

**SECTION 00 9111
ADDENDUM NUMBER 1**

PARTICULARS

1.01 DATE: NOVEMBER 6, 2018

1.02 PROJECT: SS. PETER & PAUL CATHOLIC CHURCH EXTERIOR REPAIRS

1.03 PROJECT NUMBER: 180101.00

1.04 OWNER: SS. PETER & PAUL CATHOLIC CHURCH

1.05 ARCHITECT: K/O ARCHITECTS

TO: PROSPECTIVE BIDDERS:

2.01 THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS AND MODIFIES THE ORIGINAL PROCUREMENT DOCUMENTS DATED OCTOBER 1, 2018 , WITH AMENDMENTS AND ADDITIONS NOTED BELOW.

2.02 ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED IN THE BID FORM. FAILURE TO DO SO MAY DISQUALIFY THE BIDDER.

2.03 BIDS WILL BE RECEIVED BY THE OWNER AT THE OFFICES OF THE SS. PETER & PAUL CATHOLIC CHURCH. LOCATED AT 106 WEST 6TH STREET, ATLANTIC, IOWA 50022, ON OR BEFORE 2:00 P.M., LOCAL STANDARD TIME, THURSDAY, NOVEMBER 8, 2018.

2.04 THIS ADDENDUM CONSISTS OF:

- A. 2 PAGES ADDENDUM
- B. 1 PAGE SECTION 00 0110 - TABLE OF CONTENTS
- C. 2 PAGES SECTION 00 4100 - BID FORM
- D. 2 PAGES SECTION 01 2000 - PRICE AND PAYMENT PROCEDURES
- E. 1 PAGE SECTION 01 2100 - ALLOWANCES
- F. 2 PAGES SECTION 01 2200 - UNIT PRICES

CHANGES TO THE PROJECT MANUAL

3.01 SECTION 00 0110 - TABLE OF CONTENTS

- A. Replace Section 00 0110 - Table of Contents included in the project manual with Section included in this Addendum.

3.02 SECTION 00 4100 - BID FORM

- A. Replace Section 00 4100 - Bid Form included in the project manual with Section included in this Addendum.

3.03 SECTION 01 2000 - PRICE AND PAYMENT PROCEDURES

- A. Replace Section 01 2000 - Price and Payment Procedures included in the project manual with Section included in this Addendum.

3.04 SECTION 01 2100 - ALLOWANCES

- A. Add Section 01 2100 - Allowances included with this Addendum to the project manual.

3.05 SECTION 01 2200 - UNIT PRICES

- A. Add Section 01 2200 - Unit Prices included with this Addendum to the project manual.

3.06 SECTION 04 0100 - MAINTENANCE OF MASONRY

- A. Under 3.15 Schedule, delete items A and B.
- B. Under 3.15 Schedule, add new item A to read:
 - 1. A. Replace all deteriorated or damaged masonry within the limits of the Bell Tower and Entrance Repairs portions of the project. Use Unit Price provided on 00 4100 - Bid Form

for the per square foot cost for replacment of deteriorated or damaged masonry up to the Cash Allowance amount as indicated in Section 01 2100 - Allowances.

3.07 SECTION 07 9200 - JOINT SEALANTS

- A. Under 2.02 Joint Sealant Applications, add e. to A. 1. to read:
 - 1. e. Movement Joints.

CHANGES TO THE DRAWINGS:

4.01 DRAWING A201 - ELEVATIONS

- A. Delete portion of Key Note 4 that reads: Remove and replace 75% of all masonry within 12 inches of new cornice and related flashing.
- B. Replace Key Note 7, to read:
 - 1. 7. Four (4) round window units and adjacent masonry on bell tower to be removed for cast stone and flashing installation. See detail 5/A202. Remove the exterior storm window glazing and storm frame assembly, remove wood round "stained glass" windows and their associated frame assemblies. Clean and set aside window assemblies for reinstallation in new cast stone assembly. The wood windows (with stained glass) do not need restored, but the frame assemblies for both the wood windows (with stained glass) and the storm windows might need replaced or rebuilt depending on how carefully they are removed. Reinstall cleaned window frames and windows in new opening, provide new, paint, caulking and interior venting of the storm space (that does not promote insect infestation).

