

Lunch and Snacks



You will be responsible for providing a lunch for your child each day. Please send finger foods that your child will eat in a labeled container. Whole milk will be provided for lunch. If you want your child to drink something else, please also send that drink in a labeled cup with lid. If your child has no food allergies, you will be placed on a snack schedule. You will be asked to provide snacks for the entire class for one week during the school year. For the rest of the year, your child will eat the snacks that are provided by his/her classmates. **If your child has any food allergies or follows a special diet, please be in close communication with your teacher.**

Records

We need a copy of your child's Immunization Record. This is the form given to you by your pediatrician showing the dates of vaccinations. Please give this form to your teacher during the first week of school. It can also be faxed to the church office at 225-929-6952.

Illness



Each family will be given a copy of our health policy at Open House. Please review this policy and adhere to our rules and regulations. Please notify your teacher if your child will not be attending due to illness. You will be called to pick up your child if he/she becomes ill while at MDO.

Please DO NOT ask teachers to administer medications. If your child has been sick, he/she may return to school after being fever-free for 24 hours. We'll do our best to ensure illnesses are not spread within the classrooms. We ask that you also take precautions determining when to send your child to school.

Severe Weather



We strictly follow the EBR Parish schools regarding closures, delayed start times, or early pick up times. Their policy will determine when to open and close MDO. We may also dismiss early on our own volition if we experience extreme weather. It is important that you watch for text messages, emails, or phone calls when severe weather is imminent. The safety of our children is our top priority.

Clothing

Dress your child in clothing for play and outdoor activities. Select clothing that is washable, free of complicated fastenings, and appropriate for each season. Please label all sweaters and jackets

Toys and Personal Items

Please leave your child's toys at home or in your car. Your teacher may ask you to bring special items for show and tell, or on other special days.

Driveway Policy

After 9:30 each day, the driveway to the left of the church (the west side) will not be available for drive-through traffic. You must enter and exit the back parking lot by using Partridge Lane only. We will be blocking off this pathway so our MDO children can pass safely to and from the playground.

Teaching Staff

Christian teachers are always available to guide, love, and listen to your child. Teachers plan interesting and engaging activities incorporating songs, stories, skills, arts and crafts while sharing about God's love on the level of each child. Our class sizes are conducive to meeting the needs of each unique individual.



MDO Staff

Director Joan Lee 225-803-1324

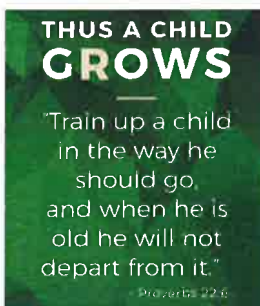
Laura Arrington: 985-791-9088	Amy Mangano: 985-264-8278
Evy Bonaventure: 225-329-5865	Jessica Owens: 225-939-7108
Carla Edwards: 985-237-3784	Anita Parker: 225-751-9264
Bradley Friedrichs: 504-390-0026	Dana Peak: 225-262-7544
Ashley Funchess: 225-276-8588	Dawn Richard: 225-803-3570
Melissa Geci: 225-205-6727	Denise Savoie: 337-526-6450
Melanie Glaze: 225-235-8078	Jessica Sickinger: 225-907-5462
Angie Hannie: 225-978-1146	Annie Thompson 318-614-4563
Rachel Huberty: 225-747-0964	Alex White: 601-278-4868
Melissa Irwin: 225-288-3815	

Arrival and Pick Up

Each teacher will be ready to greet their children at 8:55am. You will bring your child to his/her own classroom and sign them in at the door. Please keep this interaction short and sweet. Your teacher will have plenty of fun activities planned once they get inside the classroom. Our school day ends at 1:00pm. You will also be required to sign out your child when you arrive. If your child is not picked up by 1:05 pm, he/she will be taken to Extended Day. After 2:00 pm you will be required to pay \$1.00 per minute. If an emergency arises which delays you, please call 225-923-2317 and inform us of the problem. We appreciate your promptness.

Extended Day

Beginning Monday, **September 24th**, children may stay until **2:00 pm**. This will be available each day for a charge of \$7.00 per child. For each time that you use extended care, we ask you to communicate with your teacher (texting, if needed) which child will be staying, and who will pick up your child. Payment is due at time of pickup, and may not be combined with tuition.



