

IN TIMES OF BEREAVEMENT

Hosanna Lutheran Church is here to support you and work with you in honouring your loved one and in celebrating the love of God. This page provides some information to assist you.

1. In the event of a death, our pastor is available to meet with you for counseling, and planning and presiding at a funeral service. The pastor and trained members of our congregation are available to help with the grieving process at any time.

2. The funeral or memorial service may be held in the sanctuary at Hosanna. Please contact our church office as soon as possible to make arrangements for the service. Our pastor will work with you to suggest hymns and readings, and an organist is available to play.

If you choose to have the service at any of the funeral service establishments, our pastor may also be available. You will be able to arrange for an organist and a reception using their services.

3. Receptions after a service at the church can be arranged by contacting the church office. For active families of Hosanna, congregational volunteers are available to prepare and serve a luncheon, with costs paid by the family, according to the chosen menu (attached). For those not part of our active membership, reception space is available for rent, and you may hire a caterer or use family members to provide the lunch.

4. Memorial Gifts: If you have chosen Hosanna Lutheran Church as a recipient of memorial donations, we will provide special offering envelopes at the time of the service. The office will process and record these donations, and donors will receive acknowledgment and a charitable receipt at year end. A list of donors can be made available to you if you wish. On the next page are the options for using any memorial donations to Hosanna that we receive.

Memorial donations to other organizations (Heart Fund or Cancer Society for example) need to be handled yourself; your funeral director may be able to help with that.

5. Fees:

There is no cost for the use of the sanctuary or for the services of the pastor.

Other fees are outlined on the Schedule of Fees page. These are for individuals contracted for their services, such as janitor, organist, and sound technician. See the Schedule of Fees for the amounts and how they are to be paid

All payments may be made on the day of the service or within the following week.

Revised Nov.2012

MEMORIAL DONATIONS to HOSANNA LUTHERAN CHURCH

Memorial gifts from family and friends in memory of the deceased may be directed to Hosanna Lutheran Church. These are recorded in a special Memorial book which is displayed on occasion. If any donations to Hosanna are received by the family in cards and letters, they should be brought to the church office for processing.

The office will process and record donations to Hosanna. Donors receive acknowledgment of their gift and a charitable receipt at year end. A list of donors can be made available to you.

The options for any memorial gifts are listed below. Please give us direction on how you wish any donations to be used by completing and returning the bottom portion of this page. If you have any questions about the funds, contact the church office.

- 5. Hosanna Lutheran Church general fund – all church expenses (Sunday School, outreach programs, utilities, staff salaries, etc.)
- 2. Building Fund – renovations, extraordinary repairs and purchases (examples: roof replacement, carpet, kitchen appliances)
- 3. El Salvador Student Fund – tuition and other related school expenses (books, uniforms) for selected members of our sister parish in El Salvador
- 4. El Salvador Parish Fund – support the ministries of our sister parish (salaries, repairs)
- 5. Undesignated Fund – used for extraordinary items not covered within the regular budget (recent examples: new hymn books, sound system).
This is the default fund if no other direction is given.

The charity solicits your gifts for the purpose identified. However, if the project for which the gifts are received has been fully funded or cannot be completed for reasons beyond the control of the charity, the board reserves the right to use such finds for other similar projects.

----- TEAR HERE AND RETURN TO THE OFFICE -----
(Copy for Financial Secretary)

It is requested that all gifts received in memory of _____,
unless otherwise designated by the donor, be designated to:

- Hosanna General Fund
- Building Fund
- El Salvador Student Fund
- El Salvador Parish Fund
- Undesignated Fund

Date

Signature

Relation to the deceased

SCHEDULE OF FEES

There is no cost for the use of the sanctuary or for the services of the pastor for members of Hosanna.

1. ORGANIST, to be paid by cash or cheque to Kari Heise \$100
2. JANITOR, to be paid by cash or cheque to Trina Yarde (no lunch) \$50
(with lunch set up) \$75
3. RECEPTION LUNCH as per Menu chosen
(for active members) to be paid by cash or cheque to _____
4. RECEPTION ROOM RENT (for non-members) payable to Hosanna Lutheran Church
contact the church office for details and to make those arrangements.
5. Sound Technician, to be paid by cash or cheque to _____ \$30

Please keep in mind payment to soloists or other musicians if you request these services.

An honorarium for the pastor is always appropriate.

An additional donation to the church is also appropriate. A charitable receipt will be issued for any such donation after year end.

All payments may be made on the day of the service or within the following week.