4.02 DRAWING A202 - ELEVATIONS & DETAILS

- A. Delete portion of Key Note 4 that reads: Remove and replace 75% of all masonry within 12 inches of new cornice and related flashing.
- B. Replace Key Note 7, and note on Detail 5 (that reads - Remove existing window unit; disassemble, clean and re-assemble, typ.) to read:
 - 1. 7. Four (4) round window units and adjacent masonry on bell tower to be removed for cast stone and flashing installation. See detail 5. Remove the exterior storm window glazing and storm frame assembly, remove wood round "stained glass" windows and their associated frame assemblies. Clean and set aside window assemblies for reinstallation in new cast stone assembly. The wood windows (with stained glass) do not need restored, but the frame assemblies for both the wood windows (with stained glass) and the storm windows might need replaced or rebuilt depending on how carefully they are removed. Reinstall cleaned window frames and windows in new opening, provide new, paint, caulking and interior venting of the storm space (that does not promote insect infestation).

END OF ADDENDUM NUMBER 1

SECTION 00 0110
TABLE OF CONTENTS

PROCUREMENT AND CONTRACTING REQUIREMENTS

DIVISION 00 -- PROCUREMENT AND CONTRACTING REQUIREMENTS

- 00 0102 - Project Information
- 00 0110 - Table of Contents
- 00 0115 - List of Drawing Sheets
- 00 1113 - Notice to Bidders
- 00 2113 - Instructions to Bidders
- 00 4100 - Bid Form
- 00 5000 - Contracting Forms and Supplements
- 00 5200 - Agreement Form
- 00 7200 - General Conditions
- 00 7300 - Supplementary Conditions

SPECIFICATIONS

DIVISION 01 -- GENERAL REQUIREMENTS

- 01 1000 - Summary
- 01 2000 - Price and Payment Procedures
- 01 2100 - Allowances
- 01 2200 - Unit Prices
- 01 3000 - Administrative Requirements
- 01 4000 - Quality Requirements
- 01 5000 - Temporary Facilities and Controls
- 01 6000 - Product Requirements
- 01 6300 - Request for Substitution
- 01 7000 - Execution and Closeout Requirements
- 01 7800 - Closeout Submittals

DIVISION 02 -- EXISTING CONDITIONS

- 02 4100 - Demolition

DIVISION 04 -- MASONRY

- 04 0100 - Maintenance of Masonry
- 04 0511 - Masonry Mortaring and Grouting
- 04 7200 - Cast Stone Masonry

DIVISION 06 -- WOOD, PLASTICS, AND COMPOSITES

- 06 1000 - Rough Carpentry

DIVISION 07 -- THERMAL AND MOISTURE PROTECTION

- 07 6200 - Sheet Metal Flashing and Trim
- 07 9200 - Joint Sealants

SMACNA REFERENCED FIGURES

- 3-2, 3-3, 4-1, 4-2, 4-4, 4-16, 12-1

END OF SECTION

SECTION 00 4100

BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

- A. Owner
SS Peter & Paul Catholic Church
106 West 6th Street
Atlantic, Iowa 50022

1.02 FOR:

- A. Project: SS. Peter & Paul Catholic Church Exterior Repairs
- B. Architect's Project Number: 180101.00

1.03 DATE: _____ (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

- A. Bidder's Full Name _____
 - 1. Address _____
 - 2. City, State, Zip _____

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by K/O Architects for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
- B. _____ dollars
(\$ _____), in lawful money of the United States of America.
- C. We have included the required security deposit as required by the Instruction to Bidders.
- D. We have included the required performance and payment bonds in the Bid Amount as required by the Instructions to Bidders.
- E. All applicable federal taxes are included and State of Iowa taxes are included in the Bid Sum.
- F. All Cash Allowances described in Section 01 2100 - Allowances are included in the Bid Sum.

1.06 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.
- B. If this bid is accepted by Owner within the time period stated above, we will:
 - 1. Execute the Agreement within seven days of receipt of Notice of Award.
- C. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.07 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work by the 1st day of July 2019.

1.08 UNIT PRICES

- A. The following are Unit Prices for specific portions of the Work as listed. The following is the list of Unit Prices (insert price in blank below):
- B. Price for replacement of deteriorated or damaged masonry, provide price per square foot \$_____
_____/Square Foot

1.09 CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
 - 1. _____ percent overhead and profit on the net cost of our own Work;
 - 2. _____ percent on the cost of work done by any Subcontractor.
- B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus _____ of the overhead and profit percentage noted above.

1.10 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
 - 1. Addendum # _____ Dated _____.
 - 2. Addendum # _____ Dated _____.
 - 3. Addendum # _____ Dated _____.