Parent Involvement

We can't wait to get to know you. We will have some planned opportunities for you to be involved in your child's MDO experience. Our classes will host seasonal parties throughout the year. These parties will be a wonderful time to gather at each age group. Our 2-year olds & 3-year olds will participate in music programs. Our 3-year olds will also gather at several different locations for field trips throughout the school year. We will also end the year with our Family Appreciation Picnic on May 14th, 2019. Your teacher will also communicate these special activities and dates by staying in contact via newsletters, email, or text messages.

If you would like to celebrate your child's birthday at MDO, you may bring a special snack or treat to share with your child's classmates. Please arrange these details with your teacher. Please feel free to contact your teacher or the director at any time to discuss your child's development and progress. Your child's happiness and well-being are our primary concerns.



Our church provides many opportunities for Preschoolers to have happy times at church learning through Bible teaching activities. Families are invited to participate in Bible study and worship during these times:

SUNDAY	
Worship Service	10:00 am
Sunday School	11:15 am
Evening Worship	5:00 pm
WEDNESDAY	
Family Night Supper	5:00 pm
JBC Kids' Events	5:45 pm
Bible Study	6:00 pm
Youth/Students	6:00 pm
Adult Choir	6:50 pm



Children are a gift from the Lord; they are a reward from him. Psalm 127:3



JBC MDO
9135 Jefferson Highway
Baton Rouge, LA 70809
(225) 923-2317

Joan M. Lee, Director
jlee@jeffersonbaptist.org

**Mother's Day Out At
Jefferson Baptist Church:
Awesome, Fun, Exciting, Cool!**

At MDO, we want your child to experience God's love for him through loving relationships and meaningful encounters. Because each child is growing physically, mentally, socially, and spiritually, we provide a variety of positive learning activities. Young children learn through active exploration of their environment through self-initiated and teacher-selected activities. Our early childhood environment will provide opportunities for your child to explore materials, engage in concrete activities, and interact with peers and adults.



Learning Centers

Learning centers are clearly defined areas/activities within a classroom where children can explore and learn with hands-on materials. Research shows that young children learn best through active, hands-on play. These centers engage children and make learning fun. Children manipulate materials, explore ideas, discover consequences, build, create and express themselves through art. To parents it may look like children are "just playing" but this is play with a purpose. Through carefully planned learning centers, children learn important concepts and life skills in ways that are meaningful to them. For deeper learning to occur, children need time to manipulate materials and process what they have learned.

Curriculum

In order for children to reach their full potential during these early learning years, it is important that we provide an environment that promotes growth and learning. Our curriculum will be guided by Louisiana's Birth to Five Early Learning & Development Standards (ELDS). This curriculum is child-centered, educationally sound, and developmentally based.



TechStars presents TechTime as a part of the MDO curriculum in our oldest classes. Students will enjoy a monthly circle time where a new piece of software is introduced each month by CT – the Computer Turtle Mascot. Throughout the month, the students will be able to practice their new technology skills in the computer center in the classroom. Preschool skills come alive at MDO in many ways!

School Calendar 2018-2019

Mother's Day Out begins on Tuesday, September 4, 2018. We follow the East Baton Rouge Parish public school schedule for emergency closures. Our Holiday schedule is as follows:

Thanksgiving	November 19-23
Christmas	December 21—January 4
School Holiday	January 21
Winter Break	March 4-8
Easter	April 19-26
Last Day / Picnic	May 14

Our program hours are from 8:55 am to 1:00 pm Monday, Tuesday, Thursday & Friday. Our younger children can attend two or three days a week. **We do offer a four-day option for 3-year-olds.**

A Glimpse into our Day

Each day is filled with fun and exciting activities that intentionally address age appropriate skills in a variety of ways.



Music

Children love to express themselves through music! Music plays a significant role in our program as worship and singing praises to God. We will sing traditional favorites, seasonal songs, and learn new favorites. During music class, your child will learn bible verses, play musical instruments, and learn worship related sign language and hand motions. Our 3-year old classes will participate in a Christmas program on December 20, 2018. Our 2-year old & 3-year old classes will participate in a Easter program on April 18, 2019.

