

**ABSENTEE VOTING INSTRUCTIONS**  
For the 2018 Annual Meeting of  
Independence Hill Conservancy District (IHCD)

Introduction

These instructions tell you how to cast an absentee ballot for the election of directors at the 2018 annual meeting of IHCD. The meeting date is Friday, February 16, 2018. Absentee ballots can be voted until 4:00 p.m. Thursday, February 15, 2018, at the IHCD office.

To be eligible to vote by absentee ballot you must be a freeholder (owner or co-owner) of real estate within IHCD and not able to vote in person because you will be (1) out of town, (2) confined to your home or other residence due to an illness, disability, or other incapacity, (3) caring for a person confined to that person's home or other residence due to an illness, disability, or other incapacity, or (4) not able to vote in person for any other reason.

At the annual meeting, an Area 2 director will be elected for a 3-year term of office until the 2021 annual meeting, and an Area 3 director will be elected for a 4-year term of office until the 2022 annual meeting. The nominees for Area 2 director are Gerald Aimutis Sr. and Sedrick Green. The nominees for Area 3 director are Anne D. Collins and George Kymakis.

Instructions

1. First, get from the IHCD office the form to use to request absentee ballot forms. If you ask in person at the IHCD office, you will be given the request form and can immediately complete and submit it, receive the absentee ballot forms, and cast your absentee ballot. If you ask by phone, fax, mail, or email, the request form will be mailed to you.
2. Next, complete, date, and sign the IHCD form used to request absentee ballot forms, and deliver it to the IHCD office. If you deliver it in person, you will be given the absentee ballot forms and can immediately cast your absentee ballot. If you deliver it by mail, email attachment, or courier, the absentee ballot forms will be mailed to you.
3. The absentee ballot forms include a copy of these instructions, an absentee ballot, an absentee ballot certification form, an absentee ballot envelope, and a transmittal envelope. When you receive them:
  - (1) First, in private, mark an "X" on the absentee ballot in the space provided next to the name of the nominees you wish to vote for. You may vote for one nominee for Area 2 director and one nominee for Area 3 director. Do not sign or make any other marks on the absentee ballot.
  - (2) Then place your marked absentee ballot in the absentee ballot envelope and seal the envelope. Place nothing else in that envelope, and do not sign or make any marks on the envelope.
  - (3) Then complete and sign the absentee ballot certification form.

- (4) Then place into the transmittal envelope your sealed absentee ballot envelope and your completed and signed absentee ballot certification form, and seal the transmittal envelope.
- (5) Then deliver or mail the sealed transmittal envelope to the IHCD office. It must be received at the IHCD office by not later than 4:00 p.m. Thursday, February 15, 2018, or your absentee ballot will not be counted.

**For further information, contact the IHCD office:**

Independence Hill Conservancy District  
7507 Taft Street, Suites 2-3  
Merrillville, IN 46410

Tel. (219) 769-3996  
Fax (219) 769-6237

Email: [contact@ihcd-in.com](mailto:contact@ihcd-in.com)  
Website: [www.ihcd219.com](http://www.ihcd219.com)

Failure to follow these instructions carefully and in detail may invalidate your ballot.  
IT IS YOUR RESPONSIBILITY TO FOLLOW THESE INSTRUCTIONS.