1.11 BID FORM SUPPLEMENTS

1.12 BID FORM SIGNATURE(S)

- A. _____
- B. (Bidder - print the full name of your firm)
- C. was hereunto affixed in the presence of:
- D. _____
- E. (Authorized signing officer, Title)
- F. _____
- G. (Authorized signing officer, Title)

1.13 IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION

SECTION 01 2000
PRICE AND PAYMENT PROCEDURES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Procedures for preparation and submittal of applications for progress payments.
- B. Documentation of changes in Contract Sum and Contract Time.
- C. Change procedures.
- D. Correlation of Contractor submittals based on changes.
- E. Procedures for preparation and submittal of application for final payment.

1.02 RELATED REQUIREMENTS

- A. Section 00 5000 - Contracting Forms and Supplements: Forms to be used.
- B. Document 00 5200 - Agreement Form: Contract Sum, retainages, payment period, monetary values of unit prices.
- C. Section 01 2100 - Allowances: Payment procedures relating to allowances.
- D. Section 01 2200 - Unit Prices: Monetary values of unit prices; Payment and modification procedures relating to unit prices.

1.03 SCHEDULE OF VALUES

- A. Forms filled out by hand will not be accepted.
- B. Submit Schedule of Values in duplicate within 15 days after date of Owner-Contractor Agreement.
- C. Include in each line item, the amount of Allowances specified in this section. For unit cost Allowances, identify quantities taken from Contract Documents multiplied by the unit cost to achieve the total for the item.
- D. Revise schedule to list approved Change Orders, with each Application For Payment.

1.04 APPLICATIONS FOR PROGRESS PAYMENTS

- A. Payment Period: Submit at intervals stipulated in the Agreement.
- B. Form to be used: AIA G702 and G703.
- C. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit sample to Architect for approval.
- D. Forms filled out by hand will not be accepted.
- E. Execute certification by signature of authorized officer.
- F. Use data from approved Schedule of Values. Provide dollar value in each column for each line item for portion of work performed and for stored products.
- G. List each authorized Change Order as a separate line item, listing Change Order number and dollar amount as for an original item of work.
- H. Submit one electronic and three hard-copies of each Application for Payment.
- I. Include the following with the application:
 - 1. Transmittal letter as specified for submittals in Section 01 3000.
 - 2. Current construction photographs specified in Section 01 3000.
 - 3. Partial release of liens from major subcontractors and vendors.
- J. When Architect requires substantiating information, submit data justifying dollar amounts in question. Provide one copy of data with cover letter for each copy of submittal. Show application number and date, and line item by number and description.

1.05 MODIFICATION PROCEDURES

- A. Submit name of the individual authorized to receive change documents and who will be responsible for informing others in Contractor's employ or subcontractors of changes to the Contract Documents.
- B. For minor changes not involving an adjustment to the Contract Sum or Contract Time, Architect will issue instructions directly to Contractor.
- C. For other required changes, Architect will issue a document signed by Owner instructing Contractor to proceed with the change, for subsequent inclusion in a Change Order.
 - 1. The document will describe the required changes and will designate method of determining any change in Contract Sum or Contract Time.
 - 2. Promptly execute the change.
- D. For changes for which advance pricing is desired, Architect will issue a document that includes a detailed description of a proposed change with supplementary or revised drawings and specifications, a change in Contract Time for executing the change with a stipulation of any overtime work required and the period of time during which the requested price will be considered valid. Contractor shall prepare and submit a fixed price quotation within 10 days.
- E. Computation of Change in Contract Amount: As specified in the Agreement and Conditions of the Contract.
 - 1. For pre-determined unit prices and quantities, the amount will be based on the fixed unit prices.
- F. Substantiation of Costs: Provide full information required for evaluation.
 - 1. On request, provide the following data:
 - a. Quantities of products, labor, and equipment.
 - b. Taxes, insurance, and bonds.
 - c. Overhead and profit.
 - d. Justification for any change in Contract Time.
 - e. Credit for deletions from Contract, similarly documented.
 - 2. Support each claim for additional costs with additional information:
 - a. Origin and date of claim.
 - b. Dates and times work was performed, and by whom.
 - c. Invoices and receipts for products, equipment, and subcontracts, similarly documented.
 - 3. For Time and Material work, submit itemized account and supporting data after completion of change, within time limits indicated in the Conditions of the Contract.
- G. Execution of Change Orders: Architect will issue Change Orders for signatures of parties as provided in the Conditions of the Contract.
- H. After execution of Change Order, promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as a separate line item and adjust the Contract Sum.
- I. Promptly revise progress schedules to reflect any change in Contract Time, revise sub-schedules to adjust times for other items of work affected by the change, and resubmit.