Make a joyful noise unto the LORD, all ye lands. Psalm 100:1

Library

This is wonderful time to instill the love of reading & books! Our 2-year old classes & 3-year old classes will also go to the library. These classes will listen to a selection of age appropriate & engaging books ready by JBC volunteers.

<p>*Learning Centers —These areas include: Home-living, block and construction puzzles, books, art, writing, science and sensory, math and manipulatives</p>	<p>*Group Times—Stories, songs, games, and music activities are planned. Age appropriate skills are addresses such as letters, numbers, colors and shapes. These concepts vary due to the ability level of each class.</p>
<p>*Outside Time — Play is supervised outdoors, with activities planned inside during inclement weather</p>	<p>*Lunch Time — Parents provide a lunch for their children. Nutritional finger foods in easily opened containers are suggested.</p>

MDO Families

We at JBC MDO are delighted to have your child enrolled in our program for the 2018-2019 school year. We know he/she will enjoy meeting new friends and will flourish academically, socially, and spiritually. Our desire is that each child will find happiness in this creative and enjoyable setting away from home.

Monday, Aug. 27, at 7:00 pm, we will have an **Open House for parents only** in the church auditorium. We will gather to review policies and procedures. You will then proceed to your child's classroom to meet your teachers. Please make a special effort to join us!



On **Tuesday, Aug. 28**, we will have a "Get-Acquainted Time" for all classes. Children whose last names begin with the letters **A-J** should arrive between 9:00 - 10:00 am. Those with last names between **K-Z** should arrive between 10:30 - 11:30 am. This will be the time for **you and your child to visit** with the teacher and meet other friends that will be in the class.

Notice About September 4-11:

The first day of school is **Tuesday, September 4th**. We look forward to getting to know you and your precious family throughout this school year!

To help your children make the transition from home to school, we will shorten the school day for the first week only. The day will begin at 8:55 am, and will dismiss at 12:00 pm. We will not have lunch.

Beginning Thursday, September 13, the normal hours of 8:55 am to 1:00 pm will take effect. If you child will be unable to attend our program, please call Joan Lee at 225-923-2317.

Supplies

- All children will need:
- * A labeled back pack
- * A labeled cup with a top
- * A labeled lunch box
- * A change of clothing
- * Disposable diapers / pull-ups (if applicable)



Your child's safety is our top priority. We will have a security guard on campus during MDO hours. Our building is also locked at all times. You will need an electronic card that is called a fob to enter our building. Each family will be issued a fob at Open House.

Program Policies

Enrollment

Enrollment is open to any Preschooler, 12-months through 3 years, provided our program can meet the needs of that child. Children are enrolled with standing reservations for the school year (on a first-come-first-served basis). A \$250 per child Registration and "All Supplies" fee is payable upon enrollment and it is Non-Refundable. This program is a 9-month commitment. Our school year begins in September and ends in May.



Monthly Tuition (per child)

2 days per week:	\$180/month	\$1,620/year
3 days per week:	\$210/month	\$1,890/year
4 days/week (3's only):	\$245/month	\$2,205/year

Your tuition payment is due on the 1st of each month and is considered late if it is not received by the 5th of each month. There will be a \$15.00 late fee assessed if your payment is not received by this date. **Monthly tuition remains the same for each month, with no deductions for absences or scheduled vacation days. In order to adequately close out bookkeeping responsibilities, April and May tuition are due by Monday, April 15, 2019.**

You have two options in paying your monthly tuition. These options were developed to assist you in making your payments in a timely manner.

- 1) Arrange with your bank to draft your account. Make sure the payments include your child's first and last name as well as the family name associated with our MDO records.
- 2) Log into the MDO website (www.jeffersonbaptist.org/Ministries/MDO) and click on the link to pay your tuition. You can use your credit card or bank account. There will be a \$1.00 handling fee to process this transaction.

Withdrawals

Withdrawals from the program will be considered through February and require a 30-day written notice. Special circumstances may arise if a family has to move mid-year. Please see the director if any other special circumstances develop. You will not be able to withdraw your child from our program after February. Remaining school year tuition will be due and full payment will be expected to consider your child leaving in good standing. **Your registration is a commitment to our program concluding in May.**