's Day Out At Jefferson Baptist Church: Awesome, Fun, Exciting, Cool

At MDO, we want your child to experience God's love for him through loving relationships and meaningful encounters. Because each child is growing physically, mentally, socially and spiritually, we provide a variety of positive learning activities. Young children learn through active exploration of their environment through self-initiated and teacher-selected activities. Our early childhood environment will provide opportunities for your child to explore materials, engage in concrete activities, and interact with peers and adults.

Learning Centers

Learning centers are clearly defined areas/activities within a classroom where children can explore and learn with hands-on materials. Research shows that young children learn best through active, hands-on play. These centers engage children and make learning fun. Children manipulate materials, explore ideas, discover consequences, build, create and express themselves through art. To parents it may look like children are "just playing" but this is play with a purpose. Through carefully planned learning centers, children learn important concepts and life skills in ways that are meaningful to them. For deeper learning to occur, children need time to manipulate materials and process what they have learned.

Teaching Staff

Christian teachers are always available to guide, love, and listen to your child. Teachers plan interesting and engaging activities incorporating songs, stories, skills, arts and crafts while sharing about God's love on the level of each child. Our class sizes are conducive to meeting the needs of each unique individual.



Curriculum

In order for children to reach their full potential during these early learning years, it is important that we provide an environment that promotes growth and learning. Our curriculum will be guided by Louisiana's Birth to Five Early Learning & Development Standards (ELDS).

This curriculum is child-centered, educationally sound, and developmentally based.

Operating Days, 2017-2018

Mother's Day Out begins on Tuesday, Sept. 5. We follow the East Baton Rouge Parish public school schedule for emergency closures. Holiday schedule is as follows:

Thanksgiving	November 20-24
Christmas	December 18—January 3
School Holiday	January 15
Winter Break	February 12—16
Easter	March 30—April 6
Last Day / Picnic	May 15

Our program hours are from 8:55 am to 1:00 pm Monday, Tuesday, Thursday & Friday. Our younger children can attend two or three days a week. **We offer a four-day plan for 3-year-olds, but on a limited basis.**

Daily Schedule

The day's schedule for children two years old and older includes a balance of both vigorous and quiet play, indoor and outdoor activities (weather permitting) and small group and individual experiences. The schedule usually includes the following:

*Learning Centers —These areas include: Home-living, block and construction puzzles, books, art, writing, science and sensory, math and manipulatives

*Group Times—Stories, songs, games, and music activities are planned. Age appropriate skills are addresses such as letters, numbers, colors and shapes. These concepts vary due to the ability level of each class.

*Outside Time — Play is supervised outdoors, with activities planned inside during inclement weather

*Lunch Time — Parents provide a lunch for their children. Nutritional finger foods in easily opened containers are suggested.



Teachers:

Laura Arrington: 985-791-9088
Evy Bonaventure: 329-5865
Jennifer Fontenot: 270-3787
Ashley Funchess 276-8588
Melissa Geci: 205-6727
Melanie Glaze: 235-8078
Angie Hannie: 978-1146
Rachel Huberty: 747-0964
Melissa Irwin: 288-3815
Rainy Kelley: 713-855-1136

Amy Mangano: 985-264-8278
Erin Martinez: 337-278-8587
Jessica Owens: 939-7108
Anita Parker: 751-9264
Dana Peak: 262-7544
Dawn Richard: 803-3570
Denise Savoie: 337-526-6450
Jessica Sickinger 907-5462
Danya Toups: 405-8530

Director: Joan Lee 803-1324

Program Policies

Enrollment

Enrollment is open to any Preschooler, 12-months through 3 years, provided our program can meet the needs of that child. Children are enrolled with standing reservations for the school year (on a first-come-first-served basis). A \$250 per child enrollment fee is payable upon enrollment as is non-refundable.

Monthly Tuition (per child):

Two days per week:	\$170/month	\$1,530/year
Three days per week:	\$200/month	\$1,800/year
Four days/week (3's only):	\$235/month	\$2,115/year

Payment is due on the 1st and is considered late on the 5th! There will be a \$15.00 late fee assessed after that date. Tuition plus late charges not paid by the first of the following month will result in the child's place being forfeited. (If special circumstances exist, please see the director). **Monthly tuition remains the same for each month, with no deductions for absences or scheduled vacation days. In order to adequately close out bookkeeping responsibilities, April and May tuition are due April 16.** You may place tuition checks in the pocket folder located on the wall next to the director's office door. Please write your child's name on the memo line of your check. If you would like for your tuition to draft out each month, you may arrange this transaction with your bank. Please ensure the bank clearly indicates that this is an MDO tuition draft for your child (MDO & last name of the family on the check).

Withdrawals:

Withdrawals from the program during the school year require a **30-day notice** and payment of days attended. Please inform the director in writing if you plan to withdraw.

Arrival and Pick Up:

Children are to arrive no earlier than 8:55 am and must be picked up promptly at 1 pm. Always take your child to the door of his own classroom. If you are later than 1:05 pm, your child will be taken to Extended Day. After 2:00 pm you will be required to pay \$1.00 per minute. If an emergency arises which delays you, please call 923-2317 and inform us of the problem. We rely on you for promptness.

Extended Day

Beginning Monday, September 18, children may stay **until 2:00 pm**. This will be available each day, and for this additional hour we will charge \$7.00 per child. Each time that you use extended care, we ask you to communicate with your teacher (texting, if needed) which child will be staying, and who will pick up your child. Payment is due at time of pickup, and may not be combined with tuition.



Records

We need a copy of your child's Immunization Record. This is the form given to you by your pediatrician, showing the dates of vaccinations. Please give this form to your teacher during the first week of school. It can also be faxed to the church office at 929-6952.

Lunch and Snacks

You will be responsible for providing a lunch for your child each day. Please send finger foods that your child will eat, in a labeled container. Whole milk will be provided for lunch. If you want your child to drink something else, please also send that drink in a labeled cup with lid. Snacks will be provided by parents. Each teacher will post a schedule and it is your responsibility to note the dates on which you must provide snacks for the entire class.

If your child has any food allergies or follows a special diet, please let your teacher know.

Clothing

Dress your child in clothing for play and outdoor activities. Select clothing that is washable, free of complicated fastenings, and warm for cold days. Please put labels with child's name on all outer garments, including hats and mittens.

LABEL all items that are brought to MDO (cups, back packs, lunch boxes, etc.) Disposable diapers are requested. All children need to keep a change of clothing in their back packs.

Toys and Personal Items

Please leave your child's toys at home or in your car. A teacher may ask you to help your child bring items for show and tell, nature activities, and special days. Check with teachers before bringing pets, insects, or other live creatures.

Illness

Please notify your teacher if your child will not be attending due to illness. You will be called to pick up your child if he/she becomes ill while at MDO. Please DO NOT ask teachers to administer medications. If your child has been sick, he/she may return to school after being fever-free for 24 hours. We'll do our best to ensure illnesses are not spread within the classrooms. We ask that you also take precautions determining when to send your child to school.

Severe Weather

We strictly follow the EBR Parish schools regarding closures, delayed start times, or early pick up times. Their policy will determine when to open and close MDO. We may also dismiss early on our own volition if we experience extreme weather. It is important that you watch for text messages, emails, or phone calls when severe weather is imminent. The safety of our children is our top priority.



NOTICE ABOUT SEPTEMBER 5-12:

To help your children make the transition from home to school, we will shorten the school day for the first week only. The day will begin at 8:55 am, and will dismiss at 12:00 pm. We will not have lunch. Beginning Thursday, September 14, the normal hours of 8:55 am to 1:00 pm will take effect.