1.06 APPLICATION FOR FINAL PAYMENT

- A. Prepare Application for Final Payment as specified for progress payments, identifying total adjusted Contract Sum, previous payments, and sum remaining due.
- B. Application for Final Payment will not be considered until the following have been accomplished:
 - 1. All closeout procedures specified in Section 01 7000.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 2100
ALLOWANCES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Cash allowances.
- B. Payment and modification procedures relating to allowances.

1.02 RELATED REQUIREMENTS

- A. Section 01 2000 - Price and Payment Procedures: Additional payment and modification procedures.

1.03 CASH ALLOWANCES

- A. Costs Included in Cash Allowances: Cost of product to Contractor or subcontractor, less applicable trade discounts, less cost of delivery to site, less applicable taxes.
- B. Architect Responsibilities:
 - 1. Consult with Contractor for consideration and selection of products, suppliers, and installers.
 - 2. Select products in consultation with Owner and transmit decision to Contractor.
 - 3. Prepare Change Order.
- C. Contractor Responsibilities:
 - 1. Assist Architect in selection of products, suppliers, and installers.
 - 2. Obtain proposals from suppliers and installers and offer recommendations.
 - 3. On notification of which products have been selected, execute purchase agreement with designated supplier and installer.
 - 4. Arrange for and process shop drawings, product data, and samples. Arrange for delivery.
 - 5. Promptly inspect products upon delivery for completeness, damage, and defects. Submit claims for transportation damage.
- D. At closeout of Contract, funds remaining in Cash Allowance will be credited to Owner by Change Order

1.04 ALLOWANCES SCHEDULE

- A. Section 04 0100 - Maintenance of Masonry: Include the stipulated sum of \$15,000.00 for purchase, delivery, and replacement of deteriorated or damaged masonry as specified in the project manual.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 01 2200
UNIT PRICES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. List of unit prices, for use in preparing Bids.
- B. Measurement and payment criteria applicable to Work performed under a unit price payment method.
- C. Defect assessment and non-payment for rejected work.

1.02 RELATED REQUIREMENTS

- A. Section 01 2000 - Price and Payment Procedures: Additional payment and modification procedures.

1.03 COSTS INCLUDED

- A. Unit Prices included on the Bid Form shall include full compensation for all required labor, products, tools, equipment, plant, transportation, services and incidentals; erection, application or installation of an item of the Work; overhead and profit.

1.04 UNIT QUANTITIES SPECIFIED

- A. Quantities indicated in the Bid Form are for bidding and contract purposes only. Quantities and measurements of actual Work will determine the payment amount.

1.05 MEASUREMENT OF QUANTITIES

- A. Measurement methods delineated in the individual specification sections complement the criteria of this section. In the event of conflict, the requirements of the individual specification section govern.
- B. Take all measurements and compute quantities. Measurements and quantities will be verified by Architect.
- C. Assist by providing necessary equipment, workers, and survey personnel as required.
- D. Measurement by Area: Measured by square dimension using mean length and width or radius.
- E. Linear Measurement: Measured by linear dimension, at the item centerline or mean chord.

1.06 PAYMENT

- A. Payment for Work governed by unit prices will be made on the basis of the actual measurements and quantities of Work that is incorporated in or made necessary by the Work and accepted by the Architect, multiplied by the unit price.
- B. Payment will not be made for any of the following:
 - 1. Products wasted or disposed of in a manner that is not acceptable.
 - 2. Products determined as unacceptable before or after placement.
 - 3. Products not completely unloaded from the transporting vehicle.
 - 4. Products placed beyond the lines and levels of the required Work.
 - 5. Products remaining on hand after completion of the Work.
 - 6. Loading, hauling, and disposing of rejected Products.

1.07 DEFECT ASSESSMENT

- A. Replace Work, or portions of the Work, not conforming to specified requirements.
- B. If, in the opinion of Architect, it is not practical to remove and replace the Work, Architect will direct one of the following remedies:
 - 1. The defective Work may remain, but the unit price will be adjusted to a new unit price at the discretion of Architect.
 - 2. The defective Work will be partially repaired to the instructions of the Architect, and the unit price will be adjusted to a new unit price at the discretion of Architect.

- C. The individual specification sections may modify these options or may identify a specific formula or percentage price reduction.
- D. The authority of Architect to assess the defect and identify payment adjustment is final.

1.08 SCHEDULE OF UNIT PRICES

- A. Item: Price per square foot to add or subtract replacment of deteriorated or damaged masonry; per Section 04 0100 - Maintenance of Masonry.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION